



TOWN COUNCIL REGULAR MEETING AGENDA

May 21, 2024 at 6:30 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

D. PRESENTATIONS

1. Issue Certificates of Election, Statement of Elected Official, and provide the Oath of Office to newly elected Officials.

E. APPOINTED REPRESENTATIVE/LIAISON REPORTS

1. Upper Trinity Regional Water District Report.
2. Denton County Emergency Services District #1.
3. Police Department – April 2024 Statistics/Activities.
4. Town Administrator – April 2024 Reports: Financial, Animal Control, Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.

F. CONSENT AGENDA

This agenda consists of non-controversial, or "housekeeping" items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the April 16, 2024, Regular Meeting Minutes.

G. PUBLIC HEARINGS AND REGULAR ITEMS

1. Discuss and consider a Final Plat for a 101.467-acre property situated in the Daniel Cook Survey, Abstract Number 230, and A.M. Feltus Survey, Abstract Number 1594, in the Town of Bartonville, Denton County, Texas. The property is located on the north side of E Jeter Road, approximately 2,185 feet east of the intersection of E Jeter Road and Country Court, in Bartonville, Texas. The applicant is Mycoskie & Associates, Inc., on behalf of Knight Development Group, LLC. [Town of Bartonville FP-2024-03.] ***(The Planning & Zoning Commission recommended approval, with conditions, by a vote of 5-0 at its May 1, 2024, meeting.)***

2. Discuss and consider an Ordinance amending the Town of Bartonville Code of Ordinances, Chapter 9, "Personnel," Article 9.04, "Officers and Employees," Division 1, "Generally," by specifying job-related duties of the Town Secretary.
3. Discuss and consider a Resolution amending the Personnel and Administrative Regulations Manual (PARM), Chapter 3, "Wages and Salary Administration", Section 3.04 "Overtime (Excluding Police Patrol Personnel Exempt Personnel)", subsection E by reducing the maximum accrual of compensatory time to forty (40) hours.
4. Discuss and consider a Resolution appointing the Municipal Court Judge, Alternate Municipal Court Judge, Municipal Court Clerk, and Deputy Court Clerks.
5. Discuss and consider a Resolution nominating Jim Carter to the slate of nominees for the Denco Area 9-1-1 District Board of Managers.
6. Discuss and consider the continuance of the Annual Clean Up Day Event.

H. CLOSED SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council will meet in a Closed Executive Session in accordance with the Texas Government Code.

1. Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney concerning pending or contemplated litigation regarding the sanitary sewer nuisance at 1287 Gibbons Road, Town of Bartonville, Texas v. Paula Harvey, Cause No. 23-11429-467 pending in the 467th District Court of Denton County, Texas.
2. Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney regarding legal issues related to the Town's Extraterritorial Jurisdiction (ETJ), issues related to the Furst Ranch Development, and any and all legal issues related thereto.
3. Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney regarding legal issues related to the regulation of Short Term Rentals and any and all legal issues related thereto.

I. RECONVENE OPEN MEETING

The Town Council to reconvene into an open meeting and consider action, if any, on items discussed in closed session.

J. FUTURE ITEMS

K. ADJOURNMENT

The Town Council reserves the right to adjourn into a closed meeting or executive session as authorized by Texas Government Code, Sections 551.001, et seq. (the Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.088 of the Texas Open Meetings Act. Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551.

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Shannon Montgomery, Town Secretary

Posted: Friday, May 17, 2024 prior to 12:00 pm.

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, *Title:* _____



TOWN COUNCIL COMMUNICATION

DATE: May 21, 2024

FROM: Ricky Vaughan, Fire Chief, Denton County ESD No. 1

AGENDA ITEM: Denton County Emergency Services District #1 Monthly Report

SUMMARY:

Department Statistics/Activities.

ATTACHMENTS:

- Monthly Report

Denton County

ESD No. 1

Monthly Report



Monthly Activity Report

APRIL

2024

**Denton County ESD No. 1****APRIL 2024****Table of Contents**

Basic Analytics	Page
DCESD 1 Personnel	3
Incident Counts	4-5
Municipality Volume	6
Response Times – 90 th Percentile and Average Response Times	7
Community Outreach Events & Fire Inspection Reports & Training Division	8

**Denton County ESD No. 1**

APRIL 2024

DCESD1 Personnel**Operations**

Captains	9
Apparatus Operators (Engineers)	9
Full-Time Firefighters (active)	27
Part-Time Employees (active)	9
Injuries/light duty/inactive	3
Total	57

Fire Administration

Fire Chief	1
Assistant Chief	1
Division Chief	1
Administrative Assistant	1
Director of Communications & Public Outreach	1
Total	5

Department Paid Total 62

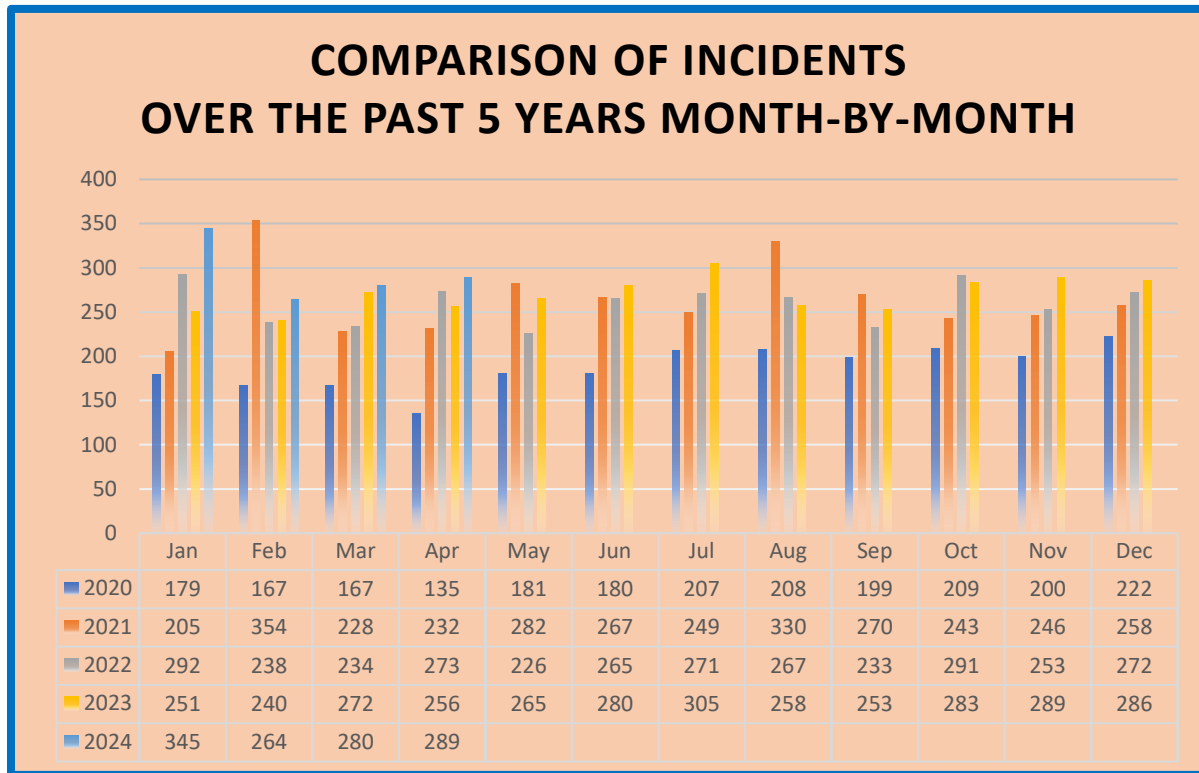
Sworn Staff	60
Civilians	2
Operational Volunteers	4
Department Total	66



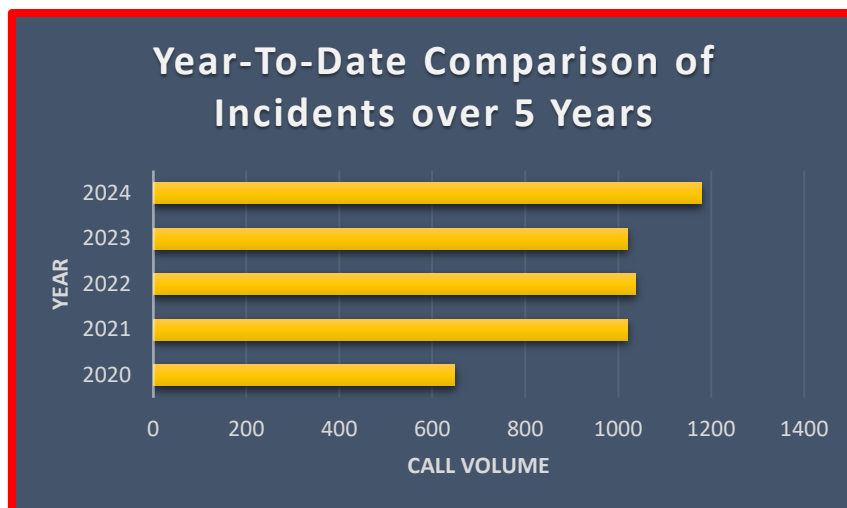
Denton County ESD No. 1

APRIL 2024

DCESD Total Incident Count



Year-to-Date Totals



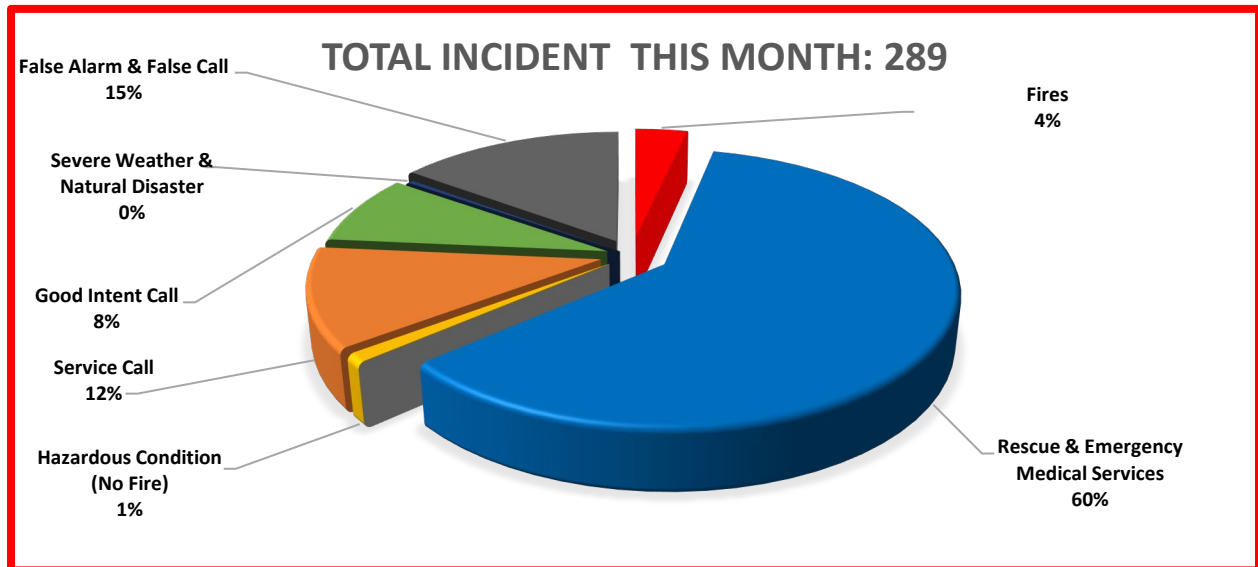
DCESD	YTD	Year End
2020	648	2254
2021	1019	3164
2022	1037	3115
2023	1019	3238
2024	1178	



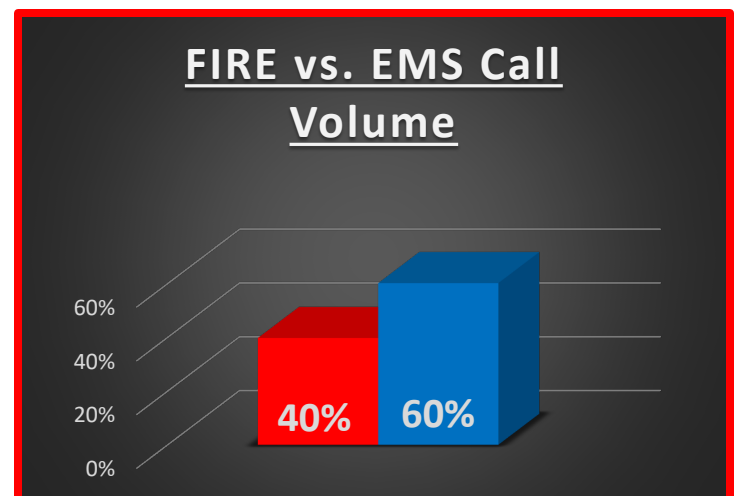
Denton County ESD No. 1

APRIL 2024

INCIDENT STATISTICS



Major Incident Types	
Fires	10
Rescue & Emergency Medical Services	174
Overpressure rupture, explosion – no fire	0
Hazardous Condition (No Fire)	3
Service Call	34
Good Intent Call	24
False Alarm & False Call	43
Severe Weather & Natural Disaster	1
Special Incident	0



Percentage of Overlapping Calls

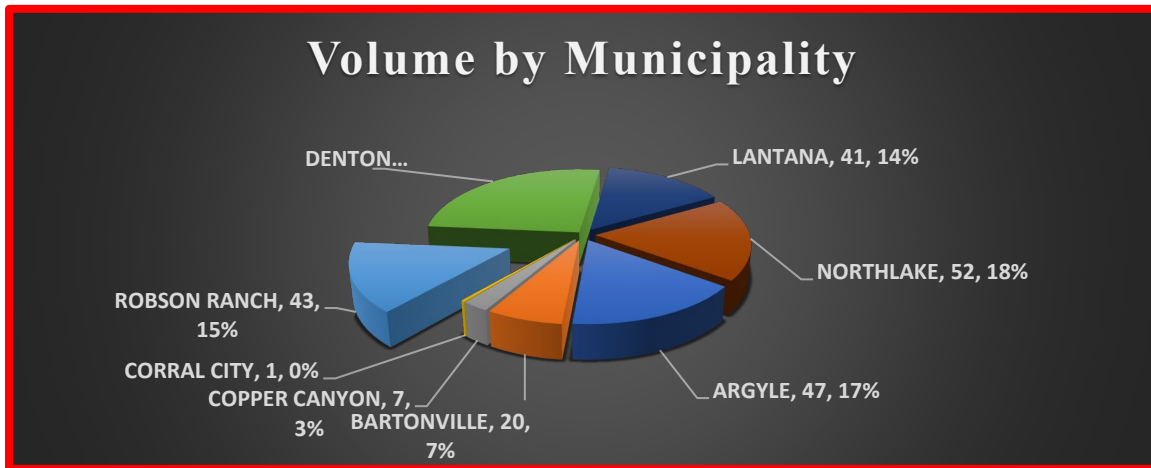
Overlapping Calls	
# OVERLAPPING	% OVERLAPPING
80	28%



Denton County ESD No. 1

APRIL 2024

Municipality Call Volume Breakdown



NFIRS INCIDENT TYPE		Municipality							
	NFIRS #	ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE	Robson Ranch	DENTON COUNTY
Fire	100's	2	1	1		2	1		2
Overpressure Rupture, Explosion, Overheat	200's								
Rescue & Emergency Medical Services	300's	33	13	5	1	24	30	26	41
Hazardous Condition	400's								3
Service Call	500's	1	4			5	7	7	9
Good Intent Call	600's	6	1	1		1	4	2	7
False Alarm False Call	700's	5	1			9	10	7	12
Severe Weather & Natural Disaster	800's						1		
Municipality Totals		47	20	7	1	41	52	43	74

NFIRS Breakdown

100's – Fire Group

Structure, wildland, and vehicle fires.

200's – Overpressure Rupture, explosion, overheat – No Fire Group

Steam, air, gas, chemical, explosions(no-fire), etc.

300's – Rescue & Emergency Medical Service Group

EMS Incidents, lock-in, missing person, extrication, motor vehicle accidents, rescues, etc.

400's – Hazardous Conditions – No Fire Group

Gas leak, chemical hazards, power line down, biological incident, bomb removal, etc.

500's – Service Call Group

Person in distress, water evacuation, smoke/odor removal, animal rescue, assist PD, etc.

600's – Good Intent Group

Cancelled en route, controlled burning, wrong location, prescribed burn, etc.

700's – False Alarm & False Call Group

False alarm, malicious false call, unintentional system/detector operation and malfunction

800's – Severe Weather & Natural Disaster Group

Flood, wind, lightning, natural disaster assessment

**Denton County ESD No. 1**

APRIL 2024

Incident Response Times**90th Percentile Assessment**

Lights and Sirens – 90 TH Percentile Time (Dispatch to Arrival)	
Overall Fire/EMS	11:03
Overall FIRE	10:83
Overall EMS	10:23

Internal Compliance Goal: Less than 8-minute response time from dispatch to first unit on arrival time. Assessment is performed by taking the total number of incidents where lights and sirens were utilized while responding to the incident.

NFPA 1710 Response Recommendations: Key performance objectives for...

FIRE Response: (bunker gear required)

1. Turnout time: < 80 seconds
(1 minute: 20 seconds)
2. First Unit on scene: < 240 seconds
(4 minutes)

EMS Response: (no bunker gear required)

1. Turnout time: < 60 seconds
(1 minute)
2. First Unit on scene: < 240 seconds
(4 minutes)

90th Percentile per Municipality					
ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE
10:03	10:01	9:18	5:01	9:20	11:03

Average Response and Turnout Time Assessment

RESPONSE MODE	TOTAL RESPONDING UNITS	AVERAGE RESPONSE TIME (minutes)
Initial Lights and Sirens, Downgraded to No Lights or Sirens	1	0:00
Initial No Lights or Sirens, Upgraded to Lights and Sirens	0	0
Lights and Sirens	252	7:30
No Lights or Sirens	19	5:35

Average Response Time per Municipality					
ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE
7:09	7:15	8:03	5:01	6:21	7:42

**Denton County ESD No. 1****APRIL 2024****Public Education****Community Outreach Events**

Fire Station Tours	4
Public Education Events	11
Ride Along	36
Community CPR Classes	1
- Total CPR Students	20
Total Events	16

Training Division

Total ISO Training Hours Logged / Month	1901.8
- EMS Training Hours Logged / Month	289.5
- FIRE Training Hours Logged / Month	1525.3
- Administrative Training / Month	87

Fire Inspection Report

INSPECTION TYPE	MONTHLY	YEAR TO DATE
* Foster Care (Total)	0	1
* Foster Care (Initial Inspection)	0	1
B - Company (Total)	0	0
B - Company (Initial Inspection)	0	0
*Fire Protection- Fire Alarm (Total)	0	1
*Fire Protection- Fire Alarm (Initial Inspection)	0	1
*Fire Protection Commercial Sprinkler (Total)	5	11
*Fire Protection Commercial Sprinkler (Initial Inspection)	5	12
G - Key Box Inspection (Total)	0	0
G - Key Box Inspection (Initial Inspection)	0	0
*Annual (Total)	0	3
*Annual (Initial Inspection)	0	3
*Residential Sprinkler (Total)	20	42
*Residential Sprinkler (Initial Inspection)	20	42
*Fire Protection Inspection: Underground (Total)	1	1
*Fire Protection Inspection: Underground (Initial Inspection)	1	1
* Controlled Access (Total)	0	1
* Controlled Access (Initial Inspection)	0	2
* Certificate of Occupancy (Total)	10	15
* Certificate of Occupancy (Initial Inspection)	10	15
* Compliant (Total)	0	1
* Compliant (Initial Inspection)	0	1
Total:	36	76



TOWN COUNCIL COMMUNICATION

DATE: May 21, 2024

FROM: Colby Scudder, Police Lieutenant

AGENDA ITEM: Police Chief – Department Statistics/Activities

SUMMARY:

Monthly Department Statistics/Activities.

ATTACHMENTS:

- Monthly Report

Town of Bartonville Police Department

April 2024 Monthly Report



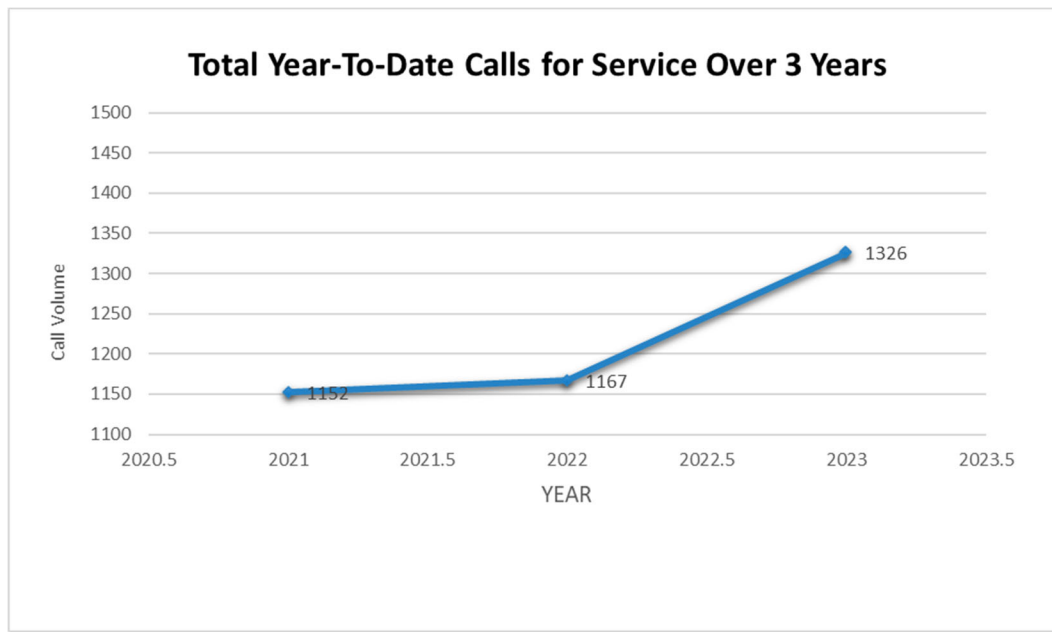
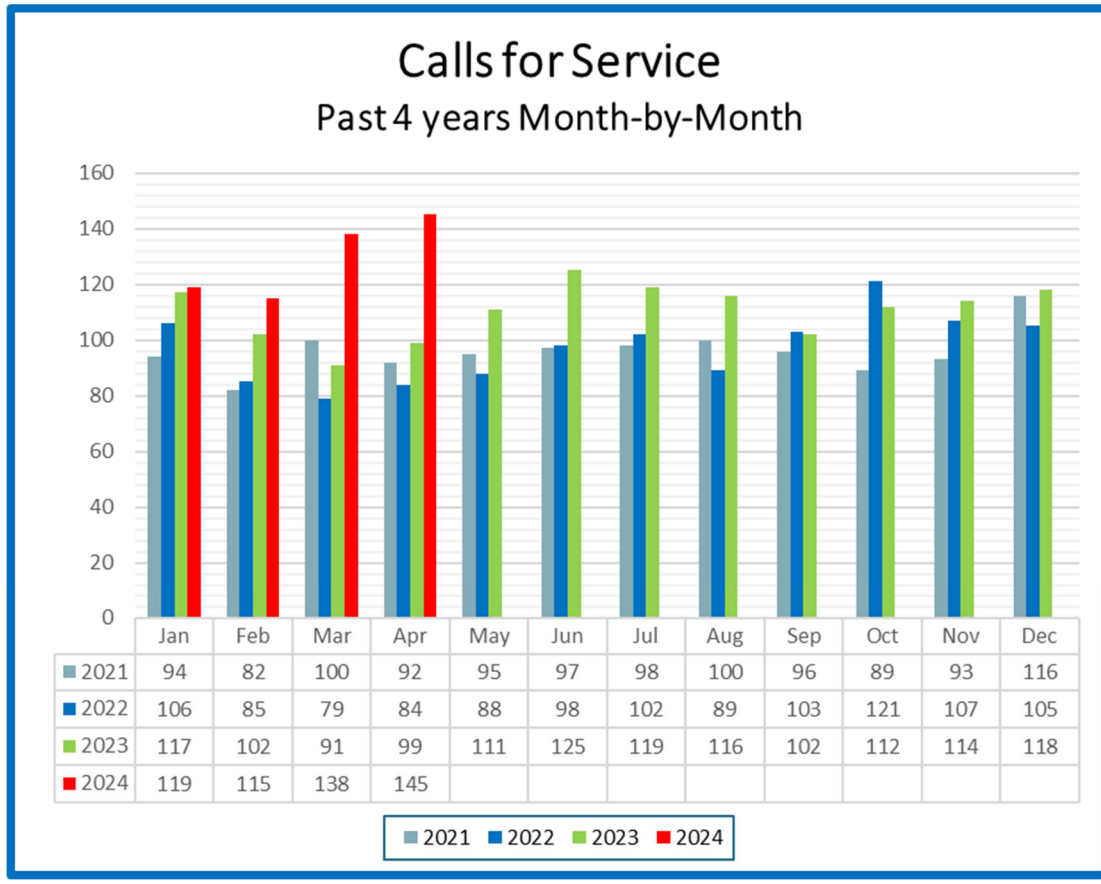
Bartonville Police Department**April 2024****Table of Contents**

	Page
Total yearly calls for service	3
Types of calls for service	4
Officer initiated activity	5
Misc Information/Upcoming events	6

Bartonville Police Department

April 2024

Total Calls for Service



Bartonville Police Department

April 2024

Abandoned Vehicle	
Agency Assist	11
Alarm	16
Animal Bite Report	
Animal Complaint	4
Animal Cruelty	1
Assault	2
Auto Theft	
Burglary	2
Citizen Assist	2
Civil Standby	
Child Custody Issues	1
Criminal Mischief	2
Criminal Trespass	
Disturbance	2
Domestic Disturbance	2
Fireworks Complaint	
Follow-up Investigation	15
Forgery/Fraud	1
Gunshots Heard	
Hang-up 911	1
Harassment	
Illegal Dumping	
Indecent Exposure	
Intoxicated Person	4
Juvenile Complaint	1
Loose Livestock	
Meet Complainant	16
Motorist Assist	4
Narcotics	
Noise Complaint	
Open Door Investigation	
Ordinance Violation	1
Person with a Gun	
Psych/Suicide Attempt	
Reckless Driver	4
Road Blockage/Hazard	13
Stabbing/Gunshot	
Suspicious Person/Veh/Activity	15
Theft	2
Traffic Complaint	6
Traffic Transport Incident (Accidents)	10
Vehicle Complaint	1
Welfare Concern	6

Bartonville Police Department

April 2024

Officer Initiated Activity

<u>Officer Activity by Type</u>	Total
Admin Duty (Reports, Court, Clerical)	15
Building Checks	10
Close Patrols (Special Patrols Included)	109
Investigations (Sus veh/activity)	8
Traffic Stops	104
Vacation Watch	1
Walk Thru (Business contacts)	12
Total	259

Bartonville Police Department

April 2024

Misc. Information/Upcoming Events

1. The new police vehicle is just waiting for Defender Supply to schedule installation.
2. New Taser 7's was trained on and issued.
3. Have multiple training events in June for active shooter training with FMPD.
4. Have Officer's scheduled for Memorial Day celebration.



TOWN COUNCIL COMMUNICATION

DATE: May 21, 2024

FROM: Thad Chambers, Town Administrator

AGENDA ITEM: Town Administrator - Monthly Reports: Financial, Animal Control, Code Enforcement, Engineering, Municipal Court, Permits and Board Member Attendance.

SUMMARY:

Monthly Reports.

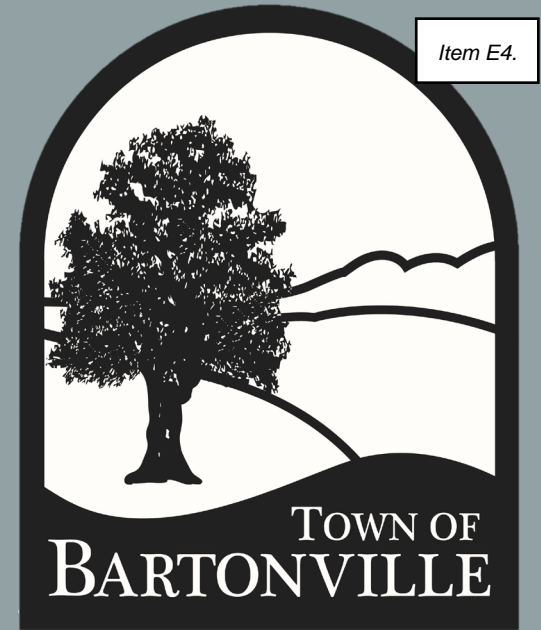
ATTACHMENTS:

- Monthly Financial Report
- Monthly Animal Control Report
- Monthly Code Enforcement Report
- Monthly Engineering Report
- Monthly Municipal Court Report
- Monthly Permits Report
- Monthly Board Member Attendance Report

Town of Bartonville

Monthly Financial Report

Month Ending
April 30, 2024

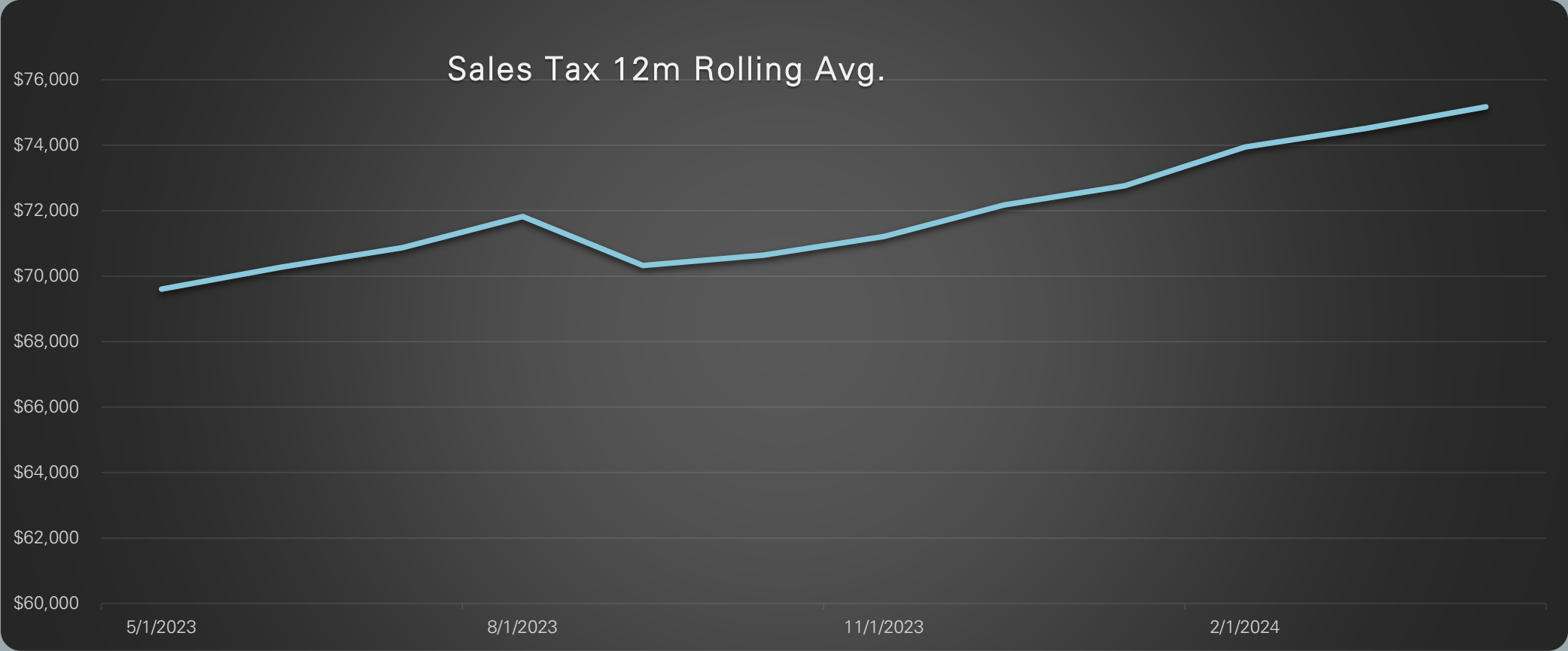


PRESENTED:
MAY 21, 2024

All General Fund Revenues

	April 2024 Revenue	Year to Date Revenue	Current Year Budget	Projected Revenue Remaining	% of Budgeted Revenue Remaining	Prior year YTD	Prior year ending balance
Property Tax	\$7,574.13	\$1,063,373.46	\$1,050,000.00	(\$13,373.46)	(1.27%)	\$955,001.50	\$986,183.68
Sales Tax	\$56,606.66	\$523,504.28	\$785,000.00	\$261,495.72	33.31%	\$465,341.88	\$843,911.57
Franchise Fees	\$46,156.70	\$199,638.37	\$200,000.00	\$361.63	0.18%	\$171,550.51	\$238,380.27
Other/Transfer	\$18,759.17	\$116,219.40	\$169,300.00	\$53,080.60	31.35%	\$123,633.44	\$187,497.39
Development Fees	\$0.00	\$0.00	\$30,000.00	\$30,000.00	100.00%	\$71,576.24	\$105,414.24
Permit Fees	\$38,738.65	\$153,632.70	\$150,000.00	(\$3,632.70)	(2.40%)	\$129,606.48	\$227,177.21
Municipal Court	\$6,057.00	\$60,219.92	\$85,000.00	\$24,780.08	29.15%	\$51,041.21	\$109,218.14
Total Revenue	\$173,892.31	\$2,116,588.13	\$2,469,300.00	\$352,711.87	14.28%	\$2,001,589.26	\$2,697,782.50

Sales Tax Collections



All General Fund Expenditures

	April 2024 Expenditures	Year to Date Expenditures	Current Year Budget	Budget Balance Remaining	% of Balance Remaining	Prior Year YTD Balance	Prior year FY Ending Balance
Administration	\$67,042.39	\$539,946.96	\$1,183,858.77	\$643,911.81	54.39%	\$605,565.63	\$1,226,759.79
Police	\$73,904.72	\$479,153.32	\$912,990.09	\$433,836.77	47.52%	\$409,052.25	\$730,121.30
Municipal Court	\$800.00	\$5,600.00	\$6,600.00	\$1,000.00	15.15%	\$2,900.00	\$4,700.00
Transfers	\$6,657.41	\$124,732.46	\$314,000.00	\$189,276.54	60.28%	\$207,588.84	\$303,294.84
Total Expenses	\$148,404.52	\$1,149,423.74	\$2,417,448.86	\$1,268,025.12	52.45%	\$1,225,106.72	\$2,264,875.93

Expenditures by Department

Administration

	April 2024 Expenditures	YTD Expenditures	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Salary & Benefits	\$40,888.75	\$300,237.67	\$517,668.77	\$217,431.10	42.00%	\$248,517.31	\$437,452.59
Other	\$3,305.30	\$24,322.97	\$112,800.00	\$88,477.03	78.44%	\$71,795.29	\$118,334.82
Contracted Services	\$19,350.05	\$168,233.49	\$368,290.00	\$200,056.51	54.32%	\$204,162.29	\$429,278.96
Fees & Service Charges	\$137.25	\$451.25	\$1,170.00	\$718.75	61.43%	\$521.50	\$1,180.42
Supplies	\$1,364.78	\$26,594.93	\$75,430.00	\$48,835.07	64.74%	\$20,436.48	\$48,073.96
Maintenance	\$1,996.26	\$20,106.65	\$58,500.00	\$38,393.35	65.63%	\$22,742.16	\$42,398.44
Capital Improvements	\$0.00	\$0.00	\$50,000.00	\$50,000.00	100.00%	\$0.00	\$150,040.60
Total Administration:	\$67,042.39	\$539,946.96	\$1,183,858.77	\$643,911.81	54.39%	\$605,565.63	\$1,226,759.79

Expenditures by Department

Police

	April 2024 Expenditures	YTD Expenditures	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Salary & Benefits	\$67,027.53	\$483,554.11	\$819,859.09	\$381,304.98	46.51%	\$365,763.89	\$660,506.81
Maintenance	\$3,087.70	\$20,267.99	\$26,131.00	\$5,863.01	22.44%	\$23,843.27	\$35,373.16
Contracted Service	\$0.00	\$1,776.50	\$10,000.00	\$8,223.50	82.24%	\$6,722.00	\$6,722.00
Other	\$1,093.68	\$3,737.34	\$4,500.00	\$762.66	16.95%	\$965.63	\$2,534.93
Supplies	\$2,695.81	\$14,817.38	\$52,500.00	\$37,682.62	71.78%	\$11,757.46	\$24,984.40
Total Police Department:	\$73,904.72	\$479,153.32	\$912,990.09	\$433,836.77	47.52%	\$409,052.25	\$730,121.30

Call Type Summary:

Abandoned Animal (1)
Sick/injured Animal (2)
Sick/Injured Animal (2)
Wildlife (3)

Address	Notes	Service / Type
4/8/2024 1126 Frenchtown Rd	Injured bird	Animal Control Sick/injured Animal
4/8/2024 951 Ridgewood Cir	sick raccoon retrieved the raccoon	Animal Control Wildlife
4/8/2024 1126 Frenchtown Rd	UTL Walked around the property and in the woods for about a good 2 acres and could not locate the injured bird.	Animal Control Sick/injured Animal
4/10/2024 1126 Frenchtown Rd	I am in route to the address below. The homeowner gave me a call and said that the bird is back so I am in route to try to capture it again.	Animal Control Sick/Injured Animal

4/10/2024

UTL on bird

Animal Control

1126 Frenchtown Rd

Sick/Injured Animal

4/15/2024

Officer Richey met me on scene, he stated the people moved out and just did not want their dog anymore so its believed she was abandoned there.
Officer Richey is going to try to obtain the information on the last renters and homeowner, and send that information to bob.
i put the puppy on my truck and took her to the shelter

Animal Control

1201 Redbud Dr

Abandoned Animal

4/23/2024

Two non permitted animals on sight. (Emu) This is the second warning.

Animal Control

1213 Pecan Dr

Wildlife

4/30/2024

Issued a second warning for two Emu's that are not permitted in the city.

Animal Control

1213 Pecan Dr

Wildlife

Call Type Summary:

Tall Grass and Weeds (15)
Trash and Debris (1)

Address	Notes	Service / Type
4/23/2024 799 E Jeter Rd	Issued warning for tall grass and weeds. Bar ditch area.	Code Enforcement Tall Grass and Weeds
4/23/2024 1690 Broome Rd	Issued a warning for tall grass and weeds	Code Enforcement Tall Grass and Weeds
4/23/2024 149 Green Oaks Dr	Issued a warning for tall grass and weeds.	Code Enforcement Tall Grass and Weeds
4/23/2024 1261 E Jeter Rd	Issued a warning for tall grass and weeds. Bar ditch area	Code Enforcement Tall Grass and Weeds

4/23/2024 1177 Gibbons Rd S	Issued a warning for tall grass and weeds.	Code Enforcement Tall Grass and Weeds
4/23/2024 510 E Jeter Rd	Issued a warning for tall grass and weeds. Bar ditch area.	Code Enforcement Tall Grass and Weeds
4/23/2024 1113 Maple Dr	Issued a warning for trash and debris. Two refrigerators in the front yard.	Code Enforcement Trash and Debris
4/23/2024 1673 Land Fall Cir	Issued a warning for tall grass and weeds.	Code Enforcement Tall Grass and Weeds
4/23/2024 1536 Broome Rd	Issued a warning for tall grass and weeds.	Code Enforcement Tall Grass and Weeds
4/23/2024 1303 E Jeter Rd	Issued a warning for tall grass and weeds.	Code Enforcement Tall Grass and Weeds

4/23/2024 987 Broome Rd	Issued a warning for tall grass and weeds.	Code Enforcement Tall Grass and Weeds
4/23/2024 1690 Broome Rd	We have issued a citation for Tall Grass and Weeds.	Code Enforcement Tall Grass and Weeds
4/30/2024 1213 Pecan Dr	Issued a warning for tall grass and weeds.	Code Enforcement Tall Grass and Weeds
4/30/2024 1690 Broome Rd	Issued a warning for tall grass and weeds. This is the second warning.	Code Enforcement Tall Grass and Weeds
4/30/2024 1161 Gibbons Rd S	Issued a warning for tall grass and weeds.	Code Enforcement Tall Grass and Weeds
4/30/2024 950 E Jeter Rd	Issued a warning to tall grass and weeds. Bar ditch area	Code Enforcement Tall Grass and Weeds



Town of Bartonville Status Report

Date: May 16, 2024

Plat Review

- Knights Landing
- Knights Crest

ROW Permits

- N/A

Subdivision Construction

- Knights Crest – Preconstruction Meeting Held

Street Fund

- See below – Work Order ongoing

General Consultation

- Work Order Awarded – Crack Sealing complete – Fog seal and pothole repair ongoing/up next

Grading Plans Reviewed

- 1408 Brian Street
- 111 Vera Court
- 861 Ginger's Way
- 900 Dove Creek
- 1265 Kentucky Derby

Drainage Issues

- 1515 W. Jeter – Culvert being repaired – Completion mid to late May
- Deer Hollow Drainage Issues – Met with Appaloosa Court – Investigating potential improvements
- McMakin Drainage Issues near Trifecta

Town of Bartonville
Municipal Court Council Report
From 4/1/2024 to 4/30/2024

5/2/2024 1

Item E4.

Violations by Type

Traffic	Penal	City Ordinance	Parking	Other	Total
53	1	1	0	0	55

Financial

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$4,590.00	\$1,193.00	\$5,047.00	\$200.00	\$245.00	\$11,275.00

Warrants

Issued	Served	Closed	Total
0	0	0	0

FTAs/VPTAs

FTAs	VPTAs	Total
0	0	0

Dispositions

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
22	0	10	12	15	59

Trials & Hearings

Jury	Bench	Appeal	Total
0	0	0	0

Omni/Scofflaw/Collection

Omni	Scofflaw	Collections	Total
37	0	37	74

PermitReport

5/1/2024 2:55

Item E4.

Permit #	Contact	Property	Permit Type	Issued Date	Estimated Value	Square Footage	Paid Amount
24-00170-11	t0tsauce	96 McMakin Rd	Temporary Food Permit	4/2/2024			\$35.00
24-00170-12	Bunker Brew	96 McMakin Rd	Temporary Food Permit	4/5/2024			\$35.00
24-00170-14	Dunn Farmin	96 McMakin Rd	Temporary Food Permit	4/6/2024			\$35.00
24-00170-15	Sinclair Apothecary	96 McMakin Rd	Temporary Food Permit	4/5/2024			\$35.00
24-00170-16	Aunti Ali's Dolls	96 McMakin Rd	Temporary Food Permit	4/23/2024			\$35.00
24-00175-01	Nicholas Kinkade		Solicitor Permit	4/1/2024			\$37.00
24-00176-01	Aimal Ata		Solicitor Permit	4/1/2024			\$37.00
24-00177-01	Spencer Key		Solicitor Permit	4/1/2024			\$37.00
24-00178-01	Zachary Gradick		Solicitor Permit	4/1/2024			\$37.00
24-00179-01	Levi Mowrer		Solicitor Permit	4/1/2024			\$37.00
24-00182-01	HC Design Build		Contractor Registration - General	4/2/2024			\$125.00
24-00183-01	ARS Rescue Rooter	1036 James Price Ct	Plumbing Permit	4/3/2024	\$3,096.00		\$130.00
24-00184-01	HC Design Build	861 Ginger's Way	Tree Removal Permit	4/3/2024			\$125.00
24-00185-01	MTC Merchant Fairs, LLC	96 McMakin Rd	Temporary Sign Permit	4/4/2024			\$150.00
24-00186-01	ARS Rescue Rooter		Contractor Registration - Plumbing	4/3/2024			\$0.00
24-00187-01	Work Environmental Systems		Contractor Registration - Mechanical	4/4/2024			\$0.00
24-00188-01	Generator Supercenter of Denton	1204 Bridle Bit Road	Electrical Permit	4/18/2024	\$3,500.00		\$130.00
24-00188-02	Generator Supercenter of Denton	1204 Bridle Bit Road	Plumbing Permit	4/18/2024			\$130.00
24-00189-01	Generator Supercenter of Denton	531 W Jeter Rd	Electrical Permit	4/15/2024	\$3,500.00		\$130.00
24-00189-02	Generator Supercenter of Denton	531 W Jeter Rd	Plumbing Permit	4/15/2024	\$3,500.00		\$130.00
24-00190-01	Blue Lagoons Construction		Contractor Registration - General	4/9/2024			\$125.00
24-00193-01	Adventure Services, LLC		Contractor Registration - Plumbing	4/10/2024			\$0.00
24-00194-01	Noble Classic Management, LLC		Contractor Registration - General	4/10/2024			\$125.00
24-00195-01	Royal Flush Septic	1118 Vera Court	OSSF Permit - Residential	4/11/2024			\$410.00
24-00196-01	Marty B's Ice Cream, LLC	2660 FM 407 Unit 400	Food Establishment Plan Review	4/12/2024		1306	\$200.00
24-00197-01	Sabre Luxury Homes		Contractor Registration - General	4/12/2024			\$125.00
24-00198-01	Monaco-Pinnacle Custom Homes	147 McMakin Rd	New Residence Permit	4/19/2024	\$575,000.00	4080	\$2,652.00
24-00198-02	Monaco-Pinnacle Custom Homes	147 McMakin Rd	New Residence (Non AC)	4/19/2024		5640	\$2,538.00
24-00198-04	Monaco-Pinnacle Custom Homes	147 McMakin Rd	Grading and Drainage Permit	4/19/2024			\$275.00
24-00198-05	Monaco-Pinnacle Custom Homes	147 McMakin Rd	Culvert/Driveway	4/19/2024			\$120.00
24-00199-01	Mollo Rather Custom Homes	837 Hat Creek Road	New Residence Permit	4/16/2024	\$3,000,000.00	8730	\$5,674.50
24-00199-02	Mollo Rather Custom Homes	837 Hat Creek Road	New Residence (Non AC)	4/16/2024		5560	\$2,502.00
24-00199-04	Mollo Rather Custom Homes	837 Hat Creek Road	Grading and Drainage Permit	4/16/2024			\$275.00
24-00199-05	Mollo Rather Custom Homes	837 Hat Creek Road	Culvert/Driveway	4/16/2024			\$120.00
24-00199-06	Mollo Rather Custom Homes	837 Hat Creek Road	Accessory Bldg AC (1,001 +)	4/16/2024		7300	\$4,476.25
24-00200-01	Marty B's Ice Cream, LLC	2660 FM 407 Unit 400	Food Establishment Permit	4/12/2024			\$300.00
24-00201-01	CR Plumbing	1116 Maple Dr	Plumbing Permit	4/15/2024	\$3,094.13		\$130.00
24-00202-01	Work Environmental Systems	673 Seals Rd	Mechanical Permit	4/15/2024	\$10,573.22		\$130.00
24-00203-01	3rd Gen Retaining Walls Inc		Contractor Registration - General	4/15/2024			\$125.00
24-00204-01	Work Environmental Systems	178 Dove Creek Rd	Mechanical Permit	4/15/2024	\$13,731.87		\$130.00
24-00208-01	Lingenfelter Custom Homes		Contractor Registration - General	4/16/2024			\$125.00
24-00209-01	Lingenfelter Luxury Homes		Contractor Registration - General	4/16/2024			\$125.00
24-00210-01	Integrated Mechanical & Electrical Services LLC		Contractor Registration - Electrical	4/16/2024			\$0.00
24-00211-01	Integrated Mechanical & Electrical Services LLC		Contractor Registration - Mechanical	4/16/2024			\$0.00
24-00212-01	MT Electric Service TDN LLC		Contractor Registration - Electrical	4/17/2024			\$0.00
24-00213-01	Priority Signs and Graphics		Contractor Registration - Electrical	4/17/2024			\$0.00

Permit #	Contact	Property	Permit Type	Issued Date	Estimated Value	Square Footage	Paid Amount
24-00214-01	Martin Electrical Systems LLC		Contractor Registration - Electrical	4/18/2024			\$0.00
24-00215-01	Platinum Fence & Patio		Contractor Registration - General	4/19/2024			\$125.00
24-00216-01	Noble Classic Homes	850 S Gibbons Road	New Residence Permit	4/26/2024	\$3,021,038.00	8018	\$5,211.70
24-00216-02	Noble Classic Homes	850 S Gibbons Road	New Residence (Non AC)	4/26/2024		4870	\$2,191.50
24-00216-04	Noble Classic Homes	850 S Gibbons Road	Grading and Drainage Permit	4/26/2024			\$275.00
24-00216-05	Noble Classic Homes	850 S Gibbons Road	Culvert/Driveway	4/26/2024			\$120.00
24-00216-06	Noble Classic Homes	850 S Gibbons Road	Accessory Bldg (1,001 +) Non AC	4/26/2024		2185	\$740.70
24-00217-01	Platinum Fence & Patio	1361 Bridle Bit Rd	Covered Patio/Carport/Arbor Permit	4/23/2024			\$205.00
24-00218-01	Proficient Plumbing		Contractor Registration - Plumbing	4/22/2024			\$0.00
24-00219-01	Calais Custom Homes		Contractor Registration - General	4/23/2024			\$125.00
24-00220-01	Sodd Electric Co., Inc.		Contractor Registration - Electrical	4/23/2024			\$0.00
24-00222-01	Paschal Home Services DFW, LLC		Contractor Registration - Mechanical	4/23/2024			\$0.00
24-00223-01	Paschal Home Services DFW, LLC - Plumbing		Contractor Registration - Plumbing	4/23/2024			\$0.00
24-00224-01	Illuminations by Greenlee		Contractor Registration - Electrical	4/24/2024			\$0.00
24-00225-01	OAM Builders LLC dba Dublin Homes		Contractor Registration - General	4/24/2024			\$125.00
24-00226-01	Performance Heat and Air Inc.		Contractor Registration - Mechanical	4/25/2024			\$0.00
24-00227-01	J & M Electrical		Contractor Registration - Electrical	4/25/2024			\$0.00
24-00229-01	CR Plumbing	1010 Gene Perry Ct	Plumbing Permit	4/30/2024	\$5,800.00		\$130.00

FY2024 Boards and Commission Attendance Report

Item E4.

Oct 23 Nov 23 Dec 23 Jan 24 Feb 24 Mar 24 Apr 24 May 24 Jun 24 Jul 24 Aug 24 Sep 24

Board of Adjustment (BOA)													
Position	Term	Current Member											
Chair	2022-2024	Donna Baumgarner (2014)	NO MEETING	NO MEETING	NO MEETING	NO MEETING	NO MEETING	NO MEETING	P	NO MEETING			
Board Member	2022-2024	Kathy Daum (2003)							P				
Alternate #1	2022-2024	Rebecca Jenkins (2022)							P				
Vice Chair	2023-2025	Jim Lieber (2016)							E				
Board Member	2023-2025	Del Knowler (2011)							P				
Board Member	2023-2025	Siobhan O'Brien (2022)							P				
Alternate #2	2023-2025	Heather Head (2023)							P				

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

Oct 23 Nov 23 Dec 23 Jan 24 Feb 24 Mar 24 Apr 24 May 24 Jun 24 Jul 24 Aug 24 Sep 24

Planning & Zoning Commission (P&Z)													
Position	Term	Current Member											
Chair	2022-2024	Gloria McDonald (1998)	NO MEETING	P	P	P	P	P	NO MEETING	E			
Vice Chair	2022-2024	Ralph Arment (1988)		P	P	P	P	P		P			
Commissioner	2022-2024	Brenda Hoyt-Stenovich (2014)		P	P	P	A	P		P			
Alternate #1	2022-2024	Pat Adams (2022)		P	P	P	P	P		P			
Commissioner	2023-2025	Don Abernathy (2000)		P	P	P	P	P		P			
Commissioner	2023-2025	Larry Hayes (2021)		P	P	P	E	P		P			
Alternate #2	2023-2025	Rick Lawrence (2023)		P	P	E	P	P		P			

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

FY2024 Boards and Commission Attendance Report

Item E4.

Oct 23 Nov 23 Dec 23 Jan 24* Feb 24 Mar 24 Apr 24 May 24 Jun 24 Jul 24 Aug 24 Sep 24

Bartonville Community Development Corporation (BCDC)													
Position	Term	Current Member											
Director	2022-2024	Jim Foringer (2006)	A	P	A	A	NO MEETING	NO MEETING	A	A			
Vice Chair	2022-2024	Terry Rock (2014)	P	P	P	P			P	P			
Director	2022-2024	Brenda Latham (2021)	P	P	P	P			P	E			
Director	2022-2024	Lacy Burrhus (2023)				P			P	P			
Director	2023-2025	Jim Langford (2015)	P	P	P	P			P	P			
Chair	2023-2025	Randy Van Alstine (2014)	P	P	P	P			P	P			
Director	2023-2025	Jennifer Buck(2023)				P			P	P			

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

* January Meeting was moved to 1/17 - Special Meeting

Oct 23 Nov 23 Dec 23 Jan 24 Feb 24 Mar 24 Apr 24 May 24 Jun 24 Jul 24 Aug 24 Sep 24

Crime Control and Prevention District (CCPD)													
Position	Term	Current Member											
Director	2022-2024	Lori Van Alstine (2014)	NO MEETING	NO MEETING	NO MEETING	NO MEETING	P	NO MEETING	P	NO MEETING			
Director	2022-2024	Steve Weiss (2023)					P		P				
Director	2022-2024	Johnny Jones (2012)					P		P				
Director	2022-2024	Kevin Oldham (2018)					E		P				
Director	2023-2025	Chris Colbert (2011)					A		P				
Director	2023-2025	Jarod Root (2024)							P				
Chair	2023-2025	Jeff Grubb (2011)					P		P				

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified



TOWN COUNCIL COMMUNICATION

DATE: May 21, 2024

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Consider approval of the April 16, 2024, Regular Meeting Minutes.

SUMMARY:

The Town Council held a Regular Meeting on April 16, 2024.

RECOMMENDED MOTION OR ACTION:

Approve the April 16, 2024, Regular Meeting Minutes as presented.

ATTACHMENT:

- April 16, 2024, Regular Meeting Minutes.

THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN REGULAR SESSION ON THE 16TH DAY OF APRIL 2024 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:

Jaclyn Carrington, Mayor
 Matt Chapman, Mayor Pro Tem/Place 2
 Jim Roberts, Council Member Place 1
 Clay Sams, Council Member Place 3
 Keith Crandall, Council Member Place 4
 Margie Arens, Council Member Place 5

Town Staff Present:

Thad Chambers, Town Administrator
 Shannon Montgomery, Town Secretary
 Ed Voss, Town Attorney
 Kirk Riggs, Chief of Police
 Chris Cha, Town Engineer

A. CALL MEETING TO ORDER

Mayor Carrington called the Regular Session to order at 6:30 pm.

B. PLEDGE OF ALLEGIANCE

Mayor Carrington led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items ITOWisted as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

Kevin and Jill Rathke, 1695 Barrington Hills Boulevard, Bartonville, TX addressed the Town Council regarding the McMakin Speed Limit.

Mayor Carrington thanked Council Member Crandall for removing the fallen tree on Jeter Road, the Denton County Emergency Services for their help with fallen trees after the storm, Bartonville Police Department and Town Administrator Chambers for their help with the fallen tree on Brasher.

Mayor Carrington also thanked Staff, Council and the Volunteers who helped with the Annual Clean Up Event held on Saturday, April 13, 2024.

D. APPOINTED REPRESENTATIVE/LIAISON REPORTS

- 1. Upper Trinity Regional Water District Report – No Report.**
- 2. Denton County Emergency Services District #1.**

Chief Vaughn of Denton County Emergency Services District No. 1 provided an update and addressed questions from Council.

- 3. Police Department – March 2024 Statistics/Activities.**

Chief of Police Riggs reviewed the monthly statistics and addressed questions from Council.

- 4. Town Administrator – March 2024 Reports: Financial – including quarterly investment report, Animal Control, Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.**

Town Administrator Chambers reviewed the March 2024 financials and addressed questions from Council.

E. CONSENT AGENDA

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

- 1. Consider approval of the March 19, 2024, Regular Meeting Minutes.**

Motion made by Council Member Arens, seconded by Council Member Sams, to approve Consent Agenda Item #1 as presented.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

F. PUBLIC HEARINGS AND REGULAR SESSION

- 1. Discuss and consider approval of an Ordinance amending the Bartonville Community Development Corporation Budget for the Fiscal Year beginning October 1, 2023, and ending September 30, 2024.**

Motion made by Council Member Crandall, seconded by Council Member Chapman, to approve an Ordinance amending the Bartonville Community Development Corporation Budget for the Fiscal Year beginning October 1, 2023, and ending September 30, 2024, as presented.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

The ordinance caption reads as follows:

**TOWN OF BARTONVILLE, TEXAS
ORDINANCE 766-24**

FISCAL YEAR 2023-2024 BUDGET AMENDMENT #2

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS AMENDING THE TOWN'S BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, AS ADOPTED BY ORDINANCE NO. 756-23; AND AMENDED BY ORDINANCE 765-24 BY PROVIDING FOR ADJUSTMENTS TO THE BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION FUND PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET, AS AMENDED; PROVIDING SAVINGS; PROVIDING THAT THIS ORDINANCE IS CUMULATIVE OF ALL ORDINANCES OF THE TOWN BARTONVILLE; PROVIDING FOR SEVERABILITY; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; AND PROVIDING AN EFFECTIVE DATE.

- 2. Discuss and consider approval of a Resolution authorizing membership in the Atmos Cities Steering Committee; and authorizing the payment of five cents per capita to the Atmos Cities Steering Committee to fund regulatory and related activities related to Atmos Energy Corporation.**

Motion made by Council Member Roberts, seconded by Council Member Crandall, to approve a Resolution authorizing membership in the Atmos Cities Steering Committee; and authorizing the payment of five cents per capita to the Atmos Cities Steering Committee to fund regulatory and related activities related to Atmos Energy Corporation, as presented.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

- 3. Discuss and consider approval of an expenditure in an amount not to exceed \$32,930 for the replacement of the W Jeter Road failed culvert.**

Motion made by Council Member Chapman, seconded by Council Member Arens, to approve an expenditure in an amount not to exceed \$32,930 for the replacement of the W Jeter Road failed culvert.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

- 4. Discuss and consider approval of Work Order #6 with SPI Asphalt Pavement Repair in the amount of \$203,470.30; and authorization for the Town Administrator to execute same on behalf of the Town.**

Motion made by Council Member Crandall, seconded by Council Member Roberts, to approve Work Order #6 with SPI Asphalt Pavement Repair in the amount of \$203,470.30; and authorize the Town Administrator to execute same on behalf of the Town.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

- 5. Discuss and consider approval of the E. Jeter Road (Phase 2) reconstruction project limits and proposed funding sources.**

Motion made by Council Member Crandall, seconded by Council Member Roberts, to approve the E. Jeter Road (Phase 2) reconstruction project limits and proposed funding sources.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

- 6. Discuss and consider approval of appointing new members to the Bartonville Special Events Committee.**

Motion made by Council Member Sams, seconded by Council Member Chapman, to appoint Ms. Karrie Sasich and Council Member Keith Crandall to the Special Events Committee.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

- 7. Discuss and consider adopting a Bartonville Municipal Court Confidentiality Policy and Agreement.**

Motion made by Council Member Arens, seconded by Council Member Chapman, to adopt a Bartonville Municipal Court Confidentiality Policy and Agreement, as presented.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

8. Discuss and consider a nomination to the slate of nominees for the Denco Area 9-1-1 District Board of Managers.

Town Council directed Staff to bring back a Resolution nominating Mr. Jim Carter to the May 21, 2024, Town Council Meeting.

9. Discussion of Year to Date Fiscal Year 2023-2024 Financials.

Town Administrator Chambers presented the Year to Date Financials to the Town Council and addressed questions from Council.

Town Council directed Town Administrator to continue reviewing the financials as he is doing and bring information forward as needed.

10. Discussion of the proposed Fiscal Year 2024-2025 Budget Calendar.

Town Secretary Montgomery presented the Fiscal Year 2024-2024 Budget Calendar to the Town Council.

Council consensus was to start the July, August, and September meetings at 6:00 pm with a Budget Workshop and Regular Session at 6:30 pm.

G./I. CONVENE INTO CLOSED SESSION and RECONVENE INTO OPEN MEETING

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 7:38 pm and reconvened into open session at 7:59 pm in accordance with the Texas Government Code regarding:

- 1. Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney concerning pending or contemplated litigation regarding the sanitary sewer nuisance at 1287 Gibbons Road, Town of Bartonville, Texas v. Paula Harvey, Cause No. 23-11429-467 pending in the 467th District Court of Denton County, Texas.**

No Action Taken.

I. FUTURE ITEMS

Discussion only, no action taken.

J. ADJOURNMENT

Mayor Carrington declared the meeting adjourned at 8:05 pm.

APPROVED this the 21st day of May 2024.

APPROVED:

Jaclyn Carrington, Mayor

ATTEST:

Shannon Montgomery, TRMC, Town Secretary

DRAFT



TOWN COUNCIL COMMUNICATION

DATE: May 21, 2024

FROM: Thad Chambers, Town Administrator

AGENDA ITEM: Discuss and consider a Final Plat for a 101.467-acre property situated in the Daniel Cook Survey, Abstract Number 230, and A.M. Feltus Survey, Abstract Number 1594, in the Town of Bartonville, Denton County, Texas. The property is located on the north side of E Jeter Road, approximately 2,185 feet east of the intersection of E Jeter Road and Country Court, in Bartonville, Texas. The applicant is Mycoskie & Associates, Inc., on behalf of Knight Development Group, LLC. [Town of Bartonville FP-2024-03.] ***(The Planning & Zoning Commission recommended approval, with conditions, by a vote of 5-0 at its May 1, 2024, meeting.)***

Land Use and Zoning: Current land use category is Residential Estates – 5 Acre Lots (RE-5). Current zoning is Residential Estates 5 (5-Acre Lots; RE-5).

Summary: The applicant is the owner of four tracts of land, totaling 178.763 acres, located on the north side of E Jeter Road, approximately 2,185 feet east of the intersection of E Jeter Road and Country Court. The legal description of the property is A1594A A.M. Feltus, TR 3, 10.0 acres, Old DCAD TR #1; A1594A A.M. Feltus, TR 2, 30.0 acres, Old DCAD TR #1A, A1594A A.M. Feltus, TR 1, 78.763 acres, Old DCAD TR #2, and A0230A Cook, TR 8, 60.0 acres, Old DCAD TR #4. The corresponding Denton CAD parcel numbers are 64602, 65099, 65101, and 65110. The preliminary plat for this project was approved by the Bartonville Town Council on February 20, 2024. The applicant has applied for a final plat on 101.467 total acres (see Exhibit A) in order to facilitate large lot residential development.

The subject property is part of a former agricultural tract. The property is largely undeveloped, save an apparent energy installation near its northwest corner.

Final Plat

Bartonville Development Ordinance (BDO) Section 2.5.g lists the criteria of approval for a preliminary plat:

1. The plat substantially conforms with the approved preliminary plat or other studies and plans, as applicable;
2. The complete engineering/construction plans for all required public improvements and Town utilities have been submitted to the Town for review/approval by the Town's Engineer (whether specifically stated or not, final plat approval shall always be subject to any additions and/or alterations to the engineering/construction plans as deemed necessary by the Town Engineer, as needed, to ensure the safe, efficient and proper construction of public improvements within the subdivision); and
3. The plat conforms to applicable zoning and other regulations.

4. The plat has been approved by the Permitting Authority, as defined in Chapter 285 of the Texas Administrative Code, in accordance with Title 30, Texas Administrative Code, Chapter 285, Section 285.4(c) relating to the review of subdivision plans prior to the application for a permit for an on-site sewage facility.

The Bartonville Town Council approved the Knight's Landing Preliminary Plat with conditions on February 20, 2024. The submitted final plat conforms to the conditionally approved preliminary plat, which has been designed to create 15 legal lots totaling 101.467 acres. The resulting lots will range from 6.003 to 8.381 acres. The applicant has submitted construction plans with this final plat application. The construction plans are under review by the Town Engineer; see recommended conditions of approval regarding timing of construction and approval of public improvements. The zoning district for the subject property is Residential Estates 5 (RE-5), which has a 5-acre minimum lot size. The proposed resulting lots will meet the zoning district standards for minimum size and lot dimensions. In order to meet all conditions from the preliminary plat approval (many of which have been met through the submittal of this final plat), the plat and accompanying planning materials shall be reviewed and approved by the registered sanitarian for the Town of Bartonville prior to final plat recordation.

Planning & Zoning Commission Recommendation: Approve with Conditions.

Planning & Zoning Commission's Recommended Conditions of Approval:

1. Prior to recordation of the final plat, the plat and accompanying planning materials shall be reviewed and approved by the registered sanitarian for the Town of Bartonville, in accordance with Title 30, Texas Administrative Code, Chapter 285, Section 285.4(c).
2. The 10-foot-wide utility easement (UE), the 15-foot-wide water line easement, and the 5-foot-wide drainage easement depicted on the final plat cannot overlap one another in a parallel fashion. Prior to recordation, the final plat shall show these three easements adjacent to one another and the public street, rather than overlapping. These will all fit within the 50-foot building setback, thus not impacting the buildable areas of the lots.
3. In accordance with BDO Section 2.6.5., the final plat shall not be recorded until either:
4. All required public improvements have been constructed and accepted by the Town; or
5. The Town has received an appropriate surety from the applicant guaranteeing the construction of the required public improvements.
6. Prior to recordation, the final plat shall include a note stating that the point where the new public street named "Wiesen Way" meets "Hat Creek Court" shall be gated, closed, and accessible for emergency vehicles only.
7. Prior to recordation the Town approval signature box shall be updated to read "Final Plat".

Exhibits:

- A. Final Plat Application Packet

Exhibit 1



TOWN OF BARTONVILLE DEVELOPMENT APPLICATION

Item G1.

Application Type (check all applicable):

☐ Sketch Plat ☐ Land Study ☐ Preliminary ☒ Final
☐ Development ☐ Replat ☐ Amending Plat

Current Legal Description: Tract 1 A.M. Feltus Survey; Abstract 1594A

Proposed Subdivision Name: Knight's Landing Bartonville ☒ In Town Limits ☐ In ETJ

Current Zoning: RE-5 Concurrent Zoning Change Req.? ☐ Yes (zoning change request attached) ☒ No

Proposed Zoning (if applicable): NA No. Proposed Lots: 15 Total Acres: 101.467

Seeking Waiver/Suspension: ☐ Yes ☒ No If yes, please submit required information pursuant to Sec. 1.11 of Ordinance No. 336-03

Owner: Knight Development Group LLC - Rob Knight

Phone: 469-774-8172

Address: 3451 Serendipity Hill Trail

Fax: _____

Applicant: Mycoskie & Associates, Inc. - Jacob Sumpter, AICP

Phone: 817-469-1671

Address: 519 E. Border Street, Arlington, TX 76010

Fax: 817-274-8757

Please Note: If applicant is different from current owner a notarized statement, authorizing the applicant to act as owner's agent, must accompany this application along with submittal fees in accordance with the Town's adopted Fee Schedule.

I understand that it is unlawful for any person to knowingly or willfully misrepresent, or fail to include, any information required by the Development Ordinance on this application. I further understand that misrepresentation, or deliberate omission, of facts pertaining to the land study or plat shall constitute grounds for denial of the land study or plat.


Applicant Signature

04/01/2024
Date

Office Use Only:	Fee Pd: _____	Check # _____	Date: _____
Schedule:	DRC: _____	P&Z: _____	TC: _____
Zoning Change? <input type="checkbox"/> Y <input type="checkbox"/> N	From _____ to _____	Publish Date: _____	Hearing Date: _____
<input type="checkbox"/> Street Construction	<input type="checkbox"/> Public Improvements	<input type="checkbox"/> Easements	<input type="checkbox"/> Simultaneous Submit
Hearing Req? <input type="checkbox"/> Y <input type="checkbox"/> N	Tax Certificate? <input type="checkbox"/> Y <input type="checkbox"/> N		
Disbursement: <input type="checkbox"/> Gas Co.	<input type="checkbox"/> Town Engineer/Planner	<input type="checkbox"/> Town Attorney	<input type="checkbox"/> DRC Members
<input type="checkbox"/> Elec Co.	<input type="checkbox"/> Cable Co.	<input type="checkbox"/> Fire Chief	<input type="checkbox"/> Water Supply



Town of Bartonville

NOTARY FORM

THE FOLLOWING IS TO BE COMPLETED ONLY IF A PERSON OTHER THAN THE OWNER IS MAKING THIS APPLICATION.

Dated: October 17, 2023

Re: Knight's Crest - Final Plat

I, Rob Knight, owner of the Property located at East Jeter Road do hereby certify that I have given my permission to Mycoskie & Associates, Inc. - Jacob Sumpter, to make this (check one):

- ☐ Variance
☐ Waiver
☒ Development Plat
☐ Zoning Change

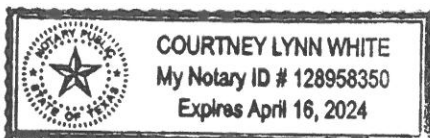
Application for Knight's Development Group LLC-Rob Knight .
(applicant)

<u>Rob Knight</u>		
Print Name	Signature of Owner	
<u>3451 Serendipity Hill Trail</u>	<u>469-774-8172</u>	<u>10/17/2023</u>
Address	Phone No.	Date

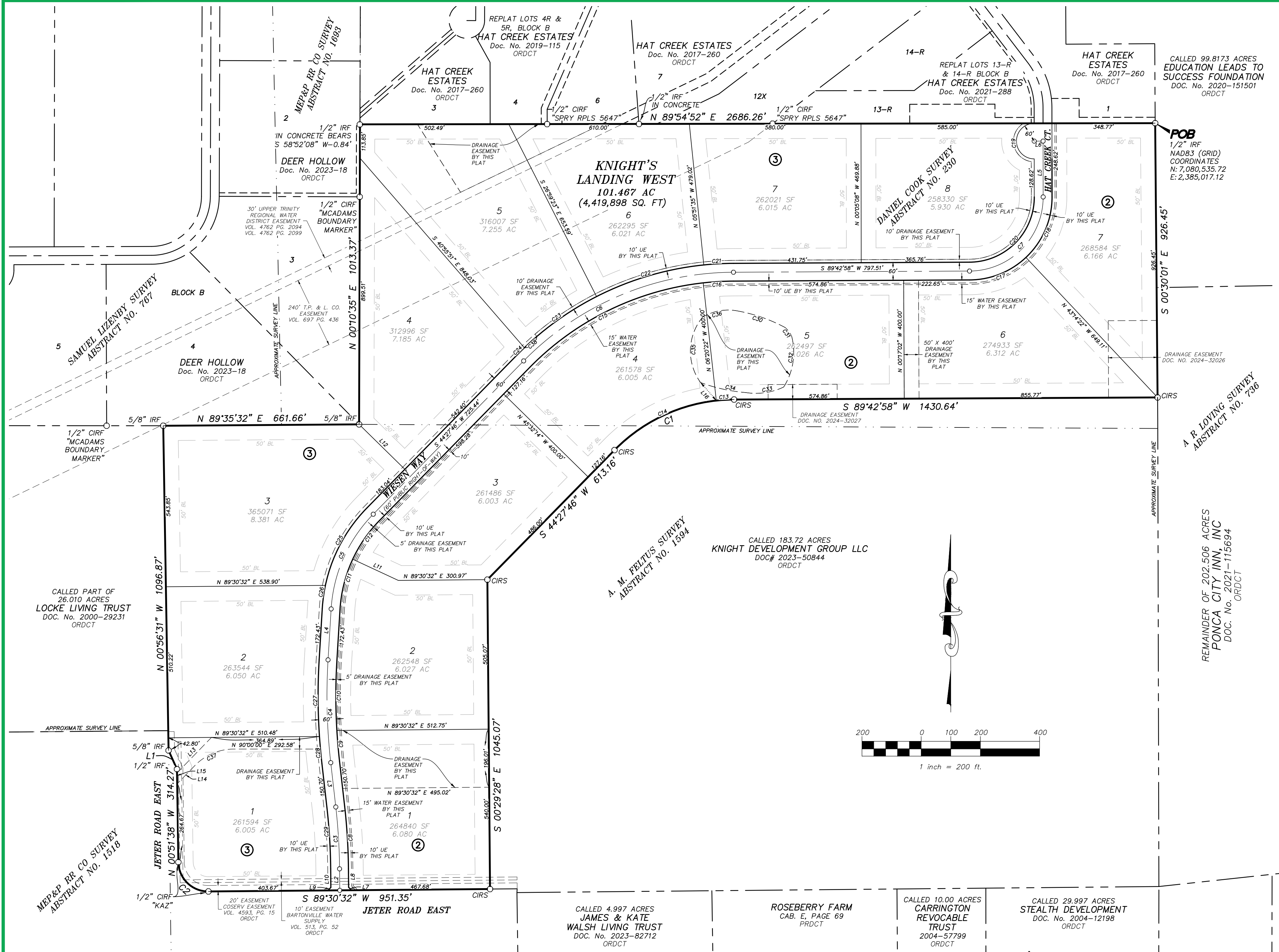
State of Texas §
County of Tarrant §

Before me, Courtney White, a Notary Public in and for said County and State, on this day personally appeared Rob Knight known to me to be the person whose name is subscribed to the foregoing certificate, and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

(Seal)

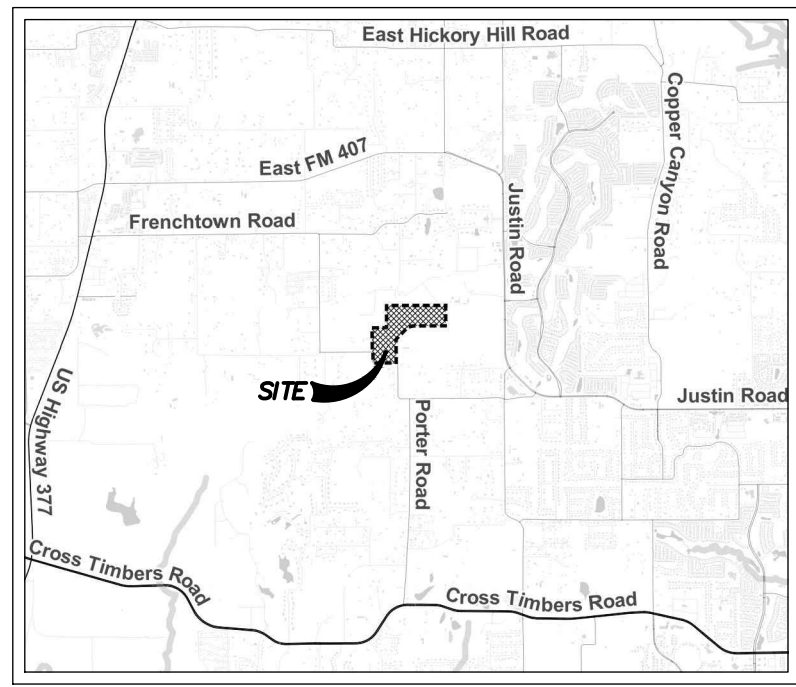


Courtney Lynn White
Notary



GENERAL NOTES

- BEARINGS AND COORDINATES ARE GRID BASED ON THE "TEXAS COORDINATE SYSTEM OF 1983, NORTH CENTRAL ZONE" (2011) AS DETERMINED BY GPS OBSERVATIONS. THE CONVERGENCE ANGLE AT THE POINT OF BEGINNING IS 0°44'30.24". ALL DISTANCES HAVE BEEN ADJUSTED TO SURFACE USING A COMBINED SCALE FACTOR IS 1.000155862863.
- NOTICE: SELLING A PORTION OF THIS ADDITION BY METES AND BOUNDS IS A VIOLATION OF TOWN ORDINANCE AND STATE LAW, AND IS SUBJECT TO FINES AND/OR WITHHOLDING OF UTILITIES AND BUILDING PERMITS.
- BY SCALED MAP LOCATION, THE SUBJECT PROPERTY IS LOCATED IN ZONE "X", AREAS DETERMINED TO BE OUTSIDE OF THE 0.2% ANNUAL CHANCE FLOODPLAIN, AND ZONE "X", AREAS OF 0.2% ANNUAL CHANCE FLOOD ACCORDING TO THE FLOOD INSURANCE RATE MAP NO. 48121C0510G, EFFECTIVE DATE APRIL 18, 2011.
- CORNER MONUMENTATION: UPON COMPLETION OF STREET AND UTILITY CONSTRUCTION AND GRADING WORK, 5/8" IRON RODS WITH CAPS STAMPED "MMA" SHALL BE SET AT ALL LOT CORNERS AND POINTS OF CURVATURE.
- ACCESS EASEMENTS: THE UNDERSIGNED DOES COVENANT AND AGREE THAT THE ACCESS EASEMENT MAY BE UTILIZED BY ANY PERSON OR THE GENERAL PUBLIC FOR INGRESS AND EGRESS TO OTHER REAL PROPERTY, AND FOR THE PURPOSE OF GENERAL PUBLIC VEHICULAR AND PEDESTRIAN USE AND ACCESS, AND FOR FIRE DEPARTMENT AND EMERGENCY USE IN, ALONG, UPON AND ACROSS SAID PREMISES, WITH THE RIGHT AND PRIVILEGE AT ALL TIMES OF THE TOWN OF BARTONVILLE, ITS AGENTS, EMPLOYEES, WORKMEN AND REPRESENTATIVES HAVING INGRESS, EGRESS, AND REGRESS IN, ALONG, UPON AND ACROSS SAID PREMISES.
- THE HOME OWNER'S ASSOCIATION SHALL BE RESPONSIBLE FOR MAINTAINING THE DRAINAGE EASEMENTS AS SHOWN ON THIS PLAT.



VICINITY MAP

NO SCALE

LEGEND/ABBREVIATIONS

CIRS	5/8" CAPPED IRON ROD SET STAMPED "MMA" (UNLESS OTHERWISE NOTED)
CIRF	CAPPED IRON ROD FOUND
IRF	IRON ROD FOUND
IPF	IRON PIPE FOUND
DRDCT	DEED RECORDS, DENTON COUNTY, TEXAS
PRDCT	PLAT RECORDS, DENTON COUNTY, TEXAS
VOL.	VOLUME
PG.	PAGE
UE	UTILITY EASEMENT
CC#	COUNTY CLERK'S INSTRUMENT NUMBER
POB	POINT OF BEGINNING
MF	MINIMUM FINISHED FLOOR ELEVATION NOT REQUIRED
*	FEMA ELEVATION CERTIFICATE NOT REQUIRED
BL	BUILDING SETBACK LINE
CM	CONTROLLING MONUMENT
GY	GUY ANCHOR
PP	POWER POLE
PPD	TELEPHONE PEDESTAL
---	BOUNDARY LINE
- - - -	ADJOINER OR RIGHT-OF-WAY LINE
- - - -	EASEMENT LINE
- - - -	BUILDING LINE

PRELIMINARY

This document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document. Released for review by

FINAL PLAT

LOTS 1-7, BLOCK 2
LOTS 1-8, BLOCK 3

KNIGHT'S LANDING
BARTONVILLE ADDITION

BEING 101.467 ACRES SITUATED IN THE A. M. FLETUS SURVEY, ABSTRACT NO. 1594 AND THE DANIEL COOK SURVEY, ABSTRACT NO. 230, BEING A PORTION OF A CALLED 183.72 ACRE TRACT OF LAND IN THE TOWN OF BARTONVILLE, DENTON COUNTY, TEXAS

APRIL 2024

SURVEYOR/ENGINEER:



civil engineering, surveying, landscape architecture, planning

ltpels registration number: f - 2759
ltpels registration/license number: 10088000
519 east border
arlington, texas 76010
817-469-1671
fax: 817-274-8757
www.mmatexas.com

CONTACT: JACOB SUMPTER
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MMA PROJECT NO. 3733--00-02

12/04/2023 SHEET 1 OF 2

KNIGHT'S LANDING BARTONVILLE ADDITION LAND
USE SUMMARY

LAND USE	LOT COUNT	ACREAGE	DENSITY
SITE AREA	N/A	101.467	-
SINGLE-FAMILY LOTS	15	-	0.15 UNITS/AC

CURVE TABLE					
CURVE #	LENGTH	RADIUS	DELTA	CHORD DIRECTION	CHORD LENGTH
C1	450.20'	570.00'	45° 15' 12"	S 67°05'22" W	438.59'
C2	157.34'	100.69'	89° 31' 51"	N 45°43'32" W	141.81'
C3	209.32'	2000.00'	5° 59' 48"	N 03°29'22" W	209.23'
C4	347.78'	2000.00'	9° 57' 48"	S 01°30'22" E	347.34'
C5	357.68'	500.00'	40° 59' 14"	S 23°58'09" W	350.10'
C6	789.82'	1000.00'	45° 15' 12"	S 67°05'22" W	769.45'
C7	391.83'	250.00'	89° 48' 06"	N 44°48'55" E	352.94'
C8	212.46'	2030.00'	5° 59' 48"	N 03°29'22" W	212.36'
C9	105.76'	1970.00'	3° 04' 33"	N 04°56'59" W	105.75'
C10	236.81'	1970.00'	6° 53' 14"	N 00°01'55" E	236.66'
C11	176.03'	470.00'	21° 27' 31"	N 14°12'18" E	175.00'
C12	160.19'	470.00'	19° 31' 43"	N 34°41'55" E	159.42'
C13	60.24'	570.00'	6° 03' 20"	S 86°41'18" W	60.21'
C14	389.95'	570.00'	39° 11' 52"	N 64°03'42" E	382.39'
C15	663.61'	970.00'	39° 11' 52"	N 64°03'42" E	650.74'
C16	102.52'	970.00'	6° 03' 20"	N 86°41'18" E	102.47'
C17	209.92'	280.00'	42° 57' 20"	N 68°14'18" E	205.04'
C18	228.93'	280.00'	46° 50' 46"	N 23°20'15" E	222.61'
C19	188.50'	60.00'	180° 00' 00"	S 00°05'08" E	120.00'

CURVE TABLE					
CURVE #	LENGTH	RADIUS	DELTA	CHORD DIRECTION	CHORD LENGTH
C20	344.81'	220.00'	89° 48' 06"	S 44°48'55" W	310.59'
C21	100.24'	1030.00'	5° 34' 33"	S 86°55'41" W	100.20'
C22	379.85'	1030.00'	21° 07' 47"	S 73°34'31" W	377.70'
C23	300.00'	1030.00'	16° 41' 17"	S 54°39'59" W	298.94'
C24	33.43'	1030.00'	1° 51' 34"	S 45°23'33" W	33.43'
C25	300.72'	530.00'	32° 30' 34"	S 28°12'29" W	296.70'
C26	78.42'	530.00'	8° 28' 40"	S 07°42'52" W	78.35'
C27	260.82'	2030.00'	7° 21' 42"	S 00°12'19" E	260.64'
C28	92.18'	2030.00'	2° 36' 06"	S 05°11'13" E	92.17'
C29	206.18'	1970.00'	5° 59' 48"	S 03°29'22" E	206.09'
C30	171.96'	549.22'	17° 56' 20"	N 70°48'04" W	171.26'
C31	38.00'	89.52'	24° 19' 20"	N 35°44'44" W	37.72'
C32	177.29'	217.59'	46° 41' 04"	N 09°08'44" E	172.43'
C33	131.10'	219.57'	34° 12' 38"	N 81°41'00" E	129.16'
C34	156.86'	587.65'	15° 17' 36"	S 77°32'55" E	156.39'
C35	237.61'	180.45'	75° 26' 36"	S 01°40'25" W	220.81'
C36	122.36'	166.92'	42° 00' 09"	S 79°41'28" W	119.64'
C37	146.81'	183.42'	45° 51' 37"	N 67°04'12" E	142.92'
C38	56.76'	1030.00'	3° 09' 27"	S 47°54'04" W	56.76'

LINE TABLE		
LINE #	LENGTH	DIRECTION
L1	69.09'	N 24°14'34" W
L2	72.62'	N 00°29'28" W
L3	150.70'	N 06°29'16" W
L4	172.43'	N 03°28'32" E
L5	188.62'	N 00°05'08" W
L6	30.00'	N 89°54'53" E
L7	14.14'	S 45°29'28" E
L8	62.62'	S 00°29'28" E
L9	14.14'	S 44°30'32" W
L10	62.62'	S 00°29'28" E
L11	169.74'	S 65°03'57" E
L12	216.67'	S 45°32'14" E
L13	167.02'	N 44°08'23" E
L14	85.83'	N 44°08'23" E
L15	43.52'	N 00°51'38" W
L16	80.58'	N 41°04'50" W

PRELIMINARY PLAT

APPROVED BY THE TOWN OF BARTONVILLE FOR FILING AT THE OFFICE OF THE COUNTY CLERK OF DENTON COUNTY, TEXAS.
APPROVED BY: PLANNING AND ZONING COMMISSION TOWN OF BARTONVILLE, TEXAS

SIGNATURE OF CHAIRMAN

DATE
TOWN COUNCIL
TOWN OF BARTONVILLE, TEXAS

SIGNATURE OF MAYOR
ATTEST:

DATE

TOWN SECRETARY

DATE

OWNER'S CERTIFICATE

STATE OF TEXAS)
COUNTY OF DENTON)

BEING A 101.467 ACRE TRACT OF LAND SITUATED IN THE DANIEL COOK SURVEY, ABSTRACT NO. 230 AND THE A. M. FELTUS SURVEY, ABSTRACT NO. 1594, DENTON COUNTY, TEXAS, BEING PART OF A CALLED 183.23 ACRE TRACT OF LAND DESCRIBED IN THE DEED TO KNIGHT DEVELOPMENT GROUP LLC, AS RECORDED IN COUNTY CLERK'S INSTRUMENT NO. 2023-50844, OFFICIAL RECORDS, DENTON COUNTY, TEXAS, (ORDCT), AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS;

BEGINNING AT A 1/2" IRON ROD IN CONCRETE FOUND (DISTURBED) FOR THE NORTHEAST CORNER OF SAID 183.23 ACRE TRACT, THE SOUTHEAST CORNER OF HAT CREEK ESTATES (LOT 1), AN ADDITION TO THE TOWN OF BARTONVILLE, DENTON COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED IN DOCUMENT NO. 2017-260, ORDCT AND IN THE WEST LINE OF A CALLED 99.8173 ACRE TRACT OF LAND DESCRIBED IN THE DEED TO EDUCATION LEADS TO SUCCESS FOUNDATION, AS RECORDED IN INSTRUMENT NO. 2020-151501, ORDCT;

THENCE SOUTH 00°30'01" EAST, WITH THE COMMON LINE OF SAID 183.23 ACRE TRACT AND SAID 99.8173 ACRE TRACT, A DISTANCE OF 926.45 FEET TO A 5/8" CAPPED IRON ROD STAMPED "MMA" SET FOR CORNER;

THENCE OVER AND ACROSS SAID 183.23 ACRE TRACT, THE FOLLOWING COURSES AND DISTANCES:

SOUTH 89°42'58" WEST, A DISTANCE OF 1,430.64 FEET TO A 5/8" CAPPED IRON ROD STAMPED "MMA" SET FOR THE BEGINNING OF A CURVE TO THE LEFT, HAVING A RADIUS OF 570.00 FEET AND A CHORD WHICH BEARS SOUTH 67°05'22" WEST, A DISTANCE OF 438.59 FEET;

IN A SOUTHWESTERLY DIRECTION WITH SAID CURVE TO THE LEFT, THROUGH A CENTRAL ANGLE OF 45°15'12", AN ARC LENGTH OF 450.20 FEET TO A 5/8" CAPPED IRON ROD STAMPED "MMA" SET FOR THE END OF SAID CURVE TO THE LEFT;

SOUTH 44°27'46" WEST, A DISTANCE OF 613.16 FEET TO A 5/8" CAPPED IRON ROD STAMPED "MMA" SET FOR CORNER;

SOUTH 00°29'28" EAST, A DISTANCE OF 1,045.07 FEET TO A 5/8" CAPPED IRON ROD STAMPED "MMA" SET FOR CORNER IN THE SOUTH LINE OF SAID 183.23 ACRE TRACT AND THE NORTH RIGHT-OF-WAY LINE OF JETER ROAD EAST;

THENCE WITH THE SOUTH AND WEST LINE OF SAID 183.23 ACRE TRACT AND THE NORTH AND EAST RIGHT-OF-WAY LINE OF SAID JETER ROAD EAST, THE FOLLOWING COURSES AND DISTANCES:

SOUTH 89°30'32" WEST, A DISTANCE OF 951.35 FEET TO A 1/2" CAPPED IRON ROD STAMPED "KAZ" FOUND FOR THE BEGINNING OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 100.69 FEET AND A CHORD WHICH BEARS NORTH 45°43'32" WEST, A DISTANCE OF 141.81 FEET;

IN A NORTHWESTERLY DIRECTION WITH SAID CURVE TO THE RIGHT, THROUGH A CENTRAL ANGLE OF 89°31'51", AN ARC LENGTH OF 157.34 FEET TO A 1/2" CAPPED IRON ROD STAMPED "KAZ" FOUND FOR THE END OF SAID CURVE TO THE RIGHT;

NORTH 00°51'38" WEST, A DISTANCE OF 314.27 FEET TO A 1/2" IRON ROD FOUND FOR CORNER;

NORTH 24°14'34" WEST, A DISTANCE OF 69.09 FEET TO A 5/8" IRON ROD FOUND FOR CORNER;

NORTH 00°56'31" WEST, PASSING THE SOUTHEAST CORNER OF A CALLED 26.010 ACRE TRACT OF LAND DESCRIBED IN THE DEED TO LOCKE LIVING TRUST, AS RECORDED IN INSTRUMENT NO. 2000-29231, ORDCT, AT A DISTANCE OF 66.94 FEET, AND CONTINUE WITH THE COMMON LINE OF SAID 183.23 ACRE TRACT AND SAID 26.010 ACRE TRACT, FOR A TOTAL DISTANCE OF 1,096.87 FEET TO A 5/8" IRON ROD FOUND FOR THE MOST WESTERLY NORTHWEST CORNER OF SAID 183.23 ACRE TRACT AND IN THE SOUTH LINE OF DEER HOLLOW (LOT 4, BLOCK B), AN ADDITION TO THE TOWN OF BARTONVILLE, ACCORDING TO THE PLAT RECORDED IN DOCUMENT NO. 2023-18, ORDCT;

THENCE WITH THE COMMON LINE OF SAID 183.23 ACRE TRACT AND SAID DEER HOLLOW, THE FOLLOWING COURSES AND DISTANCES:

NORTH 89°35'32" EAST, A DISTANCE OF 661.66 FEET TO A 5/8" IRON ROD FOUND FOR AN INTERIOR ELL CORNER OF SAID 183.23 ACRE TRACT AND THE SOUTHEAST CORNER OF SAID DEER HOLLOW;

NORTH 00°10'35" EAST, A DISTANCE OF 1,013.37 FEET TO A POINT FOR THE MOST NORTHERLY NORTHWEST CORNER OF SAID 183.23 ACRE TRACT AND THE SOUTHWEST CORNER OF SAID HAT CREEK ESTATES, FROM WHICH A 1/2" IRON ROD FOUND IN CONCRETE BEARS SOUTH 58°52'08" WEST, A DISTANCE OF 0.84 FEET;

THENCE NORTH 89°54'52" EAST, WITH THE COMMON LINE OF SAID 183.23 ACRE TRACT AND SAID HAT CREEK ESTATES, A DISTANCE OF 2,686.26 FEET TO THE POINT OF BEGINNING AND CONTAINING 4,419,898 SQUARE FEET OR 101.467 ACRES OF LAND, MORE OR LESS.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

THAT KNIGHT DEVELOPMENT GROUP LLC, ACTING HEREIN BY AND THROUGH ITS DULY AUTHORIZED OFFICERS, DOES HEREBY ADOPT THIS PLAT DESIGNATING THE HEREINABOVE DESCRIBED PROPERTY AS LOTS 1-7, BLOCK 2, AND LOTS 1-8, BLOCK 3, KNIGHT'S LANDING WEST, AN ADDITION TO THE TOWN OF BARTONVILLE, TEXAS, AND DOES HEREBY DEDICATE, IN FEE SIMPLE, TO THE PUBLIC USE FOREVER, THE STREETS AND EASEMENTS SHOWN THEREON. THE STREETS ARE DEDICATED FOR STREET PURPOSES. THE EASEMENTS AND PUBLIC USE AREAS, AS SHOWN, ARE DEDICATED, FOR THE PUBLIC USE FOREVER, FOR THE PURPOSES INDICATED ON THIS PLAT. NO BUILDINGS, FENCES, TREES, SHRUBS OR OTHER IMPROVEMENTS OR GROWTHS SHALL BE CONSTRUCTED OR PLACED UPON, OVER OR ACROSS THE EASEMENTS AS SHOWN, EXCEPT THAT LANDSCAPE IMPROVEMENTS MAY BE PLACED IN LANDSCAPE EASEMENTS, IF APPROVED BY THE TOWN OF BARTONVILLE. IN ADDITION, UTILITY EASEMENTS MAY ALSO BE USED FOR THE MUTUAL USE AND ACCOMMODATION OF ALL PUBLIC UTILITIES DESIRING TO USE OR USING THE SAME UNLESS THE EASEMENT LIMITS THE USE TO PARTICULAR UTILITIES, SAID USE BY PUBLIC UTILITIES BEING SUBORDINATE TO THE PUBLICS AND TOWN OF BARTONVILLE'S USE THEREOF. THE TOWN OF BARTONVILLE AND PUBLIC UTILITY ENTITIES SHALL HAVE THE RIGHT TO REMOVE AND KEEP REMOVED ALL OR PARTS OF ANY BUILDINGS, FENCES, TREES, SHRUBS OR OTHER IMPROVEMENTS OR GROWTHS WHICH MAY IN ANY WAY ENDANGER OR INTERFERE WITH THE CONSTRUCTION, MAINTENANCE, OR EFFICIENCY OF THEIR RESPECTIVE SYSTEMS IN SAID EASEMENTS. THE TOWN OF BARTONVILLE AND PUBLIC UTILITY ENTITIES SHALL AT ALL TIMES HAVE THE FULL RIGHT OF INGRESS AND EGRESS TO OR FROM THEIR RESPECTIVE EASEMENTS FOR THE PURPOSE OF CONSTRUCTING, RECONSTRUCTING, INSPECTING, PATROLLING, MAINTAINING, READING METERS, AND ADDING TO OR REMOVING ALL OR PARTS OF THEIR RESPECTIVE SYSTEMS WITHOUT THE NECESSITY AT ANY TIME PROCURING PERMISSION FROM ANYONE.

THIS PLAT APPROVED SUBJECT TO ALL PLATTING ORDINANCES, RULES, REGULATIONS AND RESOLUTIONS OF THE TOWN OF BARTONVILLE, TEXAS
WITNESS, MY HAND, THIS THE _____ DAY OF _____, 20____
BY:

AUTHORIZED SIGNATURE OF OWNER

PRINTED NAME AND TITLE

STATE OF TEXAS §
COUNTY OF _____ §

BEFORE ME, THE UNDERSIGNED AUTHORITY, A NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS, ON THIS DAY PERSONALLY APPEARED _____, OWNER, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATIONS THEREIN EXPRESSED.
GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF _____, 20____.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

MY COMMISSION EXPIRES ON:

SURVEYOR'S CERTIFICATE

THAT I, LON E. WHITTEN, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY DECLARE THAT I PREPARED THIS PLAT FROM AN ACTUAL AND ACCURATE SURVEY OF THE LAND AND THAT THE CORNER MONUMENTS SHOWN HEREON AS SET WERE PROPERLY PLACED UNDER MY PERSONAL SUPERVISION IN ACCORDANCE WITH THE DEVELOPMENT ORDINANCE OF THE TOWN OF BARTONVILLE.

PRELIMINARY
*This document shall not be
recorded for any purpose and shall
not be used or viewed or relied
upon as a final survey document.
Released for review by*

LON E. WHITTEN DATE: APRIL 01, 2024
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 5893

STATE OF TEXAS §
COUNTY OF TARRANT §

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED LON E. WHITTEN, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE ON THIS _____ DAY OF _____, 2024.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

MY COMMISSION EXPIRES: _____

FINAL PLAT

LOTS 1-7, BLOCK 2
LOTS 1-8, BLOCK 3

**KNIGHT'S LANDING
BARTONVILLE ADDITION**

BEING 101.467 ACRES SITUATED IN THE A. M. FLETUS SURVEY, ABSTRACT NO. 1594 AND THE DANIEL COOK SURVEY, ABSTRACT NO. 230, BEING A PORTION OF A CALLED 183.72 ACRE TRACT OF LAND IN THE TOWN OF BARTONVILLE DENTON COUNTY, TEXAS

APRIL 2024

SURVEYOR/ENGINEER:



civil engineering surveying landscape architecture planning

OWNER/DEVELOPER:

**KNIGHT DEVELOPMENT
GROUP LLC**
4600 EDEN ROAD
ARLINGTON, TX 76001
TEL: 469-774-8172
email: rob@kbc.us
CONTACT: ROB KNIGHT

ltpels registration number: f - 2759
ltpels registration/license number: 10088000
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arlington, texas 76010
817-469-1671
fax: 817-274-8757
www.mmatexas.com

CONTACT: JACOB SUMPTER
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MMA PROJECT NO. 3733--00--02

12/04/2023 SHEET 2 OF 2



TOWN COUNCIL COMMUNICATION

DATE: May 21, 2024

FROM: Thad Chambers, Town Administrator

AGENDA ITEM: Discuss and consider an Ordinance amending the Town of Bartonville Code of Ordinances, Chapter 9, "Personnel," Article 9.04, "Officers and Employees," Division 1, "Generally," by specifying job-related duties of the Town Secretary.

SUMMARY:

The attached draft ordinance for Town Council consideration changes the reporting of the Town Secretary to the Town Administrator for normal functions. This would eliminate duplicate reporting to the mayor for daily tasks and would help ensure there is sufficient personnel coverage when scheduling vacations, training, or other planned times out of the office.

This ordinance does not limit the authority of the Town Council granted under Texas Local Government Code Chapter 22.077, as the position would still be appointed and terminated by a vote of the Town Council.

FISCAL INFORMATION:

N/A

RECOMMENDED MOTION OR ACTION:

N/A

ATTACHMENTS:

Draft Ordinance

**TOWN OF BARTONVILLE
ORDINANCE NO. XXX-24**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, AMENDING THE TOWN OF BARTONVILLE CODE OF ORDINANCES, CHAPTER 9, "PERSONNEL," ARTICLE 9.04, "OFFICERS AND EMPLOYEES," DIVISION 1, "GENERALLY," BY SPECIFYING JOB-RELATED DUTIES OF THE TOWN SECRETARY; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Bartonville, Texas, is a Type A General Law Municipality located in Denton County, Texas, created in accordance with provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the Town of Bartonville, Texas, is a general law municipality empowered under the Texas Local Government Code, Section 51.001, to adopt an ordinance or rule that is for the good government of the Town; and

WHEREAS, the Code of Ordinances of the Town of Bartonville, Texas ("Town Code"), provides, among other things, for the appointment of certain Town officers as well as describes their official duties; and

WHEREAS, in order to describe the duties and job-related obligations of the Town Secretary, the Town Council has determined that it is appropriate to add provisions contained in Article 9.04, "Officers and Employees," of Chapter 9, "Personnel," of the Town Code, specifically, Division 1, "Generally," concerning the Town Secretary; and

WHEREAS, Sections 22.071 and 22.072 of the Texas Local Government Code provide, in part, that the Town Council may prescribe the powers and duties of Town officers; and

WHEREAS, the Town Council of the Town of Bartonville has determined that it is in the best interest of the health, safety, and welfare of its citizens, and for the good government of the Town, to amend the Town Code as specified herein.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, THAT:

**SECTION 1.
INCORPORATION OF PREMISES**

The above and foregoing premises are true and correct legislative determinations and are incorporated herein and made a part hereof for all purposes.

SECTION 2.
AMENDMENT OF ARTICLE 9.04, DIVISION 1

From and after the effective date of this Ordinance, the Town of Bartonville Code of Ordinances, Chapter 9, "Personnel," Article 9.04, "Officers and Employees," Division 1, "Generally," is hereby amended by adding Sections 9.04.001, 9.04.002 and 9.04.003, as follows:

"Article 9.01 OFFICERS AND EMPLOYEES

Division 1

Generally

§ 9.04.001. Town secretary office established; appointment; removal.

The office of town secretary is hereby established. The town secretary shall be appointed by a majority of the town council and serve at the pleasure of the town council. The town secretary shall be deemed a town officer and subject to discharge pursuant to the Texas Local Government Code governing discharge of town officers.

§ 9.04.002. Town secretary compensation; bond.

The town secretary shall receive such compensation approved by the town council. The town secretary shall furnish such surety bond as may be required by the town council by ordinance or resolution, the premium of which shall be paid by the town.

§ 9.04.003. Town secretary powers and duties; certification; administrative supervision.

- (a) The town secretary shall have such powers and perform such duties as specified in Chapter 22 of the Texas Local Government Code including, but not limited to, § 22.073; and as specified in other state law; and as specified in the town code of ordinances; and as may be specified by the town council.
- (b) The town secretary may be certified as set forth in § 22.074 of the Texas Local Government Code.
- (c) The town administrator shall supervise the work of the town secretary and shall report to the mayor and to the town council regarding such supervision of the town secretary for proper administration of the affairs of the town as set forth in Division 2 of this article regarding the powers and duties of the town administrator.

§ 9.04.004. through 9.04.030. (Reserved)"

SECTION 3. SEVERABILITY

It is hereby declared to be the intention of the Town Council of the Town of Bartonville, Texas, that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the Town Council without incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 4. SAVINGS

An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Town of Bartonville Code of Ordinances, as amended, in effect when the offense was committed, and the former law is continued in effect for that purpose.

SECTION 5. ENGROSS AND ENROLL

The Town Secretary of the Town of Bartonville is hereby directed to engross and enroll this Ordinance by copying the exact Caption and the Effective Date clause in the minutes of the Town Council of the Town of Bartonville and by filing this Ordinance in the Ordinance records of the Town.

SECTION 6. PUBLICATION

The Town Secretary of the Town of Bartonville is hereby directed to publish in the Official Newspaper of the Town of Bartonville the Caption and the Effective Date of this Ordinance for two (2) days.

SECTION 7. EFFECTIVE DATE

This Ordinance shall be in full force and effect upon passage and publication of its caption, as the law in such cases provides.

AND IT IS SO ORDAINED.

PASSED AND APPROVED by the Town Council of the Town of Bartonville, Texas, on this the 21st day of May, 2024.

APPROVED:

Jaclyn Carrington, Mayor

ATTEST:

Shannon Montgomery, TRMC, Town Secretary



TOWN COUNCIL COMMUNICATION

DATE: May 21, 2024

FROM: Thad Chambers, Town Administrator

AGENDA ITEM: Discuss and consider a Resolution amending the Personnel and Administrative Regulations Manual (PARM), Chapter 3, "Wages and Salary Administration", Section 3.04 "Overtime (Excluding Police Patrol Personnel Exempt Personnel)", subsection E by reducing the maximum accrual of compensatory time to forty (40) hours.

SUMMARY:

The current policy allows administrative employees to bank a maximum of eighty (80) Compensatory Time Hours, thus creating a liability for the Town to carry. With the small number of administrative employees, it is difficult for employees to use their vacation time without having the burden to use compensatory time as well.

Staff propose reducing the maximum accrued compensatory time from eighty (80) hours to forty (40).

FISCAL INFORMATION:

RECOMMENDED MOTION OR ACTION:

Staff recommends approving the Resolution amending the Personnel and Administrative Regulations Manual (PARM), Chapter 3, "Wages and Salary Administration", Section 3.04 "Overtime (Excluding Police Patrol Personnel Exempt Personnel)", subsection E by reducing the maximum accrual of compensatory time to forty (40) hours.

ATTACHMENTS:

- PARM Chapter 3, Section 3.04(e) with tracked amendment.
- Resolution

3.04 Overtime (Excluding Police Patrol Personnel and Exempt Personnel)

- E. Non-exempt employees may elect to received compensatory time off for such overtime hours in lieu of overtime pay at the rate of one and one half (1 ½) times the number of overtime hours for hours physically worked in excess of forty (40) hours in the work week. Non-exempt employees may accrue up to a maximum of ~~eighty-fourty~~ (480) hours of compensatory time, and all compensatory time earned must be reported on time sheets. After the employee has accrued the maximum compensatory time and not used it as leave, all overtime accrued above the maximum must be paid. Accrued balance of compensatory time at separation from employment must be paid at a rate not less than the average rate received by the employee over the last three years of employment or their final rate of pay, whichever is higher.

**TOWN OF BARTONVILLE, TEXAS
RESOLUTION 2024-08**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, DENTON COUNTY, TEXAS, AMENDING THE PERSONNEL AND ADMINISTRATIVE REGULATIONS MANUAL (PARM), CHAPTER 3, "WAGES AND SALARY INFORMATION", SECTION 3.04, "OVERTIME (EXCLUDING POLICE PATROL PERSONNEL EXEMPT PERSONNEL)", SUBSECTION E BY REDUCING THE MAXIMUM ACCRUAL OF COMPENSATORY TIME TO FORTY (40) HOURS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Bartonville desires to adopt certain policies regulating personnel and administrative regulations; and

WHEREAS, the Town Council of the Town of Bartonville, by Resolution 2015-07, adopted the Personnel and Administrative Regulations Manual for the Town of Bartonville; and

WHEREAS, the Town Council finds that it is in the best interest of the Town to adopt the amendment to Chapter 3, "Wages and Salary Information", Section 3.04(E) by reducing the maximum accrual of compensatory time to forty (40) hours.

THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS:

SECTION 1

The foregoing recital is hereby found to be true and correct legislative findings of the Town of Bartonville, Texas, and are fully incorporated into the body of the Resolution.

SECTION 2

The Town Council of the Town of Bartonville, Texas does amend Chapter 3, "Wages and Salary Information", Section 3.04 of the Personnel and Administrative Regulations Manual for the Town of Bartonville, by amending subsection (E).

SECTION 3

An amended Chapter 3, "Wages and Salary Information", Section 3.04(E) is attached hereto and incorporated herein as Exhibit "A" and incorporated by reference and its terms and conditions are authorized effected immediately upon adoption by the Town Council of the Town of Bartonville.

PASSED AND APPROVED this the 21st day of May 2024.

APPROVED:

ATTEST:

Jaclyn Carrington, Mayor

Shannon Montgomery, TRMC, Town Secretary

Exhibit A

3.04 Overtime (Excluding Police Patrol Personnel and Exempt Personnel)

- E. Non-exempt employees may elect to receive compensatory time off for such overtime hours in lieu of overtime pay at the rate of one and one half (1 ½) times the number of overtime hours for hours physically worked in excess of forty (40) hours in the work week. Non-exempt employees may accrue up to a maximum of forty (40) hours of compensatory time, and all compensatory time earned must be reported on time sheets. After the employee has accrued the maximum compensatory time and not used it as leave, all overtime accrued above the maximum must be paid. Accrued balance of compensatory time at separation from employment must be paid at a rate not less than the average rate received by the employee over the last three years of employment or their final rate of pay, whichever is higher.



TOWN COUNCIL COMMUNICATION

DATE: May 21, 2024

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Discuss and consider a Resolution appointing the Municipal Court Judge, Alternate Municipal Court Judge, Municipal Court Clerk, and Deputy Court Clerks.

SUMMARY:

Pursuant to the Town's Code of Ordinances, the terms of the Municipal Court Judge, Alternate Judge, and Municipal Court Clerk all run concurrent with the term of the Town's mayor.

FISCAL INFORMATION: N/A

RECOMMENDED MOTION OR ACTION:

Move to approve a Resolution appointing the Municipal Court Judge, Alternate Municipal Court Judge, Municipal Court Clerk, and Deputy Court Clerks.

ATTACHMENTS:

- Draft Resolution

**TOWN OF BARTONVILLE, TEXAS
RESOLUTION 2024-09**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE,
DENTON COUNTY, TEXAS, APPOINTING THE BARTONVILLE MUNICIPAL COURT
JUDGE, ALTERNATE MUNICIPAL COURT JUDGE, MUNICIPAL COURT CLERK, AND
DEPUTY COURT CLERKS; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, The Texas Government Code provides that a General Law City may authorize the election of a Municipal Court Judge or provide for the appointment and qualifications of a Municipal Court Judge, Alternate Municipal Court Judge, and Court Clerk; and

WHEREAS, the Town of Bartonville Code of Ordinances, Chapter 7, "Municipal Court" provides for the appointment and qualifications of the Municipal Court Judge, Alternate Court Judge, and Court Clerk; and

WHEREAS, Robin A. Ramsay meets the qualifications to serve as the Bartonville Municipal Court Judge as set forth in Chapter 7, "Municipal Court" of the Town's Code of Ordinances; and

WHEREAS, Brian S. Holman meets the qualifications to serve as the Bartonville Alternate Municipal Court Judge as set forth in Chapter 7, "Municipal Court" of the Town's Code of Ordinances; and

WHEREAS, Chapter 7, "Municipal Court" of the Town's Code of Ordinances designates the Town Secretary to serve as the Municipal Court Clerk; and

WHEREAS, State Law provides for the appointment of a Deputy Court Clerk to generally perform duties for the Municipal Court; and

WHEREAS, the Deputy Court Clerk shall have the authority to act for and on behalf of the Court Clerk of the Municipal Court; and

WHEREAS, the terms of the Municipal Court Judge, Alternate Court Judge, Municipal Court Clerk, and Deputy Court Clerks shall be concurrent with the term of the Town's Mayor; and

**THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE,
TEXAS:**

That the following individuals are hereby appointed:

Robin Ramsey, Municipal Court Judge
Brian S. Holman, Alternate Municipal Court Judge
Shannon Montgomery, Municipal Court Clerk
Andrea Carpenter, Deputy Court Clerk
Shari Borth, Deputy Court Clerk

For the Town of Bartonville, Texas. The Terms of Office shall be for two years and shall run concurrent with the term of Mayor.

PASSED AND APPROVED this the 21st day of May 2024.

APPROVED:

ATTEST:

Jaclyn Carrington, Mayor

Shannon Montgomery, TRMC, Town Secretary

DRAFT



TOWN COUNCIL COMMUNICATION

DATE: May 21, 2024

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Discuss and consider a Resolution nominating Jim Carter to the slate of nominees for the Denco Area 9-1-1 District Board of Managers.

SUMMARY:

State Law provides for the Denco Area 9-1-1 District Board of Managers to have "two members appointed jointly by all the participating municipalities located in whole or part of the district. Each year on September 30th, the term of one of the two members appointed by participating municipalities expires and this year Jim Carter's term expires. Members are eligible for consecutive terms and Jim Carter has expressed his desire to serve another term.

At the April 16, 2024, meeting Town Council directed Staff to prepare a Resolution to nominate Jim Carter to the slate of nominees.

In June 2024, the Denco Area 9-1-1 Staff will send the slate of nominees to each city/town for consideration which must be submitted by the end of July.

RECOMMENDED MOTION OR ACTION:

Move to approve a Resolution nominating Jim Carter to the slate of nominees for the Denco Area 9-1-1 District Board of Managers.

ATTACHMENTS:

- Draft Resolution

**TOWN OF BARTONVILLE, TEXAS
RESOLUTION 2024-10**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE,
DENTON COUNTY, TEXAS, NOMINATING JIM CARTER TO A SLATE OF NOMINEES
FOR THE Denco AREA 9-1-1 DISTRICT BOARD OF MANAGERS.**

WHEREAS, Section 722, Health and Safety Code, provides that two voting members of the Board of Managers of an Emergency Communications District shall be appointed jointly by all cities and towns lying wholly or partly within the District; and

THEREFORE, BE IT RESOLVED AND ORDERED, BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS:

SECTION 1

The Town of Bartonville, Texas, hereby NOMINATES Jim Carter as a candidate for appointment to the Denco Area 9-1-1 District Board of Managers.

SECTION 2

This Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this the 21st day of May 2024.

APPROVED:

ATTEST:

Jaclyn Carrington, Mayor

Shannon Montgomery, TRMC, Town Secretary



TOWN COUNCIL COMMUNICATION

DATE: May 21, 2024

FROM: Thad Chambers, Town Administrator

AGENDA ITEM: Discuss and consider the continuance of the Annual Clean Up Day Event.

SUMMARY:

Staff has compiled the cost and participant data from the past two years for the annual clean-up event. This year's event only saw 72 participants, which was down from the 88 participants in 2023. Staff time for 2023 would have been similar to 2024, but it was not previously shown as an actual cost.

This year's event ran \$98.75 per participant.

FISCAL INFORMATION:

Annual Clean Up Costs

	2023	2024
Staff	\$ -	\$ 1,791.63
Liberty Tires	\$ 2,678.00	\$ 2,475.00
Shred - it	\$ 1,164.60	\$ 993.00
Computer Crushers	\$ 250.00	\$ 350.00
Tree Chippers	\$ 1,500.00	\$ 1,500.00
Waste Connections	\$ -	\$ -
	<u>\$ 5,592.60</u>	<u>\$ 7,109.63</u>

RECOMMENDED MOTION OR ACTION:

ATTACHMENTS:

- None.