

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

** Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.*

** Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

** Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

** Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com*

I. Call to Order Public Hearing No.1 & Roll Call

The purpose and comment period of the public hearing is to receive comments from the general public on the consideration of the proposed City Budget for the fiscal year 2024-2025 (July 1, 2024 - June 30, 2025).

II. Close of Public Hearing No. 1

III. Call to Order Public Hearing No. 2 & Roll Call

The purpose of the comment period and public hearing is to receive comments from the general public on the consideration for approval of an Obsolete Property Rehabilitation (OPRA) Tax Exemption for Longbranch Livery LLC, 206 Days Ave., Buchanan, MI 49107.

IV. Close of Public Hearing No.2

V. Call to Order of the Regular Meeting

VI. Recognition

VII. Pledge of Allegiance

VIII. Roll Call

IX. Approve Agenda

X. Public Comment - Agenda Items Only (3-minute limit)

XI. Consent Agenda (can be approved all in one motion, for general housekeeping items)

- A. **Minutes**- Consider approving the Regular Meeting Minutes from May 13th, 2024.
- B. **Buchanan Scarecrow Charities**- Consider approving the Buchanan Scarecrow Charities, Scarecrow install and takedown calendar.
- C. **Excuse of absence** - Consider excusing Mayor Pro Tem Weedon from the Regular Meeting on May 13th, 2024.

XII. Scheduled Matters from the Floor (if any)

XIII. Reports by: Departments, Committees, Boards

A. **Community Development Report**- Director Rich Murphy

1) **Permit Renewal**-Consider Microbusiness Annual Permit Renewal for Walpole Enterprises, LLC, 303 Carroll St.

2) **Resolution 2024.05/13**- Consider the resolution to Authorize the Conveyance of Ross-Sanders House, 107 W. Front St.

3) **Resolution 2024.05/14**- Resolution to approve an Obsolete Property Rehabilitation (OPRA) exemption certificate application for 206 Days Ave Holdings LLC, 206 Days Ave. Buchanan, MI 49107.

XIV. Unfinished Business

XV. New Business

A. **Finance Department** - City Manager, Tim Lynch

1) **Delinquent Utility Bills Applied to Summer Taxes**- Consider authorizing City Administration to take the necessary actions to add delinquent utility bills to the responsible parties' summer taxes

2) **2023/2024 Budget Amendments**- Consider approving amendments to the 2023/2024 fiscal budget (July 1, 2023- June 30, 2024).

3) **Expenditures**- Consider the expenditures for May 28th, 2024, in the amount of \$70,069.84

4) **FY 2024/2025 Budget Presentation**

5) **Consider Resolution No. 2024.05/15**- A Resolution for the City of Buchanan to adopt a budget for Fiscal Year 2024-2025

XVI. Communications (informational only, formal board action is not necessary for these items, unless so desired)

XVII. Public Comment - Non-Agenda Items Only (3-minute limit)

XVIII. Executive Comments

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

XIX. Adjourn