



TOWN COUNCIL REGULAR MEETING AGENDA

February 18, 2025 at 6:30 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PRESENTATIONS

1. Salvation Army Mayors Red Kettle Challenge.

D. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a “Public Meeting Appearance Card” and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.

E. APPOINTED REPRESENTATIVE/LIAISON REPORTS

1. Upper Trinity Regional Water District Report.
2. Denton County Emergency Services District #1.
3. Police Department – January 2025 Statistics/Activities and 2024 Racial Profiling Report.
4. Administration – January 2025 Reports: Financial, Animal Control, Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.

F. CONSENT AGENDA

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the January 21, 2025, Regular Meeting Minutes.
2. Consider acceptance of the 2024 Racial Profiling Report.

G. PUBLIC HEARINGS AND REGULAR ITEMS

1. Discuss and consider a request to purchase a shed to house the Town’s Christmas Tree and other Special Events Committee supplies.

H. CLOSED SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council will meet in a Closed Executive Session in accordance with the Texas Government Code.

- 1. Section 551.071 - Consultation with Town Attorney to seek legal advice regarding the Knights Landing request for a temporary concrete batch plant located approximately 900 ft. north of Jeter Road East and 4,940 ft. west of FM 407 in the Town of Bartonville, and any and all legal issues related thereto.

I. RECONVENE OPEN MEETING

The Town Council to reconvene into an open meeting and consider action, if any, on items discussed in closed session.

J. FUTURE ITEMS

K. ADJOURNMENT

The Town Council reserves the right to adjourn into a closed meeting or executive session as authorized by Texas Government Code, Sections 551.001, et seq. (the Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.088 of the Texas Open Meetings Act. Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551.

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Shannon Montgomery, Town Secretary

Posted: Friday, February 14, 2025, prior to 6:00 pm.

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, Title: _____



TOWN COUNCIL COMMUNICATION

DATE: February 18, 2025
FROM: Ricky Vaughan, Fire Chief, Denton County ESD No. 1
AGENDA ITEM: Denton County Emergency Services District #1 Monthly Report

SUMMARY:

Department Statistics/Activities

ATTACHMENTS:

- Monthly Report

Denton County ESD No. 1 & No. 2

Monthly Report



Monthly Activity Report

JANUARY

2025



Denton County ESD No. 1 & No. 2

JANUARY 2025

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Denton County ESD No. 1 & No. 2

JANUARY 2025

DCESD1 Personnel

Operations

Battalion Chiefs	3
Officers - Captains	9
Apparatus Operators (Engineers)	9
Full-Time Firefighters (active)	30
Part-Time Employees (active)	10
Injuries/light duty/inactive	0
Total Members	61

Fire Administration

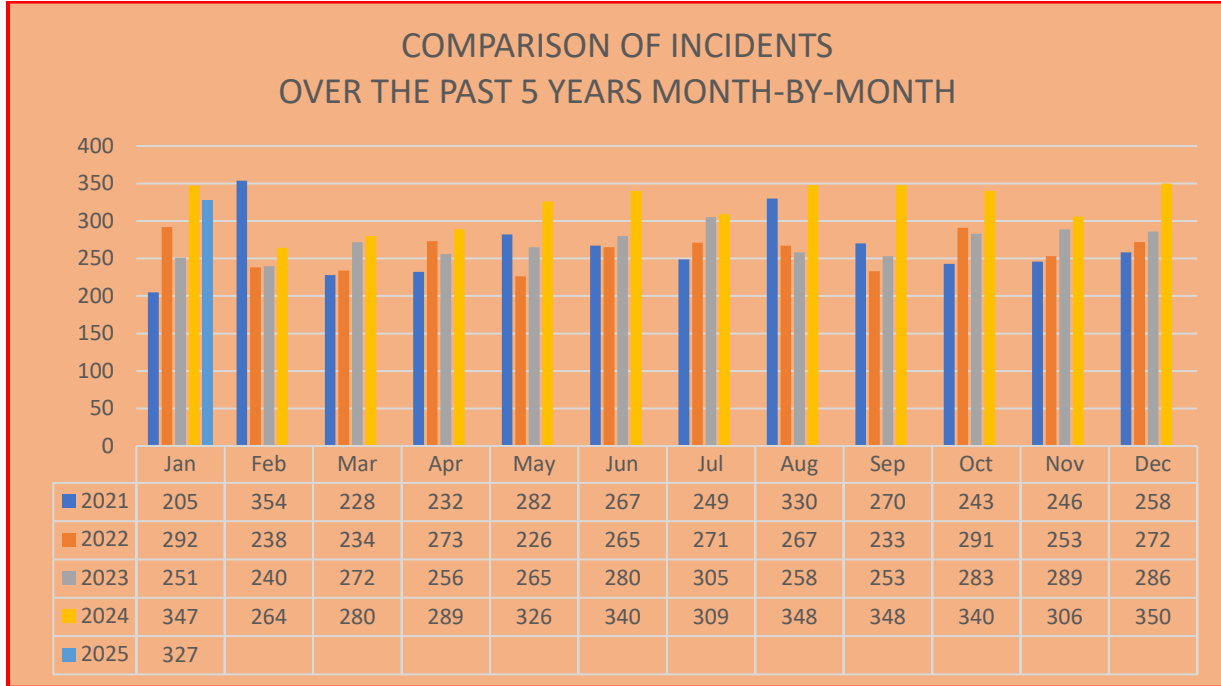
Fire Chief	1
Assistant Chief	1
Division Chiefs	3
Assistant Fire Marshal	1
Administrative Assistant	1
Workforce Manager	1
Director of Communications & Public Outreach	1
Total	9

Department Paid Total 70

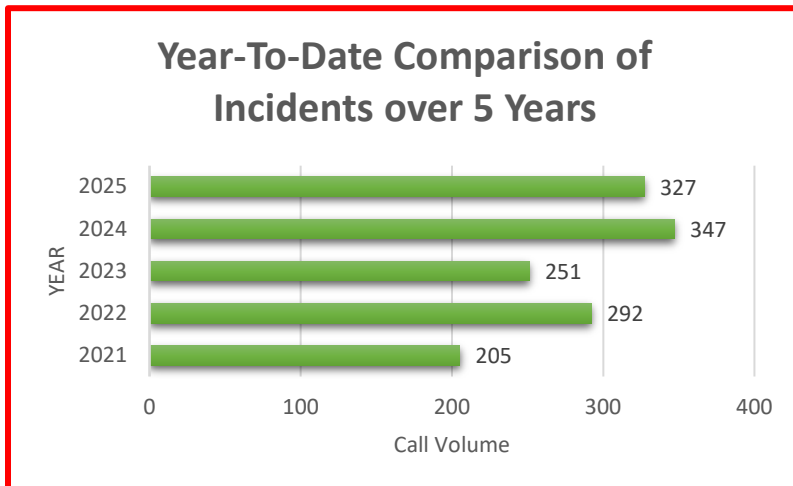
Sworn Staff	<u>67</u>
Civilians	<u>3</u>
Operational Volunteers	<u>5</u>
Department Total	<u>75</u>



DCESD Total Incident Count



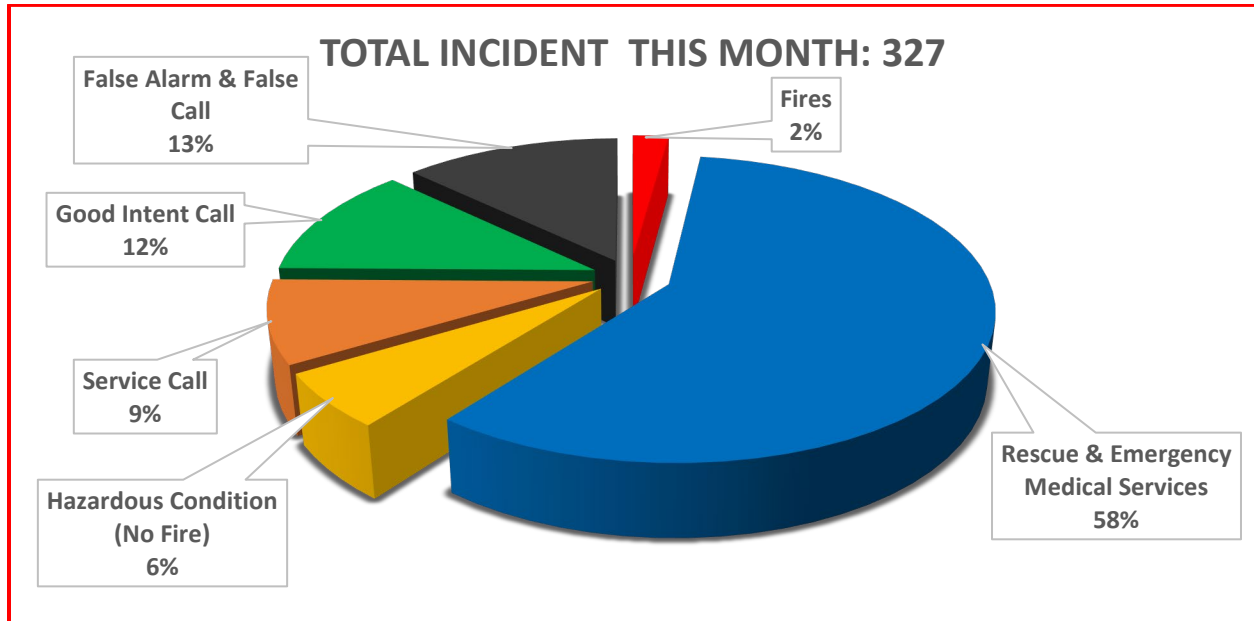
Year-to-Date Totals



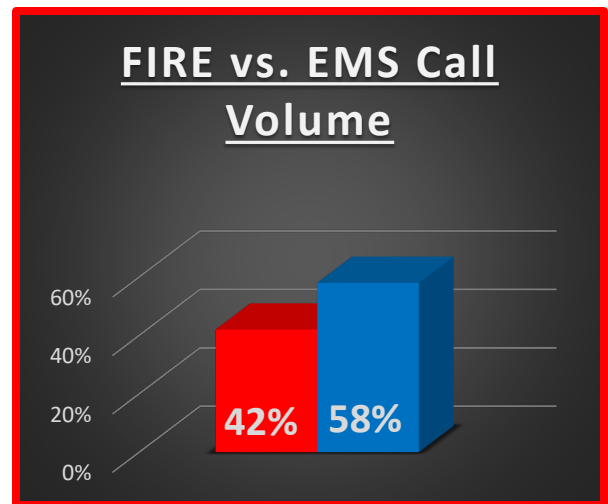
DCESD	YTD	Year End
2021	205	3164
2022	292	3115
2023	251	3238
2024	347	3847
2025	327	



INCIDENT STATISTICS



Major Incident Types		
Fires	100's	7
Overpressure rupture, explosion – no fire	200's	0
Rescue & Emergency Medical Services	300's	191
Hazardous Condition (No Fire)	400's	19
Service Call	500's	29
Good Intent Call	600's	39
False Alarm / False Call	700's	42
Severe Weather & Natural Disaster	800's	0
Special Incident Type	900's	0

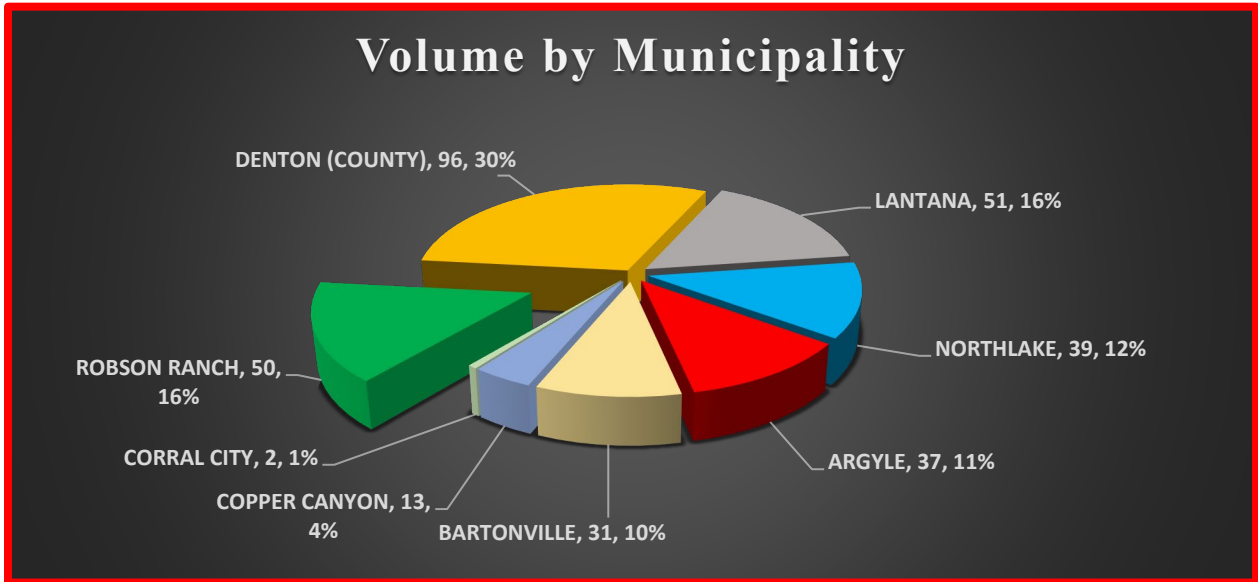


Percentage of Overlapping Calls

Overlapping Calls	
# OVERLAPPING	% OVERLAPPING
52	16%



Municipality Call Volume Breakdown



NFIRS INCIDENT TYPE	Municipality								
	NFIRS #	ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE	Robson Ranch	DENTON COUNTY
Fire	100's	2	1						3
Overpressure Rupture, Explosion, Overheat	200's								
Rescue & Emergency Medical Services	300's	19	18	10	2	23	18	41	57
Hazardous Condition	400's	3	2			5			9
Service Call	500's	2	1	2		5	5	4	8
Good Intent Call	600's	3	5			10	8		11
False Alarm False Call	700's	8	4	1		8	8	5	8
Severe Weather & Natural Disaster	800's								
Special Incident Type	900's								
Municipality Totals		37	31	13	2	51	39	50	96

NFIRS Breakdown

100's – Fire Group

Structure, wildland, and vehicle fires.

200's – Overpressure Rupture, explosion, overhear – No Fire Group

Steam, air, gas, chemical, explosions(no-fire), etc.

300's – Rescue & Emergency Medical Service Group

EMS incidents, lock-in, missing person, extrication, motor vehicle accidents, rescues, etc.

400's – Hazardous Conditions – No Fire Group

Gas leak, chemical hazards, power line down, biological incident, bomb removal, etc.

500's – Service Call Group

Person in distress, water evacuation, smoke/odor removal, animal rescue, assist PD, etc.

600's – Good Intent Group

Cancelled en route, controlled burning, wrong location, prescribed burn, etc.

700's – False Alarm & False Call Group

False alarm, malicious false call, unintentional system/detector operation and malfunction

800's – Severe Weather & Natural Disaster Group

Flood, wind, lightning, natural disaster assessment

900's – Special Incident Type

Citizen Complaint, Code Violation

Incident Response Times

90th Percentile Assessment

Lights and Sirens – 90 th Percentile Time (Dispatch to Arrival)	
Overall Fire/EMS	10:50
Overall FIRE	10:50
Overall EMS	10:47

Internal Compliance Goal: Less than 8-minute response time from dispatch to first unit on arrival time. Assessment is performed by taking the total number of incidents where lights and sirens were utilized while responding to the incident.

NFPA 1710 Response Recommendations: Key performance objectives for...

FIRE Response: (bunker gear required)

1. Turnout time: < 80 seconds
(1 minute: 20 seconds)
2. First Unit on scene: < 240 seconds
(4 minutes)

EMS Response: (no bunker gear required)

1. Turnout time: < 60 seconds
(1 minute)
2. First Unit on scene: < 240 seconds
(4 minutes)

90th Percentile per Municipality					
ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE
10:02	11:15	13:38	4:58	8:57	11:33

Average Response and Turnout Time Assessment

RESPONSE MODE	TOTAL RESPONDING UNITS	AVERAGE RESPONSE TIME (minutes)
Initial Lights and Sirens, Downgraded to No Lights or Sirens	0	0:00
Initial No Lights or Sirens, Upgraded to Lights and Sirens	0	0:00
Lights and Sirens	284	7:11
No Lights or Sirens	10	8:13

Average Response Time per Municipality					
ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE
7:16	8:26	9:02	5:20	6:13	8:21



Public Education

Community Outreach Events

Fire Station Tours	2
Public Education Events	9
Ride Along (EMS Students/Orientation)	9
Community CPR Classes	1
- Total CPR Students	20
Total Events	21

Training Division

Total ISO Training Hours Logged / Month	2403.7
- EMS Training Hours Logged / Month	337
- FIRE Training Hours Logged / Month	1912.7
- Administrative Training / Month	154

Fire Inspection Report

INSPECTION TYPE	MONTHLY	YEAR TO DATE
*Fire Protection- Fire Alarm (Total)	0	0
*Fire Protection Commercial Sprinkler (Total)	3	3
*Annual (Total)	0	0
*Residential Sprinkler (Total)	26	26
*Fire Protection Inspection: Underground (Total)	1	1
* Controlled Access (Total)	0	0
* Certificate of Occupancy (Total)	4	4
* Compliant (Total)	0	0
Total:	34	34



TOWN COUNCIL COMMUNICATION

DATE: February 18, 2025

FROM: Kirk Riggs, Acting Town Administrator / Chief of Police

AGENDA ITEM: Police Department – Department Statistics/Activities and 2024 Racial Profiling Report

SUMMARY:

Department Statistics/Activities.

ATTACHMENTS:

- Monthly Report
- 2024 Racial Profiling Report

Town of Bartonville Police Department

January 2025 Monthly Report



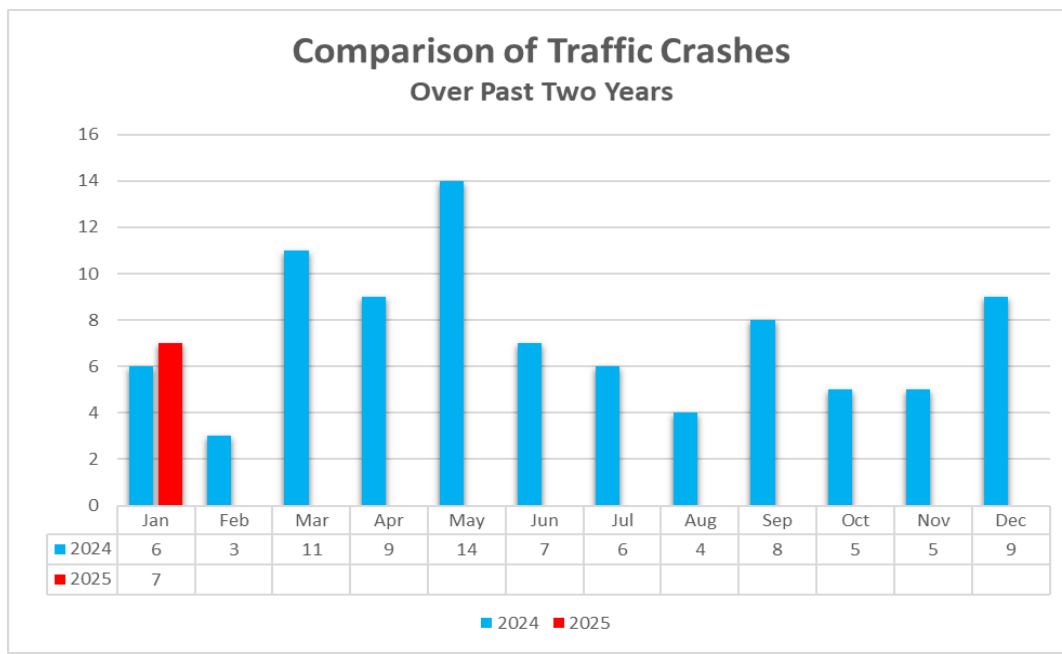
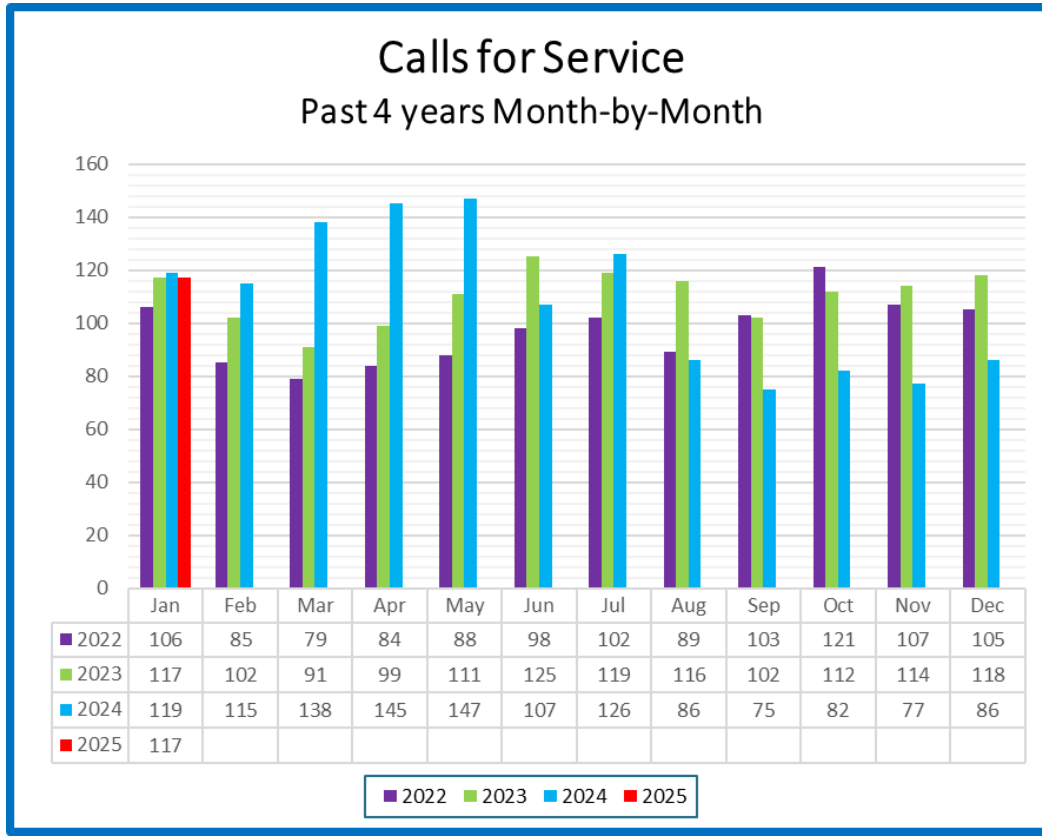
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Bartonville Police Department

January 2025

Total Calls for Service



Bartonville Police Department

January 2025

Abandoned Vehicle	0
Agency Assist	11
Alarm- Commercial	7
Alarm- Residential	5
Animal Bite Report	0
Animal Complaint	2
Animal Cruelty	0
Assault	1
Auto Theft	0
Burglary	3
Cardiac Arrest	0
Citizen Assist	0
Civil Standby	0
Child Custody Issues	0
Criminal Mischief	3
Criminal Trespass	0
Disturbance	2
Domestic Disturbance	0
Fireworks Complaint	0
Follow-up Investigation	7
Forgery/Fraud	1
Found Property	1
Gunshots Heard	1
Hang-up 911	0
Harassment	0
Illegal Dumping	0
Indecent Exposure	0
Intoxicated Person	0
Juvenile Complaint	0
Loose Livestock	2
Meet Complainant	5
Motorist Assist	6
Narcotics	0
Noise Complaint	1
Open Door Investigation	7
Ordinance Violation	0
Person with a Gun	0
Psych/Suicide Attempt	2
Reckless Driver	3
Road Blockage/Hazard	4
Stabbing/Gunshot	0
Suspicious Person/Veh/Activity	18
Theft	4
Traffic Complaint	6
Traffic Transport Incident (Accidents)	7
Vehicle Complaint	
Warrant Service	
Welfare Concern	8

Bartonville Police Department

January 2025

Uniformed Crime Reporting

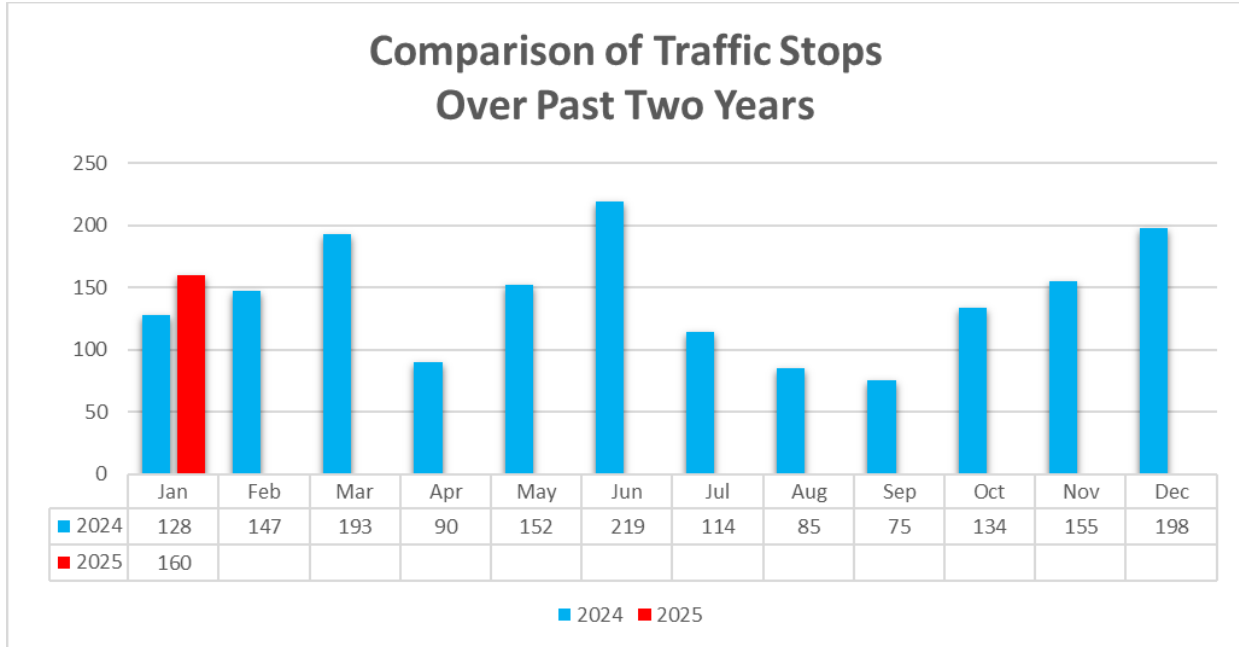
January-2025			
ACTIVITY	Current Month	Current Year	Last Year
UCR	2	2025	2024
PART 1 OFFENSES			
Homicide / Manslaughter	0	0	0
Sexual Assault	1	1	1
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	1	1	3
Larceny	0	0	25
Motor Vehicle Theft	0	0	1
Huamn Trafficking	0	0	1
Arson	0	0	0
TOTAL PART I	2	2	31

Officer Initiated Activity

<u>Officer Activity by Type</u>	Total
Admin Duty (Reports, Court, Clerical)	4
Building Checks, Close Patrols	228
Investigations (Sus veh/activity)	0
Traffic Stops	160
Vacation Watch	0
Walk Thru (Business contacts)	12
Total	404

Bartonville Police Department

January 2025



Misc. Information/Upcoming Events

1. Axon body cameras were deployed to Patrol Officers.
2. Two DWI arrests.
3. Racial profiling report was completed.



BARTONVILLE POLICE DEPARTMENT

Kirk Riggs, Chief of Police

1941 East Jeter Road, Bartonville, Texas 76226
 (Main) 817-693-5285 (Non-Emergency) 940-349-1600



TO: *Mayor Carrington and Council Members*

FROM: *Kirk Riggs, Chief of Police*

DATE: *February 18, 2025*

SUBJECT: *Racial Profiling Report and Comparative Analysis Report for 2024*

To comply with Article 2.132 of the Texas Code of Criminal Procedure addressing racial profiling, each law enforcement agency must collect information relating to motor vehicle stops. The law enforcement agency must also report this information to the governing body no later than March 1st of the following year and must submit the report to the Texas Commission on Law Enforcement (TCOLE), who is the designated central depository for all reports in the state.

The Racial Profiling analysis for the calendar year of 2024 has been completed. The data showed the Department conducted 1,505 traffic stops in 2024. Results of the traffic stops showed 74.65% were moving traffic violations.

The race and ethnicity of the persons stopped showed 66.26% White, 22.06% Hispanic, 6.51% Black, 2.79% Asian/Pacific Islander and 2.39% Alaska Native/American Indian.

Data collected showed that a search was conducted on 1.13% of the traffic stops, 5.88% of those searches were consensual, 76.47% of the searches were based on probable cause, 11.26% of the searches were a result of the vehicle being inventoried during a tow, and 1.13% of the searches were searches conducted incident to an arrest. Contraband was discovered in 76.47% of the searches.

In reviewing the Police Department's public education efforts concerning the racial profiling complaint process, printed information on how to file a racial profiling complaint was found in the police department lobby and on the town webpage at www.townofbartonville.com.

A review of documentation also showed that the Police Lieutenant completed his random monthly audits for our officers on traffic stops. During the audits, there were no indicators found that officers were acting outside of state law and/or departmental policies. There were no racial profiling complaints made against a Bartonville Police Officer in 2024.

Attached to this memo is the comparative analysis of the data collected for 2024. Based on this review and analysis, it appears that officers and supervisors are following the procedures outlined in the Bartonville Police Department General Orders Policy 2.2 Bias Based Policing. It is my recommendation that no changes be made to our current policies and/or procedures regarding Racial Profiling.

1. Gender

- a) Female: 563 37.42% compared to city population makeup of 51.72%
 b) Male: 942 62.59% compared to city population makeup of 48.28%

2. Race or Ethnicity

- a) Black: 98 6.51% compared to city population makeup of 0.20%
 b) Asian/Pacific Islander: 42 2.79% compared to city population makeup of 1.18%
 c) White: 997 66.26% compared to city population makeup of 84.01%
 d) Hispanic/Latino: 332 22.06% compared to city population makeup of 12.83
 e) Alaska Native/American Indian: 36 2.39% compared to city population makeup of 1.53%

3. Race or Ethnicity known prior to stop?

- a) Yes: 4 0.27%
 b) No: 1,501 99.73%

4. Reason for stop

- a) Violation of law: 13 0.86%
 b) Pre-existing knowledge (i.e. warrant): 3 0.19%
 c) Moving traffic violation: 1,123 74.65%
 d) Vehicle traffic violation: 366 24.31%

5. Location of the stop

- a) City Street: 1,420 94.35%
 b) US Highway: 1 0.07%
 c) State Highway: 78 5.18%
 d) County Road: 5 0.33%
 e) Private Property or other: 1 0.07%

6. Was a search conducted?

- a) Yes: 17 1.13%
 b) No: 1,488 98.87%

7. Reason for Search

- a) Consent: 1 0.07%
 b) Probable cause or reasonable suspicion: 13 0.86%
 d) Inventory search performed (towing): 2 0.13%
 e) Incident to arrest/warrant: 1 0.07%

8. Was Contraband discovered?

- a) Yes: 13 76.47%
 b) No: 4 23.53%

9. Description of contraband

a) Drugs: 11	84.61%
b) Weapons: 0	0.0%
c) Alcohol: 1	7.69%
d) Stolen property: 0	0.0%
e) Other: 1	7.69%

10. Result of the stop

a) Written warning: 722	47.97%
b) Citation: 781	51.89%
c) Written warning and arrest:1	0.66%
d) Citation and arrest: 1	0.66%

11. Arrest based on

a) Violation of Penal Code: 2	100.00%
b) Violation of Traffic Law: 0	0.0%
c) Violation of City Ordinance: 0	0.0%
d) Outstanding Warrant: 0	0.0%

12. Was physical force resulting in bodily injury used during stop?

a) Yes: 1	0.06%
b) No: 1,504	99.94%

Kirk Riggs



Chief of Police / Acting Town Administrator



TOWN COUNCIL COMMUNICATION

DATE: February 19, 2025
FROM: Shannon Montgomery, Town Secretary
AGENDA ITEM: Administration – January 2025 Reports

SUMMARY:

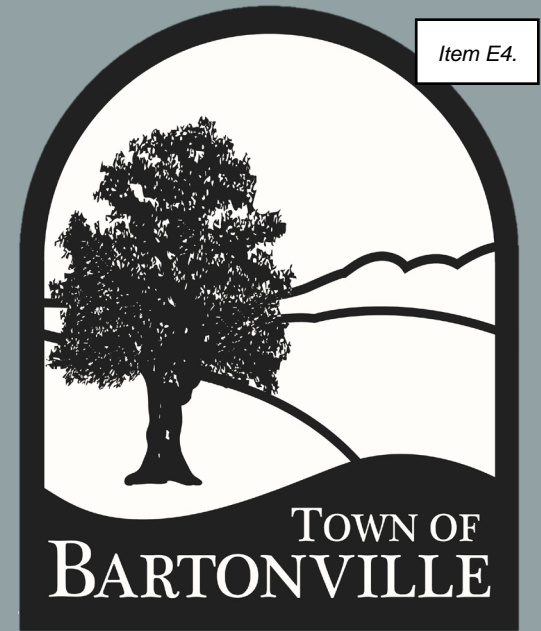
Monthly Reports January 2025.

ATTACHMENTS:

- Monthly Financial Report
- Monthly Animal Control Report
- Monthly Code Enforcement Report
- Monthly Engineering Report
- Monthly Municipal Court Report
- Monthly Permits Report
- Monthly Board Attendance Report

Town of Bartonville Monthly Financial Report

Month Ending
January 2025

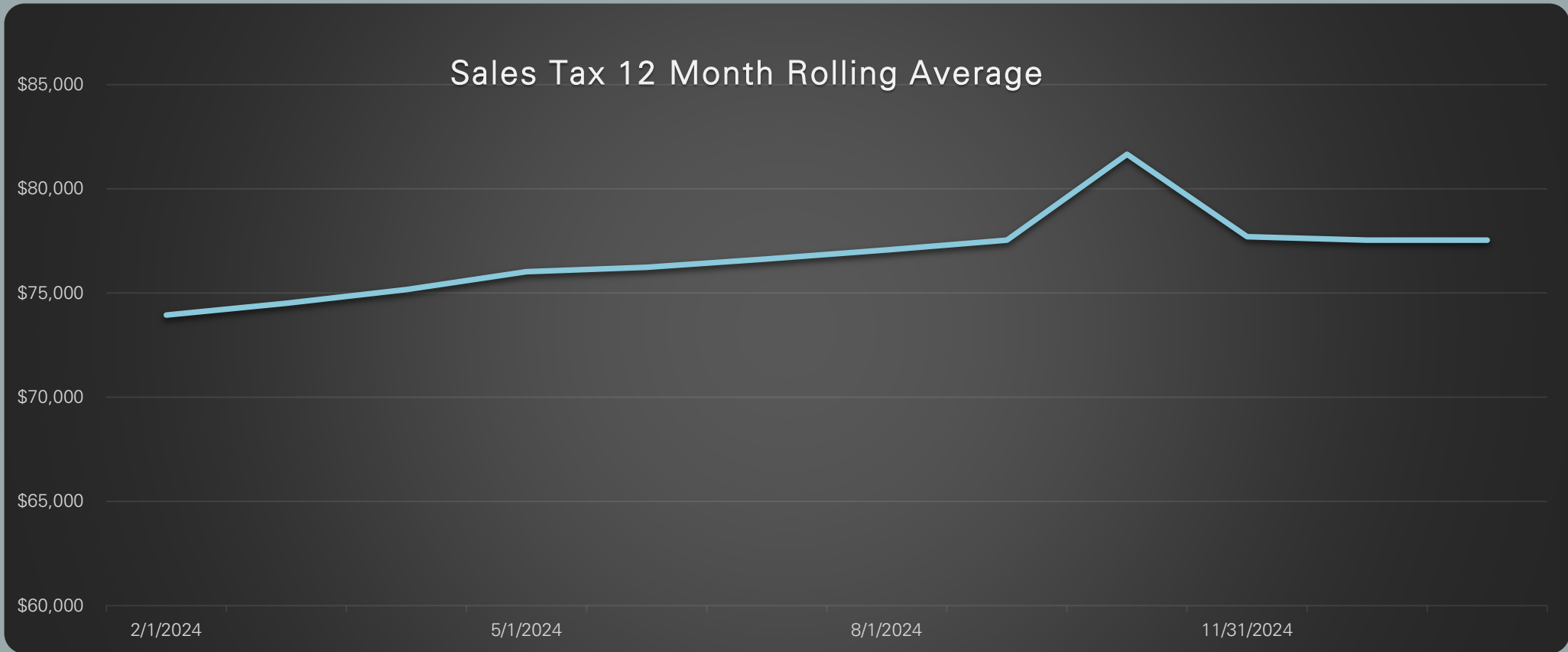


PRESENTED:
FEBRUARY 18, 2025

All General Fund Revenues

Category	January 2025 Revenue	Year to Date Revenue	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Property Tax	\$429,835.83	\$746,307.58	\$1,200,000	\$453,692.42	37.81%	\$762,766.97	\$1,092,674.69
Sales Tax	\$61,369.11	\$296,880.07	\$890,000	\$593,119.93	66.64%	\$296,843.49	\$930,478.01
Franchise Fees	\$56,943.16	\$129,036.28	\$260,000	\$130,963.72	50.37%	\$124,694.75	\$193,435.72
Other/Transfer:	\$12,010.40	\$46,360.21	\$223,500	\$177,139.79	79.26%	\$50,231.60	\$198,874.65
<i>General Revenue</i>	<i>\$184.24</i>	<i>\$194.24</i>	<i>\$0</i>	<i>(\$194.24)</i>	<i>0.00%</i>	<i>\$7,238.52</i>	<i>\$13,320.99</i>
<i>Child Safety Collected</i>	<i>\$0.00</i>	<i>\$2,098.15</i>	<i>\$2,000</i>	<i>(\$98.15)</i>	<i>-4.91%</i>	<i>\$2,049.67</i>	<i>\$2,049.67</i>
<i>Open Records</i>	<i>\$0.00</i>	<i>\$15.00</i>	<i>\$0</i>	<i>(\$15.00)</i>	<i>0.00%</i>	<i>\$12.00</i>	<i>\$18.00</i>
<i>LOESE Training Funds</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$1,000</i>	<i>\$1,000.00</i>	<i>100.00%</i>	<i>\$0.00</i>	<i>\$1,975.00</i>
<i>Use of Reserves (Fund Balance)</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$40,500</i>	<i>\$40,500.00</i>	<i>100.00%</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Interest Earned</i>	<i>\$11,826.16</i>	<i>\$44,052.82</i>	<i>\$140,000</i>	<i>\$95,947.18</i>	<i>68.53%</i>	<i>\$40,931.41</i>	<i>\$143,820.39</i>
<i>Transfer In from CCPD</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$30,000</i>	<i>\$30,000.00</i>	<i>100.00%</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Transfer in from BCDC</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$10,000</i>	<i>\$10,000.00</i>	<i>100.00%</i>	<i>\$0.00</i>	<i>\$37,690.60</i>
Development Fees	\$0.00	\$609.75	\$4,000	\$3,390.25	84.76%	\$9,530.00	\$16,636.75
Permit Fees	\$14,280.00	\$98,926.97	\$175,000	\$76,073.03	43.47%	\$59,349.40	\$245,775.70
Municipal Court	\$8,967.84	\$33,480.49	\$100,000	\$66,519.51	66.52%	\$36,989.89	\$102,102.15
Total Revenue	\$583,406.34	\$1,351,601.35	\$2,852,500	\$1,500,898.65	52.62%	\$1,340,406.10	\$2,779,977.67

Sales Tax Collections



All General Fund Expenditures

Category	January 2025 Expenditures	Year to Date Revenue	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Administration	\$73,023.58	\$380,557.45	\$1,264,103	\$883,545.55	69.90%	\$322,004.50	\$1,038,317.01
Police	\$71,047.54	\$324,487.01	\$1,138,128	\$813,640.99	71.49%	\$304,625.15	\$880,051.22
Municipal Court	\$800.00	\$3,200.00	\$12,000	\$8,800.00	73.33%	\$3,200.00	\$10,600.00
Transfers	\$6,839.71	\$63,542.68	\$210,000	\$146,457.32	69.74%	\$68,858.32	\$223,050.74
Total Expenses	\$151,710.83	\$771,787.14	\$2,624,231	\$1,852,443.86	70.59%	\$698,687.97	\$2,152,018.97

Expenditures by Department - Administration

Category	January 2025 Expenditures	Year to Date Revenue	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Salary & Benefits	\$28,777.05	\$212,982.73	\$573,383	\$360,400.27	62.86%	\$183,588.10	\$502,776.92
Other	\$1,521.03	\$8,679.75	\$75,500	\$66,820.25	88.50%	\$16,811.22	\$53,354.38
<i>Advertisements & Notices</i>	\$202.72	\$766.88	\$4,500	\$3,733.12	82.96%	\$810.88	\$3,569.48
<i>Banners & Signs</i>	\$0.00	\$456.00	\$8,000	\$7,544.00	94.30%	\$2,565.75	\$7,475.91
<i>Clean Up Day</i>	\$400.00	\$1,200.00	\$5,000	\$3,800.00	76.00%	\$1,200.00	\$10,563.26
<i>Datamax Project Contingency</i>	\$0.00	\$0.00	\$5,000	\$5,000.00	100.00%	\$0.00	\$0.00
<i>Dues & Memberships</i>	\$220.00	\$669.50	\$5,000	\$4,330.50	86.61%	\$275.00	\$1,881.50
<i>Election Expense</i>	\$0.00	\$0.00	\$14,000	\$14,000.00	100.00%	\$0.00	\$118.24
<i>Postage</i>	\$267.58	\$878.04	\$3,500	\$2,621.96	74.91%	\$1,042.20	\$2,905.20
<i>Publications & Subscriptions</i>	\$0.00	\$738.11	\$1,500	\$761.89	50.79%	\$707.29	\$709.24
<i>Special Events</i>	\$0.00	\$2,749.18	\$12,000	\$9,250.82	77.09%	\$9,392.52	\$17,772.36
<i>Meetings & Events</i>	\$19.48	\$158.66	\$5,000	\$4,841.34	96.83%	\$687.58	\$3,259.36
<i>Travel & Training</i>	\$411.25	\$1,063.38	\$12,000	\$10,936.62	91.14%	\$130.00	\$5,099.83
Contracted Services	\$22,660.03	\$99,141.53	\$405,750	\$306,608.47	75.57%	\$85,303.24	\$374,738.15
Fees & Service Charges	\$22.50	\$306.50	\$1,470	\$1,163.50	79.15%	\$269.00	\$870.50
Supplies	\$15,943.96	\$48,413.19	\$102,500	\$54,086.81	52.77%	\$21,317.73	\$65,959.89
Maintenance	\$4,099.01	\$10,733.75	\$55,500	\$44,766.25	80.66%	\$14,715.21	\$40,617.17
Capital Improvements	\$0.00	\$300.00	\$50,000	\$49,700.00	99.40%	\$0.00	\$0.00
Total Administration:	\$73,023.58	\$380,557.45	\$1,264,103	\$883,545.55	69.90%	\$322,004.50	\$1,038,317.01

Expenditures by Department - Police

Category	January 2025 Expenditures	Year to Date Revenue	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Salary & Benefits	\$69,504.92	\$304,345.20	\$1,032,497	\$728,151.80	70.52%	\$262,210.01	\$791,852.14
Maintenance	\$18.00	\$11,629.67	\$41,631	\$30,001.33	72.06%	\$27,813.30	\$41,671.99
Contracted Services	\$0.00	\$0.00	\$10,000	\$10,000.00	100.00%	\$1,776.50	\$1,776.50
Other	(\$133.57)	\$1,974.54	\$8,000	\$6,025.46	75.32%	\$2,279.07	\$4,975.24
<i>Dues & Memberships</i>	<i>(\$244.00)</i>	<i>\$459.50</i>	<i>\$2,000</i>	<i>\$1,540.50</i>	<i>77.03%</i>	<i>\$0.00</i>	<i>\$170.00</i>
<i>Meetings & Events</i>	<i>\$110.43</i>	<i>\$396.13</i>	<i>\$1,500</i>	<i>\$1,103.87</i>	<i>73.59%</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Travel & Training</i>	<i>\$0.00</i>	<i>\$1,118.91</i>	<i>\$4,500</i>	<i>\$3,381.09</i>	<i>75.14%</i>	<i>\$2,279.07</i>	<i>\$4,805.24</i>
Supplies	\$1,658.19	\$6,537.60	\$46,000	\$39,462.40	85.79%	\$10,546.27	\$39,775.35
<i>Fuel & Lubricants</i>	<i>\$1,470.22</i>	<i>\$4,484.78</i>	<i>\$22,000</i>	<i>\$17,515.22</i>	<i>79.61%</i>	<i>\$3,914.44</i>	<i>\$19,218.58</i>
<i>Operations & Supplies</i>	<i>\$187.97</i>	<i>\$1,878.00</i>	<i>\$20,000</i>	<i>\$18,122.00</i>	<i>90.61%</i>	<i>\$720.97</i>	<i>\$11,083.06</i>
<i>Small Equipment Purchase/Repair</i>	<i>\$0.00</i>	<i>\$138.97</i>	<i>\$0.00</i>	<i>(\$138.97)</i>	<i>0.00%</i>	<i>\$4,782.20</i>	<i>\$6,126.96</i>
<i>Uniforms</i>	<i>\$0.00</i>	<i>\$35.85</i>	<i>\$4,000</i>	<i>\$3,964.15</i>	<i>99.10%</i>	<i>\$1,128.66</i>	<i>\$3,346.75</i>
Total Police Department:	\$71,047.54	\$324,487.01	\$1,138,128	\$813,640.99	71.49%	\$304,625.15	\$880,051.22

Call Type Summary:

- Dead Animal (2)
- Loose Dog (2)
- Patrol (8)
- Trash and Debris (1)

Call

Address	Notes	Service / Type
1/6/2025 1109 Brasher Dr	Appliances have been removed from yard. Property abated.	Code Enforcement Trash and Debris
1/6/2025	Patrolled city limits. While checking in at city hall a citizen complained about 2 possible junk vehicles on Porter Rd/PVT Porter Rd. Checked it out and both vehicles are parked on an improved surface and under a carport set behind the front of the house, it is not possible from the public right of way to determine if the vehicles are registered or functioning, so there are no violations for junk vehicle.	Code Enforcement Patrol
1/13/2025	Patrolled city limits, no new violations found. See y'all next week.	Code Enforcement Patrol
1/27/2025	Patrolled city limits. No new violations.	Code Enforcement Patrol

<p>1/29/2025 700 McMakin Road</p>	<p>Theres a deceased dog in the ditch that needs to be removed . Arrived on scene and removed deceased animal from the ditch.</p>	<p>Animal Control Dead Animal</p>
<p>1/3/2025 Jeter Rd</p>	<p>Caller stated there was a loose dog running around on this street. Caller stated the dog appears to be a golden retriever type dog. Drove the area and did not see any dogs running at large.</p>	<p>Animal Control Loose Dog</p>
<p>1/15/2025 Porter Rd</p>	<p>Caller stated there is a deceased raccoon on the roadway and would like it removed. Raccoon was removed</p>	<p>Animal Control Dead Animal</p>
<p>1/20/2025 Green Oaks Dr</p>	<p>Caller stated there is a small black dog running loose on this street. Drove the area and did not see any loose animals.</p>	<p>Animal Control Loose Dog</p>

Patrol

Address	Notes	Time In/Out	Service / Type
<p>1/20/2025</p>	<p>Patrolled city limits. No new violations</p>	<p>10:00 am - 11:30 am Duration: 1.5 hours</p>	<p>Patrol Patrol</p>

1/31/2025	Patrolled bartonville, nothing of note. Spoke with Kurt about any currerent animal problems and he said they had none at that time	8:30 am - 9:30 am Duration: 1 hours	Patrol Patrol
1/8/2025	Patrolled the City while on the way back from another call. Removed dead squirrel from the road.	1:00 pm - 2:00 pm Duration: 1 hours	Patrol Patrol
1/16/2025	Patrolled the City Educated a dog walker of leash laws.	9:00 am - 10:00 am Duration: 1 hours	Patrol Patrol
1/29/2025	Completed Call and continued to Patrol the neighborhood	2:00 pm - 3:00 pm Duration: 1 hours	Patrol Patrol

Call Type Summary:

Patrol (3)
 Trash and Debris (1)

Call

Address	Notes	Service / Type
1/6/2025 1109 Brasher Dr	Appliances have been removed from yard. Property abated.	Code Enforcement Trash and Debris
1/6/2025	Patrolled city limits. While checking in at city hall a citizen complained about 2 possible junk vehicles on Porter Rd/PVT Porter Rd. Checked it out and both vehicles are parked on an improved surface and under a carport set behind the front of the house, it is not possible from the public right of way to determine if the vehicles are registered or functioning, so there are no violations for junk vehicle.	Code Enforcement Patrol
1/13/2025	Patrolled city limits, no new violations found. See y'all next week.	Code Enforcement Patrol
1/27/2025	Patrolled city limits. No new violations.	Code Enforcement Patrol



Westwood

Town of Bartonville Status Report

Date: February 12, 2025

Plat Review

- N/A

ROW Permits

- Charter/Mastec – Jeter/McMakin
- Charter/Mastec - Badminton

Subdivision Construction

- Knights Landing – Construction ongoing – Concrete Pavement upcoming in Feb/March.

Street Fund

- Jeter Phase 2 Design Completed.
 - Bidding – Ongoing
 - Bid Opening 2/20/2025

General Consultation

- Met with Deer Hollow – Addisons 2/10/2025 – Discussed drainage near their property.

Grading Plans Reviewed

- 1134 Vera Court
- 2718 Romero Way
- 1672 Barrington Hills

westwoodps.com
(888) 937-5150

Town of Bartonville
Municipal Court Council Report
From 1/1/2025 to 1/31/2025

Violations by Type

Traffic	Penal	City Ordinance	Parking	Other	Total
94	0	2	9	1	106

Financial

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$5,639.63	\$2,067.00	\$7,226.90	\$264.48	\$323.99	\$15,522.00

Warrants

Issued	Served	Closed	Total
0	0	0	0

FTAs/VPTAs

FTAs	VPTAs	Total
0	0	0

Dispositions

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
28	0	41	19	11	99

Trials & Hearings

Jury	Bench	Appeal	Total
0	0	0	0

Omni/Scofflaw/Collection

Omni	Scofflaw	Collections	Total
7	0	7	14

PermitReport

2/3/2025 10:4

Item E4.

Permit #	Contact	Property	Permit Type	Issued Date	Estimated Value	Square Footage	Paid Amount
24-00606-01	Verde Outdoor Solutions		Contractor Registration - General	1/13/2025			\$125.00
24-00607-01	T&L Septic Service	479 Porter Rd	OSSF Permit - Residential	1/24/2025			\$410.00
24-00616-01	On the Hook Fish & Chips	2201 FM 407	Temporary Food Permit	1/4/2025			\$35.00
25-00002-01	Guidance Preparatory Academy	64 McMakin Rd	Food Establishment Permit	1/2/2025			\$300.00
25-00008-01	Marty Bs	2664 FM 407	Food Establishment Permit	1/29/2025			\$300.00
25-00009-01	Marty B's Coffee Co.	2656 FM 407	Food Establishment Permit	1/29/2025			\$300.00
25-00010-01	Marty B's Ice Cream, LLC	2660 FM 407 Unit 400	Food Establishment Permit	1/29/2025			\$300.00
25-00011-01	Marty B's To Go	2652 E. FM 407 100	Food Establishment Permit	1/29/2025			\$300.00
25-00016-01	The Bartonville Store, LLC	96 McMakin Rd	Food Establishment Permit	1/3/2025			\$300.00
25-00017-01	WingStop	3701 FM 407 Unit 200	Food Establishment Permit	1/6/2025			\$300.00
25-00019-01	Sunwest Irrigation	1408 Brian Street	Sprinkler/Irrigation Permit	1/3/2025			\$110.00
25-00020-01	AquaFox Pools		Contractor Registration - General	1/6/2025			\$125.00
25-00021-01	Webb Air Heating and Cooling		Contractor Registration - Mechanical	1/3/2025			\$0.00
25-00022-01	Tesla Energy Operations		Contractor Registration - Electrical	1/3/2025			\$0.00
25-00023-01	Harper Electric CIMS		Contractor Registration - Electrical	1/6/2025			\$0.00
25-00024-01	Beste Electric LLC		Contractor Registration - Electrical	1/6/2025			\$0.00
25-00026-01	Webb Air Heating and Cooling	1221 Glenview Ln	Mechanical Permit	1/6/2025	\$15,000.00		\$130.00
25-00027-01	Tesla Energy Operations	1484 Landfall Cir	Electrical Permit	1/10/2025	\$14,000.00		\$520.00
25-00028-01	Royal Homes of Texas		Contractor Registration - General	1/9/2025			\$125.00
25-00029-01	Chappell Plumbing and Air, Inc.		Contractor Registration - Plumbing	1/8/2025			\$0.00
25-00030-01	Texas Best Solar		Contractor Registration - Electrical	1/9/2025			\$0.00
25-00031-01	DFW Well Service LLC		Contractor Registration - General	1/10/2025			\$125.00
25-00032-01	Electra Plus		Contractor Registration - Electrical	1/9/2025			\$0.00
25-00033-01	Nick Lokken Construction and Contracting		Contractor Registration - General	1/10/2025			\$125.00
25-00035-01	Flock Safety		Contractor Registration - General	1/15/2025			\$125.00
25-00036-01	Aqua Group Inc.		Contractor Registration - Plumbing	1/15/2025			\$0.00
25-00038-01	Baker Brothers Plumbing, Air, and Electric		Contractor Registration - Plumbing	1/14/2025			\$0.00
25-00039-01	Baker Brothers Plumbing, Air, and Electric	911 Noble Champions Way	Plumbing Permit	1/16/2025	\$4,530.00		\$130.00
25-00040-01	Efficient Construction LLC	101 Knights Crest	Fence Permit	1/14/2025			\$75.00
25-00041-01	AquaFox Pools	531 W Jeter Rd	Culvert/Driveway	1/14/2025	\$15,000.00	500.00	\$120.00
25-00042-01	Texway Wastewater Services - Samuel Moreno	1360 Saddlebrook Ct	OSSF Application - Modification	1/22/2025			\$200.00
25-00043-01	JFE Franchising Inc/Snow Fruit	3400 FM 407	Food Establishment Permit	1/17/2025			\$300.00
25-00044-01	Verde Outdoor Solutions	837 Hat Creek Road	Pool/Spa (inground)	1/16/2025	\$200,000.00		\$725.00
25-00045-01	GMR Heating and Air LLC		Contractor Registration - Mechanical	1/16/2025			\$0.00
25-00046-01	Verde Outdoor Solutions	837 Hat Creek Road	Fireplace (outdoor)	1/16/2025	\$5,000.00		\$75.00
25-00047-01	Verde Outdoor Solutions	812 Ginger's Way	Fireplace (outdoor)	1/16/2025	\$3,000.00		\$75.00
25-00048-01	7-Eleven Convenience Store #38332A	2670 FM 407	Food Establishment Permit	1/16/2025			\$300.00
25-00049-02	Lumish Stoneworks	96 McMakin Rd	Temporary Food Permit	1/17/2025			\$35.00
25-00049-03	The Lemonade Bros	96 McMakin Rd	Temporary Food Permit	1/17/2025			\$35.00
25-00050-01	Outdoor Living Pool and Patio		Contractor Registration - General	1/21/2025			\$125.00
25-00051-01	Royal Homes of Texas	1672 Barrington Hills Blvd	Fence Permit	1/23/2025			\$75.00
25-00053-01	Milestone Electric and Air		Contractor Registration - Mechanical	1/23/2025			\$0.00
25-00054-01	Absolute Plumbing		Contractor Registration - Plumbing	1/23/2025			\$0.00
25-00055-01	FERSA HVAC Heating and Air Conditioning		Contractor Registration - Mechanical	1/24/2025			\$0.00
25-00056-01	Absolute Plumbing	1240 Saddlebrook Way	Plumbing Permit	1/24/2025	\$5,300.00		\$130.00
25-00057-01	Land Pro Creations		Contractor Registration - Irrigation	1/24/2025			\$125.00
25-00058-01	Land Pro Creations	1117 Pitner Court	Sprinkler/Irrigation Permit	1/27/2025	\$3,000.00		\$185.00

Permit #	Contact	Property	Permit Type	Issued Date	Estimated Value	Square Footage	Paid Amount
25-00059-01	Tierney Plumbing		Contractor Registration - Plumbing	1/24/2025			\$0.00
25-00060-01	Tierney Plumbing	1408 E Jeter Rd	Plumbing Permit	1/24/2025	\$3,200.00		\$130.00
25-00061-01	CR Plumbing		Contractor Registration - Plumbing	1/24/2025			\$0.00
25-00062-01	Gil Ferrell	1725 E Jeter Rd	Flat Work	1/24/2025			\$75.00
25-00063-01	Enderby Gas, Inc. dba Bishop E		Contractor Registration - Plumbing	1/24/2025			\$0.00
25-00064-01	Milestone Electric and Air	1631 Latigo Ln	Mechanical Permit	1/27/2025	\$23,267.00		\$130.00
25-00065-01	Aquazul Electric		Contractor Registration - Electrical	1/27/2025			\$0.00
25-00066-01	Parker Construction and Fence		Contractor Registration - General	1/27/2025			\$125.00
25-00067-01	Vantage Point Solar LLC		Contractor Registration - Electrical	1/27/2025			\$0.00
25-00068-01	HatCreek Construction		Contractor Registration - General	1/31/2025			\$125.00
25-00069-01	Hesse-Schniederjan Heating and Air Conditioning		Contractor Registration - Mechanical	1/27/2025			\$0.00
25-00070-01	Titan Plumbing Professionals		Contractor Registration - Plumbing	1/27/2025			\$0.00
25-00071-01	Parker Construction and Fence	2726 Kentucky Derby Drive	Fence Permit	1/28/2025			\$150.00
25-00072-01	Outdoor Living Pool and Patio	2037 High Meadow Ct	Pool/Spa (inground)	1/29/2025	\$143,444.03	756.00	\$725.00
25-00073-01	Outdoor Living Pool and Patio	2037 High Meadow Ct	Covered Patio/Carport/Arbor Permit	1/29/2025	\$26,420.00	360.00	\$305.00
25-00075-01	CR Plumbing	568 Wolf Run Rd	Plumbing Permit	1/30/2025	\$11,978.34		\$130.00
25-00076-01	BMR Pool and Patio		Contractor Registration - General	1/30/2025			\$125.00
25-00077-01	River Electric		Contractor Registration - Electrical	1/30/2025			\$0.00
25-00078-01	Tim Long Plumbing		Contractor Registration - Plumbing	1/30/2025			\$0.00
25-00079-01	Texas Best Solar	1648 Barrington Hills Blvd	Electrical Permit	1/31/2025	\$77,768.00		\$130.00
25-00080-01	CR Plumbing	568 Wolf Run Rd	Plumbing Permit	1/31/2025	\$11,978.34		\$130.00
25-00081-01	Polos Sprinklers and Landscape	2005 High Meadow Ct	Sprinkler/Irrigation Permit	1/31/2025			\$110.00

FY2025 Boards and Commission Attendance Report

Item E4.

Oct 24 Nov 24 Dec 24 Jan 25 Feb 25 Mar 25 Apr 25 May 25 Jun 25 Jul 25 Aug 25 Sep 25

Board of Adjustment (BOA)													
Position	Term	Director											
Chair	2024-2026	Donna Baumgarner (2014)	NO MEETING	NO MEETING	P	NO MEETING							
Vice Chair	2023-2025	Jim Lieber (2016)			E								
Director	2023-2025	Del Knowler (2011)			P								
Director	2024-2026	Kathy Daum (2003)			P								
Director	2023-2025	Siobhan O'Brien (2022)			P								
Alternate #1	2024-2026	Rebecca Jenkins (2022)			P								
Alternate #2	2023-2025	Heather Head (2023)			E								

All Terms are two (2) Years P - Present A - Absent E - Excused - Staff Notified

Oct 24 Nov 24 Dec 24 Jan 25 Feb 25 Mar 25 Apr 25 May 25 Jun 25 Jul 25 Aug 25 Sep 25

Planning & Zoning Commission (P&Z)													
Position	Term	Commissioner											
Chair	2024-2026	Ralph Arment (1988)	P	NO MEETING	NO MEETING	NO MEETING							
Vice Chair	2024-2026	Gloria McDonald (1998)	E										
Commissioner	2024-2026	Brenda Hoyt-Stenovich (2014)	P										
Commissioner	2023-2025	Don Abernathy (2000)	P										
Commissioner	2023-2025	Larry Hayes (2021)	P										
Alternate #1	2024-2026	Pat Adams (2022)	P										
Alternate #2	2023-2025	Rick Lawrence (2023)	P										

All Terms are two (2) Years P - Present A - Absent E - Excused - Staff Notified

FY2025 Boards and Commission Attendance Report

Item E4.

Oct 24 Nov 24 Dec 24 Jan 25 Feb 25 Mar 25 Apr 25 May 25 Jun 25 Jul 25 Aug 25 Sep 25

Bartonville Community Development Corporation (BCDC)															
Position	Term	Director	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25	
Chair	2023-2025	Randy Van Alstine (2014)	P	P	P	NO MEETING									
Vice Chair	2024-2026	Brenda Latham (2021)	P	P	E										
Director	2023-2025	Jennifer Buck(2023)	A	A	P										
Director	2023-2025	Jim Langford (2015)	A	E	E										
Director	2024-2026	Lacy Burrhus (2023)	P	P	P										
Director	2024-2026	Scott Daum (2024)	A	P	P										
Director	2024-2026	Tyler Ochoa (2024)	P	E	E										

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

Oct 24 Nov 24 Dec 24 Jan 25 Feb 25 Mar 25 Apr 25 May 25 Jun 25 Jul 25 Aug 25 Sep 25

Crime Control and Prevention District (CCPD)															
Position	Term	Director	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25	
Chair	2023-2025	Jeff Grubb (2011)	E	P	NO MEETING	NO MEETING									
Vice Chair	2024-2026	Johnny Jones (2012)	P	E											
Director	2023-2025	Chris Colbert (2011)	P	P											
Director	2023-2025	Jarod Root (2024)	P	P											
Director	2024-2026	Jim Murphy (2024)	P	P											
Director	2024-2026	Lori Van Alstine (2014)	P	P											
Director	2024-2026	Steve Weiss (2023)	P	P											

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

FY2025 Boards and Commission Attendance Report

Item E4.

10/8 10/22 11/12 12/3 12/16 2/4 3/4

Special Events Committee (SEC)													
Position	Term	Committee Member											
Chair	2024-2026	Lori Van Alstine	P	P	P	P	P	P					
Vice Chair	2024-2026	Kathy Daum	P	E	P	P	P	P					
Member	2024-2025	CM Keith Crandall	P	P	P	P	P	P					
Member	2024-2025	CM Margie Arens	P	P	P	P	E	P					
Member	2024-2026	Donna Baumgarner	E	P	P	A	E	E					
Member	2024-2026	Randy Van Alstine	P	P	P	P	E	P					
Member	2024-2025	Sean Stenovitch	E	P	P	P	P	P					

P - Present

A - Absent

E - Excused - Staff Notified



TOWN COUNCIL COMMUNICATION

DATE: February 18, 2025
FROM: Shannon Montgomery, Town Secretary
AGENDA ITEM: Consider approval of the January 21, 2025, Regular Meeting Minutes.

SUMMARY:

The Town Council held a Regular Meeting on January 21, 2025.

RECOMMENDED MOTION OR ACTION:

Approve January 21, 2025, Regular Meeting Minutes as presented.

ATTACHMENT:

- January 21, 2025, Regular Meeting Minutes

THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN REGULAR SESSION ON THE 21ST OF JANUARY 2025 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:

Jaclyn Carrington, Mayor
 Matt Chapman, Mayor Pro Tem/Place 2
 Jim Roberts, Council Member Place 1
 Keith Crandall, Council Member Place 4
 Margie Arens, Council Member Place 5

Council Members Absent:

Clay Sams, Council Member Place 3

Town Staff Present:

Kirk Riggs, Acting Town Administrator / Chief of Police
 Shannon Montgomery, Town Secretary
 Dean Roggia, Town Attorney

A. CALL MEETING TO ORDER

Mayor Carrington called the Regular Session to order at 6:30 pm.

B. PLEDGE OF ALLEGIANCE

Mayor Carrington led the Pledge of Allegiance.

C. PRESENTATIONS

1. Introduction of and Administer Oath of Office to new Police Officer William Mack.

Acting Town Administrator / Chief of Police Riggs introduced new Police Officer William Mack and administered his Oath of Office, while his wife pinned his Badge.

D./E. CONVENE INTO CLOSED SESSION and RECONVENE INTO OPEN SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 6:37 pm and reconvened into open session at 7:22 pm in accordance with the Texas Government Code regarding:

1. Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney regarding abandonment of right of way at or near 858 Broome, and any and all legal issues related thereto.

No action taken.

2. Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney regarding requests for release from the Town's extraterritorial jurisdiction pursuant to Texas Local Gov't Code Ch. 42, and any and all legal issues related thereto.

No action taken.

F. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a “Public Meeting Appearance Card” and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as Public Hearings will be recognized when the Public Hearing is opened. For citizens wishing to speak on a non-Public Hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.

Dawn Altenhofen, 858 Broome Road, Bartonville, Texas addressed the Town Council.

G. APPOINTED REPRESENTATIVE/LIAISON REPORTS**1. Upper Trinity Regional Water District Report – No Update.****2. Denton County Emergency Services District #1.**

Chief Vaughn of Denton County Emergency Services District No. 1 provided an update and addressed questions from Council.

3. Police Department – December 2024 Statistics/Activities.

Acting Town Administrator / Chief of Police Riggs summarized the monthly statistics and addressed questions from Council.

4. Administration – December 2024 Reports: Financial, including Quarterly Investment Report, Animal Control, Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.

Town Secretary Montgomery provided notification of the May 3, 2025 General Election Filing Period of January 15, 2025 through February 14, 2025, updated the Council on Filers, provided a summary of the December 2024 financials and Quarterly Investment Report, and addressed questions from Council.

H. CONSENT AGENDA

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the December 17, 2024, Regular Meeting Minutes.

Motion made by Council Member Crandall, seconded by Council Member Roberts, to **APPROVE** Consent Agenda Item #1 as presented.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Crandall, and Arens

NAYS: None

VOTE: 4-0

I. PUBLIC HEARINGS AND REGULAR ITEMS

- 1. Discuss and consider approval of an Ordinance of the Town Council of the Town of Bartonville ordering a General Election to be held on May 3, 2025, for the purpose of electing Council Members to Town Council Places 1, 3, and 5, for two-year terms each; providing for a joint services contract with Denton County and authorizing the Mayor to execute the joint services contract on behalf of the Town.

Motion made by Council Member Crandall, seconded by Council Member Chapman to **APPROVE** an Ordinance of the Town Council of the Town of Bartonville ordering a General Election to be held on May 3, 2025, for the purpose of electing Council Members to Town Council Places 1, 3, and 5, for two-year terms each; providing for a joint services contract with Denton County and authorizing the Mayor to execute the joint services contract on behalf of the Town.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Crandall, and Arens
 NAYS: None
 VOTE: 4-0

The Ordinance caption reads as follows:

**TOWN OF BARTONVILLE, TEXAS
 ORDINANCE NO. 779-25**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, AUTHORIZING AND CALLING A GENERAL ELECTION TO BE HELD ON MAY 3, 2025, AND IF REQUIRED A RUNOFF ELECTION ON JUNE 7, 2025, FOR THE PURPOSE OF ELECTING COUNCIL MEMBERS TO TOWN COUNCIL PLACES 1, 3, AND 5, FOR TWO-YEAR TERMS EACH; PRESCRIBING THE TIME AND DESIGNATING THE LOCATIONS AND MANNER OF CONDUCTING THE ELECTION TO BE IN ACCORDANCE WITH THE JOINT ELECTION SERVICES AGREEMENT WITH DENTON COUNTY; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

J. FUTURE ITEMS

Discussion only, no action taken.

K. ADJOURNMENT

Mayor Carrington declared the meeting adjourned at 7:52 pm.

APPROVED this the 18th day of February 2025.

APPROVED:

 Jaclyn Carrington, Mayor

ATTEST:

 Shannon Montgomery, TRMC, Town Secretary



TOWN COUNCIL COMMUNICATION

DATE: February 18, 2025
FROM: Kirk Riggs, Acting Town Administrator / Chief of Police
AGENDA ITEM: Consider acceptance of the 2024 Racial Profiling Report.

SUMMARY:

2024 Racial Profiling Report

ATTACHMENTS:

- 2024 Racial Profiling Report



BARTONVILLE POLICE DEPARTMENT

Kirk Riggs, Chief of Police

1941 East Jeter Road, Bartonville, Texas 76226
(Main) 817-693-5285 (Non-Emergency) 940-349-1600



TO: *Mayor Carrington and Council Members*

FROM: *Kirk Riggs, Chief of Police*

DATE: *February 18, 2025*

SUBJECT: *Racial Profiling Report and Comparative Analysis Report for 2024*

To comply with Article 2.132 of the Texas Code of Criminal Procedure addressing racial profiling, each law enforcement agency must collect information relating to motor vehicle stops. The law enforcement agency must also report this information to the governing body no later than March 1st of the following year and must submit the report to the Texas Commission on Law Enforcement (TCOLE), who is the designated central depository for all reports in the state.

The Racial Profiling analysis for the calendar year of 2024 has been completed. The data showed the Department conducted 1,505 traffic stops in 2024. Results of the traffic stops showed 74.65% were moving traffic violations.

The race and ethnicity of the persons stopped showed 66.26% White, 22.06% Hispanic, 6.51% Black, 2.79% Asian/Pacific Islander and 2.39% Alaska Native/American Indian.

Data collected showed that a search was conducted on 1.13% of the traffic stops, 5.88% of those searches were consensual, 76.47% of the searches were based on probable cause, 11.26% of the searches were a result of the vehicle being inventoried during a tow, and 1.13% of the searches were searches conducted incident to an arrest. Contraband was discovered in 76.47% of the searches.

In reviewing the Police Department's public education efforts concerning the racial profiling complaint process, printed information on how to file a racial profiling complaint was found in the police department lobby and on the town webpage at www.townofbartonville.com.

A review of documentation also showed that the Police Lieutenant completed his random monthly audits for our officers on traffic stops. During the audits, there were no indicators found that officers were acting outside of state law and/or departmental policies. There were no racial profiling complaints made against a Bartonville Police Officer in 2024.

Attached to this memo is the comparative analysis of the data collected for 2024. Based on this review and analysis, it appears that officers and supervisors are following the procedures outlined in the Bartonville Police Department General Orders Policy 2.2 Bias Based Policing. It is my recommendation that no changes be made to our current policies and/or procedures regarding Racial Profiling.

1. Gender

- | | |
|----------------|---|
| a) Female: 563 | 37.42% compared to city population makeup of 51.72% |
| b) Male: 942 | 62.59% compared to city population makeup of 48.28% |

2. Race or Ethnicity

- | | |
|--------------------------------------|---|
| a) Black: 98 | 6.51% compared to city population makeup of 0.20% |
| b) Asian/Pacific Islander: 42 | 2.79% compared to city population makeup of 1.18% |
| c) White: 997 | 66.26% compared to city population makeup of 84.01% |
| d) Hispanic/Latino: 332 | 22.06% compared to city population makeup of 12.83% |
| e) Alaska Native/American Indian: 36 | 2.39% compared to city population makeup of 1.53% |

3. Race or Ethnicity known prior to stop?

- | | |
|--------------|--------|
| a) Yes: 4 | 0.27% |
| b) No: 1,501 | 99.73% |

4. Reason for stop

- | | |
|---|--------|
| a) Violation of law: 13 | 0.86% |
| b) Pre-existing knowledge (i.e. warrant): 3 | 0.19% |
| c) Moving traffic violation: 1,123 | 74.65% |
| d) Vehicle traffic violation: 366 | 24.31% |

5. Location of the stop

- | | |
|---------------------------------|--------|
| a) City Street: 1,420 | 94.35% |
| b) US Highway: 1 | 0.07% |
| c) State Highway: 78 | 5.18% |
| d) County Road: 5 | 0.33% |
| e) Private Property or other: 1 | 0.07% |

6. Was a search conducted?

- | | |
|--------------|--------|
| a) Yes: 17 | 1.13% |
| b) No: 1,488 | 98.87% |

7. Reason for Search

- | | |
|---|-------|
| a) Consent: 1 | 0.07% |
| b) Probable cause or reasonable suspicion: 13 | 0.86% |
| d) Inventory search performed (towing): 2 | 0.13% |
| e) Incident to arrest/warrant: 1 | 0.07% |

8. Was Contraband discovered?

- | | |
|------------|--------|
| a) Yes: 13 | 76.47% |
| b) No: 4 | 23.53% |

9. Description of contraband

a) Drugs: 11	84.61%
b) Weapons: 0	0.0%
c) Alcohol: 1	7.69%
d) Stolen property: 0	0.0%
e) Other: 1	7.69%

10. Result of the stop

a) Written warning: 722	47.97%
b) Citation: 781	51.89%
c) Written warning and arrest:1	0.66%
d) Citation and arrest: 1	0.66%

11. Arrest based on

a) Violation of Penal Code: 2	100.00%
b) Violation of Traffic Law: 0	0.0%
c) Violation of City Ordinance: 0	0.0%
d) Outstanding Warrant: 0	0.0%

12. Was physical force resulting in bodily injury used during stop?

a) Yes: 1	0.06%
b) No: 1,504	99.94%

Kirk Riggs



Chief of Police / Acting Town Administrator



TOWN COUNCIL COMMUNICATION

DATE: February 18, 2025

FROM: Keith Crandall, Council Member - Place 4

AGENDA ITEM: Discuss and consider a request to purchase a shed to house the Town's Christmas Tree and other Special Events Committee supplies.

SUMMARY:

Council Member Crandall requested this agenda item at the December 17, 2024 meeting.

ATTACHMENTS: N/A