

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, AUGUST 14, 2023 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

- A. *The City of Buchanan and the City Commission proudly recognize Bobby Blaylock for receiving the American Legion Department of Michigan 2023 Firefighter of the Year. As well as his 31 years of service in the Buchanan Fire Department.*

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only (3-minute limit)

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

- A. **Minutes**-Consider approving the regular meeting minutes from July 24, 2023.

- B. **Banking Authorization**

- 1) Consider Removing Stephanie Powers, Tracy McGrath, Heather Grace, and Tim Lynch from all banking institutions (Honor Credit Union, United Federal Credit Union, 1st Source Bank, Sturgis Bank, Horizon Bank).

- 2) Consider adding Benjamin Eledridge and Deborah Perez as authorized signers to all banking institutions (Honor Credit Union, United Federal Credit Union, 1st Source Bank, Sturgis Bank, Horizon Bank).

- C. **Expenditures:** Consider approving the General Expenditures for August 14, 2023, in the amount of \$182,796.

Consider approving the Tax Disbursement for August 14, 2023, in the amount of \$420,604.28

- D. **Budget Amendments**-Consider approving Budget Amendments recommended by the Finance Director/ City Treasurer and City Manager.

VIII. Scheduled Matters from the Floor (if any)

A. **Buchanan District Library- Meg Paulette Perez**

1) Consider approving resolution number 2023.08/20. A resolution for local support on behalf of the Buchanan District Library Community Spaces Expansion Project grant application through the MI Community Centers Grant.

IX. **Reports by: Departments, Committees, Boards**

A. **Community Development Department Report - Director Rich Murphy**

1) Consider the awarding of the Victory Park Pavillion bid

2) Update on bids received for 123 Days Ave RFP

3) Update on the Ross-Sanders House proposal.

B. **Thrill on the Hill 2023, Financials and Recap Report-** Assistant Community Development Director, Ashley Regal & City Bookkeeper, Courtney Baham.

C. **MainStreet Report- Mainstreet Manager, Ashley Regal**

1) Consider funding \$5,000.00 to match the \$10,000.00 raised to fund the Buchanan Billboard to be located at the intersection of US12 and Redbud Trail.

D. **Fire Department Report- Fire Cheif Mike Adams**

1) Consider Approving Firehouse Roof Replacement.

E. **Election Update for August 8, 2023, Special Election- City Clerk, Kalla Langston**

1) Election Results and Turn-Out.

2) Legislation Update.

X. **Unfinished Business**

A. **Kathryn Park Playground Equipment-** City Manager, Ben Edridge is recommending the Kathryn Park Playground Equipment that was approved for purchase by the Commission in FY 22-23 to be purchased in FY24-25.

XI. **New Business**

A. **Metro Act Right of Way Permit Extension-** Consider approving the City Manager, Benjamin Eldridge in extending the existing METRO Act Permit to Bell Telephone Company (At&T). The extension term ends on December 31, 2028.

XII. **Communications** (informational only, formal board action is not necessary for these items, unless so desired)

A. **MML Meeting Notice-** Annual Meeting will be held on October 18, 2023 in Traverse City

B. **Notice of Hearing -** Indiana Michigan Power Company on August 16, 2023.

C. **Notice of Hearing-** SEMCO Energy Gas Company on August 24, 2023

D. **Public Hearing on August 28,2023 -**Notice of Public Hearing and Public Comment on Establishing an Obsolete Property Rehabilitation (OPRA) District will be held on August 28, 2023.

XIII. **Public Comment - Non-Agenda Items Only** (3-minute limit)

XIV. **Executive Comments**

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

XV. Adjourn