

REGULAR MEETING OF THE BUCHANAN CITY COMMISSION
MONDAY, FEBRUARY 27, 2023 – 7:00 PM
CHAMBER OF BUCHANAN CITY HALL - 302 N REDBUD TRAIL, BUCHANAN MI

AGENDA

THE COMMISSION OF THE CITY OF BUCHANAN, in compliance with Michigan’s Open Meetings Act, hereby gives notice of a regular meeting of the Buchanan City Commission to be held in the Chamber of City Hall.

* Requests to be added to the agenda as a “Scheduled Matter from the Floor” should be submitted in writing to the City Clerk at least 5 business days prior to the scheduled meeting during which the speaker wishes to appear, and the approval of such requests remain within the discretion of the Mayor. If denied, the speaker may nonetheless speak during the “non-agenda items only” public comments section of the agenda.

* Those who are unable to appear during a meeting but who still wish to share public comment may submit such comments in written form to the City Clerk at least 4 hours in advance of the meeting.

* Individuals with disabilities may request necessary reasonable accommodations by submitting requests to the City Clerk, preferably at least 24 hours in advance.

* Written requests and comments may be submitted to the City Clerk either in person or via mail to Buchanan City Hall, 302 N. Redbud Trail, Buchanan, MI 49107, or via email to clerk@cityofbuchanan.com

I. Call to Order

II. Recognition

III. Pledge of Allegiance

IV. Roll Call

V. Approve Agenda

VI. Public Comment - Agenda Items Only (3-minute limit)

VII. Consent Agenda (can be approved all in one motion, for general housekeeping items)

A. Consider excusing Mayor Sean Denison from the February 13th, 2023 Regular Meeting.

B. **Minutes:**

1. Consider approving the Regular Meeting Minutes from the February 13th, 2023

2. Consider approving the Closed Session Minutes from February 13th, 2023.

C. **Appointment:**

Appointing Treasurer, Deborah Perez to the Buchanan City Building Authority in place of the former City Manager.

D. **Expenditures:**

1) Consider approving General Expenditures for February 27, 2023, in the amount of \$505,135.52.

2) Consider approving the Summer/Winter 2022 Tax Disbursement for January 01 through January 31, 2023, in the amount of \$89,951.78.

VIII. Scheduled Matters from the Floor (if any)

A. **Proposals for City Manager Recruitment Services**

1) Art Davis, Director for Baker Tilly's executive recruitment practice.

2) Joyce Parker, MML executive search services.

3) Frank Walsh, President of Walsh Municipal Services.

IX. Reports by: Departments, Committees, Boards

A. Community Development Director Report- Rich Murphy

1) Consider resolution # 2023.02/06 to approve the MNRTF grant application for the kayak launch project.

2) Consider resolution # 2023.02/07 to approve the recreation passport grant application for the Victory Park project

3) Consider approving Redbud Roots 2023 Cannabis Permit Renewals

4) Update on 111 Railroad and Baroda Tire II Demo walk-thru and request to Commission for permission for parties to remove items on-site for reuse.

B. Main Street Manager/ Assistant Community Development Director - Ashley Regal

1) Consider Resolution # 2023/02.08, a resolution for Mobile Food Vending Fee Schedule.

2) Consider approving the updated Mobile Food Vending Application.

X. Unfinished Business

A. Investment Policy-

1) Consider approving the updated Investment Policy with the amendments made by the finance committee. (Postponed at February 13th, 2023 meeting)

2) Consider Resolution 2023.02/09- a resolution of Authorized Signatures for the investment account. Naming City Treasurer, Deborah Perez as Authorized Signer.

XI. New Business

A. 1) **Interim City Manager** -Consider the Employment Agreement for Interim City Manager with Timothy Lynch

XII. Communications (informational only, formal board action is not necessary for these items, unless so desired)

A. Absentee Voting communication for May 2nd Special Election

B. Public Hearing will be held at the next Regular Meeting on March 13th, 2023 for the purpose of said hearing is for the Commission to hear public comments on the possible sale of City real property located at 107 W. Front St., the Ross Sanders House.

XIII. Public Comment - Non-Agenda Items Only (3-minute limit)

XIV. Executive Comments

A. City Manager Comments

B. Commissioner Comments

C. Mayor Comments

XV. Adjourn