

**PUBLIC HEARING & REGULAR MEETING OF THE BUCHANAN CITY  
COMMISSION  
MONDAY, MAY 12, 2025 – 7:00 PM  
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI**

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**AGENDA**

*THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan's Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.*

*\* Requests to be added to the agenda as a "Scheduled Matter from the Floor" should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the "non-agenda items only" public comments section of the agenda.*

*\* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.*

*\* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.*

*\* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to [clerk@cityofbuchanan.com](mailto:clerk@cityofbuchanan.com)*

**I. Call to Order the Public Hearing**

**II. Roll Call**

**III. Open the Public Hearing**

**IV. Statement of Purpose & Announcement of the Rules of the Public Hearing**

- A. *The purpose of the public hearing is to hear public comments on a proposed Ordinance Amendments for Chapter 30-Community Development Article II. Downtown Development Authority.*

**V. Close of Public Hearing**

**VI. Call to Order to the Regular Meeting**

**VII. Recognition**

**VIII. Pledge of Allegiance**

**IX. Invocation**

**X. Roll Call**

**XI. Approve Agenda**

**XII. Public Comment - Agenda Items Only** *(3-minute limit)*

**XIII. Consent Agenda** *(can be approved all in one motion, for general housekeeping items)*

- A. **Minutes**- *Consider the Regular Meeting Minutes from April 28th, 2025.*
- B. **Banking Authorization**- *Consider authorizing Courtney Baham, Bookkeeper, to close the accounts ending in 4691 & 9759 at United Federal Credit Union.*
- C. **Department Head Reports**- *Receive monthly reports.*

- D. **Street Closure**- *Consider the Street Closure submitted by Buchanan Athletics for Softball District Tournament on May 31st, 2025 from 7 AM-6 PM (Smith St. from the top of the hill to the corner near Chicago).*
- E. **Common Rental**- *Consider the rental of The Common on August 2, 1:00 PM- 6:00 PM to Buchanan Christian Church.*

**XIV. Scheduled Matters from the Floor** *(if any)*

**XV. Reports by: Departments, Committees, Boards**

**XVI. Unfinished Business**

- A. **Ordinance 2025.05/442**- *Consider the second reading and adoption of Ordinance 2025.05/442, an ordinance to amend Chapter 30 Community Development, Article II- Downtown Development Authority of the city code of ordinances.*

**XVII. New Business**

- A. **Excess Inventory**- *Consider approving the excess inventory list for auction and destruction.*
- B. **Economic Incentive Grant**- *Consider awarding the economic incentive grant for the submitted application from Stranger Wine Co. at 201 Front St.*
- C. **Resolution 2025.05/16**- *Consider resolution 2025.05/16 a resolution to approve the summer school tax collection fee.*
- D. **Expenditures**- *Consider approving the expenditures in the amount of \$374,831.27.*

**XVIII. Communications** *(informational only, formal board action is not necessary for these items, unless so desired)*

**XIX. Public Comment - Non-Agenda Items Only** *(3-minute limit)*

**XX. Executive Comments**

- A. City Manager Comments
- B. Commissioner Comments
- C. Mayor Comments

**XXI. Adjourn**