

AMENDED*



TOWN COUNCIL REGULAR MEETING AGENDA

July 15, 2025 at 5:30 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL BUDGET WORKSHOP TO ORDER @ 5:30 PM

1. Discussion of Proposed Budget for Fiscal Year 2025-2026 and all things related thereto.

B. ADJOURN BUDGET WORKSHOP

C. CALL REGULAR SESSION TO ORDER @ 6:30 PM

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.

F. APPOINTED REPRESENTATIVE/LIAISON REPORTS

Council will receive and discuss the the following reports:

1. Upper Trinity Regional Water District Report.
2. Denton County Emergency Services District #1.
3. Police Department – June 2025 Statistics/Activities.
4. Administration – June 2025 Reports: Financial – including quarterly investment report, Animal Control and Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.

G. CONSENT AGENDA

This agenda consists of non-controversial, or "housekeeping" items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the June 17, 2025, Regular Meeting Minutes.

H. PUBLIC HEARINGS AND REGULAR ITEMS

1. Conduct Public Hearing of the Bartonville Crime Control and Prevention District (CCPD) FY 2025-2026 proposed budget.

AMENDED*

- *2. Discuss and consider approval of a Resolution approving a Type B Economic Development Corporation Development Project and Performance Agreement by and between the Bartonville Community Development Corporation (BCDC) and Bartonville Store, LLC.; and authorize the **BCDC Chair** to execute necessary documents.
3. Discuss and consider approval of a Resolution casting the Town Council's vote for the Denco Area 9-1-1 District Board of Managers.
4. Discuss and consider a Resolution appointing new member(s) to the Bartonville Community Development Corporation.
5. Discuss and consider award/rejection of bids and approval of a Town Hall Parking Lot Construction Contract and authorize the Town Administrator to execute necessary documents on behalf of the Town.
6. Discuss and consider scheduling September 2, 2025 for the Public Hearing on the proposed Fiscal Year 2025-2026 Budget; and scheduling September 16, 2025 for the adoption of said Budget.
7. Discuss and consider scheduling September 16, 2025 for the Public Hearing to consider the proposed tax rate.
8. Discuss and consider who will be on the Boards and Commission interview panel for 2025 Annual Appointments.

I. CLOSED SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council will meet in a Closed Executive Session in accordance with the Texas Government Code.

1. Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney and Section 551.089 Security Devices or Security Audits regarding the Town of Bartonville's Emergency Action Plan, and any and all legal issues related thereto regarding: Emergency Authority and Plans.

J. RECONVENE OPEN MEETING

The Town Council to reconvene into an open meeting and consider action, if any, on items discussed in closed session.

K. FUTURE ITEMS

L. ADJOURNMENT

The Town Council reserves the right to adjourn into a closed meeting or executive session as authorized by Texas Government Code, Sections 551.001, et seq. (the Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.088 of the Texas Open Meetings Act. Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551.

AMENDED*

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Shannon Montgomery, Town Secretary

Posted: **Saturday, July 12, 2025, prior to 4:00 pm.**

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, *Title:* _____



TOWN COUNCIL COMMUNICATION

DATE: July 15, 2025

FROM: Kirk Riggs, Town Administrator/Chief of Police

AGENDA ITEM: Discussion of Proposed Budget for Fiscal Year 2025-2026 and all things related thereto.

SUMMARY:

The Town Administrator will present the first draft of the General Fund budget for fiscal year 2025-2026 during this meeting.

FISCAL INFORMATION:

RECOMMENDED MOTION OR ACTION:

ATTACHMENTS:

- Proposed Fiscal Year 2025-2026 General Operating Budget

Town of Bartonville
Proposed FY2025-2026
General Operating Budget

Item A1.

Account #	Description	FY2023 Actual	FY2024 Actual	FY2025 Amended	FY25 as of 07/03/25	AVERAGE		FY2026 Proposed
100-4002	Ad Valorem Current	953,755	1,077,442	1,195,000	1,202,906	1,078,034		1,195,000
100-4003	Ad Valorem Pent & Int	3,579	4,051	2,500	7,024	4,885		2,500
100-4010	Ad Valorem Delinquent	28,850	11,181	2,500	1,492	13,841		2,500
100-4025	Sales Tax Revenue	757,982	829,336	800,000	643,216	743,511		800,000
100-4041	Electric/Gas Franchise Fees	179,455	200,117	200,000	164,332	181,301		200,000
100-4042	Telephone Franchise Fees	17,486	12,493	15,000	7,949	12,643		15,000
100-4045	Solid Waste Franchise Fees	24,016	28,688	20,000	10,064	20,923		36,000
100-4046	Water Franchise Fees	18,348	21,594	25,000	20,125	20,022		25,000
100-4060	Mixed Beverage Allocation	96,543	101,980	90,000	73,311	90,611		90,000
100-4103	Permits:Business C of O Permits	250	-	1,000	250	167		1,000
100-4104	Permits:Commercial Bldg Permits	25,891	2,176	2,000	17,137	15,068		2,000
100-4105	Permits:Contractor Registration Fees	9,375	10,875	5,000	12,125	10,792		7,000
100-4107	Permits:Gas Well Inspection Fees	33,145	22,900	27,750	23,686	26,577		24,000
100-4108	Permits:Health/Food Permits	7,875	12,565	7,800	10,510	10,317		7,800
100-4112	Permits:Red Tag Fees	3,290	3,400	1,000	6,420	4,370		1,000
100-4114	Permits:Residential Bldg Permits	126,878	173,572	120,000	138,114	146,188		130,000
100-4117	Permits:Septic Permit Fee	10,580	14,140	10,000	6,970	10,563		7,000
100-4118	Permits:Sign or Tree Permits	525	1,800	300	850	1,058		300
100-4119	Permits:Special Event/Race Permit	124	322	100	100	182		100
100-4120	Permits:Truck Permit	100	325	50	550	325		250
100-4122	Permits:Zoning/Subdivision/DRC/Fees	14,591	16,637	4,000	9,940	13,722		10,000
100-4130	Child Safety Collected	-	2,050	2,000	2,098	1,383		2,000
100-4150	Municipal Court Fines	93,903	86,261	85,000	70,391	83,519		85,000
100-4157	Municipal Court Fines - CC Payments	15,285	15,841	15,000	13,357	14,828		85,000
100-4160	LOESE Training Funds	776	1,975	1,000	1,986	1,579		1,000
100-4250	Interest Earned	114,489	143,820	140,000	94,041	117,450		115,000
100-4725	Transfer from CCPD	-	-	30,000	30,000			30,000
100-4730	Transfer from BCDC	37,691	-	10,000	10,000			20,000
	TOTAL REVENUE	2,592,125	3,339,177	2,812,000	2,610,402	2,788,458		2,894,450

Town of Bartonville
Proposed FY2025-2026
General Operating Budget

Item A1.

Account #	Description	FY2023 Actual	FY2024 Actual	FY2025 Amended	FY25 as of 07/03/25	AVERAGE		FY2026 Proposed
100-10-5001	Wages & Salaries	306,582	344,213	370,129	294,670	315,155		449,225
100-10-5002	Certification Wages	3,393	3,000	7,200	2,377	2,923		7,200
100-10-5007	Overtime Wages	1,289	5,997	6,400	4,966	4,084		8,000
100-10-5008	Vacation Buy Back	1,788	-	-	-	596		2,500
100-10-5018	Longevity Pay	1,716	288	576	564	856		750
100-10-5019	Mileage Pay	6,745	8,303	9,000	5,419	6,823		5,000
100-10-5020	Retirement - TMRS	50,588	53,406	48,073	34,876	46,290		49,300
100-10-5023	Payroll Taxes	4,353	5,086	5,691	3,806	4,415		6,850
100-10-5025	Health and Dental	63,182	67,350	112,237	57,241	62,591		96,200
100-10-5029	Workers Compensation	-	7,905	1,609	4,577	4,161		5,500
100-10-5030	Unemployment - TWC Payable	102	468	468	189	253		300
100-10-5053	Advertisements and Notices	3,560	3,569	4,500	1,577	2,902		5,500
100-10-5063	Animal Control	14,967	15,968	15,000	10,217	13,717		15,000
100-10-5080	Appraisal District	7,314	7,216	7,300	6,461	6,997		9,000
100-10-5082	Audit & Accounting Expense	19,156	23,545	25,000	27,350	23,351		30,000
100-10-5102	Bank Service Charges	399	255	500	438	364		500
100-10-5103	Banners and Signs	73,361	7,476	8,000	1,966	27,601		8,000
100-10-5110	Building Inspections	-	-	55,000	56,715	18,905		75,000
100-10-5115	Code Enforcement	-	-	8,400	7,000	2,333		8,400
100-10-5128	Cell Phone Charges	3,058	3,856	4,000	1,979	2,965		4,000
100-10-5140	Clean Up Day	8,199	10,563	5,000	3,200	7,321		10,800
	Clean Up Day Event - Computer Crushers						500	
	Clean Up Day Event - Post Cards						275	
	Clean Up Day Event - Shredding						1,000	
	Clean Up Day Event - Signs						160	
	Clean Up Day Event - Snacks & Water						50	
	Clean Up Day Event - Tire Recycling						2,500	
	Clean Up Day Event - Tree Chipping						1,500	
	Monthly Hazardous Waste Pick Up						4,800	
100-10-5142	Codification	785	477	3,500	1,413	892		3,500

Town of Bartonville
Proposed FY2025-2026
General Operating Budget

Item A1.

Account #	Description	FY2023 Actual	FY2024 Actual	FY2025 Amended	FY25 as of 07/03/25	AVERAGE		FY2026 Proposed
100-10-5147	Computer Software & Maintenance	26,801	38,597	40,400	45,517	36,972		77,785
	<i>Adobe Annual Subscription (3 users)</i>						800	
	<i>Archive Social Annual Subscription</i>						4,200	
	<i>Canva Annual Subscription</i>						120	
	<i>CivicPlus & SSL Management Annual Subscription</i>						3,600	
	<i>Datamax Monthly Service</i>						19,300	
	<i>eCode360 Annual Subscription</i>						1,200	
	<i>FundView Annual Subscription</i>						9,000	
	<i>QuickBooks Annual Subscription</i>						405	
	<i>SafeBuilt Software, Conversion and Annual Cost</i>						38,000	
	<i>Software Licenses</i>						1,000	
	<i>Zoom Annual Subscription</i>						160	
100-10-5154	Contract Labor	8,870	-	17,300	-	2,957		17,300
100-10-5157	Copier Lease/Supplies/Maint	2,708	3,148	7,500	2,123	2,660		3,000
100-10-5158	Copier/Printing Expense and Supplies	942	244	2,500	221	469		2,500
100-10-5161	County Filing Fees	502	316	670	831	549		600
100-10-5207	Dues & Memberships	1,208	1,882	5,000	1,561	1,550		5,000
	<i>Amazon Prime</i>						200	
	<i>Atmos Cities Steering Committee</i>						85	
	<i>GFOA</i>						100	
	<i>ICC</i>						170	
	<i>International Institute of Municipal Clerks</i>						220	
	<i>North Central Texas Council of Governments</i>						100	
	<i>North Texas Municipal Clerks Association (2)</i>						100	
	<i>Texas Court Clerks Association (2)</i>						110	
	<i>Texas Municipal Clearks Association (2)</i>						250	
	<i>Texas Municipal Human Resources Association</i>						100	
	<i>Texas Municipal League</i>						651	
	<i>Texas Smart Buy Board</i>						50	
100-10-5226	Election Expense	11,645	118	14,000	245	4,003		14,000
100-10-5230	Engineering/Surveying Services	84,840	69,677	90,000	52,621	69,046		90,000
100-10-5275	Gas Well Inspections	22,799	20,319	24,750	17,765	20,295		24,750
100-10-5337	Insurance - Property & Liability	5,335	2,905	8,000	3,261	3,834		8,000

Town of Bartonville
Proposed FY2025-2026
General Operating Budget

Item A1.

Account #	Description	FY2023 Actual	FY2024 Actual	FY2025 Amended	FY25 as of 07/03/25	AVERAGE		FY2026 Proposed
100-10-5381	Legal	91,283	103,816	90,000	38,383	77,827		90,000
100-10-5403	Inclement Weather Maintenance		6,790	8,000	14,025	6,938		8,000
100-10-5404	Maintenance/Repair/Cleaning	22,951	19,206	30,000	14,954	19,037		30,000
100-10-5405	Tree Trimming	16,411	13,045	17,000	3,267	10,908		17,000
100-10-5406	Public Assistance	200	65	2,500	-	88		8,000
	<i>Child Advocacy Center</i>						3,500	
	<i>MHMR</i>						3,500	
	<i>SPAN Ride Share</i>	200	65				1,000	
100-10-5479	Operations and Supplies	6,469	-	3,500	-	2,156		7,500
100-10-5513	Planning Services	44,031	40,826	42,000	29,991	38,283		42,000
100-10-5514	Postage	3,102	2,905	3,500	1,872	2,626		3,500
100-10-5537	Publications/Subscriptions	747	709	1,500	738	731		1,500
100-10-5601	Records Management	3,155	6,500	6,000	3,818	4,491		6,000
100-10-5635	Health Inspections			9,000	9,850	3,283		10,000
100-10-5640	Sanitarian Services			7,000	6,700	2,233		9,000
100-10-5703	TCEQ Fees	280	300	300	250	277		300
100-10-5705	Special Events	2,214	17,772	12,000	11,147	10,378		15,000
100-10-5710	Meetings/Events	941	3,259	5,000	2,308	2,169		5,000
100-10-5717	Travel & Training	5,207	5,100	12,000	2,292	4,200		8,000
100-10-5727	Utilities	14,897	14,622	17,500	11,112	13,544		17,500
100-10-6100	Capital Improvements	150,041	-	50,000	6,063	52,035		50,000
	GF ADMIN TOTAL EXPENSE	1,099,077	951,735	1,228,503	810,976	953,841		1,371,760

Town of Bartonville
Proposed FY2025-2026
General Operating Budget

Item A1.

Account #	Description	FY2023 Actual	FY2024 Actual	FY2025 Amended	FY25 as of 07/03/25	AVERAGE		FY2026 Proposed
100-20-5001	Wages & Salaries	440,400	495,681	623,979	381,787	439,289		516,900
100-20-5002	Certification Wages	5,308	4,870	12,600	5,383	5,187		10,800
100-20-5007	Overtime Wages	28,506	74,807	29,951	23,251	42,188		42,000
100-20-5008	Vacation Buy Back	1,731	-	8,000	4,976	2,236		8,000
100-20-5018	Longevity Pay	1,638	702	960	762	1,034		1,200
100-20-5020	Retirement - TMRS	75,360	78,210	84,833	64,431	72,667		59,600
100-20-5023	Payroll Taxes	6,737	7,686	9,946	7,298	7,241		8,250
100-20-5025	Health and Dental	83,482	88,835	196,321	85,195	85,838		131,500
100-20-5029	Workers Compensation	11,527	18,171	32,171	9,177	12,958		13,000
100-20-5030	Unemployment - TWC Payable	-	702	819	558	420		400
100-20-5084	Vehicle Maintenance	11,522	19,969	12,000	54	10,515		12,000
100-20-5128	Cell Phone Charges	4,843	7,740	-	-	4,194		7,000
100-20-5145	Computer Software & Maintenance	23,250	21,703	29,631	28,554	24,502		26,800
	<i>Datamax Monthly Service</i>						20000	
	<i>Adobe Annual Subscription</i>						250	
	<i>Tyler Technologies</i>						4000	
	<i>Software Licenses</i>						2500	
100-20-5172	Criminal Invest & Background	-	1,777	2,000	-	592		2,000
100-20-5204	Contracts	6,722	-	8,000	8,038	4,920		10,200
	<i>Denton County 911 Dispatch Agreement</i>					-	9,435	
	<i>Denton County Radio Agreement</i>					-	720	
100-20-5208	Dues & Memberships	395	170	2,000	535	367		2,000

Town of Bartonville
Proposed FY2025-2026
General Operating Budget

Item A1.

Account #	Description	FY2023 Actual	FY2024 Actual	FY2025 Amended	FY25 as of 07/03/25	AVERAGE		FY2026 Proposed
100-20-5264	Fuel & Lubricants	16,150	19,219	22,000	16,032	17,134		22,000
100-20-5334	Insurance - Auto	5,181	5,181	12,500	7,213	5,858		7,500
100-20-5336	Insurance - Police Liability	5,732	8,360	12,500	7,310	7,134		10,000
100-20-5337	Insurance - Property & Liability	1,739	907	7,917	1,165	1,270		1,700
100-20-5479	Operations and Supplies	4,537	11,083	20,000	3,827	6,482		20,000
100-20-5710	Meetings/Events			1,500	1,112	371		1,500
100-20-5717	Travel & Training	1,874	4,805	4,500	2,369	3,016		4,500
100-20-5726	Uniforms	1,898	3,347	4,000	36	1,760		4,000
	Total Police Expenses	739,828	880,051	1,138,128	659,062	759,647		922,850
100-30-5421	Municipal Court Expenses	4,700	10,600	12,000	7,200	7,500		12,000
	Total Administration Expenses	2,115,300	2,332,033	2,588,631	1,633,523	2,026,863		2,306,610
	Revenue Over (Under) Expenses	476,825	1,007,144	223,369	976,880	761,594		587,840



TOWN COUNCIL COMMUNICATION

DATE: July 15, 2025

FROM: Ricky Vaughan, Fire Chief, Denton County ESD No. 1

AGENDA ITEM: Denton County Emergency Services District #1 Monthly Report

SUMMARY:

Department Statistics/Activities

ATTACHMENTS:

- Monthly Report

Denton County ESD No. 1 & No. 2

Monthly Report



Monthly Activity Report

JUNE

2025



Denton County ESD No. 1 & No. 2

JUNE 2025

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**Denton County ESD No. 1 & No. 2****JUNE 2025****DCESD1 Personnel****Operations**

Battalion Chiefs	3
Officers - Captains	9
Apparatus Operators (Engineers)	9
Full-Time Firefighters (active)	36
Part-Time Employees (active)	11
Injuries/light duty/inactive	0
Total Members	68

Fire Administration

Fire Chief	1
Assistant Chief	1
Division Chiefs	3
Assistant Fire Marshal	1
Administrative Assistant	1
Workforce Manager	1
Director of Communications & Public Outreach	1
Total	9

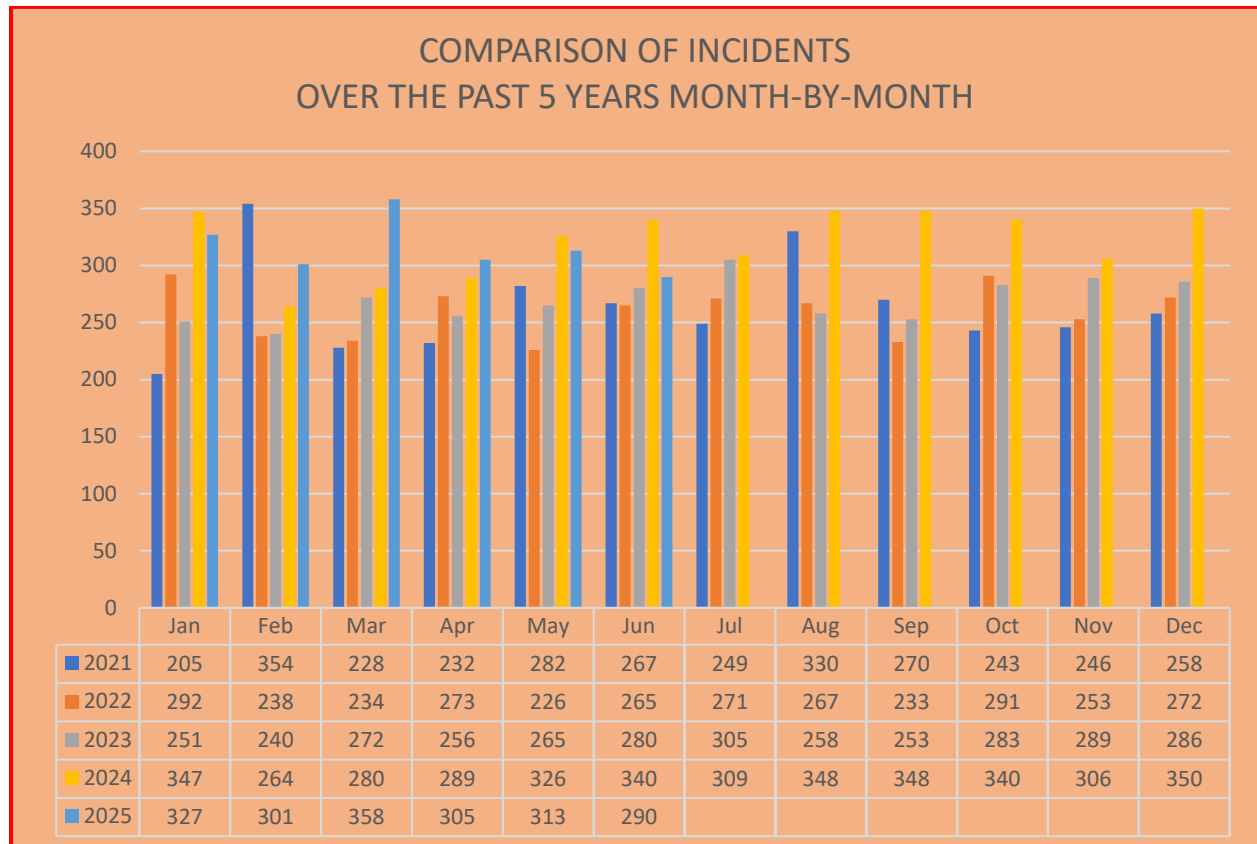
Department Paid Total 77Sworn Staff 74Civilians 3Operational Volunteers 2**Department Total** 79



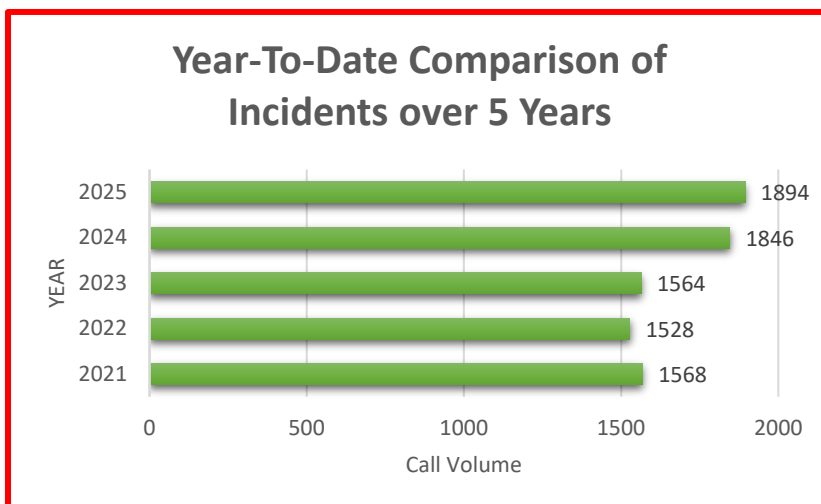
Denton County ESD No. 1 & No. 2

JUNE 2025

DCESD Total Incident Count



Year-to-Date Totals



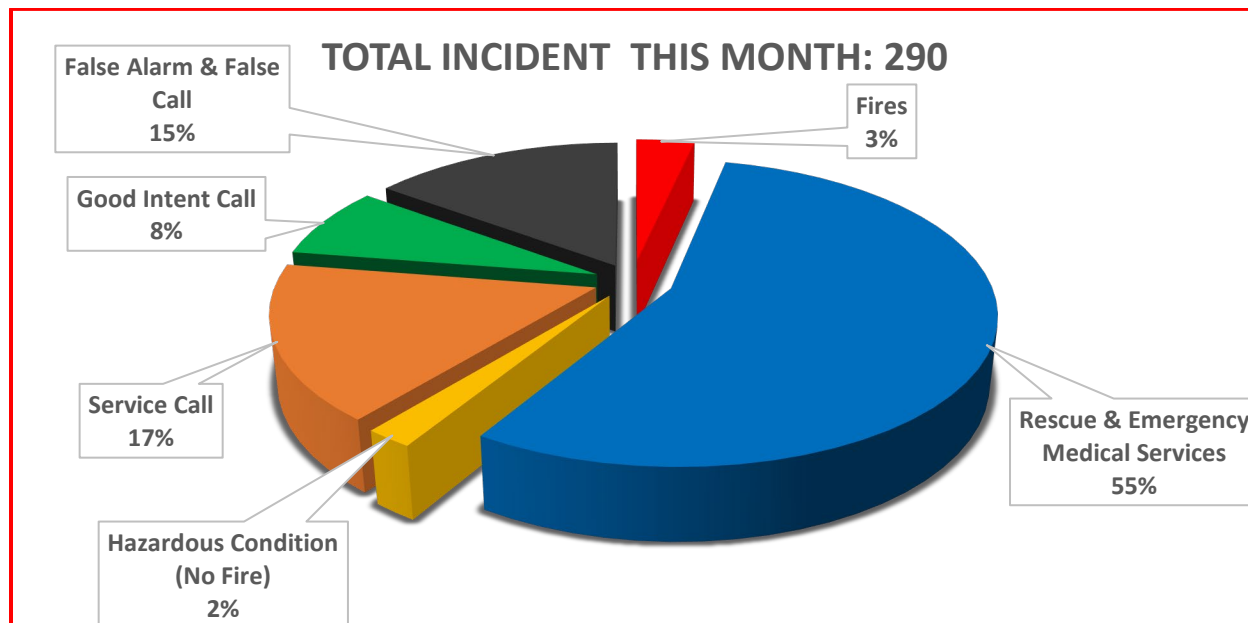
DCESD	YTD	Year End
2021	1568	3164
2022	1528	3115
2023	1564	3238
2024	1846	3847
2025	1894	TBD



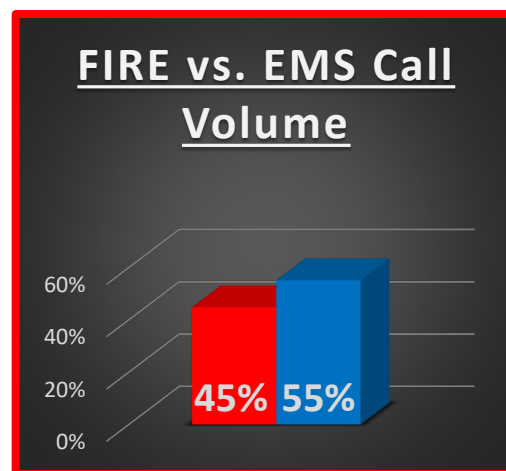
Denton County ESD No. 1 & No. 2

JUNE 2025

INCIDENT STATISTICS



Major Incident Types		
Fires	100's	10
Overpressure rupture, explosion – no fire	200's	0
Rescue & Emergency Medical Services	300's	160
Hazardous Condition (No Fire)	400's	6
Service Call	500's	48
Good Intent Call	600's	22
False Alarm / False Call	700's	43
Severe Weather & Natural Disaster	800's	1
Special Incident Type	900's	0



Percentage of Overlapping Calls

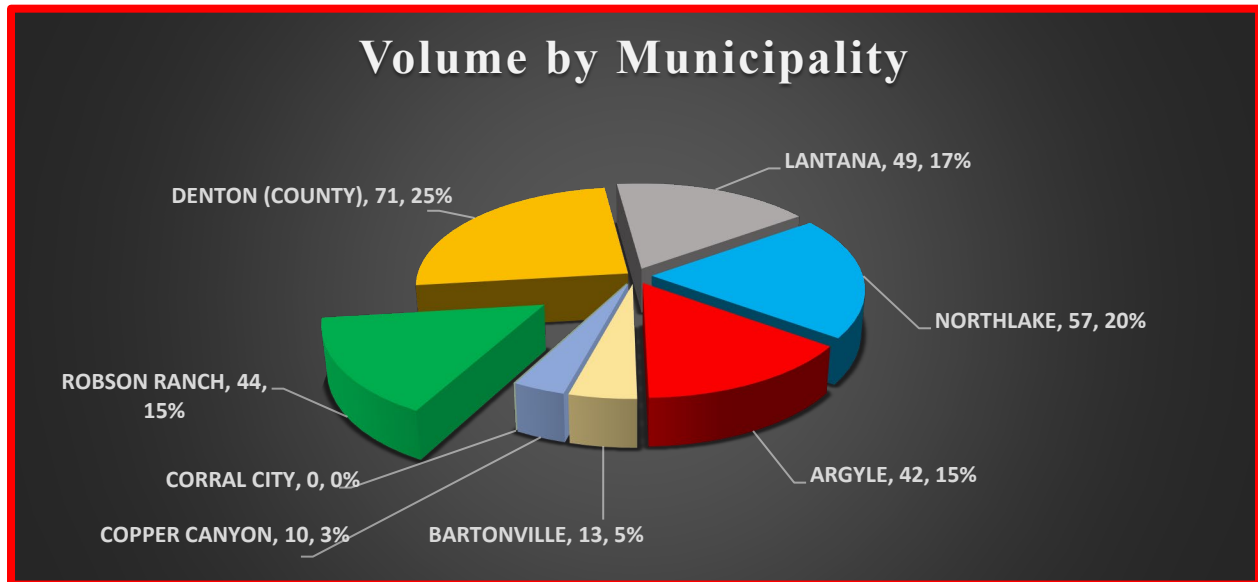
Overlapping Calls	
# OVERLAPPING	% OVERLAPPING
125	43%
>3 Calls Overlapping	(11) 9%
0 overlapping incidents caused a mutual aid response need	



Denton County ESD No. 1 & No. 2

JUNE 2025

Municipality Call Volume Breakdown



NFIRS INCIDENT TYPE		Municipality							
	NFIRS #	ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE	Robson Ranch	DENTON COUNTY
Fire	100's	6	2				1		1
Overpressure Rupture, Explosion, Overheat	200's								
Rescue & Emergency Medical Services	300's	24	6	4		28	32	26	41
Hazardous Condition	400's	2	1				2		1
Service Call	500's	4	2	2		9	2	13	15
Good Intent Call	600's	1	1			1	7	2	5
False Alarm False Call	700's	5	1	4		11	12	3	8
Severe Weather & Natural Disaster	800's						1		
Special Incident Type	900's								
Municipality Totals		42	13	10	0	49	57	44	71

NFIRS Breakdown

100's – Fire Group

Structure, wildland, and vehicle fires.

200's – Overpressure Rupture, explosion, overhear – No Fire Group

Steam, air, gas, chemical, explosions(no-fire), etc.

300's – Rescue & Emergency Medical Service Group

EMS incidents, lock-in, missing person, extrication, motor vehicle accidents, rescues, etc.

400's – Hazardous Conditions – No Fire Group

Gas leak, chemical hazards, power line down, biological incident, bomb removal, etc.

500's – Service Call Group

Person in distress, water evacuation, smoke/odor removal, animal rescue, assist PD, etc.

600's – Good Intent Group

Cancelled en route, controlled burning, wrong location, prescribed burn, etc.

700's – False Alarm & False Call Group

False alarm, malicious false call, unintentional system/detector operation and malfunction

800's – Severe Weather & Natural Disaster Group

Flood, wind, lightning, natural disaster assessment

900's – Special Incident Type

Citizen Complaint, Code Violation

Incident Response Times

90th Percentile Assessment

Lights and Sirens – 90 TH Percentile Time (Dispatch to Arrival)	
Overall Fire/EMS	10:25
Overall FIRE	10:33
Overall EMS	10:50

Internal Compliance Goal: Less than 8-minute response time from dispatch to first unit on arrival time. Assessment is performed by taking the total number of incidents where lights and sirens were utilized while responding to the incident.

NFPA 1710 Response Recommendations: Key performance objectives for...

FIRE Response: (bunker gear required)

1. Turnout time: < 80 seconds
(1 minute: 20 seconds)
2. First Unit on scene: < 240 seconds
(4 minutes)

EMS Response: (no bunker gear required)

1. Turnout time: < 60 seconds
(1 minute)
2. First Unit on scene: < 240 seconds
(4 minutes)

90th Percentile per Municipality					
ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE
11:13	9:15	9:15		8:33	11:18

Average Response and Turnout Time Assessment

RESPONSE MODE	TOTAL RESPONDING UNITS	AVERAGE RESPONSE TIME (minutes)
Initial Lights and Sirens, Downgraded to No Lights or Sirens	1	10:13
Initial No Lights or Sirens, Upgraded to Lights and Sirens	2	7:00
Lights and Sirens	255	7:26
No Lights or Sirens	14	4:50

Average Response Time per Municipality					
ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE
7:47	7:28	6:25		6:25	8:02

**Denton County ESD No. 1 & No. 2****JUNE 2025****Public Education****Community Outreach Events**

Fire Station Tours	5
Public Education Events	12
Ride Along (EMS Students/Orientation)	14
Community CPR Classes	1
- Total CPR Students	15
Total Events	31

Training Division

Total ISO Training Hours Logged / Month	2835.5
- EMS Training Hours Logged / Month	202.5
- FIRE Training Hours Logged / Month	2468
- Administrative Training / Month	161

Fire Inspection Report

INSPECTION TYPE	MONTHLY	YEAR TO DATE
*Fire Protection- Fire Alarm (Total)	2	8
*Fire Protection Commercial Sprinkler (Total)	2	23
Fire & Life Safety (Total)	0	1
*Annual (Total)	88	170
*Residential Sprinkler (Total)	10	75
*Fire Protection Inspection: Underground (Total)	1	16
* Controlled Access (Total)	0	0
* Certificate of Occupancy (New Structure) (Total)	2	24
* Compliant (Total)	5	9
Certificate Of Occupancy (Existing Structure) (Total)	0	5
Total:	110	331



TOWN COUNCIL COMMUNICATION

DATE: July 15, 2025

FROM: Kirk Riggs, Town Administrator/Chief of Police

AGENDA ITEM: Police Department – Department Statistics/Activities

SUMMARY:

Department Statistics/Activities.

ATTACHMENTS:

- Monthly Report

Town of Bartonville Police Department

June 2025 Monthly Report



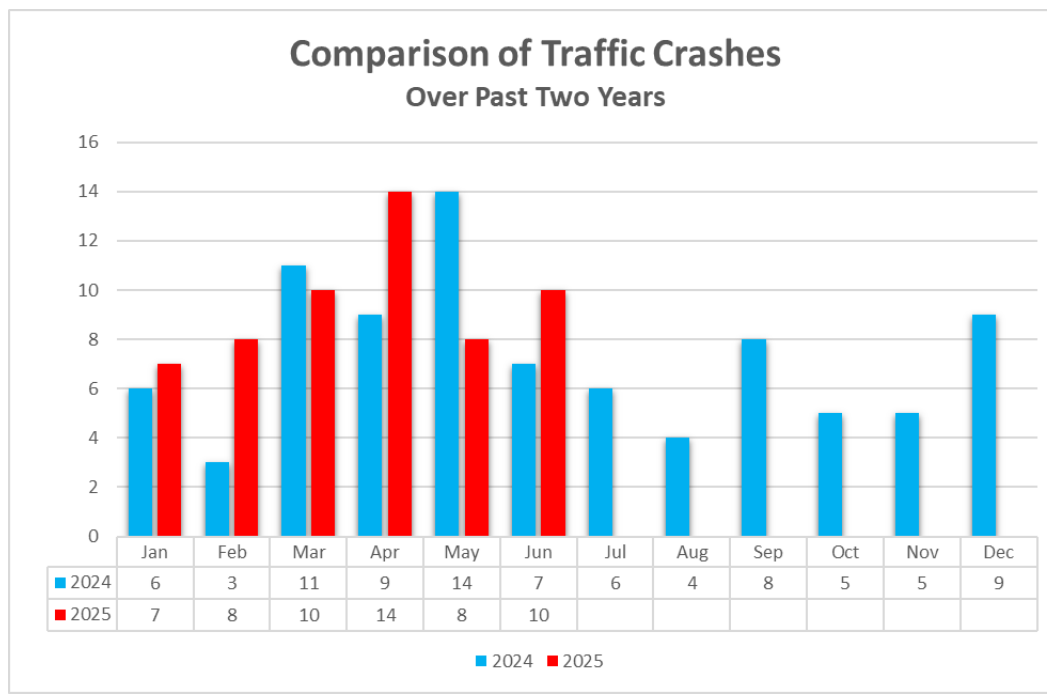
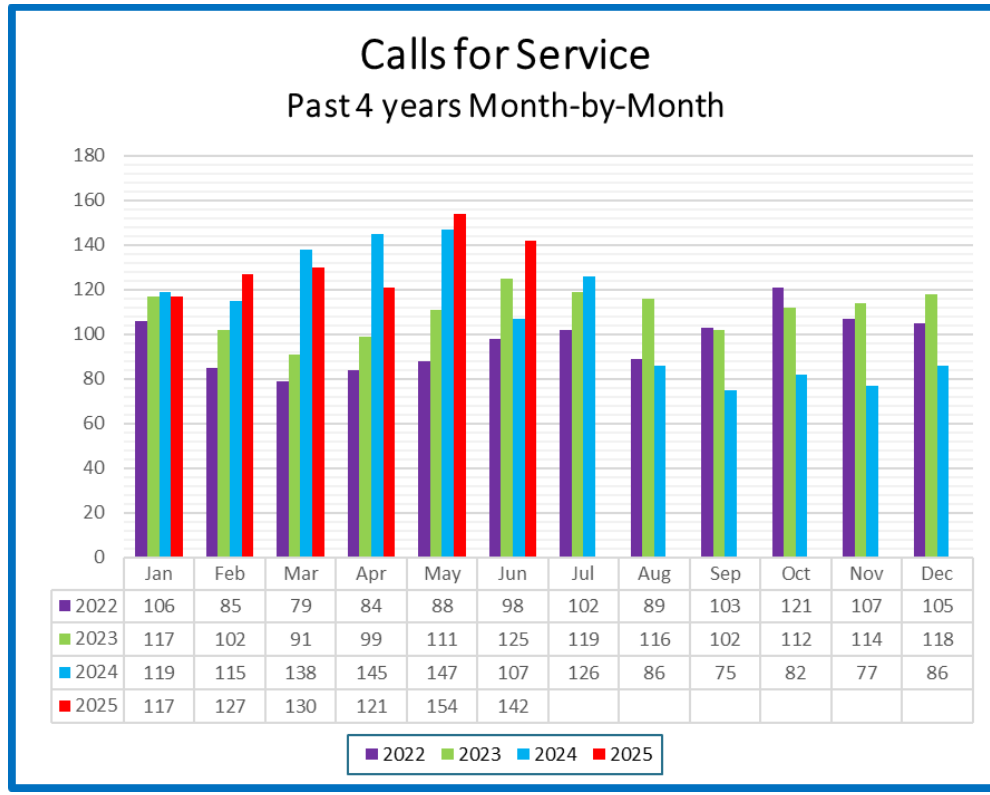
Bartonville Police Department**June 2025****Table of Contents**

	Page
Calls for Service	3
Types of calls for service	4
Uniformed Crime Reports/Officer initiated activity	5
Officer initiated continued/Misc. Information	6

Bartonville Police Department

June 2025

Total Calls for Service



Bartonville Police Department

June 2025

Abandoned Vehicle	0
Agency Assist	10
Alarm- Commercial	19
Alarm- Residential	9
Animal Bite Report	0
Animal Complaint	5
Animal Cruelty	2
Assault	1
Auto Theft	0
Burglary	0
Cardiac Arrest	0
Citizen Assist	2
Civil Standby	0
Child Custody Issues	0
Criminal Mischief	1
Criminal Trespass	0
Deadly Conduct	1
Disturbance	1
Domestic Disturbance	1
Fight	0
Fireworks Complaint	0
Follow-up Investigation	2
Forgery/Fraud	1
Found Property	0
Gunshots Heard	0
Hang-up 911	3
Harassment	0
Illegal Dumping	0
Indecent Exposure	0
Intoxicated Person	1
Juvenile Complaint	2
Loose Livestock	5
Meet Complainant	19
Motorist Assist	2
Narcotics	0
Noise Complaint	5
Open Door Investigation	1
Ordinance Violation	2
Person with a Gun	0
Psych/Suicide Attempt	1
Reckless Driver	4
Road Blockage/Hazard	13
Stabbing/Gunshot	0
Suspicious Person/Veh/Activity	13
TABC- Alcohol Violation	1
Theft	0
Traffic Complaint	
Traffic Transport Incident (Accidents)	10
Vehicle Complaint	0
Warrant Service	0
Welfare Concern	7

Bartonville Police Department

June 2025

Uniformed Crime Reporting

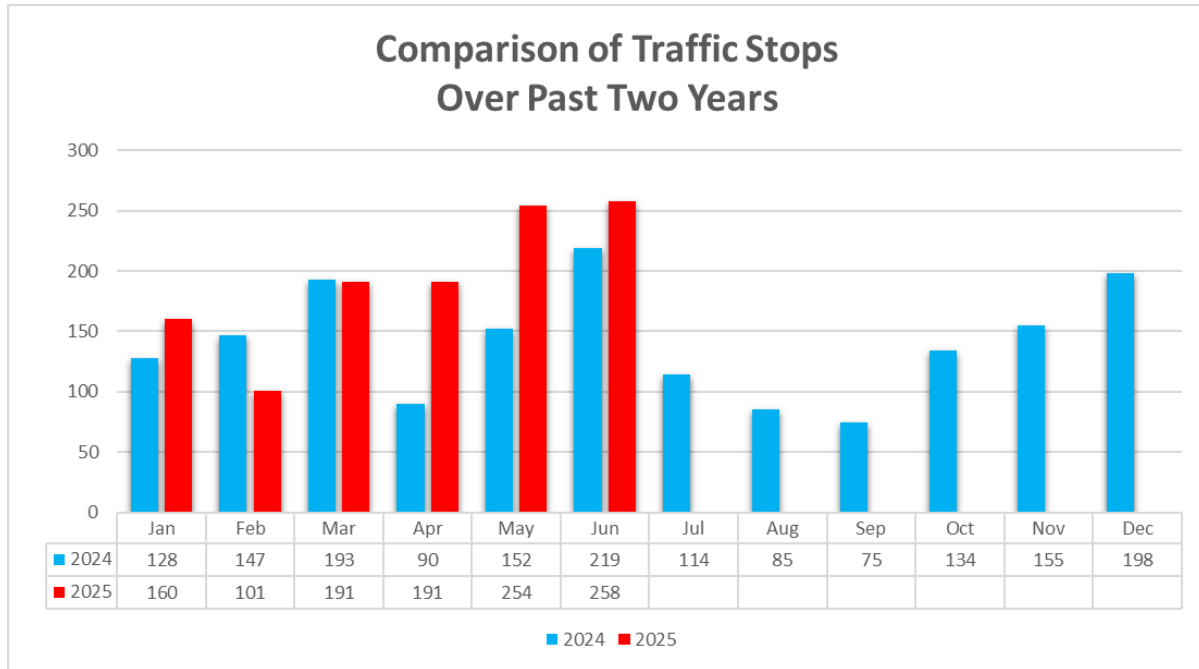
June-2025			
ACTIVITY	Current Month	Current Year	Last Year
UCR	0	2025	2024
PART 1 OFFENSES			
Homicide / Manslaughter	0	0	0
Sexual Assault	0	1	1
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	1	3
Larceny	0	1	25
Motor Vehicle Theft	0	0	1
Human Trafficking	0	0	1
Arson	0	0	0
TOTAL PART I	0	3	31

Officer Initiated Activity

<u>Officer Activity by Type</u>	Total
Building Checks, Close Patrols	120
Traffic Complaints (Radar Enforcement)	84
Traffic Stops	258
Vacation Watch	2
Walk Thru (Business contacts)	10
Total	474

Bartonville Police Department

June 2025



Misc. Information/Upcoming Events

1. All new patrol vehicles are in service.
2. No Part 1 crimes reported.
3. Officer Mack attended ALERRT instructor class.



TOWN COUNCIL COMMUNICATION

DATE: July 15, 2025

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Administration – June 2025 Reports

SUMMARY:

Monthly Reports June 2025.

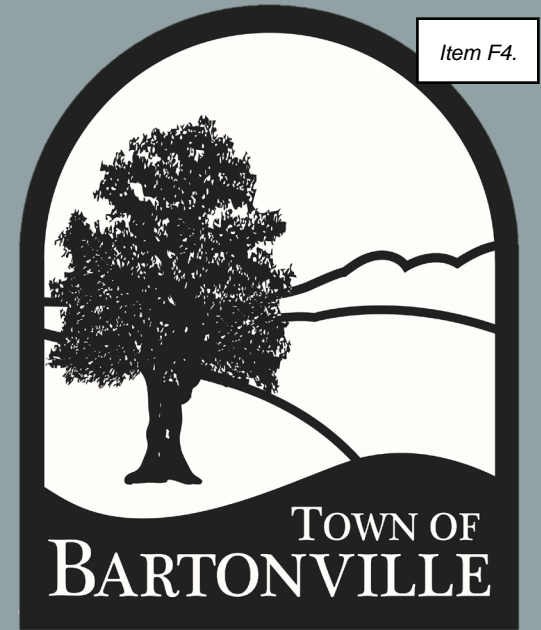
ATTACHMENTS:

- Monthly Financial Report
- Quarterly Financial Report
- Monthly Animal Control and Code Enforcement Report
- Monthly Engineering Report
- Monthly Municipal Court Report
- Monthly Permits Report
- Monthly Board Attendance Report

Town of Bartonville

Monthly Financial Report

Month Ending
June 2025

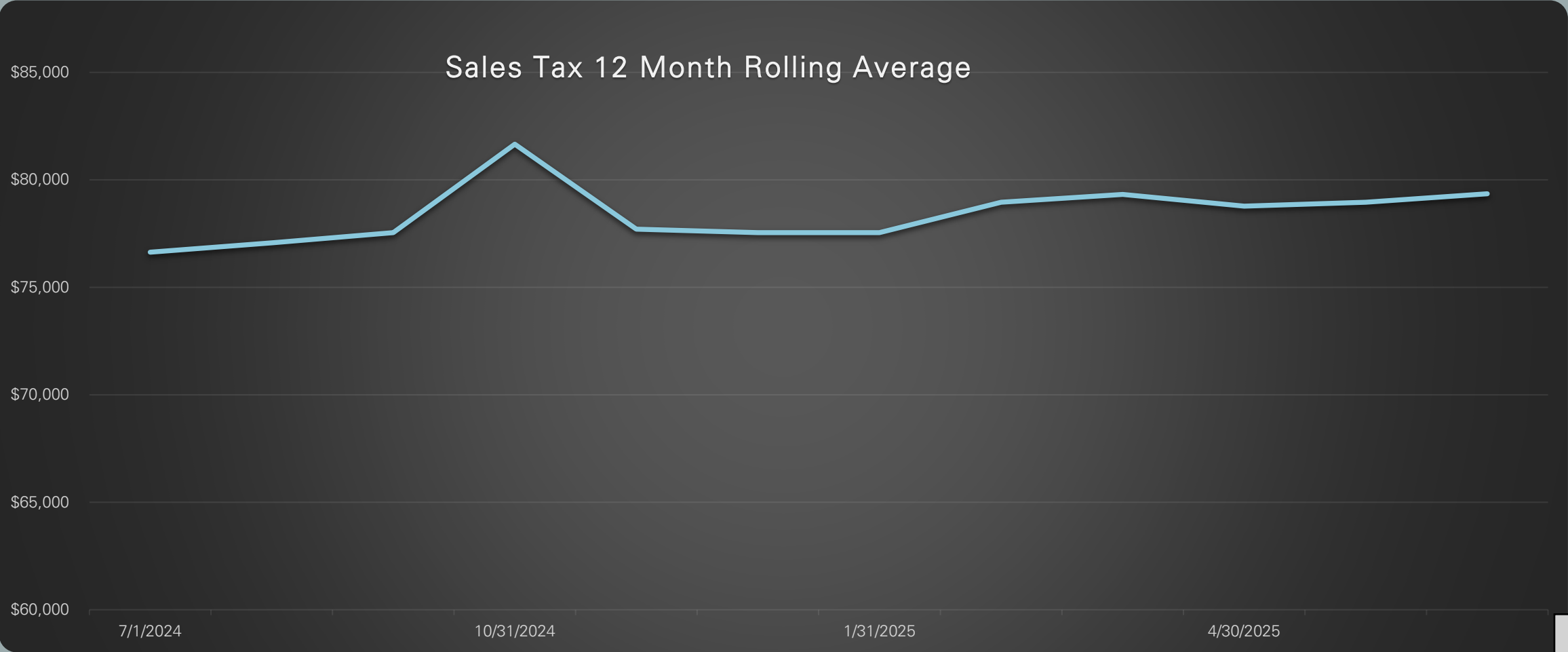


PRESENTED:
JULY 15, 2025

All General Fund Revenues

Category	June 2025 Revenue	Year to Date Revenue	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Property Tax	\$8,389.04	\$1,211,422.40	\$1,200,000	(\$11,422.40)	-0.95%	\$1,046,065.76	\$1,092,674.69
Sales Tax	\$66,762.19	\$716,527.10	\$890,000	\$173,472.90	19.49%	\$539,881.42	\$932,484.99
Franchise Fees	\$0.00	\$202,469.85	\$260,000	\$57,530.15	22.13%	\$207,237.33	\$262,891.74
Other/Transfer:	\$10,821.52	\$166,439.66	\$223,500	\$57,060.34	25.53%	\$115,194.34	\$198,874.65
<i>General Revenue</i>	<i>\$7,314.00</i>	<i>\$9,792.00</i>	<i>\$0</i>	<i>(\$9,792.00)</i>	<i>0.00%</i>	<i>\$7,320.99</i>	<i>\$13,320.99</i>
<i>Child Safety Collected</i>	<i>\$0.00</i>	<i>\$2,098.15</i>	<i>\$2,000</i>	<i>(\$98.15)</i>	<i>-4.91%</i>	<i>\$2,049.67</i>	<i>\$2,049.67</i>
<i>Open Records</i>	<i>\$0.00</i>	<i>\$15.00</i>	<i>\$0</i>	<i>(\$15.00)</i>	<i>0.00%</i>	<i>\$12.00</i>	<i>\$18.00</i>
<i>LOESE Training Funds</i>	<i>\$0.00</i>	<i>\$1,986.41</i>	<i>\$1,000</i>	<i>(\$986.41)</i>	<i>-98.64%</i>	<i>\$1,975.00</i>	<i>\$1,975.00</i>
<i>Use of Reserves (Fund Balance)</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$40,500</i>	<i>\$40,500.00</i>	<i>100.00%</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Interest Earned</i>	<i>\$3,507.52</i>	<i>\$97,548.10</i>	<i>\$140,000</i>	<i>\$42,451.90</i>	<i>30.32%</i>	<i>\$103,836.68</i>	<i>\$143,820.39</i>
<i>Sale of Surplus</i>	<i>\$0.00</i>	<i>\$15,000.00</i>	<i>\$0</i>	<i>(\$15,000.00)</i>	<i>0.00%</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Transfer In from CCPD</i>	<i>\$0.00</i>	<i>\$30,000.00</i>	<i>\$30,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Transfer in from BCDC</i>	<i>\$0.00</i>	<i>\$10,000.00</i>	<i>\$10,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$37,690.60</i>
Development Fees	\$0.00	\$9,939.75	\$4,000	(\$5,939.75)	-148.49%	\$13,086.75	\$16,636.75
Permit Fees	\$6,820.00	\$222,762.47	\$175,000	(\$47,762.47)	118.49%	\$176,180.60	\$245,775.70
Municipal Court	\$13,756.69	\$82,802.37	\$100,000	\$17,197.63	17.20%	\$79,505.99	\$102,102.15
Total Revenue	\$106,549.44	\$2,612,363.60	\$2,852,500	\$240,136.40	8.42%	\$2,177,152.19	\$2,851,440.00

Sales Tax Collections



All General Fund Expenditures

Category	June 2025 Expenditures	Year to Date Expenditures	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Administration	\$80,234.35	\$794,300.59	\$1,264,103	\$469,802.41	37.16%	\$643,446.69	\$951,670.07
Police	\$60,529.34	\$672,313.25	\$1,138,128	\$465,814.75	40.93%	\$601,367.14	\$866,184.71
Municipal Court	\$800.00	\$7,200.00	\$12,000	\$4,800.00	40.00%	\$8,200.00	\$10,600.00
Transfers	\$6,978.64	\$156,284.03	\$210,000	\$53,715.97	25.58%	\$170,543.77	\$223,050.74
Total Expenses	\$148,542.33	\$1,630,097.87	\$2,624,231	\$994,133.13	37.88%	\$1,423,557.60	\$2,051,505.52

Expenditures by Department - Administration

Category	June 2025 Expenditures	Year to Date Expenditures	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Salary & Benefits	\$44,844.94	\$398,529.79	\$573,383	\$174,853.21	30.50%	\$368,727.91	\$502,776.92
Other	\$3,067.84	\$26,579.85	\$75,500	\$48,920.15	64.79%	\$41,006.22	\$53,354.38
<i>Advertisements & Notices</i>	<i>\$188.86</i>	<i>\$1,577.26</i>	<i>\$4,500</i>	<i>\$2,922.74</i>	<i>64.95%</i>	<i>\$1,594.48</i>	<i>\$3,569.48</i>
<i>Banners & Signs</i>	<i>\$732.30</i>	<i>\$1,865.57</i>	<i>\$8,000</i>	<i>\$6,134.43</i>	<i>76.68%</i>	<i>\$6,213.41</i>	<i>\$7,475.91</i>
<i>Clean Up Day</i>	<i>\$400.00</i>	<i>\$3,200.00</i>	<i>\$5,000</i>	<i>\$1,800.00</i>	<i>36.00%</i>	<i>\$8,963.26</i>	<i>\$10,563.26</i>
<i>Datamax Project Contingency</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$5,000</i>	<i>\$5,000.00</i>	<i>100.00%</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Dues & Memberships</i>	<i>\$50.00</i>	<i>\$1,560.50</i>	<i>\$5,000</i>	<i>\$3,439.50</i>	<i>68.79%</i>	<i>\$1,196.00</i>	<i>\$1,881.50</i>
<i>Election Expense</i>	<i>\$0.00</i>	<i>\$244.58</i>	<i>\$14,000</i>	<i>\$13,755.42</i>	<i>98.25%</i>	<i>\$118.24</i>	<i>\$118.24</i>
<i>Postage</i>	<i>\$200.00</i>	<i>\$1,871.81</i>	<i>\$3,500</i>	<i>\$1,628.19</i>	<i>46.52%</i>	<i>\$2,235.70</i>	<i>\$2,905.20</i>
<i>Publications & Subscriptions</i>	<i>\$0.00</i>	<i>\$738.11</i>	<i>\$1,500</i>	<i>\$761.89</i>	<i>50.79%</i>	<i>\$709.24</i>	<i>\$709.24</i>
<i>Special Events</i>	<i>\$878.21</i>	<i>\$11,147.47</i>	<i>\$12,000</i>	<i>\$852.53</i>	<i>7.10%</i>	<i>\$17,400.00</i>	<i>\$17,772.36</i>
<i>Meetings & Events</i>	<i>\$123.47</i>	<i>\$2,307.72</i>	<i>\$5,000</i>	<i>\$2,692.28</i>	<i>53.85%</i>	<i>\$2,230.89</i>	<i>\$3,259.36</i>
<i>Travel & Training</i>	<i>\$495.00</i>	<i>\$2,066.83</i>	<i>\$12,000</i>	<i>\$9,933.17</i>	<i>82.78%</i>	<i>\$345.00</i>	<i>\$5,099.83</i>
Contracted Services	\$25,216.78	\$254,249.94	\$405,750	\$151,500.06	37.34%	\$169,311.91	\$288,408.15
Fees & Service Charges	\$747.00	\$1,428.57	\$1,470	\$41.43	2.82%	\$598.25	\$870.50
Supplies	\$2,674.03	\$68,015.82	\$102,500	\$34,484.18	33.64%	\$37,268.61	\$65,642.95
Maintenance	\$3,683.76	\$39,433.62	\$55,500	\$16,066.38	28.95%	\$26,533.43	\$40,617.17
Capital Improvements	\$0.00	\$6,063.00	\$50,000	\$43,937.00	87.87%	\$0.00	\$0.00
Total Administration	\$80,234.35	\$794,300.59	\$1,264,103	\$469,802.41	37.16%	\$643,446.33	\$951,670

Expenditures by Department - Police

Category	June 2025 Expenditures	Year to Date Expenditures	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Salary & Benefits	\$55,638.73	\$613,848.35	\$1,032,497	\$418,648.65	40.55%	\$554,583.56	\$784,112.59
Maintenance	\$1,655.43	\$28,607.35	\$41,631	\$13,023.65	31.28%	\$25,061.60	\$41,671.99
Contracted Services	\$0.00	\$8,038.00	\$10,000	\$1,962.00	19.62%	\$1,776.50	\$1,776.50
Other	\$187.07	\$4,015.38	\$8,000	\$3,984.62	49.81%	\$4,423.81	\$4,975.24
<i>Dues & Memberships</i>	<i>\$50.00</i>	<i>\$534.50</i>	<i>\$2,000</i>	<i>\$1,465.50</i>	<i>73.28%</i>	<i>\$120.00</i>	<i>\$170.00</i>
<i>Meetings & Events</i>	<i>\$137.07</i>	<i>\$1,111.97</i>	<i>\$1,500</i>	<i>\$388.03</i>	<i>25.87%</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Travel & Training</i>	<i>\$0.00</i>	<i>\$2,368.91</i>	<i>\$4,500</i>	<i>\$2,131.09</i>	<i>47.36%</i>	<i>\$4,303.81</i>	<i>\$4,805.24</i>
Supplies	\$3,048.11	\$17,804.17	\$46,000	\$28,195.83	61.30%	\$15,521.67	\$33,648.39
<i>Fuel & Lubricants</i>	<i>\$2,227.18</i>	<i>\$13,941.53</i>	<i>\$22,000</i>	<i>\$8,058.47</i>	<i>36.63%</i>	<i>\$11,908.53</i>	<i>\$19,218.58</i>
<i>Operations & Supplies</i>	<i>\$820.93</i>	<i>\$3,826.79</i>	<i>\$20,000</i>	<i>\$16,173.21</i>	<i>80.87%</i>	<i>\$2,484.48</i>	<i>\$11,083.06</i>
<i>Uniforms</i>	<i>\$0.00</i>	<i>\$35.85</i>	<i>\$4,000</i>	<i>\$3,964.15</i>	<i>99.10%</i>	<i>\$1,128.66</i>	<i>\$3,346.75</i>
Total Police Department	\$60,529.34	\$672,313.25	\$1,138,128	\$465,814.75	40.93%	\$601,367.14	\$866,184.71



Town of Bartonville, Texas
Quarterly Investment Report
April 1, 2025 to June 30, 2025
Portfolio Summary Management Report

Item F4.

This quarterly report is in full compliance with the investment policy and strategy as established for the Town of Bartonville, Texas,
and the Public Funds Investment Act (Chapter 2256, Government Code)

4/1/2025

Beginning Book Value	\$ 5,242,142
Beginning Market Value	\$ 5,242,142

6/30/2025

Ending Book Value	\$ 5,265,771
Ending Market Value	\$ 5,265,771

Interest Earned for This Quarter	
\$	61,517

Increase/(Decrease) in Investment Holdings Market Value	
\$	23,629

TOWN OF BARTONVILLE, TEXAS
CURRENT INVESTMENT PORTFOLIO AS OF
June 30, 2025

ALL FUND TYPES (EXCPET BCDC & CCD) AS DEFINED IN TOWN'S INVESTMENT POLICY

CUSIP	Type of Secuirty	PAR	Current Rate	Purchase Settlement Date	Maturity Date	Term	Days Held 6/30/2025	Days to Maturity 06/30/2025	% TOTAL	Weighted Average Maturity
<u>Cash Positions: Bank Cash Investments</u>										
SouthState Bank (Consolidated Cash)	DDA	\$ 4,621,868	4.50%	6/30/2025	7/1/2025	1	0	1	87.77%	1
SouthState Bank (Reserve Fund)	DDA	\$ 643,765	4.50%	6/30/2025	7/1/2025	1	0	1	12.23%	1
Subtotal Cash Positions		<u>\$ 5,265,633</u>								
<u>Cash Positions: Pooled Investments</u>										
LOGIC	Pool	\$ 138	4.41%	6/30/2025	7/1/2025	1	0	1	0.00%	53
Grand Total		\$ 5,265,771							100.00%	

TOWN OF BARTONVILLE, TEXAS
CURRENT INVESTMENT PORTFOLIO AS OF
June 30, 2025

ALL FUND TYPES (EXCPET BCDC & CCD) AS DEFINED IN TOWN'S INVESTMENT POLICY

CUSIP	Type of Security	PAR	Current Rate	Purchase Settlement Date	Maturity Date	Book Value			Market Value		
						Beginning	Ending	Change	Beginning	Ending	Change
						04/01/2025	06/30/2025		04/01/2025	06/30/2025	
<u>Cash Positions: Bank Cash Investments</u>											
SouthState Bank (Consolidated Cash)	DDA	\$ 4,621,868	4.50%	6/30/2025	7/1/2025	\$ 4,603,292	\$ 4,621,868	\$ 18,576	\$ 4,603,292	\$ 4,621,868	\$ 18,576
SouthState Bank (Reserve Fund)	DDA	\$ 643,765	4.50%	6/30/2025	7/1/2025	\$ 638,714	\$ 643,765	\$ 5,052	\$ 638,714	\$ 643,765	\$ 5,052
Subtotal Cash Positions		\$ 5,265,633				\$ 5,242,006	\$ 5,265,633	\$ 23,628	\$ 5,242,006	\$ 5,265,633	\$ 23,628
<u>Cash Positions: Pooled Investments</u>											
LOGIC	Pool	\$ 138	4.41%	6/30/2025	7/1/2025	\$ 137	\$ 138	\$ 2	\$ 137	\$ 138	\$ 2
Grand Total		\$ 5,265,633				\$ 5,242,142	\$ 5,265,771	\$ 23,629	\$ 5,242,142	\$ 5,265,771	\$ 23,629

INTEREST EARNED FOR QUARTER

Month	Type of Security	Average Balance	Average Rate	Interest Earned
<u>Cash Positions: Bank Cash Investments</u>				
Apr-25	DDA	\$ 5,238,111	4.60%	\$ 19,374
May-25	DDA	\$ 5,384,480	4.60%	\$ 22,609
Jun-25	DDA	\$ 5,280,942	4.50%	\$ 19,532
	Subtotal			\$ 61,515
<u>Cash Positions: Pooled Investments</u>				
Apr-25	Pool	\$ 137	4.45%	\$ 1
May-25	Pool	\$ 137	4.42%	\$ 1
Jun-25	Pool	\$ 138	4.41%	\$ 1
	Subtotal			\$ 2

TOTAL INTEREST EARNED FOR THIS QUARTER \$ 61,517

Call Type Summary:

Animal Bite (1)
Dead Animal (1)
Health and Safety (2)
Loose Animal (1)
Patrol (9)
Substandard Structure (2)
Tall Grass and Weeds (9)

Call

Address	Notes	Service / Type
6/2/2025 864 Porter Rd	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
6/16/2025 864 Porter Rd	Property abated for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
6/2/2025 896 Porter Rd	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
6/16/2025 896 Porter Rd	Property abated for tall grass/weeds.	Code Enforcement Tall Grass and Weeds

6/2/2025 506 Oakwood Dr	Citation for substandard structure. There has been no improvement to the structure and it is continuing to deteriorate.	Code Enforcement Substandard Structure
6/16/2025 506 Oakwood Dr	Property owner has until 7/4 to appear. Moving forward to obtain Admin warrant to further inspect the property for health and safety concerns.	Code Enforcement Substandard Structure
6/2/2025 1213 Redbud Dr	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
6/16/2025 1213 Redbud Dr	No improvement, citation issued for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
6/9/2025 1200 Rockgate Rd	There is a large dead tree on Timberidge Ln that belongs to the property at 1200 Rockgate Rd. The tree is overhanging the road and creating a possible hazard if limbs fall or the tree falls. There are also power lines running through the canopy.	Code Enforcement Health and Safety
6/23/2025 1200 Rockgate Rd	No improvement. Citation issued for the dead tree overhanging Timberidge Ln.	Code Enforcement Health and Safety
6/16/2025 1201 Redbud Dr	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
6/23/2025 1113 Timberidge Ln	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds

6/23/2025 295 Porter Rd	Received complaint about tall grass/weeds. Only a small section of the barditch is getting overgrown, but not in violation yet. We'll monitor the property.	Code Enforcement Tall Grass and Weeds
6/24/2025 1267 Rockgate	A Puppy bite at this address.	Animal Control Animal Bite
6/20/2025 Landfall Cir	Caller stated there was a loose aussie in the area.	Animal Control Loose Animal
6/25/2025 Gibbons Rd	Caller stated there was a deceased large bird in the roadway.	Animal Control Dead Animal

Patrol

Address	Notes	Service / Type
6/2/2025	Patrolled city limits. Meet with Chief Riggs. 9:00 am - 11:00 am Duration: 2 hours	Code Enforcement Patrol
6/9/2025	Patrolled city limits. All but one property due for inspection have not abated. 8:30 am - 10:45 am Duration: 2.25 hours	Code Enforcement Patrol

6/16/2025	Patrolled city limits. Met with Chief Riggs. 9:30 am - 12:00 pm Duration: 2.5 hours	Code Enforcement Patrol
6/5/2025	Patrolled the city for loose, stray, and deceased animals. Picked up a deceased bird on Jeter rd 10:30 am - 11:30 am Duration: 1 hours	Animal Control Patrol
6/12/2025	Patrolled the city for loose, stray, and deceased animals. Spoke to Shari at City hall. 12:30 pm - 1:30 pm Duration: 1 hours	Animal Control Patrol
6/23/2025	Patrolled city limits. Followed up on previous warnings and complaints received by the city. 8:30 am - 11:00 am Duration: 2.5 hours	Code Enforcement Patrol
6/29/2025	I patrolled around Bartonville. I did not see anything of note but Chief Riggs was not in.	Patrol
6/27/2025	Patrolled the city for animal issues. 11:30 am - 12:30 pm Duration: 1 hours	Animal Control Patrol
6/19/2025	Patrolled the city for animal issues. 10:00 am - 11:00 am Duration: 1 hours	Animal Control Patrol



Westwood

Town of Bartonville

Status Report

Date: July 10, 2025

Plat Review

- N/A

ROW Permits

- Charter/Mastec Extensions

Subdivision Construction

- Knights Landing – Finished subdivision – 7/10/2025

Street Fund

- Jeter Phase 2 Construction Ongoing – Construction ending late July/August Timeframe

General Consultation

- N/A

Grading Plans Reviewed

- 1277 Kentucky Derby
- 1317 Post Oak

Town of Bartonville
Municipal Court Council Report
From 6/1/2025 to 6/30/2025

7/2/2025 1

Item F4.

Violations by Type

Traffic	Penal	City Ordinance	Parking	Other	Total
117	0	7	3	1	128

Financial

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$8,724.15	\$3,139.90	\$11,314.80	\$394.99	\$483.86	\$24,057.70

Warrants

Issued	Served	Closed	Total
0	0	0	0

FTAs/VPTAs

FTAs	VPTAs	Total
0	0	0

Dispositions

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
40	0	24	12	30	106

Trials & Hearings

Jury	Bench	Appeal	Total
0	0	3	3

Omni/Scofflaw/Collection

Omni	Scofflaw	Collections	Total
10	0	10	20

PermitReport

7/1/2025 1:23

Item F4.

Permit #	Contact	Property	Permit Type	Issued Date	Estimated Value	Square Footage	Paid Amount
24-00539-01	Element Systems	1410 Clydesdale Road	OSSF Permit - Residential	6/5/2025			\$410.00
25-00049-24	Klowns on Fire	96 McMakin Rd	Temporary Food Permit	6/11/2025			\$35.00
25-00049-25	Jess's Sourdough Bakery	96 McMakin Rd	Temporary Food Permit	6/26/2025			\$35.00
25-00336-01	Taylor Made Outdoors	405 Stonewood Blvd	Sprinkler/Irrigation Permit	6/11/2025	\$5,000.00		\$110.00
25-00343-01	Watercrest Pools	1410 Clydesdale Road	Pool/Spa (inground)	6/2/2025	\$115,000.00		\$750.00
25-00344-01	Bisidas Water Well	1440 E Jeter Rd	Water Well	6/9/2025	\$50,000.00		\$250.00
25-00347-01	Andy's Frozen Custard	3800 FM 407	Food Establishment Permit	6/24/2025			\$300.00
25-00358-01	Watercrest Pools	1142 Jefferson Court	Pool/Spa (inground)	6/9/2025	\$104,800.00		\$725.00
25-00361-01	JT Creations Designs LLC		Contractor Registration - General	6/2/2025			\$125.00
25-00362-01	Frymire Home Services		Contractor Registration - Mechanical	6/3/2025			\$0.00
25-00363-01	Blue Collar Hvac and Services		Contractor Registration - Mechanical	6/3/2025			\$0.00
25-00364-01	Frymire Home Services	88 McMakin Rd	Mechanical Permit	6/3/2025	\$14,000.00	5295.00	\$130.00
25-00365-01	Blue Collar Hvac and Services	1205 Saddlebrook Way	Mechanical Permit	6/5/2025	\$38,000.00	4483.00	\$130.00
25-00366-01	Valentino Valentino	1181 Fox Run	Truck Permit	6/9/2025			\$50.00
25-00367-01	Save on Fence	1040 Rockgate Road	Fence Permit	6/5/2025			\$150.00
25-00368-01	Advanced Foundation Repair		Contractor Registration - General	6/5/2025			\$125.00
25-00369-01	Advanced Foundation Repair	568 Seals Rd	Foundation	6/6/2025		2490.00	\$75.00
25-00370-01	Save on Fence		Contractor Registration - General	6/5/2025			\$125.00
25-00371-01	Brooklyn Dawgs	1842 FM 407 Unit 1	Food Establishment Permit	6/13/2025			\$300.00
25-00373-01	North Texas Solar	1031 Shiloh Cir	Electrical Permit	6/6/2025	\$42,000.00		\$130.00
25-00374-01	Scott R McPherson LLC		Contractor Registration - General	6/10/2025			\$125.00
25-00375-01	Compass Air Services, Inc		Contractor Registration - Mechanical	6/9/2025			\$0.00
25-00376-01	Haynes Services dba Plumb Quick		Contractor Registration - Plumbing	6/9/2025			\$0.00
25-00377-01	CZ Designs, PLLC		Contractor Registration - Irrigation	6/10/2025			\$125.00
25-00379-01	Northside A/C, GP LLC	1684 Barrington Hills Blvd	Mechanical Permit	6/12/2025			\$205.00
25-00380-01	Sports King of Texas, LLC		Contractor Registration - General	6/13/2025			\$125.00
25-00381-01	Paschal Air Plumbing & Electric		Contractor Registration - Plumbing	6/12/2025			\$0.00
25-00382-01	Paschal Air Plumbing & Electric	1492 Rockgate Rd	Plumbing Permit	6/18/2025		2985.00	\$130.00
25-00383-01	Everardo Diaz	1620 Gibbons Rd S	Truck Permit	6/23/2025			\$25.00
25-00384-01	Frymire Home Services	154 Stonewood Blvd	Mechanical Permit	6/17/2025		2660.00	\$130.00
25-00385-01	CZ Designs, PLLC	2037 High Meadow Ct	Sprinkler/Irrigation Permit	6/17/2025	\$30,000.00	74785.00	\$110.00
25-00386-01	Berkey's LLC	785 W Jeter Rd	Mechanical Permit	6/17/2025	\$5,000.00		\$130.00
25-00387-01	J&J Electric, LLC		Contractor Registration - Electrical	6/17/2025			\$0.00
25-00389-01	Hats Off Cleaning Services LLC		Contractor Registration - General	6/24/2025			\$125.00
25-00390-01	JT Creations Designs LLC	565 W Jeter Road	Covered Patio/Carport/Arbor Permit	6/24/2025		624.00	\$280.00
25-00391-01	Hats Off Cleaning Services LLC	2037 High Meadow Ct	Fence Permit	6/27/2025			\$75.00
25-00392-01	North Texas Ranch Services		Contractor Registration - General	6/25/2025			\$125.00
25-00394-01	Work Environmental Systems	1550 Gibbons Rd S	Mechanical Permit	6/27/2025	\$13,412.64	2904.00	\$130.00
25-00395-01	Walling & Son	215 Hunter Ct	Addition/REmodel Permit (AC)	6/30/2025	\$600,000.00	5000.00	\$3,735.00
25-00396-01	United Plumbing Solutions		Contractor Registration - Plumbing	6/30/2025			\$0.00

FY2025 Boards and Commission Attendance Report

Item F4.

			Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	4/1	4/30	Jun 25	Jul 25	Aug 25	Sep 25
Board of Adjustment (BOA)														
Position	Term	Director												
Chair	2024-2026	Donna Baumgarner (2014)	NO MEETING	NO MEETING	P	NO MEETING	NO MEETING	NO MEETING	P	P	NO MEETING			
Vice Chair	2023-2025	Jim Lieber (2016)			E				P	P				
Director	2023-2025	Del Knowler (2011)			P				P	P				
Director	2024-2026	Kathy Daum (2003)			P				A	E				
Director	2023-2025	Siobhan O'Brien (2022)			P				P	P				
Alternate #1	2024-2026	Rebecca Jenkins (2022)			P				P	P				
Alternate #2	2023-2025	Heather Head (2023)			E				P	P				

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

			Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25
Planning & Zoning Commission (P&Z)														
Position	Term	Commissioner												
Chair	2024-2026	Ralph Arment (1988)	P	NO MEETING	NO MEETING	NO MEETING	NO MEETING	P	NO MEETING	NO MEETING	P			
Vice Chair	2024-2026	Gloria McDonald (1998)	E					E			P			
Commissioner	2024-2026	Brenda Hoyt-Stenovich (2014)	P					P			P			
Commissioner	2023-2025	Don Abernathy (2000)	P					P			E			
Commissioner	2023-2025	Larry Hayes (2021)	P					P			E			
Alternate #1	2024-2026	Pat Adams (2022)	P					P			P			
Alternate #2	2023-2025	Rick Lawrence (2023)	P					P			P			

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

FY2025 Boards and Commission Attendance Report

Item F4.

Oct 24 Nov 24 Dec 24 Jan 25 Feb 25 Mar 25 Apr 25 May 25 Jun 25 Jul 25 Aug 25 Sep 25

Bartonville Community Development Corporation (BCDC)														
Position	Term	Director												
Chair	2023-2025	Randy Van Alstine (2014)	P	P	P	NO MEETING	P	P	P	NO QUORUM	P			
Vice Chair	2024-2026	Brenda Latham (2021)	P	P	E		P	P	P		P			
Director	2023-2025	Vacant (2023)	A	A	P		P	P	P		X			
Director	2023-2025	Jim Langford (2015)	A	E	E		P	P	P		P			
Director	2024-2026	Vacant (2023)	P	P	P		A	P	P		X			
Director	2024-2026	Scott Daum (2024)	A	P	P		P	P	E		P			
Director	2024-2026	Vacant(2024)	P	E	E		P	E	E		X			

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

Oct 24 Nov 24 Dec 24 Jan 25 Feb 25 Mar 25 Apr 25 May 25 Jun 25 Jul 25 Aug 25 Sep 25

Crime Control and Prevention District (CCPD)														
Position	Term	Director												
Chair	2023-2025	Jeff Grubb (2011)	E	P	NO MEETING	NO MEETING	P	NO MEETING	P	P	NO MEETING			
Vice Chair	2024-2026	Johnny Jones (2012)	P	E			P		P	P				
Director	2023-2025	Chris Colbert (2011)	P	P			P		P	P				
Director	2023-2025	Jarod Root (2024)	P	P			E		P	P				
Director	2024-2026	Jim Murphy (2024)	P	P			P		P	P				
Director	2024-2026	Lori Van Alstine (2014)	P	P			P		P	P				
Director	2024-2026	Steve Weiss (2023)	P	P			P		P	P				

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

FY2025 Boards and Commission Attendance Report

Item F4.

10/8 10/22 11/12 12/3 12/16 2/4 3/4 3/19 4/7 5/5 6/3

Special Events Committee (SEC)														
Position	Term	Committee Member												
Chair	2024-2026	Lori Van Alstine	P	P	P	P	P	P	P	P	P	P	P	
Vice Chair	2024-2026	Kathy Daum	P	E	P	P	P	P	P	A	P	P	P	
Member	2024-2025	CM Keith Crandall	P	P	P	P	P	P	E	P	P	P	P	
Member	2024-2025	CM Margie Arens	P	P	P	P	E	P	P	P	P	P	P	
Member	2024-2026	Donna Baumgarner	E	P	P	A	E	E	P	P	P	P	P	
Member	2024-2026	Randy Van Alstine	P	P	P	P	E	P	P	P	P	P	P	
Member	2024-2025	Sean Stenovitch	E	P	P	P	P	P	P	P	P	P	E	

P - Present

A - Absent

E - Excused - Staff Notified



TOWN COUNCIL COMMUNICATION

DATE: July 15, 2025

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Consider approval of the June 17, 2025, Regular Meeting Minutes.

SUMMARY:

The Town Council held a Regular Meeting on June 17, 2025.

RECOMMENDED MOTION OR ACTION:

Approve June 17, 2025, Regular Meeting Minutes as presented.

ATTACHMENT:

- June 17, 2025, Regular Meeting Minutes

THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN REGULAR SESSION ON THE 17TH DAY OF JUNE 2025 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:

Jaclyn Carrington, Mayor
 Matt Chapman, Mayor Pro Tem/Place 2
 Jim Roberts, Council Member Place 1
 Clay Sams, Council Member Place 3
 Keith Crandall, Council Member Place 4
 Margie Arens, Council Member Place 5

Town Staff Present:

Kirk Riggs, Town Administrator/Chief of Police
 Shannon Montgomery, Town Secretary
 Patricia Adams, Town Attorney
 Ryan Wells, Town Planner

A. CALL BUDGET WORKSHOP TO ORDER @ 6:00 PM

Mayor Carrington called the Regular Session to order at 6:01 pm.

1. Discuss and provide direction on Town Council priorities related to the FY2025-2026 Budget.

The Town Council has agreed to prioritize increasing the reserve bank balance for emergency preparedness, maintaining a strong focus on public safety, planning for future street improvements, continuing tree maintenance and trimming, and exploring upgrades to the meeting video and audio systems, including Chromebooks.

2. Discuss and provide direction on the Proposed Tax Rate related to the FY2025-2026 Budget.

The Town Council agreed to maintain the current tax rate of \$0.173646 per \$100 of assessed value, provided there is no need to increase it.

B. ADJOURN BUDGET WORKSHOP

Mayor Carrington adjourned the Budget Workshop at 6:18 pm.

C. CALL REGULAR SESSION TO ORDER @ 6:30 PM

Mayor Carrington called the Regular Session to order at 6:30 pm.

D. PLEDGE OF ALLEGIANCE

Mayor Carrington led the Pledge.

E. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a “Public Meeting Appearance Card” and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.

There were no Public Presentations made.

F. PRESENTATIONS**1. Issue Certificates of Election, Statement of Elected Official, and provide the Oath of Office to newly elected Officials.**

Mayor Carrington presented Council Member Roberts with his Certificate of Election and administered his Statement of Elected Official and Oath of Office.

G. CLOSED SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 6:33 pm in accordance with the Texas Government Code regarding:

1. Section 551.074 Personnel Matters to deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Town Attorney.**H. RECONVENE OPEN MEETING**

Pursuant to the Open Meetings Act, Chapter 551, the Town Council reconvened into open session at 6:47 pm in accordance with the Texas Government Code regarding:

1. Section 551.074 Personnel Matters to deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Town Attorney.

Motion made by Council Member Chapman, seconded by Council Member Roberts, to discontinue legal services with Taylor, Olson, Adkins, Sralla, and Elam effective immediately.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

Motion made by Council Member Crandall, seconded by Council Member Chapman, to **APPROVE** an engagement letter between Messer & Fort, PLLC and the Town of Bartonville to provide legal services; and authorize the Mayor to execute same on behalf of the Town.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

I. APPOINTED REPRESENTATIVE/LIAISON REPORTS**1. Upper Trinity Regional Water District Report.**

Representative Knowler provided an update and addressed questions from Council.

2. Denton County Emergency Services District #1.

No report given.

3. Police Department – May 2025 Statistics/Activities.

Town Administrator/Chief of Police Riggs summarized the May 2025 monthly statistics/activities and addressed questions from Council.

4. Administration – May 2025 Reports: Financial, Animal Control and Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.

Town Secretary Montgomery provided a summary of the May 2025 financials and addressed questions from Council.

J. CONSENT AGENDA

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the May 20, 2025, Regular Meeting Minutes.

Motion made by Council Member Sams, seconded by Council Member Arens, to **APPROVE** Consent Agenda Item #1 as presented.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

K. PUBLIC HEARINGS AND REGULAR ITEMS**1. Presentation and consideration of the Fiscal Year 2022-2023 Audit.**

Valerie Harrison, MWH Group, presented the Fiscal Year 2022-2023 Audit Report and addressed questions from Council.

Motion made by Council Member Crandall, seconded by Council Member Arens, to **ACCEPT** the Fiscal Year 2022-2023 Audit as presented.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

Council Member Crandall recused himself and left the dais at 7:21 pm.

2. **Discuss and consider a Final Plat for 89.261-acre property situated in the Pinson Wiles Survey, Abstract Number 1339, in the Extraterritorial Jurisdiction (ETJ) of the Town of Bartonville, Denton County, Texas. The property is located generally east of State Highway 377 between Keith Road and Smoot Lane. The applicant is GM Civil on behalf of Spur Furst Ranch Development, L.P. [Town of Bartonville File Number FP-2025-001.] (*The Planning & Zoning Commission recommended approval by a vote of 5-0 at its June 4, 2025, meeting.*)**

Motion made by Council Member Chapman, seconded by Council Member Sams, to **APPROVE** a Final Plat for 89.261-acre property situated in the Pinson Wiles Survey, Abstract Number 1339, in the Extraterritorial Jurisdiction (ETJ) of the Town of Bartonville, Denton County, Texas. The property is located generally east of State Highway 377 between Keith Road and Smoot Lane with the following condition:

1. Prior to recordation, a Drainage Easement shall be established over the entirety of Lot 2X, Block 22 on the final plat in order to protect and permit the receipt of stormwater flows.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, and Arens

NAYS: None

VOTE: 4-0

Council Member Crandall returned to the dais at 7:26 pm.

3. **Discuss and consider a Preliminary Plat for a 32.029-acre property situated in the J. Burke Survey, Abstract Number 42, in the Town of Bartonville, Denton County, Texas. The property is located near the southeastern corner of Broome Road and Porter Road, in Bartonville, Texas. The applicant is McAdams, Inc., on behalf of Philip R. and Martha S. Rice. [Town of Bartonville File Number PP-2025-001.] (*The Planning & Zoning Commission recommended approval by a vote of 5-0 at its June 4, 2025, meeting.*)**

Motion made by Council Member Roberts, seconded by Council Member Sams, to **APPROVE** a Preliminary Plat for a 32.029-acre property situated in the J. Burke Survey, Abstract Number 42, in the Town of Bartonville, Denton County, Texas. The property is located near the southeastern corner of Broome Road and Porter Road, in Bartonville, Texas. with the following conditions:

1. Prior to recordation of the final plat, the plat and accompanying planning materials shall be reviewed and approved by the registered sanitarian for the Town of Bartonville, in accordance with Title 30, Texas Administrative Code, Chapter 285, Section 285.4(c).
2. Prior to approval of the final plat, all setbacks for Lots 1R1 and 2R2, Block A shall be 50 feet.
3. Prior to approval of the final plat, the Broome Road street frontage width for Lot 1R1, Block A shall be increased to no less than 300 feet.
4. Prior to approval of the final plat, the shared lot line between Lots 1R1 and 2R2, Block A shall be adjusted to avoid creation of any nonconformities between existing structures and dimensional standards as they apply to the new lots.

5. Minor correction: The setback label for Lot 8, Block A shall read “50’ setback line” or be adjusted to be 20 feet from Lot 2, Block C, Barrington Hills Phase II.
6. Minor correction: Note 5 shall reference Preliminary Plat rather than Minor Replat.
7. Gated driveways shall have the gate or, if present, callbox, located no less than 55 feet from the edge of the Broome Road or Porter Road rights-of-way.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

4. **Discuss and consider a Resolution amending the Personnel and Administrative Regulations Manual (PARM), Title I, “Personnel Regulations”, Chapter 7, “Discipline and Appeal Procedures” by changing the appeal review process from the Town Administrator to the Mayor.**

Mayor Carrington stated this agenda will be heard at the July 15, 2025 Council Meeting.

5. **Discuss and consider a Resolution appointing new member(s) to the Bartonville Community Development Corporation.**

Motion made by Council Member Arens, seconded by Council Member Sams, to **APPROVE** a Resolution appointing Laura Karbash-Smith to the Bartonville Community Development Corporation with a term expiration of September 30, 2026.

VOTE ON THE MOTION

AYES: Arment, McDonald, Adams, Hoyt-Stenovitch, Lawrence

NAYS: None

VOTE: 5-0

6. **Discuss and consider moving forward with a town hall parking lot expansion.**

Town Administrator/Chief of Police Riggs noted that the proposals are turnkey, encompassing preparation, clearing, and topsoil. The Council discussed the possibility of adding geogrid to extend the lifespan of the parking lot and directed staff to conduct further research and present findings at the July 15, 2025 meeting for continued discussion.

L. CLOSED SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 7:55 pm in accordance with the Texas Government Code regarding:

1. **Section 551.074 Personnel Matters to deliberate and consider the appointment and employment of a public officer or employee; to wit: Mayor Pro Tem.**
2. **Section 551.074 Personnel Matters to deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Town Administrator.**

M. RECONVENE OPEN MEETING

Pursuant to the Open Meetings Act, Chapter 551, the Town Council reconvened into open session at 8:14 pm in accordance with the Texas Government Code regarding:

- 1. Section 551.074 Personnel Matters to deliberate and consider the appointment and employment of a public officer or employee; to wit: Mayor Pro Tem.**

Motion made by Council Member Crandall, seconded by Council Member Arens, to appoint Council Member Chapman as Mayor Pro Tem for a one-year term.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

- 2. Section 551.074 Personnel Matters to deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Town Administrator.**

No action taken.

N. FUTURE ITEMS

Discussion only, no action taken.

O. ADJOURNMENT

Mayor Carrington declared the meeting adjourned at 8:15 pm.

APPROVED this the 15th day of July 2025.

APPROVED:

Jaclyn Carrington,
Mayor

ATTEST:

Shannon Montgomery, TRMC
Town Secretary



TOWN COUNCIL COMMUNICATION

DATE: July 15, 2025

FROM: Kirk Riggs, Town Administrator/Chief of Police

AGENDA ITEM: Conduct Public Hearing of the Bartonville Crime Control and Prevention District (CCPD) FY 2025-2026 proposed budget.

SUMMARY:

The Bartonville Crime Control and Prevention District (BCCPD) held a Public Hearing on May 19, 2025, to discuss and adopt the proposed Fiscal Year 2025–2026 budget.

The proposed budget includes a reduction in the Vehicle Replacement line item from \$80,000 to \$58,314, representing a decrease of \$21,686. Additionally, several line items are being shifted from the CCPD budget to the Police Department budget to help offset recent cost increases related to immediate equipment needs, including in-car computers, Tasers, radios, and police vehicles.

The following line items have either been moved or zeroed out:

- Grant and Donations: \$0
- Vehicle Maintenance: \$0
- Cell Phones: \$8,000
- Computer Software and Maintenance: \$22,500
- Datamax Project Contingency Fund: \$0
- Computer Hardware Improvements: \$0
- Small Equipment: \$0

The budget will be approved in August and may be amended during the fiscal year with approval from both the Board and the governing body.

FISCAL INFORMATION: N/A

RECOMMENDED MOTION OR ACTION:

No Action – Public Hearing Only.

ATTACHMENTS:

- FY 2025-2026 proposed budget
- Affidavit of Public Hearing Notice Publication

CCPD
FY2026 Proposed Budget
Approved by CCPD on 05/19/2025

Account #	Description	2023-2024 Adopted	2023-2024 Amended	2024-2025 Adopted	2024-2025 Amended	Current YTD	2025-2026 Proposed
900-4025	Sales Tax Revenue	\$ 100,000	\$ 100,000	\$ 120,000	\$ 120,000	\$ 77,526	\$ 130,000
900-4250	Interest Earned	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,955	\$ 8,500
900-4400	Grants and Donations	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	\$ -
900-4990	Other Financing Sources - Loan Proceeds	\$ -	\$ 156,000	\$ -	\$ -	\$ -	\$ -
900-4999	Transfer In (from Fund Balance)	\$ -	\$ 31,000	\$ -	\$ 110,100	\$ -	\$ 34,514
Total Revenue		\$ 108,500	\$ 295,500	\$ 128,500	\$ 238,600	\$ 85,481	\$ 173,014

900-10-5082	Audit & Accounting Expense	\$ 250	\$ 250	\$ 250	\$ 250	\$ -	\$ -
900-10-5107	Bonds	\$ 200	\$ 200	\$ 200	\$ 200	\$ -	\$ 200
900-20-5084	Vehicle Maintenance	\$ -	\$ 16,000	\$ 15,000	\$ 15,000	\$ 5,742	\$ -
900-20-5105	Blue Santa	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,748	\$ 1,500
900-20-5128	Cell Phone Usage	\$ -	\$ -	\$ -	\$ 8,000	\$ 2,906	\$ -
900-20-5147	Computer Software & Maintenance	\$ 13,200	\$ 13,200	\$ 13,200	\$ 22,400	\$ 22,400	\$ -
900-20-5155	Datamax Project Contingency Fund	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -
900-20-5160	Computer Hardware Improvements	\$ -	\$ -	\$ -	\$ 64,400	\$ 26,173	\$ -
900-20-5232	Equipment (Flock)	\$ 50,000	\$ 50,000	\$ 71,250	\$ 71,250	\$ 75,621	\$ 50,000
900-20-5452	National Night Out	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 1,680	\$ 3,000
900-20-5627	Salary to Town*	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
900-20-5647	Small Equipment Purchase/Repair	\$ -	\$ -	\$ -	\$ 6,500	\$ 2,705	\$ -
900-20-5650	Axon Body Cameras	\$ -	\$ -	\$ -	\$ 17,000	\$ 4,574	\$ 15,000
900-20-5711	Training Expense	\$ 3,000	\$ 3,000	\$ 5,000	\$ 5,000	\$ 550	\$ 5,000
900-20-5726	Uniform & Apparel Expense	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 6,977	\$ 9,000
900-20-5753	Vehicle Replacement	\$ -	\$ 156,000	\$ 80,000	\$ 80,000	\$ -	\$ 58,314
900-20-6400	Squad Car Accessories	\$ 1,000	\$ 16,000	\$ 1,000	\$ 1,000	\$ 685	\$ 1,000
Total Expenses		\$ 98,150	\$ 114,150	\$ 134,400	\$ 338,500	\$ 168,975	\$ 173,014

Revenue Over (Under) Expenses	\$ 10,350	\$ 181,350	\$ (5,900)	\$ (99,900)	\$ (83,494)	\$ -
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Denton Record-Chronicle
2413 Fort Worth Dr
(940) 387-7755

I, Ankit Sachdeva, of lawful age, being duly sworn upon oath depose and say that I am an agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Denton Record-Chronicle, a publication that is a "legal newspaper" as that phrase is defined for the city of Denton, for the County of Denton, in the state of Texas, that this affidavit is Page 1 of 1 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

PUBLICATION DATES:
Jun. 28, 2025

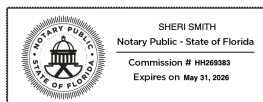
Notice ID: 2y1YLrBCQpTDdDBWF3gz
Notice Name: 07.15.25 PH Notice-FY26CCPDBudget 6.28.25 pub

PUBLICATION FEE: \$28.32

I declare under penalty of perjury that the foregoing is true and correct.

Ankit Sachdeva

Agent



VERIFICATION

State of Florida
County of Broward

Signed or attested before me on this: 07/01/2025

S. Smith

Notary Public
Notarized remotely online using communication technology via Proof.

**TOWN OF BARTONVILLE
CRIME CONTROL &
PREVENTION DISTRICT
NOTICE OF PUBLIC HEARING**

The Town Council for the Town of Bartonville, Texas will conduct a Public Hearing beginning at 6:30 pm on July 15, 2025, at Bartonville Town Hall, 1941 E. Jeter Road, Bartonville, Texas, to receive public comment on the proposed FY 2025-2026 Bartonville Crime Control & Prevention District budget. All interested parties are encouraged to attend.

drc 06/28/2025



TOWN COUNCIL COMMUNICATION

DATE: July 16, 2025

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Discuss and consider approval of a Resolution approving a Type B Economic Development Corporation Development Project and Performance Agreement by and between the Bartonville Community Development Corporation and Bartonville Store, LLC.; and authorize the BCDC Chair to execute necessary.

SUMMARY:

At the June 11, 2025, meeting of the Bartonville Community Development Corporation (BCDC), Tim House (The Bartonville Store) and Marty Bryan (Marty B's) presented a joint promotional funding request. Representing The Bartonville Store, Marty B's, and The Bartonville Tavern offering both dining and entertainment, they requested \$9,000 to promote Bartonville's entertainment and dining options.

The BCDC Board approved the funding request in the amount of \$9,000 to support advertising expenses for a one-page ad in Lifestyle magazine, to run for six months.

Mr. House and Mr. Bryan indicated they will track the effectiveness of the advertisement by monitoring how many patrons reference the ad when visiting participating Bartonville venues.

FISCAL INFORMATION:

\$9,000 from BCDC's marketing account.

RECOMMENDED MOTION OR ACTION:

Motion to approve a Resolution approving a Type B Economic Development Corporation Development Project and Performance Agreement by and between the Bartonville Community Development Corporation and Bartonville Store, LLC, as presented; and authorize the BCDC Chair to execute necessary documents on behalf of the Town.

ATTACHMENTS:

- Draft Resolution
- Draft Performance Agreement

**TOWN OF BARTONVILLE, TEXAS
RESOLUTION NO. 2025-06**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, APPROVING A PERFORMANCE AGREEMENT BY AND BETWEEN THE BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION, AND BARTONVILLE STORE, LLC, A TEXAS LIMITED LIABILITY COMPANY, TO PROVIDE A GRANT FOR PROMOTIONAL PURPOSES SUPPORTING FOR ECONOMIC DEVELOPMENT PURPOSES, AUTHORIZED PURSUANT TO SECTION 505.103 OF THE TEXAS LOCAL GOVERNMENT CODE; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE.

WHEREAS, the Bartonville Community Development Corporation (hereinafter referred to as the "BCDC") is a Type B Community Development Corporation, created pursuant to Chapter 505 of the Texas Local Government Code, as amended; and

WHEREAS, BCDC has approved a project and Performance Agreement attached hereto as **Exhibit A** with Bartonville Store, LLC, a Texas Limited Liability Company, for financial assistance for the promotional marketing activity to market existing businesses in the Town of Bartonville, including advertisement in the Lifestyle magazine, Bartonville, Texas; and

WHEREAS, the Town Council of the Town of Bartonville, Texas finds and determines that the expenditure as specified in the Performance Agreement, attached hereto as **Exhibit A**, is a valid promotional expenditure within the budgetary limitations required by Section 505.103 and will promote existing as well as new or expanded business development, as required by Chapter 505 of the Texas Local Government Code.

WHEREAS, the Town Council has determined that approval of the Performance Agreement is beneficial to economic development within the Town and should therefore be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, AS FOLLOWS:

SECTION 1. That the foregoing recitals are hereby found to be true and correct findings of the Town of Bartonville, Texas, and are fully incorporated into the body of this Resolution.

SECTION 2. That the Town Council of the Town of Bartonville, Texas finds and determines that the Performance Agreement, attached hereto as **Exhibit A**, is a valid promotional expenditure within the budgetary limitations required by Section 505.103 and will promote existing as well as new or expanded business development, as required by Chapter 505 of the Texas Local Government Code.

SECTION 3. That the Town Council of the Town of Bartonville, Texas, authorizes the project and Performance Agreement, attached hereto as ***Exhibit A***, and authorizes the Mayor to execute this Resolution.

SECTION 4. That this Resolution shall become effective from and after its passage.

PASSED AND APPROVED by the Town Council of the Town of Bartonville, Texas, on this the 15th day of July 2025.

APPROVED:

Jaclyn Carrington,
Mayor

ATTEST:

Shannon Montgomery, TRMC
Town Secretary

Exhibit A
Performance Agreement

DRAFT

PERFORMANCE AGREEMENT

This **PERFORMANCE AGREEMENT** by and between the **BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION**, a Texas non-profit corporation (hereinafter referred to as the “BCDC”), and **BARTONVILLE STORE, LLC**, a Texas limited liability company (hereinafter referred to as the “Company”), is made and executed on the following recitals, terms and conditions.

WHEREAS, the BCDC is a Type B economic development corporation, created pursuant to Chapter 505 of the Texas Local Government Code, as amended; and

WHEREAS, Section 505.103 of the Texas Local Government Code, provides that the BCDC may spend no more than ten percent (10%) of its corporate revenues for promotional purposes; and

WHEREAS, Company has applied to BCDC for financial assistance necessary for marketing activity to market the Town of Bartonville, Texas, including advertisement in the Lifestyle magazine; and

WHEREAS, the BCDC’s Board of Directors have determined the financial assistance to be provided to Company is consistent with Section 505.103 of the Texas Local Government Code.

NOW, THEREFORE, for and in consideration of the agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the BCDC and Company agree as follows:

SECTION 1. FINDINGS INCORPORATED.

The foregoing recitals are hereby incorporated into the body of this Agreement and shall be considered part of the mutual covenants, consideration and promises that bind the parties.

SECTION 2. TERM.

This Agreement shall be effective as of the Effective Date, as defined herein, and shall continue thereafter until **December 31, 2025**, unless terminated sooner under the provisions hereof.

SECTION 3. DEFINITIONS.

The following words shall have the following meanings when used in this Agreement.

- (a) **Act.** The word “Act” means Chapters 501 to 505 of the Texas Local Government Code, as amended.
- (b) **Agreement.** The word “Agreement” means this Performance Agreement, together with all exhibits and schedules attached to this Agreement from time to time, if any.

- (c) **BCDC.** The term “BCDC” means the Bartonville Community Development Corporation, a Texas non-profit corporation, its successors and assigns, whose corporate address for the purposes of this Agreement is 1941 East Jeter Road, Bartonville, Texas 76226.
- (d) **Company.** The word “Company” means Bartonville Store, LLC, a Texas limited liability company, whose address for the purposes of this Agreement is 96 McMakin Road, Suite 6, Bartonville, Texas 76226.
- (e) **Effective Date.** The words “Effective Date” mean the date of the latter to execute this Agreement by and between the Company and the BCDC.
- (f) **Event of Default.** The words “Event of Default” mean and include any of the Events of Default set forth below in the section entitled “Events of Default.”
- (g) **Qualified Expenditures.** The words “Qualified Expenditures” mean those expenditures consisting of marketing activity to market the Company and existing businesses within the Town of Bartonville, Texas, including advertisement in the Lifestyle magazine, and those expenditures which are consistent with Section 505.103 of the Act.
- (h) **Term.** The word “Term” means the term of this Agreement as specified in Section 2 of this Agreement.

SECTION 4. AFFIRMATIVE COVENANTS OF COMPANY.

Company covenants and agrees with BCDC that, while this Agreement is in effect, it shall comply with the following terms and conditions:

- (a) **Qualified Expenditures.** Company covenants and agrees to engage in marketing and promotion activities for the promotion of Company and existing businesses in the Town of Bartonville, and to submit to the BCDC paid invoices, paid receipts, or other paid documentation of the Qualified Expenditures in a form acceptable to the BCDC prior to any reimbursement. Company covenants and agrees to provide to the BCDC said paid invoices, paid receipts, or other paid documentation by **December 31, 2025**.
- (b) **Performance Conditions.** Company agrees to make, execute and deliver to BCDC such other promissory notes, instruments, documents and other agreements as BCDC or its attorneys may reasonably request to evidence this Agreement.
- (c) **Performance.** Company agrees to perform and comply with all terms, conditions, and provisions set forth in this Agreement and in all other instruments and agreements by and between the Company and BCDC.

SECTION 5. AFFIRMATIVE COVENANTS OF BCDC.

BCDC covenants and agrees with Company that, while this Agreement is in effect, it shall comply with the following terms and conditions:

- (a) **Financial Assistance for Qualified Expenditures.** BCDC covenants and agrees to submit reimbursement to the Company for Qualified Expenditures made by the Company pursuant to Section 4(a) of this Agreement in an amount not to exceed the lesser of **Nine Thousand and No/100 Dollars (\$9,000.00)** or the aggregate amount of said paid invoices, paid receipts, or other paid documentation of Qualified Expenditures submitted by the Company to BCDC within thirty (30) days of receipt of said documentation.
- (b) **Performance.** BCDC agrees to perform and comply with all terms, conditions, and provisions set forth in this Agreement and in all other instruments and agreements by and between the Company and BCDC.

SECTION 6. CESSATION OF ADVANCES.

If the BCDC has made any commitment to provide any financial assistance to Company, whether under this Agreement or under any other agreement, the BCDC shall have no obligation to advance or disburse the financial assistance if: (i) Company becomes insolvent, files a petition in bankruptcy or similar proceedings, or is adjudged bankrupt; or (ii) an Event of Default occurs.

SECTION 7. EVENTS OF DEFAULT.

Each of the following shall constitute an Event of Default under this Agreement:

- (a) **General Event of Default.** Failure of Company or BCDC to comply with or to perform any other term, obligation, covenant or condition contained in this Agreement, or failure of Company or BCDC to comply with or to perform any other term, obligation, covenant or condition contained in any other agreement by and between Company and BCDC is an Event of Default.
- (b) **False Statements.** Any warranty, representation, or statement made or furnished to BCDC by or on behalf of Company under this Agreement that is false or misleading in any material respect, either now or at the time made or furnished is an Event of Default.
- (c) **Insolvency.** Company's insolvency, appointment of receiver for any part of Company's property, any assignment for the benefit of creditors of Company, any type of creditor workout for Company, or the commencement of any proceeding under any bankruptcy or insolvency laws by or against Company is an Event of Default.

SECTION 8. EFFECT OF AN EVENT OF DEFAULT.

In the event of default under Section 7 of this Agreement, the non-defaulting party shall give written notice to the other party of any default, and the defaulting party shall have thirty (30) days to cure said default. Should said default remain uncured as of the last day of the applicable cure period, and the non-defaulting party is not otherwise in default, the non-defaulting party shall have the right to immediately terminate this Agreement, enforce specific performance as appropriate or maintain a cause of action for damages caused by the event(s) of default. In the event, Company defaults and is unable or unwilling to cure said default within the prescribed time

period, the amounts provided by the BCDC to Company pursuant to Section 5(a) of this Agreement shall become immediately due and payable by Company to the BCDC.

SECTION 9. MISCELLANEOUS PROVISIONS.

The following miscellaneous provisions are a part of this Agreement:

- (a) **Amendments.** This Agreement constitutes the entire understanding and agreement of the parties as to the matters set forth in this Agreement. No alteration of or amendment to this Agreement shall be effective unless given in writing and signed by the party or parties sought to be charged or bound by the alteration or amendment.
- (b) **Applicable Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Denton County, Texas. Venue for any action arising under this Agreement shall lie in the state district courts of Denton County, Texas.
- (c) **Assignment.** This Agreement may not be assigned without the express written consent of the other party.
- (d) **Binding Obligation.** This Agreement shall become a binding obligation on the signatories upon execution by all signatories hereto. Company warrants and represents that the individual or individuals executing this Agreement on behalf of Company has full authority to execute this Agreement and bind Company to the same. BCDC warrants and represents that the individual executing this Agreement on its behalf has full authority to execute this Agreement and bind it to the same.
- (e) **Caption Headings.** Caption headings in this Agreement are for convenience purposes only and are not to be used to interpret or define the provisions of the Agreement.
- (f) **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall constitute one and the same document.
- (g) **Notices.** Any notice or other communication required or permitted by this Agreement (hereinafter referred to as the "Notice") is effective when in writing and (i) personally delivered either by facsimile (with electronic information and a mailed copy to follow) or by hand or (ii) three (3) days after notice is deposited with the U.S. Postal Service, postage prepaid, certified with return receipt requested, and addressed as follows:

if to BCDC:

Bartonville Community Development Corporation
1941 East Jeter Road
Bartonville, Texas 76226
Attn: Shannon Montgomery, Town Secretary
Telephone: (817) 693-5280

if to Company:

Bartonville Store, LLC
96 McMakin Road, Suite 6
Bartonville, Texas 76226
Attn: Tim House, Managing Member
Telephone: (214) 773-7441

- (h) **Severability.** If a court of competent jurisdiction finds any provision of this Agreement to be invalid or unenforceable as to any person or circumstance, such finding shall not render that provision invalid or unenforceable as to any other persons or circumstances. If feasible, any such offending provision shall be deemed to be modified to be within the limits of enforceability or validity; however, if the offending provision cannot be so modified, it shall be stricken and all other provisions of this Agreement in all other respects shall remain valid and enforceable.
- (i) **Time is of the Essence.** Time is of the essence in the performance of this Agreement.

[The Remainder of this Page Intentionally Left Blank]

COMPANY ACKNOWLEDGES HAVING READ ALL THE PROVISIONS OF THIS PERFORMANCE AGREEMENT, AND COMPANY AGREES TO ITS TERMS. THIS AGREEMENT IS EFFECTIVE AS OF THE EFFECTIVE DATE AS IS PROVIDED HEREIN.

BCDC:

**BARTONVILLE COMMUNITY
DEVELOPMENT CORPORATION,**
a Texas non-profit corporation

By: _____
Randy Van Alstine, Chair

Date Signed: _____

COMPANY:

BARTONVILLE STORE, LLC,
a Texas limited liability company,

By: _____
Tim House, Managing Member

Date Signed: _____



TOWN COUNCIL COMMUNICATION

DATE: June 18, 2024

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Discuss and consider approval of a Resolution casting the Town Council's vote for the Denco Area 9-1-1 District Board of Managers.

SUMMARY:

State law provides that the Denco Area 9-1-1 District Board of Managers include two members appointed jointly by all participating municipalities located in whole or in part within the district. Each year on September 30, the term of one of these municipal representatives expires.

On June 2, 2025, the Town received the Denco Area 9-1-1 Voting Packet, which includes the slate of nominees for consideration. Votes must be submitted by the end of July.

Mayor Carrington has received endorsements in support of Mr. John Smith, Jr., and recommends that the Council cast its vote for his appointment to the Board.

RECOMMENDED MOTION OR ACTION:

Move to approve a Resolution voting for Mr. John Smith, Jr. to the Denco Area 9-1-1 District Board of Managers.

ATTACHMENT:

- Denco Area 9-1-1 District Board of Managers Voting Packet
- Draft Resolution



Denco Area 9-1-1 District

1075 Princeton Street ▪ Lewisville, TX 75067
Phone: 972-221-0911 ▪ Fax: 972-420-0709 ▪ Denco.ORG

TO: Denco Area 9-1-1 District Participating Municipal Jurisdictions
FROM: Greg Ballentine, Executive Director
DATE: June 2, 2025
RE: Appointment to the Denco Area 9-1-1 District Board of Managers

On April 1, 2025, the Denco Area 9-1-1 District requested municipalities to nominate a representative to the district board of managers for the two-year term beginning October 1, 2025. Denco received the following nominations by the May 30, 2025 deadline:

<u>Nominee</u>	<u>City/Town Making Nomination</u>
John Smith, Jr.	City of The Colony Town of Hickory Creek Town of Shady Shores
Steve Southwell	City of Lewisville
Sue Tejml	City of Oak Point Town of Copper Canyon

Sue Tejml has withdrawn from consideration due to mobility challenges and requests that her name be removed from the ballot.

The Denco Area 9-1-1 District requests that each municipality vote for either John Smith or Steve Southwell and advise the district of its selection by **5 p.m. on July 31, 2025**. No votes will be accepted after that time. If a nominating municipality does not formally vote, it's nomination will automatically count as a vote for its nominee. Please send a copy of the resolution recording council action. We have provided candidate resumes and a list of current Denco board members.

Please send a copy of your council's official action to the Denco Area 9-1-1 District, 1075 Princeton Street, Lewisville, TX 75067 or to Melinda Camp at melinda.camp@denco.org. We will acknowledge receipt of all votes.

Thank you for your assistance in this matter.

Contact

john.smith@hickorycreek-tx.gov

www.linkedin.com/in/jmsmithjr
(LinkedIn)

Top Skills

Strategic Planning

Proven Leadership

Community Partnership
Development

Item H3.

John M. Smith Jr

Town Manager | Executive Director of Economic Development Corporation
Hickory Creek, TX

Public Service Experience

Town of Hickory Creek

- Town Manager May 2015 - Present
- Executive Director of Economic Development Corporation May 2015 – Present
- Mayor 2006-2015
- Councilmember 2002-2006

Professional Experience

- Peterbilt Motors
- Home Interior and Gifts
- United Parcel Service

Certifications

- Certified Public Manager
- Code Enforcement Officer
- Stormwater Inspector

Community Involvement

- Lake Dallas Independent School District Educational Improvement Committee.
- North Central Texas Economic Development District Board.
- Boy Scouts of America – Eagle Scout

Education

Dallas Baptist University, Bachelor of Science

Steve Southwell

Principal Consultant | Civic Leader | U.S. Marine Corps Veteran

Contact: steve@lewisvilleparkalliance.org 214-280-6439 -

995 Downey Dr., Lewisville TX 75067

Stephen "Steve" Southwell is a Principal Consultant with Progress Software Corporation, where he brings over 25 years of experience specializing in secure, transactional online database systems. His career has focused on designing and maintaining systems that are highly reliable, scalable, and resilient — with particular emphasis on performance, maintainability, and, above all, security. He has supported critical IT infrastructure for clients across sectors such as telecommunications, healthcare, insurance, manufacturing, and financial services.



Steve began his career in 1996 as a software developer working with the Progress (now OpenEdge) platform and has grown into a trusted technical advisor, contributing to open-source projects and leading modernization initiatives. With more than two decades of continuous service through the evolution of firms like Turnaround Computing, BravePoint, and Thomson Reuters, Steve's expertise lies in building systems that organizations depend on when precision and uptime are non-negotiable.

A Lewisville resident since 1999, Steve has a long record of local public service. He has been appointed to numerous city boards, including the Arts Advisory Board, Oil and Gas Advisory Board (Chairman), Vision 2025 Committee, and three terms on the Charter Review Commission. He served on the Blue Ribbon Bond Committee, which received the 2024 Spirit of Lewisville Award for its work on major city investment initiatives.

His civic engagement also includes education and neighborhood advocacy. Steve served on several Lewisville ISD committees, including the Strategic Design Committee, and was a board member of the Central Park Area Neighbors Association, helping negotiate mineral rights for hundreds of households. From 2015 to 2018, he published the *Lewisville Texan Journal*, an award-winning newspaper focused on civic transparency and local accountability.

Steve holds a Bachelor of Business Administration from the University of North Texas and served in the U.S. Marine Corps Reserve from 1989 to 1995, attaining the rank of Sergeant as a tank mechanic. He is a graduate of the Lewisville Citizen Police and Citizen Fire Academies and currently serves as treasurer on the board of Lewisville Park Alliance, a nonprofit that supports the city's park system and provides educational and recreational access to local youth. He also volunteers with Keep Lewisville Beautiful, where his wife Jennifer is a board member.

A firm believer in servant leadership, Steve values transparent, accountable, and fiscally responsible government. He promotes a nonpartisan, cooperative approach to civic leadership, where differing viewpoints are welcomed and unified under shared goals.

Steve and his wife of 30 years, Jennifer, raised their two sons in Lewisville. In his free time, he enjoys amateur radio, motorcycles, and walking the city's trail system. He plays cornet in the Old Town Brass community band.

Denco Area 9-1-1 District Board of Managers FY2025

Bill Lawrence, Chairman

- Appointed by Denton County Commissioners Court
- Member since October 2006
- Term expires September 2025
- Former Mayor of Highland Village
- Businessman, Highland Village

Sue Tejml, Vice Chair

- Appointed by member cities in Denton County
- Member since 2013
- Term expires September 2025
- Former Mayor of Copper Canyon
- Attorney at Law, Copper Canyon

Jim Carter, Secretary

- Appointed by member cities in Denton County
- Member since October 2014
- Term expires September 2026
- Former President of Emergency Services District #1
- Former Mayor of Trophy Club and Denton County Commissioner

Jason Cole

- Appointed by Denton County Commissioners Court
- Member since October 2020
- Term expires September 2026
- Businessman, Denton

Chief Eric Schlotter

- Appointed by the Denton County Fire Chiefs Association
- Member since October 2024
- Term expires September 2025
- Fire Chief, City of Aubrey

All voting members serve two-year terms and are eligible for re-appointment.

**TOWN OF BARTONVILLE, TEXAS
RESOLUTION 2025-07**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE,
DENTON COUNTY, TEXAS, VOTING FOR JOHN M. SMITH, JR. TO THE Denco AREA
9-1-1 DISTRICT BOARD OF MANAGERS.**

WHEREAS, Section 722, Health and Safety Code, provides that two voting members of the Board of Managers of an Emergency Communications District shall be appointed jointly by all cities and towns lying wholly or partly within the District; and

**THEREFORE, BE IT RESOLVED AND ORDERED, BY THE TOWN COUNCIL OF THE TOWN OF
BARTONVILLE, TEXAS:**

SECTION 1

The Town of Bartonville, Texas, hereby VOTES for John M. Smith, Jr. to be a member of the Denco Area 9-1-1 District Board of Managers.

SECTION 2

This Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this the 15th day of July 2025.

APPROVED:

Jaclyn Carrington,
Mayor

ATTEST:

Shannon Montgomery, TRMC
Town Secretary



TOWN COUNCIL COMMUNICATION

DATE July 15, 2025

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Discuss and consider a Resolution appointing new member(s) to the Bartonville Community Development Corporation.

SUMMARY:

As of now, two positions on the Bartonville Community Development Corporation (BCDC) remain unfilled. One application has been received for consideration.

RECOMMENDED MOTION OR ACTION:

Move to approve a Resolution appointing Laura Pittman to the Bartonville Community Development Corporation with a term expiration of September 30, 2026.

ATTACHMENTS:

- Application received
- Draft Resolution

Application for Boards and Commissions - Submission #7049**Date Submitted: 6/30/2025**

This application and all information contained herein is a public record. Public service opportunities are offered by the Town of Bartonville without regard to race, color, national origin, religion, sex, genetic information or disability

Date & Time

6/30/2025

10:30 AM

First Name*

Laura

Last Name*

Pittman

Address1*

1237 Post Oak CRT

City*

Bartonville

State*

TX

Zip*

76226

Phone Number*

[REDACTED]

Email Address

[REDACTED]

Are you a registered voter*☒ Yes☐ No**Voter Registration Number**

[REDACTED]

To verify your voter registration number go to www.votedenton.com, voter information, voter lookup

Length of Residency in Bartonville*

21 years

In order to serve as an appointed official, you must be a resident of the Town for at least six (6) months. In order to serve on the Planning and Zoning Commission or Board of Adjustment, you must be a resident property owner of the Town for a least six months.

Please select which board(s) you are interested in. If more than one, prioritize your selections using the choice options below as applicable.

Choice 1*

Community Development Corporation ▼

Choice 2

-- Select One -- ▼

Choice 3

-- Select One -- ▼

Choice 4

-- Select One -- ▼

Occupation (if retired, indicate former occupation/profession)*

Sales

List any experience that qualifies you to serve in the position(s) sought:

I have held any volunteer positions over the years, from school items with my kids to Denton Public School Board Foundation

Are you currently serving on a Board, Commissions, or other capacity?*

☐ Yes

☒ No

If yes, which

Have you served on a Board, Commission, or Committee before?*

☒ Yes

☐ No

If yes, which

DPSF Executive board and Gala committee

Please list organization memberships and positions held

Rayzor PTA Board, Harpool PTA Board, Guyer PTSA Board, DPSF executive board and Gala Committee.

Please List Areas of Special Interest

BCDC

References

Scott and Kathy Daum

**TOWN OF BARTONVILLE, TEXAS
RESOLUTION 2025-08**

**A RESOLUTION OF THE TOWN OF BARTONVILLE, DENTON COUNTY, TEXAS,
PROVIDING FOR THE APPOINTMENT OF A PERSON TO FILL A VACANCY OF AN
UNEXPIRED TWO-YEAR TERM ON THE BOARD OF DIRECTORS OF THE
BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION.**

WHEREAS, the Town of Bartonville, Texas is a Type "A" General Law Municipality located in Denton County, Texas, created in accordance with the provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, on February 4, 2002, Town of Bartonville voters approved the adoption an additional Sales and Use Tax for projects authorized by Section 4B of the Development Corporation Act of 1979, Tex. Rev. Civ. Stat. Ann. Art. 5190.6, as amended (hereinafter "The Development Corporation Act"); and

WHEREAS, Article II, Section 1(B), of the Bartonville Community Development Corporation Bylaws, provides that vacancies on the Board shall be filled by appointment of the Town Council.

THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS:

SECTION 1: THAT ALL matters stated in the preamble are true and correct and are incorporated herein by reference, as if copied in their entirety.

SECTION 2: THAT the following person is hereby appointed to fill a vacancy of an unexpired term on the Board of Directors of the Bartonville Community Development Corporation, effective July 17, 2025, for a two-year term expiring as noted below:

Regular Member:

1. Laura Pittman (expires September 2026)

SECTION 3: THAT this resolution shall take effect immediately upon passage by the Town Council.

PASSED AND APPROVED by the Town Council of the Town of Bartonville, Texas, on this the 15th day of July 2025.

APPROVED:

ATTEST:

Jaclyn Carrington,
Mayor

Shannon Montgomery, TRMC,
Town Secretary



TOWN COUNCIL COMMUNICATION

DATE: July 15, 2025

FROM: Kirk Riggs, Town Administrator/Chief of Police

AGENDA ITEM: Discuss and consider award/rejection of bids and approval of a Town Hall Parking Lot Construction Contract and authorize the Town Administrator to execute necessary documents on behalf of the Town.

SUMMARY:

As directed by Town Council, Staff solicited additional bids for the Town Hall parking lot expansion project. Bid openings were scheduled for Thursday, July 10, 2025. Staff will review the submissions and present a recommendation for Council consideration at the upcoming meeting.

FISCAL INFORMATION:

The project will be funded through Street Repair and CIP accounts.

RECOMMENDED MOTION OR ACTION:

Award the contract based off Staff recommendation.

ATTACHMENTS:

- Bid Opening Public Notice Publication Affidavit

Denton Record-Chronicle
2413 Fort Worth Dr
(940) 387-7755

I, Edmar Corachia, of lawful age, being duly sworn upon oath depose and say that I am an agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Denton Record-Chronicle, a publication that is a "legal newspaper" as that phrase is defined for the city of Denton, for the County of Denton, in the state of Texas, that this affidavit is Page 1 of 1 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

PUBLICATION DATES:

Jun. 25, 2025

Jul. 2, 2025

Notice ID: ueXHcX0SP9MW5QZPmhRZ

Notice Name: 07.10.25 Bid Opening-Park Lot 06.25 & 07.02

PUBLICATION FEE: \$160.54

I declare under penalty of perjury that the foregoing is true and correct.

Edmar Corachia

Agent

VERIFICATION

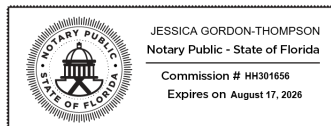
State of Florida
County of Orange

Signed or attested before me on this: 07/02/2025

J. Gordon-Thompson

Notary Public

Notarized remotely online using communication technology via Proof.



TOWN OF BARTONVILLE
ADVERTISEMENT FOR BIDS

Bid Due: July 10th, 2025, at
2:00 PM
Project Name: TOWNHALL
PARKING LOT

Project No.: 43295

Project Location: TOWN OF
BARTONVILLE, TX
The Town of Bartonville, Texas,
will receive sealed bids for the
referenced project which involves
the construction of a concrete
parking lot behind Town of
Bartonville Townhall. The project
consists of approximately 6,690
SF of 6" Concrete pavement on a
4" flex base subgrade with HX5.5
Geogrid.

Bids for a Contract shall be
submitted on the bid forms
provided, properly signed by
an officer of the company, and
dated. A Bid Security in the
amount of five percent (5%) of
the sum of Total Amount Bid
must accompany each Bid. The
Town reserves the right to waive
irregularities and to reject bids.

Bids will be received until 2:00
PM, local time, on Thursday, July
10, 2025 by the Town Secretary,
Town of Bartonville, 1941 E Jeter
Road, Bartonville, Texas 76226.
Bids received after that time will
not be accepted. Bids will be
opened and read at 2:05 PM, on
the same day in the Town Hall
Council Chambers.

Copies of the Bid/Contract
Documents may be obtained
free of charge by the prospective
bidders at www.civcastusa.com,
under the following project
name - "TOWNHALL PARKING
LOT". Bid documents may
be purchased at Westwood
Professional Services, 4060
Bryant Irvin Road, Fort Worth,
Texas 76109 for \$50.00 per set
(that is not refundable), by a
cashier's check, certified check,
money order, company check
or personal check payable to
Westwood. Addenda are free of
charge and will be distributed to
those who obtain Bid Documents
from Westwood Professional
Services. For more information,
you may contact Westwood at
(817) 412-7155 for questions.

dre: 06/25/2025, 07/02/2025



TOWN COUNCIL COMMUNICATION

DATE: July 15, 2024

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Discuss and consider scheduling September 2, 2025 for the Public Hearing on the proposed Fiscal Year 2025-2026 Budget; and scheduling September 16, 2025 for the adoption of said Budget.

SUMMARY:

Public Hearing Requirement – Budget Adoption

In accordance with Sections 102.005 and 102.006 of the Texas Local Government Code, the Town Council must set the time and place for a Public Hearing on the budget and publish notice in the Town's official newspaper, as required by law.

The Public Hearing must occur prior to the adoption of the tax rate. Since the tax rate is scheduled to be adopted on September 16, 2025, a special meeting will be necessary to hold the Public Hearing in advance of that date.

FISCAL IMPACT: N/A

RECOMMENDED MOTION OR ACTION:

Move to schedule September 2, 2025 for the Public Hearing on the proposed Fiscal Year 2025-2026 Budget; and schedule September 17, 2025 for the adoption of said budget.

ATTACHMENTS: N/A



TOWN COUNCIL COMMUNICATION

DATE: July 15, 2025

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Discuss and consider scheduling September 16, 2025 for the Public Hearing to consider the proposed tax rate.

SUMMARY:

Tax Rate Public Hearing Requirement

In accordance with Chapter 26 of the Texas Property Tax Code, the Town is required to publish specific notices and, if the proposed tax rate exceeds the no-new-revenue rate, to hold one Public Hearing.

Staff recommends that, should a Public Hearing be necessary, the Tax Rate Public Hearing be scheduled for September 16, 2025.

FISCAL INFORMATION: N/A

RECOMMENDED MOTION OR ACTION:

Move to schedule September 16, 2025, for the Public Hearing on the tax rate and for the adoption of said tax rate.

ATTACHMENTS: N/A



TOWN COUNCIL COMMUNICATION

DATE: July 15, 2025

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Discuss and consider who will be on the Boards and Commission interview panel for 2025 Annual Appointments.

SUMMARY:

Annual terms for Boards and Commissions expire on September 30 each year.

Staff began advertising and accepting applications on July 10, 2025, with a submission deadline of August 15, 2025.

FISCAL INFORMATION: N/A

RECOMMENDED MOTION OR ACTION:

Appoint two individuals to serve on a Boards and Commissions Interview Panel. The Panel will review submitted applications and provide recommendations to the Town Council at the September 2, 2025 meeting.

ATTACHMENTS: N/A