

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, NOVEMBER 13, 2023 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

- A. **Recognition:** Mike Baker, Director of Public Services for his 20 years of service to the City of Buchanan.

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only (3-minute limit)

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. **Minutes**

1) Consider approving Regular Meeting Minutes from October 23, 2023.

2) Consider approving Special Meeting Minutes from October 20, 2023.

- B. **2024 Notices:** Consider approving the 2024 Meeting Notice Schedule and 2024 Holiday Schedule.

- C. **BS&A online records search of Assessing Records:** Allowing Assessor Mindy Cole-Crocker to sign the BS&A online public search proposal.

- D. **Street Closure:** Front St. for the Christmas Parade on November 25th from 4:30 PM till 6:30 PM

- E. **Expenditures**

Consider approving the expenditures for November 13th, 2023.

VIII. Scheduled Matters from the Floor (if any)

A. **Closed Session**

(1) Enter Closed Session- Consider entering Closed Session, pursuant to MCL 15.3268 Sec. 8(1)(h) to discuss an attorney-client privileged opinion memo regarding an employment contract matter.

(2) Re-enter Open Session.

- B. **Lake Michigan STEAMWORKS:** Phillip Place, President MegaHurtz Robotics Lead Mentor
 - 1) *Consider approving Resolution 2023.11/30- local governing body resolution for charitable gaming licenses for Lake Michigan STEAMWORKS*

IX. Reports by: Departments, Committees, Boards

- A. **Friends of the McCoy Creek Trail** - Chair Jerry Flenar, Trail update.
- B. **Buchanan Tree Friends:** Chair Brian Murphy to give an update concerning grants BTF has applied for.
- C. **Community Development Report:** Director of Community Development Rich Murphy and Assistant Community Development Director, Ashley Regal
 - 1) *Update on Demolition and Site Restoration at 111 Railroad St. and 708 S Redbud Trail.*
 - 2) *Update on the sale of Ross-Sanders House*
 - 3) *Consider Resolution 2023.11/31- allowing Rich Murphy to sign on behalf of the city of Buchanan for the sale of 123 Days Ave.*
 - 4) *Update on Business Incubator 101 Days Ave.- Hometown & Co.*

X. Unfinished Business

XI. New Business

XII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XIV. Executive Comments

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

XV. Adjourn