

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, MARCH 24, 2025 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

** Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.*

** Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

** Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

** Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com*

I. Call to Order

II. Recognition

A. **McCoy's Creek Tribute**- Representative Brad Paquette will present a tribute to the McCoy's Creek Trail Extension Groundbreaking.

B. **Proclamation in Recognition of Women's Month**- Presented by Mayor & Mrs. Weedon.

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only (3-minute limit)

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. **Minutes**- Consider minutes from the Regular Meeting on March 10th, 2025.

B. **Common Rental**- Consider the use of the Common on June 4th, 2025 from 5:30 PM-7:30 PM for the 4th-grade graduation ceremony.

C. **Road Closure**-Consider the request for road closure from American Legion Post 51 on May 26th, from 10:00 AM to 11:30 AM, for the Memorial Day Parade on Oak St to Oak Ridge Cemetery for the Memorial Day Parade.

VIII. Scheduled Matters from the Floor (if any)

A. **Buchanan Market Analysis & Real Estate Redevelopment Strategy**- Presented by Andrew Haan, Cornerstone Alliance.

IX. Reports by: Departments, Committees, Boards

A. **Community Development Report**- Director Rich Murphy

1) MNRTF Grant Application for the St. Joseph River Improvements Project

a) Public Comment on the MNRTF Grant Application for the St. Joseph River Improvements Project.

b) Consider Resolution 2025.03/09- a Resolution to approve the MNRTF Grant Application for the St. Joseph River Improvements Project.

2) Recreation Passport Grant Application for Kathryn Park Improvements

a) Public Comment on the Recreation Passport Grant Application for Kathryn Park improvements.

b) Consider Resolution 2025.03/10- a Resolution to approve the Recreation Passport Grant Application for Kathryn Park Improvements.

3) Interim Building Official- Consider the approval of the Independent Contractor for Todd Herter Inspections,LLC to serve as interim building official for the City of Buchanan.

X. Unfinished Business

A. **Ordinance 2025.03/441**- Consider the second reading and approval of Ordinance 2025.03/441, an ordinance for dwelling unit registration.

XI. New Business

A. **St. Joseph River Boat Launch Improvements**- Consider the proposal for Engineering, Regulatory & Construction Administration Services from Abonmarche for the St. Joseph River Boat Launch Improvements.

B. **Downtown Parking & Event Space Project** - Consider the proposal for professional services from Abonmarche for the Downtown Parking & Event Space Project.

C. **Bendzinski & Co. Engagement Letter**- Consider the Bendzinski & Co. engagement letter for private placement bond.

D. **Prien & Newhof Proposal**- Consider approving the Prien & Newhof 2005 Road Rehabilitation proposal.

E. **Resolution 2025.03/11**- Consider Resolution 2025.03/11 a Resolution Establishing Rental Dwelling Unit Registration/Inspection Fees.

F. **Resolution 2025.03/12**- Consider Resolution 2025.03/12, a Resolution to impose a moratorium on the registration of short-term rental units in the City of Buchanan.

G. **DDA (Downtown Development Authority)**

a) Discussion

b) Call for Applicants

H. **Expenditures**- Consider approving the expenditures for March 24th, 2025 in the amount of \$78,569.29.

XII. Communications (informational only, formal board action is not necessary for these items, unless so desired)

XIII. Public Comment - Non-Agenda Items Only (3-minute limit)

XIV. Executive Comments

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

XV. Adjourn