

**PUBLIC HEARING & REGULAR MEETING OF THE BUCHANAN CITY  
COMMISSION**  
**MONDAY, SEPTEMBER 22, 2025 – 7:00 PM**  
**CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI**

---

**AGENDA**

*THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.*

*\* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.*

*\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

*\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

*\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)*

**I. Call to Order the Public Hearing**

**II. Roll Call**

**III. Statement of Purpose and Announcement of the Rules of the Hearing**

- A. *The purpose of the public hearing is to hear public comments on a proposed Short-Term Rental Ordinance (Ordinance 2025.09/443). The purpose of this ordinance is to protect and promote the health, safety and welfare of the City's residents, property owners, visitors, and neighborhoods by allowing short-term rentals (STRs) within the City under certain conditions and in certain zoning districts and establishing standards and regulations for the operation of the same.*

**IV. Close of Public Hearing**

**V. Call to Order the Regular Meeting**

**VI. Recognition**

**VII. Invocation**

**VIII. Pledge of Allegiance**

**IX. Roll Call**

**X. Approve Agenda**

**XI. Public Comment - Agenda Items Only** *(3-minute limit)*

**XII. Consent Agenda** *(can be approved all in one motion, for general housekeeping items)*

- A. **Minutes**- Consider approving the Regular Meeting Minutes of September 8, 2025.
- B. **Excuse**- Consider excusing Mayor Pro Tem Patrick Swem for the Regular Meeting on September 8, 2025.
- C. **Street Closure**- Consider the Street Closure for the Homecoming Parade on 10/3/2025 from 5:30 PM to 7:30 PM (starting at Moccasin Elementary South to Front, West on Front toward Terre Coupe to the baseball and softball fields).

**XIII. Scheduled Matters from the Floor** *(if any)*

**XIV. Reports by: Departments, Committees, Boards**

**XV. Unfinished Business**

- A. **Ordinance 2025.09/443**- Consider the second reading and enactment of Ordinance 2025.09/44, Short-Term Rental Ordinance.

**XVI. New Business**

- A. **Resolution 2025.09/21**- Consider approving Resolution 2025.09/21 Local Government Approval for New Class C License issued under provisions of MCL 436.1521 a(1)(b) application submitted by Building 324 LLC.
- B. **Resolution 2025.09/23**- A Resolution to approve the MNRTF Grant Application for the St. Joseph River Improvements Project.
- C. **Introduction of Ordinance 2025.11/444**- Introduction of Unified Development Code of the City of Buchanan (Zoning Ordinance) and schedule for public hearing and first reading.
- D. **Amending Ordinance 2018.05/407**- Consider allowing Clerk Langston to amend Ordinance #407 for reintroduction to the Commission.
- E. **Expenditures**- Consider approving the expenditures for September 22, 2025.

**XVII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

**XVIII. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

**XIX. Executive Comments**

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

**XX. Adjourn**