

**PUBLIC HEARING & REGULAR MEETING OF THE BUCHANAN CITY
COMMISSION
MONDAY, OCTOBER 13, 2025 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI**

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

** Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.*

** Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

** Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

** Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com*

I. Call to Order the Public Hearing

II. Roll Call

III. Opening of the Public Hearing

IV. Statement of Purpose and Announcement of Rules

- A. The purpose of the public hearing is to hear public comments on a proposed Ordinance 2025.11/444 Unified Development Code, also referred to as the Zoning Ordinance. The proposed zoning ordinance to establish zoning districts and land use regulations governing the City of Buchanan, Berrien County, Michigan; to provide for regulations governing nonconforming uses and structures; to provide for a Zoning Board of Appeals and its duties and powers; to provide for the administration of this Ordinance including the official whose duty it shall be to enforce the provisions thereof; to provide penalties for the violations of this Ordinance; and to provide for conflicts with other ordinances or regulations.

V. Close of Public Hearing

VI. Call to Order the Regular Meeting

VII. Recognition

VIII. Pledge of Allegiance

IX. Invocation- David Habicht

X. Roll Call

XI. Approve Agenda

XII. Public Comment - Agenda Items Only (3-minute limit)

XIII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

- A. **Minutes**- Consider approving the Regular Meeting Minutes from September 22nd, 2025.
- B. **Department Reports**- Receive monthly reports

XIV. Scheduled Matters from the Floor *(if any)*

XV. Reports by: Departments, Committees, Boards

XVI. Unfinished Business

- A. **Ordinance 2025.11/444**- Consider the first reading of the Unified Development Code of the City of Buchanan (Zoning Ordinance).

XVII. New Business

- A. **Marihuana Permit Renewal**- Consider the Retail Marihuana Permit Renewal for KISA Enterprises MI, Inc., dba Pinnacle Emporium, located at 221 E Front St.
- B. **As-Needed Concrete Work in Public Right-of-Ways Bid Award**- Consider awarding the bids for as-needed concrete work.
- C. **Sale of City-owned Properties**- RFP for Sale of Properties and Scheduling of Public Hearing for said sale of properties
- D. **Introduction of Ordinance 2025.12/445**- an Ordinance to amend Chapter 34, Elections Article II. Even Year Elections, Section 34-29. Filing of Nominating Petitions.
- E. **Expenditures**- Consider approving the expenditures for October 13th, 2025.

XVIII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

XIX. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XX. Executive Comments

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

XXI. Adjourn