



# PUBLIC HEARING & REGULAR MEETING OF THE BUCHANAN CITY COMMISSION

MONDAY, JANUARY 12, 2026 – 7:00 PM

CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

## AGENDA

*THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.*

*\* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.*

*\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

*\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

*\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)*

### I. Call to Order Public Hearing Number #1

### II. Roll Call

### III. Opening of Public Hearing #1

### IV. Statement of Purpose and Announcement of Rules

A. *The primary objective of this public hearing is to hear public input regarding the proposed Ordinance 2025.12/445. This ordinance amends Chapter 34, Article 11 of the Code of Ordinances related to elections. Specifically, the proposed amendment seeks to revise the filing deadline for nominating petitions to the "Fifteenth Tuesday before the August Primary Election."*

### V. Close of Public Hearing Number # 1

### VI. Call to Order Public Hearing Number # 2

### VII. Roll Call

### VIII. Opening of Public Hearing #2

### IX. Statement of Purpose and Announcement of Rules

A. *The primary objective of this public hearing is to hear public input regarding the proposed Ordinance 2026.02/446 (Introduced as 2025.12/446). An Ordinance to amend Chapter 102 Utilities to add Article V. Section 102-177 Sewer Laterals and Appurtenances. The proposed ordinance clarifies that property owners are responsible for maintaining and repairing their sewer laterals from the building to the public sewer main, including areas under streets.*

### X. Close of Public Hearing Number 2

### XI. Call to Order the Regular Meeting

### XII. Recognition

### XIII. Pledge of Allegiance

**XIV. Invocation**

**XV. Roll Call**

**XVI. Approve Agenda**

**XVII. Public Comment - Agenda Items Only** (*3-minute limit*)

**XVIII. Consent Agenda** (*can be approved all in one motion, for general housekeeping items*)

A. **Minutes**- Consider approving the Regular Meeting Minutes from December 8th, 2025.

B. **Excuse**- Excuse Mayor Pro Tem Patrick Swem from the November 24th, 2025, Regular Meeting.

C. **BARB Appointments and Resignation**

1) Consider reappointing Jeanne Harris for a 3-year term to BARB.

2) Consider accepting Jacob Browns resignation from BARB.

D. **Buchanan Area Fine Arts Council Appointments**

1) Consider approving Commissioner George as the Commissioner Representative for BAFAC.

2) Consider reappointing Alice Kring, Karin Falkenstein, Kelly Carlin, Trevor Hough, Wren Betts and Julie Blaylock to the BAFAC for four-year terms.

E. **McCoy Creek Trail Committee Appointment**

1) Consider appointing Traci Ragas to the McCoy Creek Trail Committee.

F. **Common Rental and Street Closurer**- Consider the Common Rental and Street Closurer on behalf of Buchanan Area Chamber of Commerce for Sip! Buchanan Event for May 16th, 2026.

G. **Department Head Reports**- Receive monthly reports.

**XIX. Scheduled Matters from the Floor** (*if any*)

**XX. Reports by: Departments, Committees, Boards**

**XXI. Unfinished Business**

A. **Ordinance 2025.12/445**- Consider the second reading and enactment of Ordinance 445, an Ordinance to amend the City of Buchanan Code of Ordinances Chapter 34, Elections Article 11. Even Year Elections, Section 34-29. Filing of Nominating Petitions.

B. **Ordinance 2026.02/446**- Consider the first reading of Ordinance 2026.02/446, an Ordinance that amends Chapter 102 Utilities, Article V. Sewage Disposal, Section 102-177.

**XXII. New Business**

A. **Traffic Control Order #261**- Consider Traffic Control Order # 261. The North side of E. Dewey St. between Main and Short Streets shall be a "No Parking" zone.

B. **Zen Leaf Buchanan Marihuana Permit Renewals located at 259 E. Front St.**

1) Consider the Renewal Application for the Medical Marihuana Provisioning Center Permit.

2) Consider the Renewal Application for the Adult-Use Marihuana Establishment Retailer Permit.

C. **Cannavista Wellness Marihuana Permit Renewal located at 120 E. Front St.**

1) Consider the Renewal Application for the Adult-Use Marihuana Establishment Retailer Permit.

- D. **Introduction of Ordinance 2026.03/447- Regulation of Sidewalk Cafes and Outdoor Service Areas.**
- E. **Expenditures**- Consider approving the expenditures in the amount of \$44,057.81 (please note that the invoice reports from December 23, 2025, which were administratively approved, are included in the packet).

**XXIII. Communications** (*informational only, formal board action is not necessary for these items, unless so desired*)

- A. **City Hall Hours**: Starting February 2, 2026, City Hall hours will change to Monday through Thursday from 7:30 AM to 5:30 PM and Friday from 7:30 AM to 11:00 AM.

**XXIV. Public Comment - Non-Agenda Items Only** (*3-minute limit*)

**XXV. Executive Comments**

- A. **City Manager Comments**
- B. **Commissioner Comments**
- C. **Mayor Comments**

**XXVI. Adjourn**