



SPECIAL EVENTS ADVISORY COMMITTEE MEETING AGENDA

April 09, 2024 at 5:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

- A. CALL MEETING TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. PUBLIC PARTICIPATION
- D. REGULAR ITEMS

- 1. Discuss and consider approval of the March 20, 2024 Regular Meeting Minutes.
- 2. Discussion of Memorial Day Celebration.
- 3. Discussion of Time Capsule.
- 4. Discussion of Christmas Tree Lighting Celebration.
- 5. Discuss and consider participation in Denton County ESD 1 Carry the Load event.

E. ADJOURNMENT

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Andrea Carpenter, Deputy Town Secretary

Posted: April 3, 2024 at 1:25 PM

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, Title: _____



SPECIAL EVENTS COMMITTEE COMMUNICATION

DATE April 9, 2024

FROM: Andrea Carpenter, Deputy Town Secretary

AGENDA ITEM: Discuss and consider approval of the March 20, 2024 Regular Meeting Minutes.

SUMMARY:

The Special Events Committee held a meeting on March 20, 2024.

RECOMMENDED MOTION OR ACTION:

Approve the March 20, 2024 Special Events Committee Meeting Minutes.

ATTACHMENTS:

- March 20, 2024 Special Events Committee Meeting Minutes.

THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 20th DAY OF MARCH 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:

Brenda Brown, Committee Member
Sean Stenovitch, Committee Member
Lori Van Alstine, Committee Member
Randy Van Alstine, Chair

Committee Member Absent:

Margie Arens, Committee Member/Council Member Place 5
Jim Roberts, Committee Member/Councilmember Place 1

Town Staff Present:

Andrea Carpenter, Deputy Town Secretary

A. CALL MEETING TO ORDER

Chair Van Alstine called the meeting to order at 5:00 p.m.

B. PLEDGE OF ALLEGIANCE

Chair Van Alstine led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.

Councilmember Keith Crandall participated in the discussion.

D. REGULAR ITEMS

1. Discuss and consider approval of the March 4, 2024 meeting minutes.

Motion made by Committee Member Stenovitch, seconded by Committee Member Brown to approve the March 4, 2024 meeting minutes as presented. Motion carried unanimously.

2. Discussion of Memorial Day Celebration.

Committee member Brown brought examples of balloon displays and their cost, and committed to providing a generator for the bounce houses. The Committee discussed having a live band perform at the event from 1:00-3:30p.m., and the use of a flatbed trailer as a stage. Committee member Stenovitch volunteered to make a playlist of music for the remainder of the time. The feedback members received from local restaurants was reviewed, as were the details of having a car show. The locations of banners advertising for the event was discussed, as was the timeline for advertising via social media and flyers.

3. Discussion of Town time capsule.

The items to be placed in the time capsule were discussed, and included letters from the Mayor and Town Council Members, a copy of the original Town charter, and photos. The Committee members agreed to bring the items they wanted to include to the next meeting.

E. ADJOURNMENT

Randy Van Alstine adjourned the meeting at 5:58 p.m.

APPROVED this the 9th day of April 2024.

APPROVED:

ATTEST:

Randy Van Alstine, Chair

Andrea Carpenter, Deputy Town Secretary