



**REGULAR MEETING OF THE BUCHANAN CITY COMMISSION**  
**MONDAY, FEBRUARY 23, 2026 – 7:00 PM**  
**CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI**

**AGENDA**

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

\* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.

\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)

- I. **Call to Order**
- II. **Recognition**
- III. **Pledge of Allegiance**
- IV. **Invocation**
- V. **Roll Call**
- VI. **Approve Agenda**
- VII. **Public Comment - Agenda Items Only** (3-minute limit)
- VIII. **Consent Agenda** (can be approved all in one motion, for general housekeeping items)
  - A. **Buchanan Tree Friends Bylaws**- Consider approving the updated tree friends bylaws.
  - B. **Friends of McCoy Creek Trail Bylaws**- Consider approving the Friends of McCoy Creek Trail Bylaws.
  - C. **Road Closure**- Consider approving the Road Closure form submitted by McCollum's Restaurant for the 10K, 5K, and 1-mile run on March 14, 2026, from 11:45 AM to 1:30 PM.
  - D. **Minutes**- Consider approving the Regular Meeting Minutes from February 9th, 2026.
- IX. **Scheduled Matters from the Floor** (if any)
- X. **Reports by: Departments, Committees, Boards**
- XI. **Unfinished Business**
  - A. **Traffic Control Order #260**- Consider approving Traffic Control Order #260, which was postponed at the City Commission Meeting on November 24, 2025.
- XII. **New Business**
  - A. **Introduction of Ordinance 2026.04/448** - Consider accepting the introduction of Ordinance 2026.04/448, an amendment to the Unified Development Code- Short-term rental regulations- lodging and scheduling of Public Hearings.

- B. **Resolution 2026.02/02**- Consider Resolution 2026.02/02, a resolution authorizing a memorandum of understanding with the Buchanan Fine Arts Council for use of the Tin Shop.
- C. **Adult Use Marihuana Retail Permit Renewal**- Consider approving the renewal application for the adult-use retail permit for QPS Michigan Holdings, High Profile Cannabis Shop located at 804 E Front St.
- D. **Adult Use Marihuana Processor Permit Renewal**- Consider approving the renewal application for the adult-use processor permit for Boone Labs Inc., located at 107 E. Alexander St.
- E. **BS&A Software System**- Consider approving the purchase of BS&A Cemetery Software.
- F. **Scheduling of Public Hearing for March 23rd, 2026**- Consider scheduling a Public hearing for the proposed sale, lease, or exchange to city owned real property consisting of a portion of 102 Front St.
- G. **Budget Workshop**- Consider setting a Budget Workshop for one of the following dates
  - March 10th at 11:00 AM
  - March 11th at 1:00 PM
  - March 17th at 12:00 PM
- H. **Expenditures**- Consider approving the expenditures in the amount of \$76,075.90

**XIII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

**XIV. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

**XV. Executive Comments**

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

**XVI. Adjourn**