

**AGENDA**

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

\* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.

\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)

**I. Call to Order****II. Recognition****III. Pledge of Allegiance****IV. Roll Call****V. Approve Agenda****VI. Public Comment - Agenda Items Only** (3-minute limit)**VII. Consent Agenda** (can be approved all in one motion, for general housekeeping items)

A. Consider approving minutes from May 21, 2022, Special Meeting Minutes.

B. Consider approving minutes from May 23, 2022, Regular Meeting Minutes.

C. Consider approving expenditures for June 13th, 2022, in the amount of \$157,365.67

**VIII. Scheduled Matters from the Floor** (if any)

A. Lyla Grace Nonprofit Special Liquor License Request- A representative of the Lyla Grace nonprofit will present a request to the City Commission seeking permission to apply for a Special Liquor License to host a beer garden at The Common and/or in the City-owned grassy area near Pears Mill during a July 3, 2022 concert. If the Commission approves, a vote is needed to authorize the Police Chief to sign the special liquor license application [\*NOTE- Even if approved by the City Commission, the event also requires approval from the Michigan Liquor Control Commission].

B. SMCAS Ambulance Board- SMCAS (Southwest Michigan Community Ambulance Service) Director Brian Scribner will present to the Commission regarding an upcoming request for SMCAS funding approvals needed to continue the current provision of ambulance service within the City.

**IX. Reports by: Departments, Committees, Boards****A. Buchanan Tree Friends**

1) Richard Martin & Brian Murphy will present information about the tree inventory and management plan sponsored by the DNR, the City of Buchanan & the Masons.

- B. Community Development Director Report- Rich Murphy
  - 1) Consideration for Olympian Hannah Roberts Mural Project and Funding Request for \$5,000.00
  - 2) Consider Facade Grant for the Buchanan Senior Center at 810 Rynerson St.
- C. City Treasurer Report
  - 1) Introduction of Deborah Perez, newly appointed City Treasurer.
  - 2) Consider adding Deborah Perez as an authorized user and signatory to all City of Buchanan banking accounts (Huntington, Honor Credit Union, and United Federal Credit Union).
  - 3) Fund Balance Report
- D. Wastewater Department Update
  - 1) Wastewater Superintendent, Bill Housand will give an update on the Wastewater department
  - 2) Wastewater Treatment Plant Open House to be held August 1, 2022, from 9 AM- 11 AM , to coincide with a Joint Water/Sewer Board meeting, which will also be held earlier that same morning at the Treatment Plant.
- E. Water Department Report-
  - 1)Operator in Charge, Scott Desenberg will give an update on the Water Department.
  - 2) Consider an updated Water/Sewer Tap Fee rate schedule, if approved the rate schedule will go into effect immediately.
  - 3) Wellhead Protection Committee- consider approving members to Wellhead Protection Area Committee.
- F. Buchanan Building Authority, Clerk Kalla Langston
  - 1) Consider authorizing approval for The Buchanan Building Authority to approve resolution 2022.05/002, a resolution to authorize the issuance of building authority bonds. [\*NOTE- This item may end up being recommended to be tabled, depending upon whether we hear back from Andy Campbell in time].

**X. Unfinished Business**

- A. Reconsideration of Ordinance 2022.03/430- IMPC Adoption Ordinance, Property Maintenance Code. - Reconsider a New First Reading of Ordinance 2022.03/430 [previous review of First Reading did not have all of the 'blanks' filled in yet].
- B. Discussion of the recently passed 2022-2023 Budget and scheduling budget amendment work sessions, if desired. -The recently passed FY 2022-2023 Budget is available on the City website at the following link: <https://tinyurl.com/y6uh6tyy>
- C. Contract Authorizations- Consider authorizing the City Manager to sign the following pending contracts, following the recent review of said contracts by the City Attorneys: (a) Bergmann [architects for the DPW building], (b) AVB [construction managers for the DPW building, and (c) Prein & Newhoff [engineers for the 2023/2024 redesign & reconstruct of Front Street/infrastructure projects].

**XI. New Business**

- A. Moose Parking Lot for Thrill on the Hill- Consider options related to the City potentially utilizing *The Moose's* parking lot during the Thrill on the Hill.
- B. Closed Session RE Real Property- [\*NOTE- This matter might be recommended to be tabled, depending upon availability of information by time of meeting].
  - (a) Enter Closed Session- Consider entering Closed Session pursuant to MCL 15.268 Sec. 8 (1)(d) to consider the potential purchase or lease of real property.
  - (a) Reenter Open Session- Consider reentering Open Session.
  - (C) Action Based on Closed Session- Consider authorizing action based on Closed Session discussions.

**XII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

**XIII. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

**XIV. Executive Comments**

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

**XV. Adjourn**