



REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, JUNE 08, 2026 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

** Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.*

** Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

** Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

** Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com*

I. Call to Order Public Hearing #1

II. Roll Call

III. Opening of Public Hearing # 1

IV. Statement and Purpose

A. The purpose of Ordinance No. 2026.07/450 is to amend the Code of Ordinances of the City of Buchanan by repealing Chapter 76, Signs, in its entirety. The proposed repeal is intended to eliminate duplicate and potentially conflicting sign regulations from the City Code following the adoption of the City’s Unified Development Code, which now contains the City’s applicable zoning and signage regulations. By repealing Chapter 76, Signs, the ordinance will help ensure that the City’s sign regulations are located in the appropriate governing document, reduce confusion for property owners, businesses, staff, and the public, and promote consistent administration and enforcement of the City’s current zoning and signage standards.

V. Close of Public Hearing #1

VI. Call to Order to Public Hearing #2

VII. Roll Call

VIII. Opening of Public Hearing #2

IX. Statement and Purpose

A. The purpose of Ordinance No. 2026.07/451 is to amend Chapter 78, Solid Waste, of the City of Buchanan Code of Ordinances to update and clarify the City’s brush collection regulations. The proposed amendments are intended to establish clear, consistent standards for the City’s brush pick-up program, including regulations for brush size, pile size, stacking requirements, placement, collection schedule, prohibited materials, property owner responsibilities, and enforcement procedures. The ordinance is further intended to clarify that the City’s brush pick-up program is provided for routine trimming of on-site trees and vegetation by property owners and is not intended to serve as a disposal service for tree removal or brush generated by professional contractors. These amendments will help promote efficient collection operations, maintain public

rights-of-way, support neighborhood cleanliness, and provide clear guidance to property owners regarding proper brush disposal.

X. Close of Public Hearing #2

XI. Recognition

XII. Pledge of Allegiance

XIII. Invocation

XIV. Roll Call

XV. Approve Agenda

XVI. Public Comment - Agenda Items Only *(3-minute limit)*

XVII. Consent Agenda *(can be approved all in one motion, for general housekeeping items)*

A. **Minutes**- Consider approving the Regular Meeting Minutes from May 26th, 2026.

B. **Department Head Reports**- Consider accepting the Department Head Reports.

XVIII. Scheduled Matters from the Floor *(if any)*

XIX. Reports by: Departments, Committees, Boards

XX. Unfinished Business

A. **First Reading of Ordinance 2026.07/450**- Consider the first reading of Ordinance 2026.07/450, an ordinance to amend the Code of Ordinances of the City of Buchanan by repealing Chapter 76, Signs, in its entirety, and schedule the second reading and public hearing for July 13, 2026, to receive public comment on the proposed ordinance.

B. **First Reading of Ordinance 2026.07/451** – Consider the first reading of Ordinance 2026.08/451, an ordinance to amend Chapter 78, Solid Waste, of the Code of Ordinances of the City of Buchanan to update and clarify brush collection regulations, and schedule the second reading and public hearing for July 13, 2026, to receive public comment on the proposed ordinance.

C. **Lot Purchase Agreement with Michigan Housing Partnership, LLC / Allen Edwin for Sale of City-Owned Residential**- Consideration of the Lot Purchase Agreement for the sale of eight City-owned residential lots to Michigan Housing Partnership, LLC / Allen Edwin at a purchase price of \$6,500 per lot, and to authorize the City Manager and City Attorney to complete and execute any necessary documents to finalize the transaction

D. **Dial-A-Ride (DART)**

1) Consider approval of the Addendum to the Service Agreement with the City of Niles for Dial-A-Ride (DART), contingent upon passage of the City of Buchanan’s proposed renewal millage.

2) Consider Resolution 2026.06/11, a Resolution to submit to the electors a proposal for the renewal of a millage for public transportation purposes, Niles Dial-A-Ride (DART) on the November 3rd, 2026 ballot.

XXI. New Business

A. **Authorization to Submit USDA Rural Business Development Grant Application for Downtown Parking Lot Construction Project**- Consider the resolution 2026.06/12 authorizing the submission of a USDA Rural Business Development Grant application in the amount of \$203,142 for construction of the downtown public parking lot at the former Nelson’s Transfer Station site, with

a City match of \$71,375, and to authorize the City Manager to execute any necessary documents related to the application.

- B. **Introduction of Ordinance 2026.08/453**- Considered the introduction of Ordinance 2026.08/453, an ordinance to amend Chapter 98, Article VI, of the City of Buchanan Code to regulate the riding of bicycles within the City and to repeal all ordinances in conflict therewith. Also considered scheduling Public Hearing #1 for July 13, 2026, to receive public input on the proposed ordinance.
- C. **Undeveloped Right-of-Way vacation in the Hobart St. Neighborhood**- Consider the vacation of the undeveloped public right-of-way areas in the Hobart Street and South Red Bud Trail neighborhood, subject to legal review, required public notice, reservation of any necessary utility easements, and completion of the appropriate documentation.
- D. **Zero Turn Riding Mower RFP**- Consider the bids received for the purchase of one 52” Zero Turn Riding Mower for use by the Department of Public Works, and authorize award of bid.
- E. **2026 Utility Cut Restoration and Mill & Overlay Program RFP**- Consider the bids received for the 2026 Asphalt Patching, Utility-Cut Restoration, and Mill & Overlay Program, and authorize award of bid.
- F. **Expenditures**- Consider approving the expenditures for June 8th, 2026.

XXII. Communications *(informational only, formal board action is not necessary for these items, unless so desired)*

- A. **Buchanan Master Plan**- The City of Buchanan is continuing work on the Buchanan Master Plan update. As part of the public engagement process, the City will host two public open house opportunities for residents and community members to provide input on housing, economic development, and future land uses within the City of Buchanan.

The first public open house will be held on Tuesday, June 9, 2026, from 5:00 p.m. to 7:00 p.m. at Buchanan City Hall, 302 Red Bud Trail North. A second opportunity for public input will be held on Saturday, June 13, 2026, from 8:00 a.m. to 1:00 p.m. at the Buchanan Farmers Market, 122 Days Avenue.

Light refreshments will be provided. Community members may also visit tinyurl.com/BuchananPlan to view results from the public survey.

XXIII. Public Comment - Non-Agenda Items Only *(3-minute limit)*

XXIV. Executive Comments

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

XXV. Adjourn