

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, MARCH 27, 2023 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

- I. Call to Order**
- II. Recognition**
- III. Pledge of Allegiance**
- IV. Roll Call**
- V. Approve Agenda**
- VI. Public Comment - Agenda Items Only** (3-minute limit)
- VII. Consent Agenda** (can be approved all in one motion, for general housekeeping items)

A. Street Closures

1) Street Closure for Annual Chili Walk organized by the Buchanan Chamber of Commerce, Front St to Oak and Red Bud Trl. on April 13th.

2) Street Closure for Memorial Day Parade organized by the American Legion Post 51, Front St- from American Legion to Terre Coupe St. (Oakridge Cemetery) on May 29th.

B. Minutes

1) Consider approving Regular Meeting Minutes from March 13th, 2023

C. Expenditures

1) Consider approving expenditures for March 27, 2023, in the amount of \$89,309.02

VIII. Scheduled Matters from the Floor (if any)

A. BYSBA- Joe Kruger

1) Consider approval for a new shed to be placed at Smith Park.

IX. Reports by: Departments, Committees, Boards

A. Buchanan Tree Friends- Richard Martin

1) Consider approval for spring tree planting in Northside Neighborhood on April 22nd, 2023.

B. Friends of McCoy Creek Trail- Jerry Flenar

1) Update on McCoy Creek Trail Extension.

C. **Community Development Report- Director Rich Murphy**

The Community Development Department presented 2 Resolutions 2023.02/06 Kayak Launch Project & 2023.02/07 Victory Park Project both resolutions were approved at a regular meeting on February 27th, 2023. These said resolutions need to be amended and public input needs to be allowed for said resolutions.

1) Open to Public Input for Resolution 2023.02/06 AMENDED Kayak Launch Project (limit to 3 minutes per person)

2) Consider approving Resolution 2023.02/06 AMENDED Kayak Launch Project

3) Open to Public Input for Resolution 2023.02/07 AMENDED Victory Park Project (limited to 3 minutes per person)

4) Consider approving Resolution 2023.02/07 AMENDED Victory Park Project

D. **Finance Report- Interim City Manager, Tim Lynch**

1) Consider Resolution 2023.03/10 Resolution allowing City Treasurer, Deborah Perez, and Mayor Sean Dension to be named authorized signers for Sturgis Bank

2) Consider Resolution 2023.03/11 Resolution allowing City Treasurer, Deborah Perez, and Mayor Sean Dension to be named authorized signers for 1st Source Bank

E. **Clerk Report - Kalla Langston**

1) Election update for May 2, 2023

2) Consider pursuing agreements with the City of Niles to host an Early Voting Site (EVS) as well as other municipalities.

X. **Unfinished Business**

XI. **New Business**

A. **Closed Session**

(1) Enter Closed Session- Consider entering Closed Session pursuant to MCL 15.268 Sec. 8 (1)(d) and (h) to consider an attorney-client privileged opinion memo & regarding a real estate matter

(2) Re-Enter Open Session- Consider re-entering Open Session.

B. **Consider approving a ground lease for 606 Clark St. - Due to agreements for the DPW construction site, 606 Clark has to be owned or leased to the Building Authority of the City of Buchanan.**

C. **Consider approving a RFP Process for the sale of 107 W Front St. Ross Sanders House and proposed RFP Document**

XII. **Communications** (informational only, formal board action is not necessary for these items, unless so desired)

XIII. **Public Comment - Non-Agenda Items Only** (3-minute limit)

XIV. **Executive Comments**

A. **City Manager Comments**

B. **Commissioner Comments**

C. Mayor Comments

XV. **Adjourn**

POSTED

DATE: 3/24/2023

TIME: 9:34 AM

SIGNATURE 

Kalla Langston, City Clerk