



# COMMUNITY DEVELOPMENT CORPORATION MEETING AGENDA

December 14, 2022 at 6:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

## A. CALL MEETING TO ORDER

## B. PUBLIC PARTICIPATION

*The purpose of this item is to allow citizens an opportunity to address the BCDC Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.*

## C. INTRODUCTION OF NEW MEMBER AND ELECTION OF OFFICERS

1. Introduction of members.
2. Discuss and consider nominations and the election of Chair.
3. Discuss and consider nominations and the election of Vice-Chair.
4. Discuss and consider nominations and election of Treasurer.
5. Discuss and consider nominations and election of Secretary.

## D. REGULAR ITEMS

6. Consider approval of the September 08, 2022, meeting minutes.
7. Discuss and consider approval of an amendment to the Fiscal Year 22-23 Budget.
8. Discussion on 2022 Traffic Study.
9. Discussion and possible action regarding the annual BCDC Business Survey.
10. Discussion on development activity (new businesses, prospective businesses, expansion of businesses).
11. Discussion on marketing, promotional items, and advertising of local businesses.

## E. FUTURE ITEMS

## F. ADJOURNMENT

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Tammy Dixon, Town Secretary

Posted: December 11, 2022 at 1:45 PM

**THE BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION MEETING  
HELD ON THE 8<sup>th</sup> DAY OF SEPTEMBER 2022, AT BARONVILLE TOWN HALL, 1941  
E. JETER ROAD, BARTONVILLE, TEXAS, AT 6:00P.M.**

Item D6.

The Community Development Corporation met in a meeting with the following members present:

Dwain Skrobarcek, Chair  
Terry Rock, Vice Chair  
Randy Van Alstine  
Brenda Latham  
Jim Langford

With the following members absent: Jim Foringer and Vicki Burford

Also present: Thad Chambers, Town Administrator; Tammy Dixon, Town Secretary; Cathy Welborn, Deputy Town Secretary; and Jeff Moore, Board Attorney.

**A. CALL TO ORDER**

Chairman Skrobarcek called the meeting to order at 6:15 p.m.

**B. PUBLIC PARTICIPATION**

There was none.

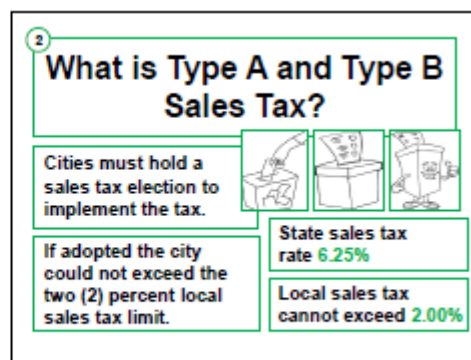
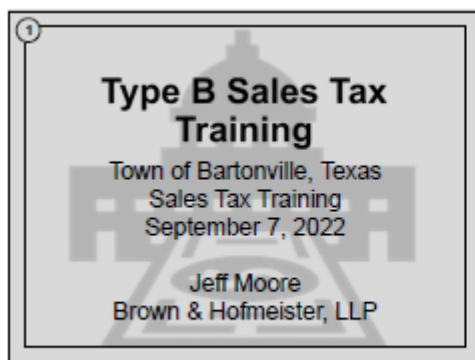
**C. ITEMS**

1. Consider approval of the August 10, 2022, meeting minutes.

Brenda Latham moved to approve the August 10, 2022, meeting minutes. Terry Rock seconded the motion. The motion carried by a vote of 5 to 0.

2. Board Training on Chapters 501, 504 and 505 of the Local Government Code (LGC) regarding Type B Economic Development Corporations.

Mr. Moore gave the following power point presentation and provided Type B Sales Tax Training which included a review of Chapters 501, 504, and 505 of the LGC. He explained the different types of projects the Board could fund, the process of approving funds, and answered questions from the Board.



**4 What is the Tax Rate for a Type A or Type B Sales Tax?**

The sales tax rate for either a Type A or Type B sales tax is in increments of 1/8 <sup>th</sup> of one-percent.	$\frac{1}{8}$
The total rate for all local sales and use taxes may not exceed two (2) percent.	< 2%

Tex. Loc. Gov't Code Ann. §§ 504.252(b) and 505.252(b).

3

**5 Can Type A or Type B corporations grant or gift Type A or Type B proceeds to a business entity without a performance agreement?**

Must have a performance agreement. Performance agreement must contain the following:

- schedule of additional payroll or jobs to be created or retained
- schedule of capital investment to be made, and specify the terms for any repayment.

Tex. Loc. Gov't Code § 501.158

4

**7 Who Administers and Oversees a Type A or Type B Sales Tax?**

Type A or Type B sales tax are administered by non-profit corporations.

The corporations through a board of directors determine which projects to fund.

City council retains approval authority over all expenditures of the corporation.

§ 501.073(a) and 501.054(a)(2)

5

**8 Does City Council have to Approve Expenditures for Permissible Type A and Type B Projects?**

The Type A or Type B corporation has the power to expend the sales tax revenue.

Yet, city council retains authority to "approve all programs and expenditures of a corporation," § 501.073(a).

City council's oversight includes the authority to approve promotional expenditures as well.

City, Tex. Atty Gen. No. 04-0986 (2007).

6

**9 Does City Council Appoint the Directors of the Type A and Type B Corporation?**

Type A board of directors consists of at least five (5) directors.

Type B board of directors consists of seven (7) directors.

Both Type A and Type B board members are appointed by City Council and can be removed with or without cause.

**5** **7**

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**10 How Long a Term do Type A and Type B Board of Directors serve?**

Type A board of directors serve a term not to exceed six (6) years. § 504.051(c).

Type B board members serve a two (2) year term. § 505.051(b).

**6 ≥ term** **2 = term**

8

**11 Can a Type A or Type B director be reappointed to a subsequent term?**

The Attorney General concluded Type A board member could be reappointed to a subsequent term, absent any contrary provision in the articles of incorporation or bylaws, or in a city charter, ordinance or resolution of the city.

- Op. Tex. Atty Gen. No. JC-0349 (2007).

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**12 Who determines which board members serve as president, secretary and other officers of the corporation?**

The board of directors appoint the officers to serve as president, secretary, and other officers.

Tex. Loc. Gov't Code §§ 504.052 and 505.053.

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**How long a term do the President, Secretary and other officers serve as an officer?**

- One term as officer is the term provided for in the certificate of formation or bylaws.
  - Bylaws provide 1 year term.
- If the certificate of formation or bylaws do not address the term of office, the officers are elected annually.

Tex. Loc. Gov't Code § 501.085(p).

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**Must a Type B Board Member be a Resident of the City?**

City with a population of 20,000 or more,	must be a resident of the city.
City with a population of less than 20,000,	<ul style="list-style-type: none"> <li>a resident of the county in which the major part of the area of the eligible city is located; or</li> <li>reside at a place that is within ten (10) miles of the eligible city's boundaries and is in a county bordering the county in which the major part of the area of the eligible city is located.</li> </ul>
<ul style="list-style-type: none"> <li>must be a resident of the eligible city;</li> </ul>	

Tex. Loc. Gov't Code § 505.052.

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**What Constitutes a Quorum of the Type A or Type B Board of Directors?**

**A majority of the board constitutes a quorum.**

Type A:	Generally, three (3) members of a five (5) member Type A board constitute a quorum. <small>§ 504.050</small>
Type B:	Four (4) members of a seven (7) member Type B board constitute a quorum. <small>§ 505.054</small>

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**Must Type B Corporations Conduct a Public Hearing Prior to Funding Type B Projects?**

<p>Generally, must conduct at least one public hearing on proposed Type B projects. <small>§ 505.156</small></p> <ul style="list-style-type: none"> <li>Type B's in a city with a population of less than 20,000 are not required to hold public hearings on projects authorized by sections 501.101 to 501.107 of the Act. <small>(§505.159(b)).</small></li> </ul>	<ul style="list-style-type: none"> <li>Must obtain city council approval of the expenditure.</li> <li>Must publish notice of the project in newspaper.</li> <li>Once sixty (60) days have passed since the first published notice of the project, the Type B corporation is authorized to make expenditures related to the projects. <small>§ 505.160(a).</small></li> </ul>
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**When must a Type B corporation publish notice of a proposed project?**

Type B corporations must publish notice of all projects pursuant to section.

§505.160(a) of Texas Local Government Code.

The Act does not require public hearings on projects authorized by sections 501.101 to 501.107 of the Act for Type B corporations located in a city with a population of less than 20,000. Nonetheless, notice of the "project" must still be published.

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**Type A and Type B Sales Tax Permissible Projects**

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**Sec. 501.101. PROJECTS RELATED TO CREATION OR RETENTION OF PRIMARY JOBS.**

In this subtitle, "project" includes the land, buildings, equipment, facilities, expenditures, targeted infrastructure, and improvements that are:

1 for the creation or retention of primary jobs; and	2 found by the board of directors to be required or suitable for the development, retention, or expansion of:	a manufacturing and industrial facilities;
		b research and development facilities;
		c military facilities, including closed or realigned military bases;
		d transportation facilities, including airports, harbors, bridges, toll facilities, railroads, and related facilities;
		e air or water pollution control facilities; (removed for Type A corporations pursuant to 604.103(a)(6)).
		f recycling facilities;
		g air or water pollution control facilities; (removed for Type A corporations pursuant to 604.103(a)(6)).
		h facilities for furnishing water to the public; (removed for Type A corporations pursuant to 604.103(a)(4)).
		i distribution centers;
		j small warehouse facilities capable of serving as decentralized storage and distribution centers;
		k primary job training facilities for use by institutions of higher education; or
		l regional or national corporate headquarters facilities.

(removed or with certain exceptions) (removed for Type A corporations pursuant to 604.103(a)(4)).

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**Sec. 501.101. PROJECTS RELATED TO CREATION OR RETENTION OF PRIMARY JOBS. (cont'd)**

f recycling facilities;	j small warehouse facilities capable of serving as decentralized storage and distribution centers;
g air or water pollution control facilities; (removed for Type A corporations pursuant to 604.103(a)(6)).	k primary job training facilities for use by institutions of higher education; or
h facilities for furnishing water to the public; (removed for Type A corporations pursuant to 604.103(a)(4)).	l regional or national corporate headquarters facilities.
i distribution centers;	

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### What is a “Primary Job”?

The Local Government Code § 501.002(12)

**A job that is:**

- available at a company for which a majority of the products or services of that company are ultimately exported to regional, statewide, national, or international markets infusing new dollars into the local economy; and
- is included in one of nearly sixteen (16) NAICS sector codes.

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### What is a “Primary Job”? (cont'd)

NAICS sector code categories include:

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### Sec. 501.103. CERTAIN INFRASTRUCTURE IMPROVEMENT PROJECTS.

In this subtitle, “project” includes expenditures that are found by the board of directors to be required or suitable for infrastructure necessary to promote or develop new or expanded business enterprises, limited to:

<b>1</b> streets and roads, rail spurs, water and sewer utilities, electric utilities, or gas utilities, drainage, site improvements, and related improvements;	<b>2</b> telecommunications and Internet improvements; or	<b>3</b> beach remediation along the Gulf of Mexico.
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### Sec. 502.052. USE OF TAX REVENUE FOR MASS TRANSIT-RELATED FACILITIES.

A corporation may, as authorized by the corporation's board of directors, spend tax revenue received under this subtitle for the development, improvement, expansion, or maintenance of facilities relating to the operation of commuter rail, light rail, or motor buses.

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### Sec. 505.152. PROJECTS RELATED TO RECREATIONAL OR COMMUNITY FACILITIES.

For purposes of this chapter, “project” includes land, buildings, equipment, facilities, and improvements found by the board of directors to be required or suitable for use for professional and amateur sports, including children's sports, athletic, entertainment, tourist, convention, and public park purposes and events, including stadiums, ball parks, auditoriums, amphitheaters, concert halls, parks and park facilities, open space improvements, museums, exhibition facilities, and related stores, restaurant, concession, and automobile parking facilities, related area transportation facilities, and related roads, streets, and water and sewer facilities, and other related improvements that enhance any of the items described by this section.

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### Sec. 505.153. PROJECTS RELATED TO AFFORDABLE HOUSING.

For purposes of this chapter, “project” includes land, buildings, equipment, facilities, and improvements found by the board of directors to be required or suitable for the promotion of development and expansion of affordable housing, as described by 42 U.S.C. Section 12745.

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### Sec. 505.154. PROJECTS RELATED TO WATER SUPPLY FACILITIES AND WATER CONSERVATION PROGRAMS.

For purposes of this chapter, “project” includes land, buildings, equipment, facilities, and improvements found by the board of directors to be required or suitable for:

<b>1</b> the development or improvement of water supply facilities, including dams, transmission lines, well field developments, and other water supply alternatives; or	<b>2</b> the development and institution of water conservation programs, including incentives to install water-saving plumbing fixtures, educational programs, brush control programs, and programs to replace malfunctioning or leaking water lines and other water facilities.
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See, Section 505.304 of Texas Local Government Code for ballot wording.

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### Sec. 505.155. PROJECTS RELATED TO BUSINESS ENTERPRISES THAT CREATE OR RETAIN PRIMARY JOBS.

For purposes of this chapter, “project” includes land, buildings, equipment, facilities, and improvements found by the board of directors to promote or develop new or expanded business enterprises that create or retain primary jobs, including:

<b>1</b> a project to provide public safety facilities, streets and roads, drainage and related improvements, demolition of existing structures, general municipal owned improvements, and any improvements or facilities related to a project described by this subdivision; and	<b>2</b> any other project that the board of directors in the board's discretion determines promotes or develops new or expanded business enterprise that create or retain primary jobs.
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**Sec. 505.158. PROJECTS RELATED TO BUSINESS DEVELOPMENT IN CERTAIN SMALL MUNICIPALITIES.**

a) For a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, "project" also includes the land, buildings, equipment, facilities, expenditures, targeted infrastructure, and improvements found by the corporation's board of directors to promote new or expanded business development.

b) A Type B corporation may not undertake a project authorized by this section that requires an expenditure of more than \$10,000 until the governing body of the corporation's authorizing municipality adopts a resolution authorizing the project after giving the resolution at least two separate readings.

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**APPROVAL OF PROJECTS**

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**Sec. 501.073. SUPERVISION BY AUTHORIZING UNIT.**

a) The corporation's authorizing unit will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation.

b) A corporation's authorizing unit is entitled to access to the corporation's books and records at all times.

**Type B Corporations**

**51**

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**Sec. 505.159. HEARING REQUIRED TO UNDERTAKE PROJECT.**

a) Except as provided by Subsection (b), a Type B corporation shall hold at least one public hearing on a proposed project before spending money to undertake the project.

b) A Type B corporation the creation of which was authorized by a municipality with a population of less than 20,000 is not required to hold a public hearing under this section if the proposed project is defined by Subchapter C, Chapter 501.

**Type B Corporations**

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**Sec. 506.180. ELECTION REQUIRED FOR PROJECT; PETITION.**

a) A Type B corporation may undertake a project under this chapter unless, not later than the 60th day after the date notice of the specific project or general type of project is first published, the governing body of the authorizing municipality receives a petition from more than 10 percent of the registered voters of the municipality requesting that an election be held before the specific project or general type of project is undertaken. . . .

**Type B Corporations**

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**Procedural Steps - Generally:**

- 1 Publish notice of project/public hearing in the newspaper (Section 505.180(a)) (Publication can occur later in the process)
- 2 Type B posts agenda (72 hours in advance)
- 3 Type B meeting
  - o Conduct public hearing on project (Section 505.159(a))
  - o Board takes action on the item (votes up or down the project)
- 4 City Council posts agenda (72 hours in advance)
- 5 City Council meeting
  - o City Council takes action on the item (votes up or down the project)
- 6 Once 60 days have from published notice (step 1) can fund the project (need a performance agreement) (Section 505.180(a))

**Type B Projects Approval Process**

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- 1 Publish notice of project/public hearing in the newspaper (Section 505.180(a))
- 2 Type B posts agenda (72 hours in advance of meeting)
- 3 Type B meeting
  - o Conduct public hearing on project (Section 505.159(a))
  - o Board takes action on the item (votes up or down the project)
- 4 City Council posts agenda (72 hours in advance of meeting)
- 5 City Council meeting
  - o Section 505.158 – conducts first reading of resolution
  - o Section 505.158 – conducts second reading of resolution (or conduct second reading at separate City Council meeting) (if project is less than \$10,000 readings are not required)
  - o City Council takes action on the item (votes up or down the project)
- 6 Once 60 days have from published notice (step 1) can fund the project (need a performance agreement) (Section 505.180(a))

Download: Page - Section 505.158 (Only Difference - City Council Meetings at Same Meeting or Separate Meetings)

**Type B Projects Approval Process**

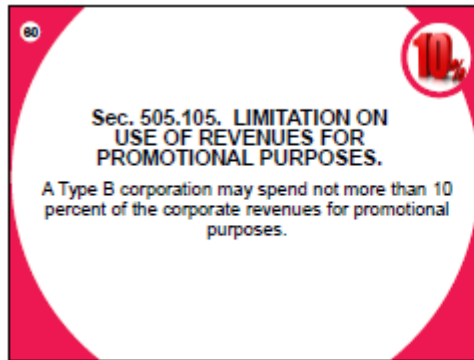
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**Promotional Expenditures**

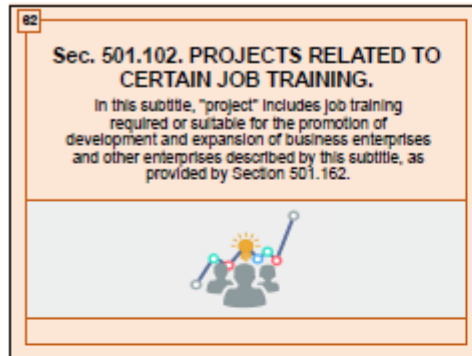
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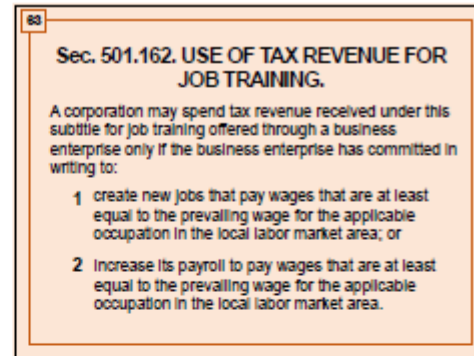
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3. Update on development activity (new businesses, prospective businesses, expansion of businesses).

Ms. Dixon provided the Board with an update on new businesses

- Whataburger submitted an application for a Conditional Use Permit – public hearings should occur in October
- Marty Bs To Go - CO should be issued this month.
- Marty Bryan application for Conditional Use Permit and Site Plan for an event center at 1001 I.T. Neely – public hearings scheduled for September 14<sup>th</sup> and September 20<sup>th</sup>.



**F. FUTURE ITEMS**

- Traffic Count – scheduled for October
- Cell Phone Analysis
- Social Media Advertising Assistance

**G. ADJOURNMENT**

Chairman Skrobarcek adjourned the meeting at 7:24 p.m.

**APPROVED this the 14<sup>th</sup> day of December 2022.**

Approved:

\_\_\_\_\_  
Dwain Skrobarcek, Chair

Attest:

\_\_\_\_\_  
Tammy Dixon, Town Secretary



# COMMUNITY DEVELOPMENT CORPORATION COMMUNICATION

**DATE** December 14, 2022

**FROM:** Tammy Dixon, Town Secretary

**AGENDA ITEM:** Discuss and consider approval of an amendment to the Fiscal Year 22-23 Budget.

**SUMMARY:**

When the FY 22-23 budget was prepared, restricted funds were inadvertently left out. The budget needs to be amended to reflect these funds which includes promotional carryover and approved incentives as follows:

Promotional Carryover	23,777
Cloud 9 Incentive	16,000
Bartonville Store Incentive	9,900
Tractor Supply Incentive	15,000
Hilltop Improvements Incentive	50,000
	<hr/>
Total	<b><u>114,677</u></b>

Fund: 800 Community Development		FY 2021	FY 2022	FY 2023 Adopted	FY 2023 Proposed
		Budget	Budget	Budget	Amendment
<b>BEGINNING FUND BALANCE</b>				<b>740,721</b>	<b>740,721</b>
<b>REVENUES</b>					
Sales Tax Revenue		140,000	185,000	197,950	197,950
Interest Earned		1,000	2,500	2,000	2,000
<b>TOTAL REVENUE</b>		<b>141,000</b>	<b>187,500</b>	<b>199,950</b>	<b>199,950</b>
<b>EXPENDITURES</b>					
Grant Expenses/Projects		100,000	80,000	100,000	100,000
Other		21,500	19,625	20,875	1,125
Marketing/Promotional					19,750
Supplies		1,900	4,500	4,500	4,500
Contracted Services		35,250	61,000	62,100	62,100
Maintenance		40,000	40,000	40,000	40,000
Salary Transfer to Town		10,000	10,000	20,000	20,000
<b>TOTAL EXPENSES</b>		<b>208,650</b>	<b>215,125</b>	<b>247,475</b>	<b>247,475</b>
<b>REV OVER/(UNDER) EXP</b>			<b>(27,625)</b>	<b>(47,525)</b>	<b>(47,525)</b>
<b>RESTRICTED CASH</b>					
Promotional Carryover					23,777
Cloud 9 Incentive					16,000
Bartonville Store Incentive					9,900
Tractor Supply Incentive					15,000
Hilltop Improvements Incentive					50,000
<b>RESTRICTED TOTAL</b>					<b>114,677</b>
<b>ENDING FUND BALANCE</b>			<b>740,721</b>	<b>693,196</b>	<b>578,519</b>



Community  
Development  
Corporation

Bartonville, Texas

## Traffic Count Report

Bartonville, Texas

[www.TownOfBartonville.com](http://www.TownOfBartonville.com)

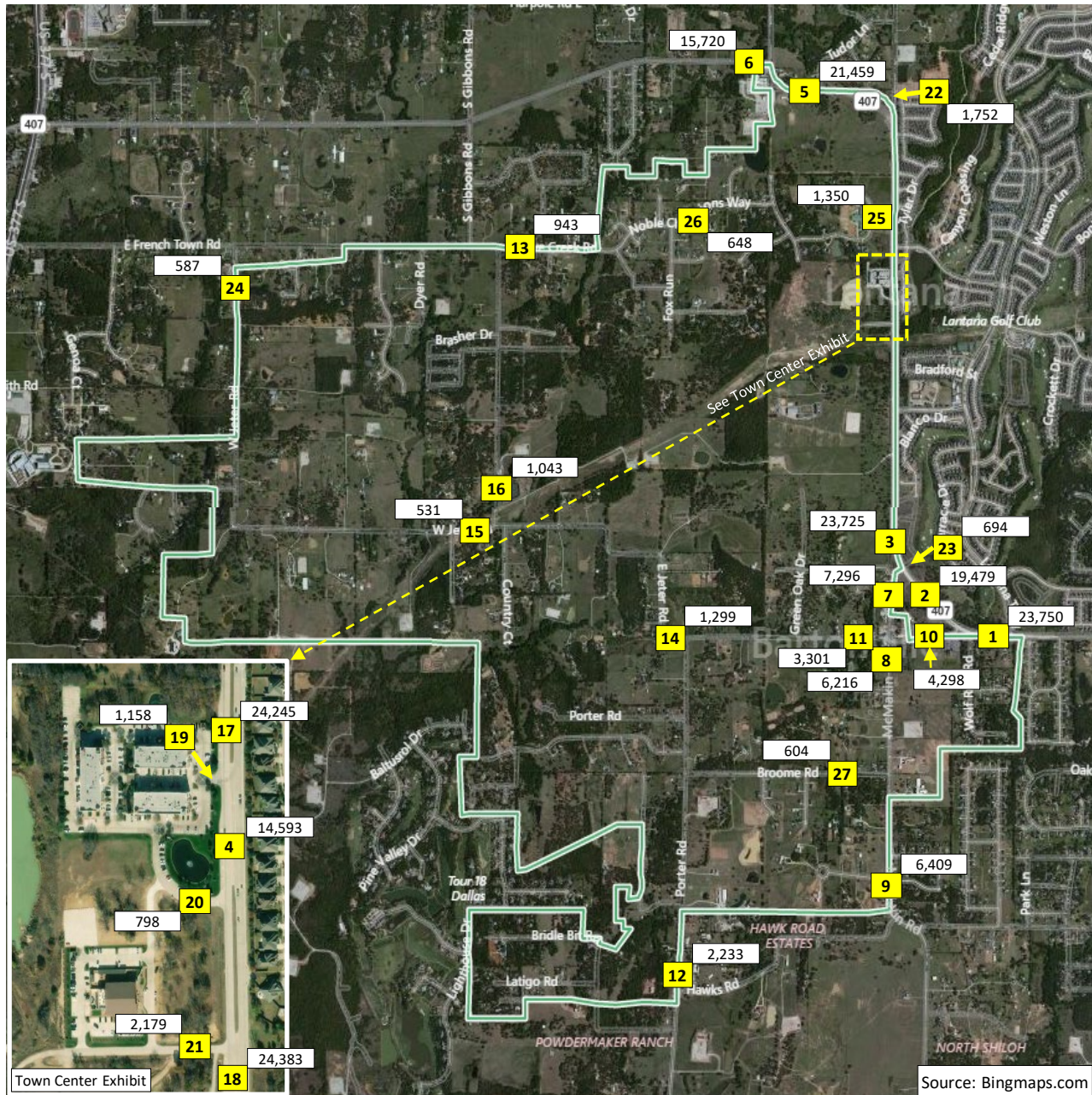
Counts Taken October 26, 2022

Tammy Dixon, TRMC

City Secretary

(817) 693-5280

[tdixon@TownOfBartonville.com](mailto:tdixon@TownOfBartonville.com)



Bartonville, Texas: Counts taken October 26, 2022					24-Hour			Prior Years		
#	Roadway	Location	AM Peak	PM Peak	Directional		Total	2021-10	2020-10	2019-10
1	F.M. 407 / Justin Rd.	Just west of Lantana Trail	8:00-9:00 978	5:00-6:00 1,007	EB	11,821	23,750	21,200	19,774	20,440
			8:00-9:00 706	5:30-6:30 1,084	WB	11,929				
2	F.M. 407 / Justin Rd.	Just east of west entrance to Kroger	7:45-8:45 809	5:00-6:00 773	EB	9,689	19,479	18,271	16,120	16,098
			11:15-12:15 574	5:15-6:15 909	WB	9,790				
3	F.M. 407 / Justin Rd.	Just north of McMakin Rd.	11:15-12:15 676	5:00-6:00 1202	NB	11,874	23,725	22,190	20,077	20,048
			7:30-8:30 1,090	4:45-5:45 987	SB	11,851				
4	F.M. 407 / Justin Rd.	Between Town Center Drives	11:15-12:15 421	5:15-6:15 891	NB	7,689	19,593	22,840	20,144	20,451
			7:30-8:30 1,116	4:45-5:45 1,010	SB	11,904				
5	F.M. 407 / Justin Rd.	Just west of Tudor Ln.	7:45-8:45 857	4:45-5:45 837	EB	10,198	21,459	19,632	17,481	17,904
			8:15-9:15 709	5:15-6:15 1,078	WB	11,261				
6	F.M. 407 / Justin Rd.	Just west of F.M. 1830	9:00-10:00 599	4:30-5:30 634	EB	7,557	15,720	13,880	11,435	12,058
			8:00-9:00 545	5:15-6:15 725	WB	8,163				
7	McMakin Rd.	Just south of Post Oak Ln.	7:45-8:45 302	4:45-5:45 442	NB	4,155	7,296	5,078	4,267	4,250
			7:15-8:15 379	4:30-5:30 302	SB	3,141				
8	McMakin Rd.	Just south of E. Jeter Rd.	7:45-8:45 234	5:45-6:45 270	NB	2,800	6,216	5,755	5,033	5,293
			7:30-8:30 396	4:30-5:30 335	SB	3,416				
9	McMakin Rd.	Just north of Hawks Rd.	7:45-8:45 256	4:45-5:45 373	NB	3,223	6,409	5,470	4,745	4,487
			7:45-8:45 315	4:45-5:45 328	SB	3,186				
10	E. Jeter Rd.	Just east of McMakin Rd.	8:00-9:00 184	5:15-6:15 200	EB	2,031	4,298	3,940	3,220	3,035
			8:15-9:15 185	4:45-5:45 221	WB	2,267				



Bartonville, Texas: Counts taken October 26, 2022					24-Hour			Prior Years		
#	Roadway	Location	AM Peak	PM Peak	Directional		Total	2021-10	2020-10	2019-10
11	E. Jeter Rd.	Just west of McMakin Rd.	8:00-9:00 133	5:00-6:00 166	EB	1,648	3,301	2,349	2,244	2,306
			9:15-10:15 119	4:15-5:15 171	WB	1,653				
12	Porter Rd.	Just north of Hawks Rd.	6:45-7:45 125	3:45-4:45 125	NB	1,107	2,233	1,807	1,670	1,905
			6:30-7:30 106	3:45-4:45 239	SB	1,126				
13	Dove Creek Rd.	Just east of Gibbons Rd.	8:30-9:30 49	4:45-5:45 65	EB	492	943	818	852	704
			8:15-9:15 46	3:00-4:00 40	WB	451				
14	E. Jeter Rd.	Just west of Porter Rd.	7:30-8:30 58	2:45-3:45 66	EB	598	1,299	1,236	1,175	1,215
			8:00-9:00 63	4:00-5:00 79	WB	701				
15	W. Jeter Rd.	Just east of Hunter Crt.	9:00-10:00 23	5:15-6:15 24	EB	231	531	475	451	438
			8:45-9:45 28	4:00-5:00 37	WB	300				
16	Gibbons Rd.	Just north of Jeter Rd.	5:45-6:45 39	12:15-1:15 56	NB	514	1,043	730	741	458
			5:45-6:45 48	12:15-1:15 42	SB	529				
17	F.M. 407 / Justin Rd.	North of Town Center	7:45-8:45 698	5:15-6:15 1,224	NB	12,150	24,245	23,164	20,848	20,802
			7:30-8:30 1,143	4:45-5:45 1,020	SB	12,095				
18	F.M. 407 / Justin Rd.	South of IT Neely Rd.	7:45-8:45 734	5:15-6:15 1206	NB	12,312	24,383	23,149	20,674	20,667
			7:30-8:30 1,119	4:45-5:45 986	SB	12,071				
19	Northmost Town Center Drive	As shown	8:00-9:00 99	12:00-1:00 90	In	981	1,158	1,856	1,813	2,386
			10:45-11:45 18	12:00-1:00 21	Out	177				
20	Center Town Center Drive	As shown	7:15-8:15 31	6:30-7:30 38	In	306	798	645	561	506
			8:30-9:30 48	1:45-2:45 41	Out	492				



Bartonville, Texas: Counts taken October 26, 2022					24-Hour			Prior Years		
#	Roadway	Location	AM Peak	PM Peak	Directional		Total	2021-10	2020-10	2019-10
21	IT Neely Rd.	Just west of F.M. 407	11:00-12:00 38	7:15-8:15 78	EB	829	2,179	1,521	1,694	1,161
			11:00-12:00 97	6:30-7:30 156	WB	1,350				
22	Hilltop Rd.	Just north of F.M. 407	11:00-12:00 32	4:15-5:15 41	NB	333	1,752	2,772	1,368	2,419
			7:15-8:15 132	4:30-5:30 128	SB	1,419				
23	Blanco	Just north of F.M. 407	9:15-10:15 19	5:15-6:15 48	NB	362	694	670	619	627
			7:30-8:30 41	5:00-6:00 38	SB	332				
24	West Jeter Rd.	Just south of E. French Town Rd.	7:45-8:45 28	4:30-5:30 39	NB	321	587	592	570	na
			8:30-9:30 21	1:15-2:15 27	SB	266				
25	Saddlebrook	Just west of F.M. 407	9:00-10:00 61	3:45-4:45 77	EB	690	1,350	1,230	na	na
			8:30-9:30 62	12:45-1:45 60	WB	660				
26	Noble Champions Way	Just east of Fox Run	8:30-9:30 42	3:15-4:15 64	EB	510	648	788	na	na
			7:00-8:00 18	3:00-4:00 18	WB	138				
27	Broome Rd	Just west of McMakin	8:00-9:00 29	3:15-4:15 35	EB	307	604	537	na	na
			11:00-12:00 22	4:45-5:45 30	WB	297				

Contact the representative on the cover page for more detailed count data.

Report Prepared By:



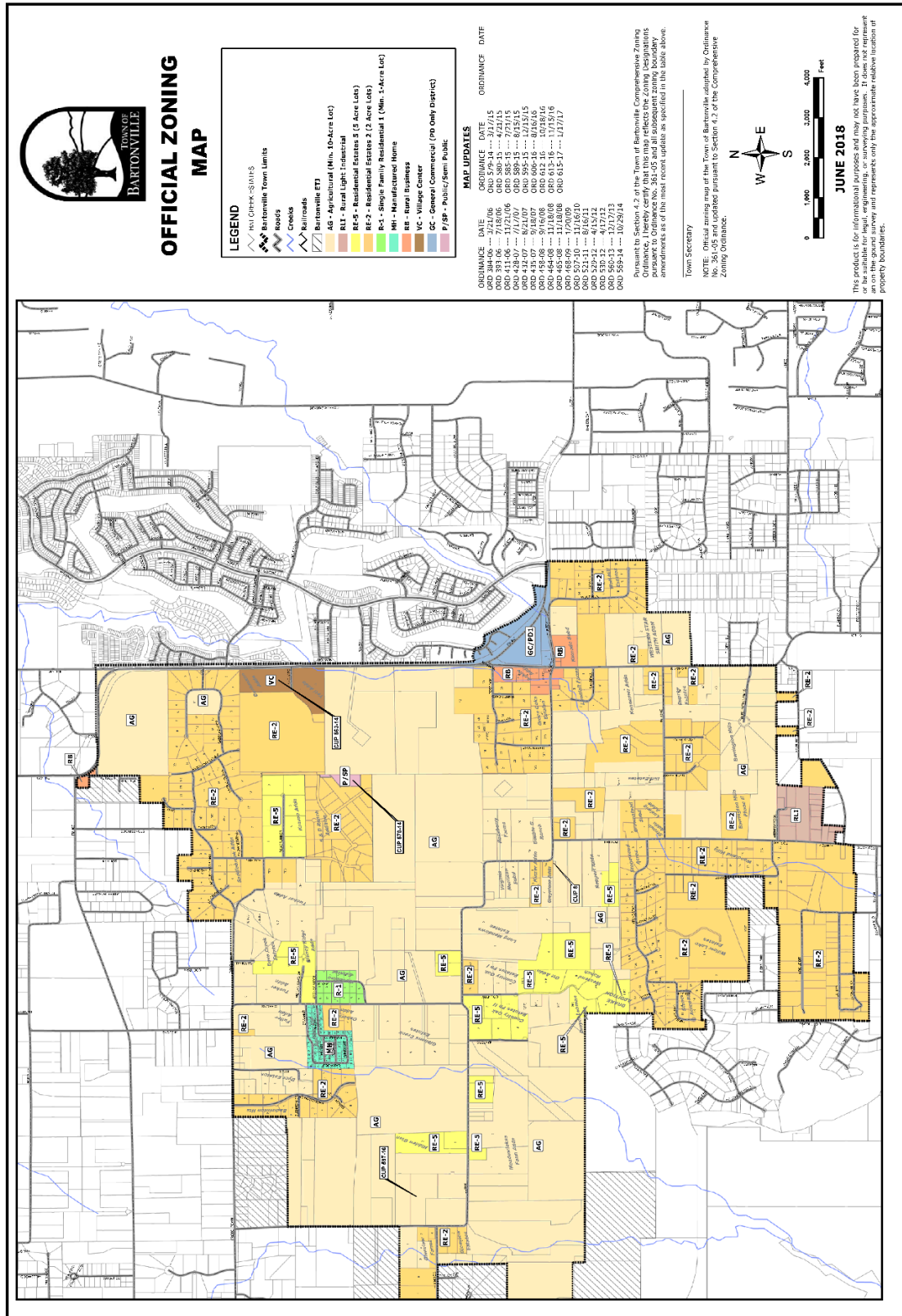
EDP Best Practices, LLC

(817) 992-6156

[www.EDPBestPractices.com](http://www.EDPBestPractices.com)

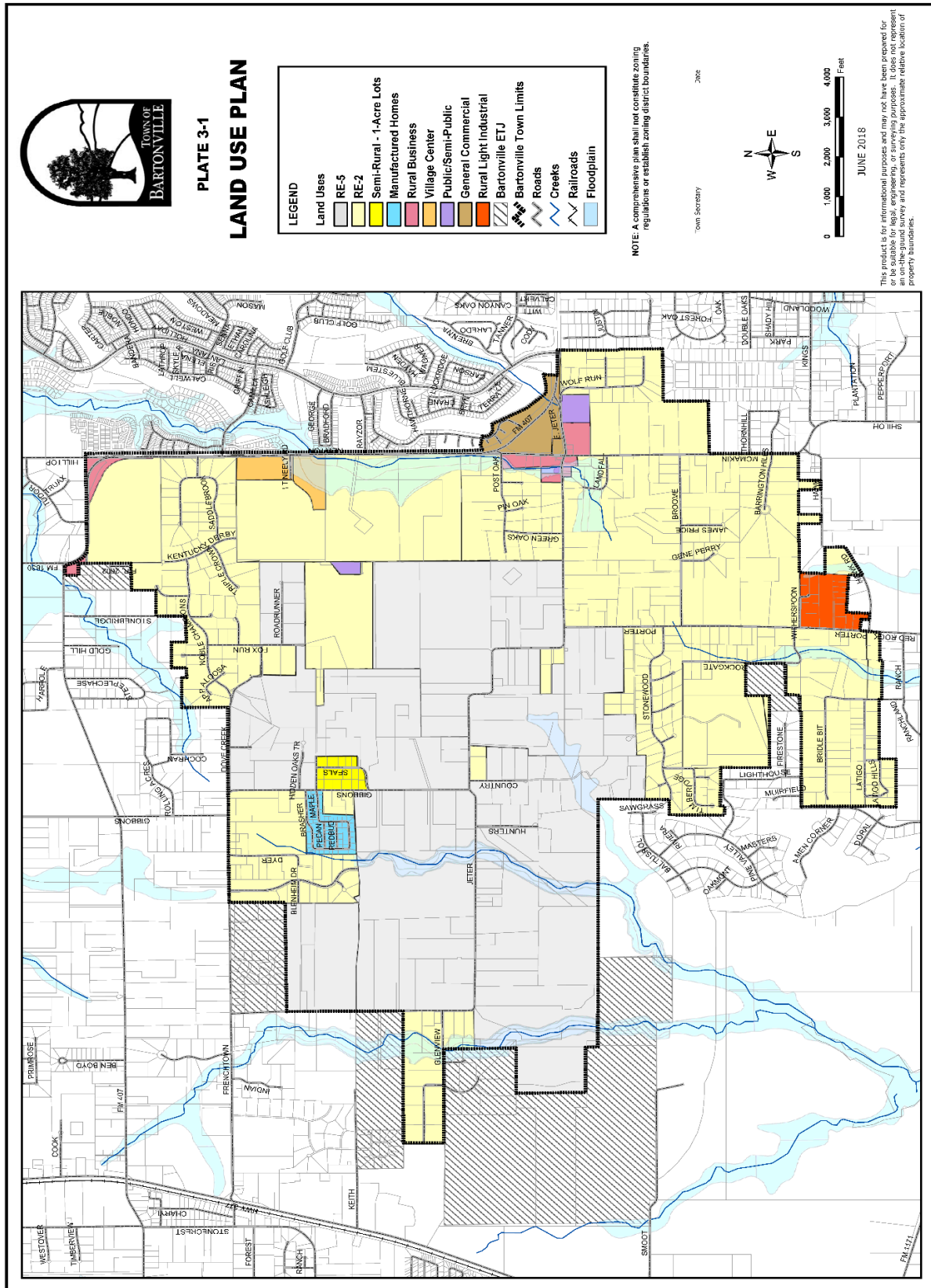
## Existing Zoning Map

*Please confirm accuracy / currency of data with contact on cover*



# Future Land Use Plan

Please confirm accuracy / currency of data with contact on cover





## COMMUNITY DEVELOPMENT CORPORATION COMMUNICATION

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**DATE** December 14, 2022

**FROM:** Tammy Dixon, Town Secretary

**AGENDA ITEM:** Discussion and possible action regarding the annual BCDC Business Survey.

**SUMMARY:**

As part of the Board's prior discussions to create programs to support local business it would be beneficial to first conduct an updated survey.

The survey can be used as a data collection tool to better focus on the Board's efforts in creating programs to supporting local businesses.

The Board conducted its first business survey in 2019. Due to the pandemic and staffing changes, the survey has not been conducted since.

Attached is a copy of the 2019 Survey.

## **Bartonville Business Retention and Expansion (BRE) Survey**

The Bartonville Community Development Corporation (BCDC) is distributing this survey to businesses within the Town of Bartonville to help us identify and meet the needs of Town of Bartonville businesses.

Please check the appropriate response for each question. All individual responses will be held in strict confidence.

Please complete and return the survey by August 31, 2019. While completing the following information is optional, it is necessary in order for us to assist our businesses and it will be useful for the BCDC and Town officials in our efforts to create open lines of communication between the Town of Bartonville and the local business community.

OK

Q1 Company Information

Answered: 16    Skipped: 0

ANSWER CHOICES	RESPONSES	
Name	100.00%	16
Company	93.75%	15
Address	100.00%	16
Address 2	43.75%	7
City/Town	100.00%	16
State/Province	100.00%	16
ZIP/Postal Code	93.75%	15
Country	93.75%	15
Email Address	93.75%	15
Phone Number	93.75%	15



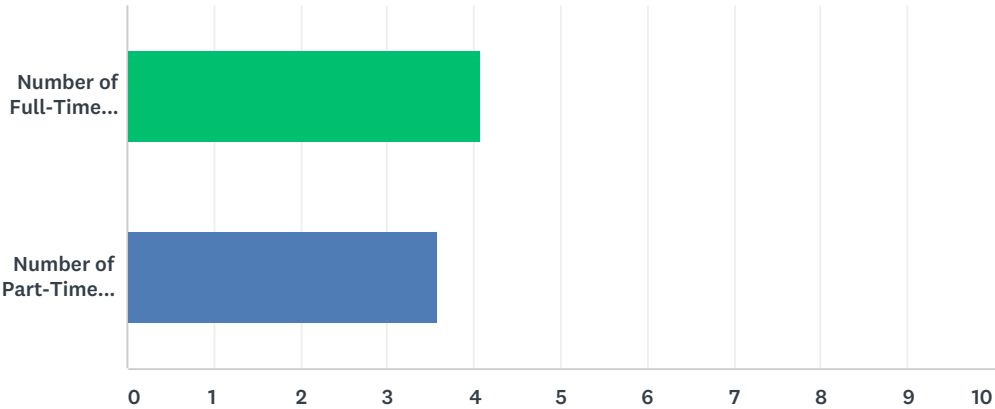
# Q2 Primary Contact

Answered: 16    Skipped: 0

ANSWER CHOICES	RESPONSES	
Primary Contact Name	100.00%	16
Primary Contact Email	100.00%	16
Primary Contact Phone	100.00%	16

### Q3 Employee Information

Answered: 15    Skipped: 1



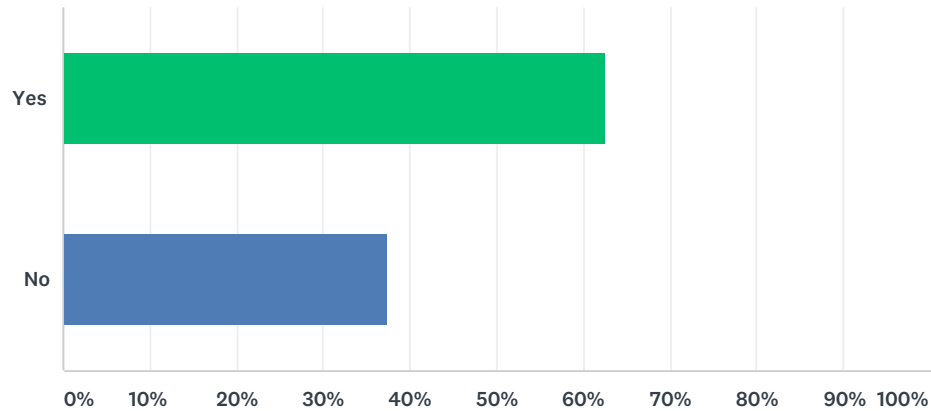
ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
Number of Full-Time Employees	4	57	14
Number of Part-Time Employees	4	50	14
Total Respondents: 15			

Q4 When was your business established?

Answered: 15   Skipped: 1

Q5 Have you been at your current location since establishment?

Answered: 16 Skipped: 0



ANSWER CHOICES		RESPONSES	
Yes		62.50%	10
No		37.50%	6
TOTAL			16

Q6 How long has your business been operating in Bartonville?

Answered: 16   Skipped: 0

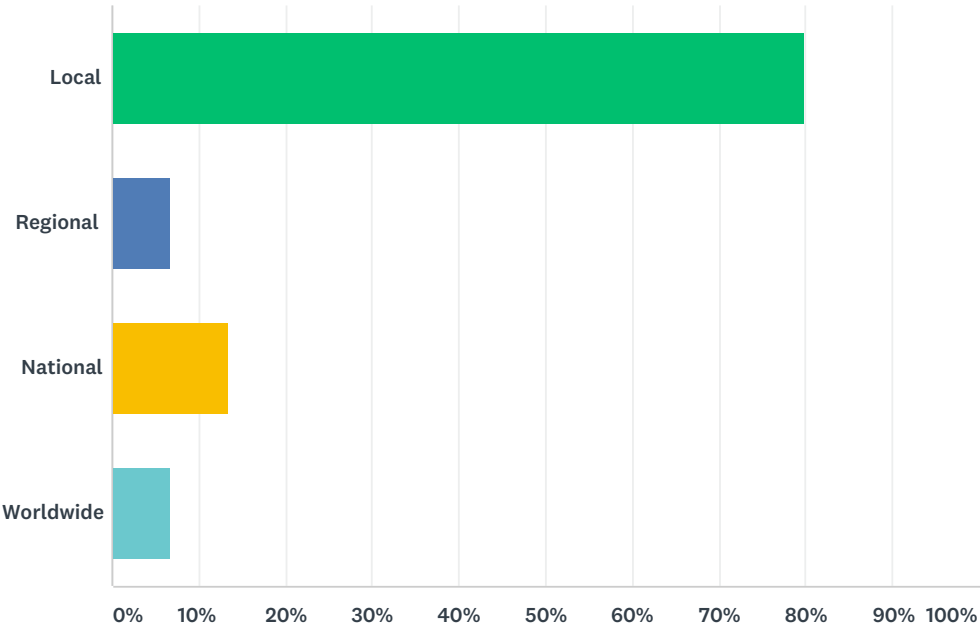
Q7 What are your major products/services?

Answered: 15   Skipped: 1



Q8 In which market do you currently do the most business?

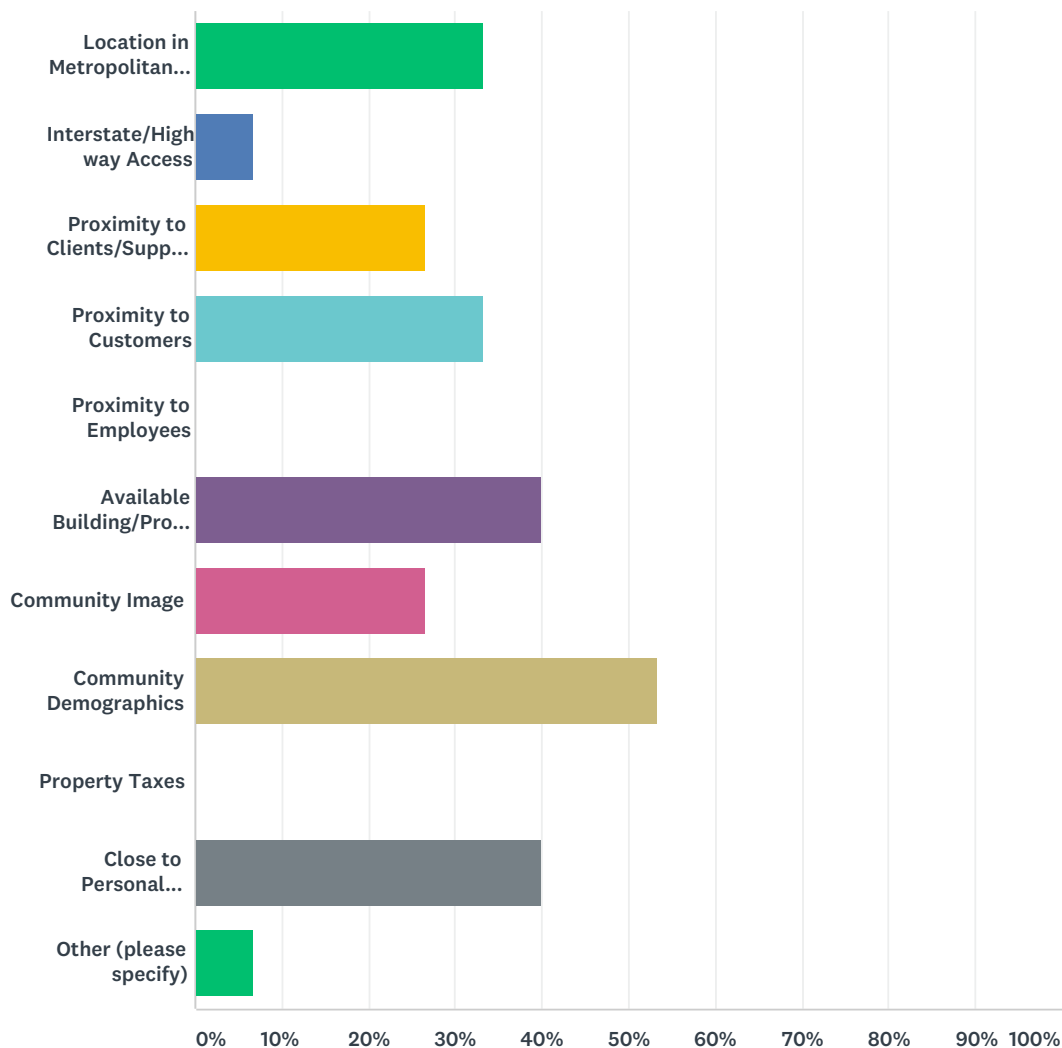
Answered: 15    Skipped: 1



ANSWER CHOICES	RESPONSES	
Local	80.00%	12
Regional	6.67%	1
National	13.33%	2
Worldwide	6.67%	1
Total Respondents: 15		

## Q9 Why did you choose to locate your business in the Town of Bartonville (check all that apply)?

Answered: 15 Skipped: 1

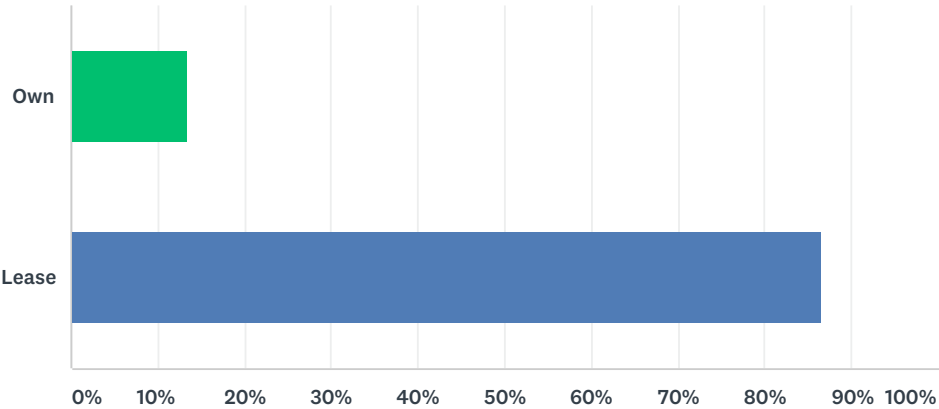


ANSWER CHOICES	RESPONSES	
Location in Metropolitan Area	33.33%	5
Interstate/Highway Access	6.67%	1
Proximity to Clients/Suppliers	26.67%	4
Proximity to Customers	33.33%	5
Proximity to Employees	0.00%	0
Available Building/Property	40.00%	6
Community Image	26.67%	4
Community Demographics	53.33%	8
Property Taxes	0.00%	0

Close to Personal Residence	40.00%	6
Other (please specify)	6.67%	1
Total Respondents: 15		

Q10 Do you currently own or lease the building(s) your occupy?

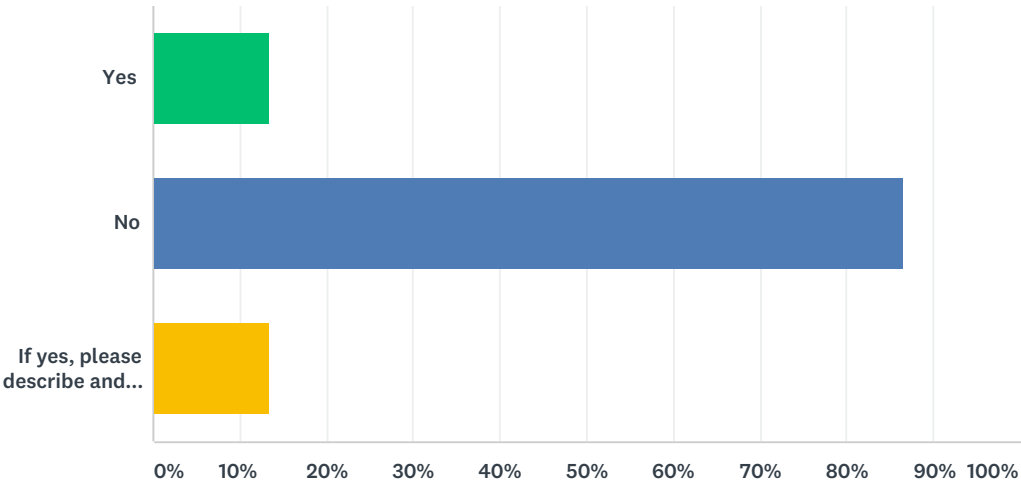
Answered: 15    Skipped: 1



ANSWER CHOICES	RESPONSES	
Own	13.33%	2
Lease	86.67%	13
Total Respondents: 15		

Q11 Are you planning an expansion project within the next year that would include a building purchase and/or expansion; building renovation; the purchase of machinery and equipment; workforce training or retraining; or any other type of project with which you might need technical or financial assistance?

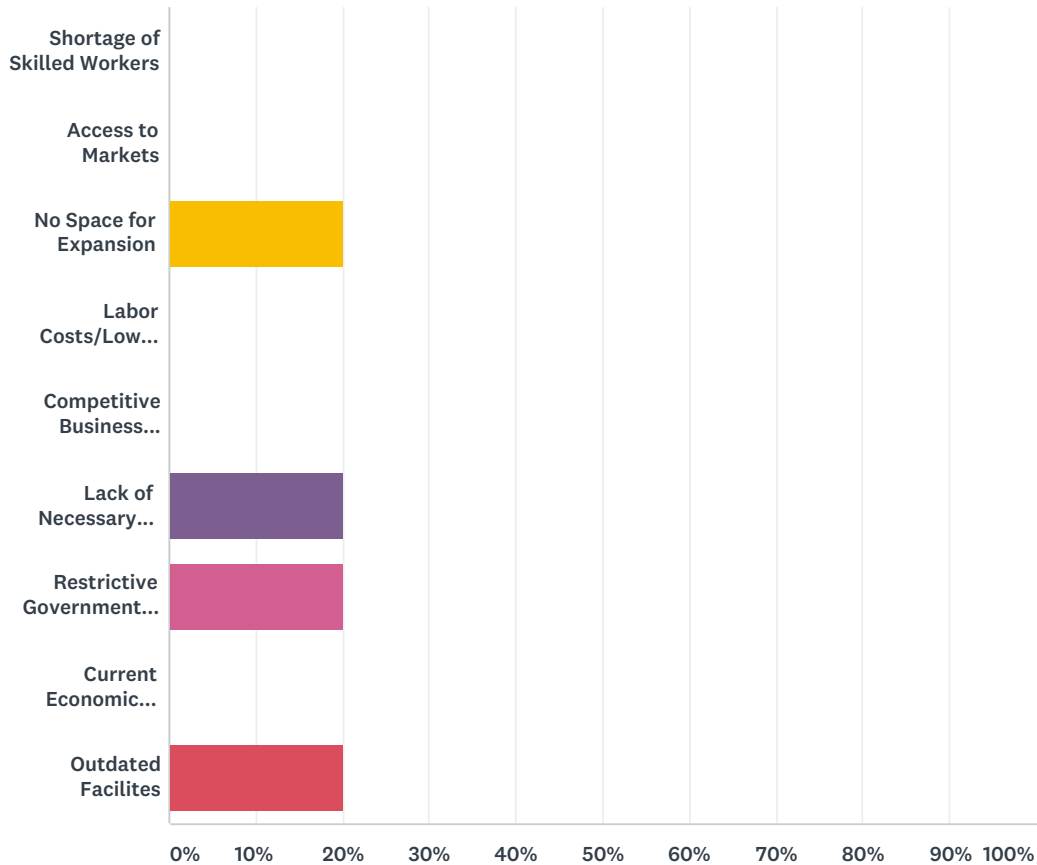
Answered: 15 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	13.33%	2
No	86.67%	13
If yes, please describe and provide approximate cost.	13.33%	2
Total Respondents: 15		

Q12 If you are contemplating expanding or moving outside the Town of Bartonville please check all that apply.

Answered: 5    Skipped: 11

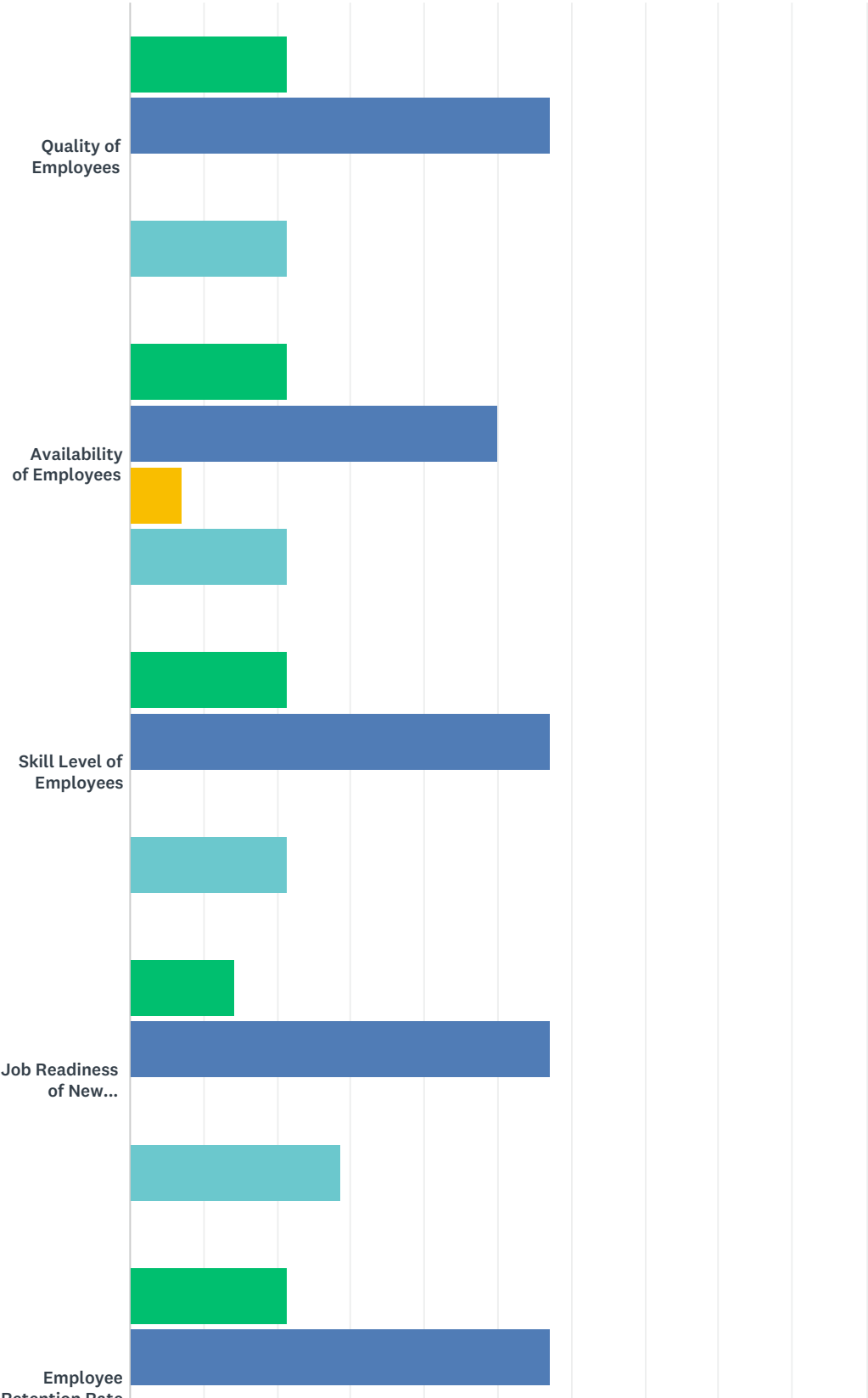


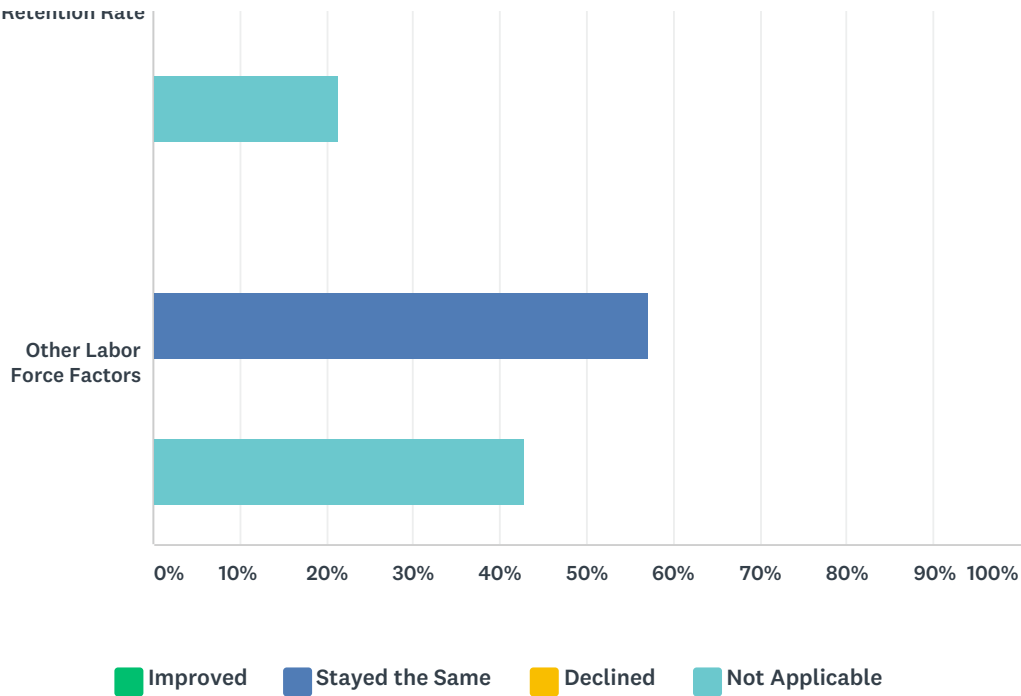
ANSWER CHOICES	RESPONSES	
Shortage of Skilled Workers	0.00%	0
Access to Markets	0.00%	0
No Space for Expansion	20.00%	1
Labor Costs/Low Productivity	0.00%	0
Competitive Business Pressures	0.00%	0
Lack of Necessary Infrastructure	20.00%	1
Restrictive Government Code/Policies	20.00%	1
Current Economic Conditions	0.00%	0
Outdated Facilites	20.00%	1
Total Respondents: 5		



Q13 Over the past year, what issues related to your company’s labor force are of concern (please check the appropriate response)?

Answered: 14 Skipped: 2





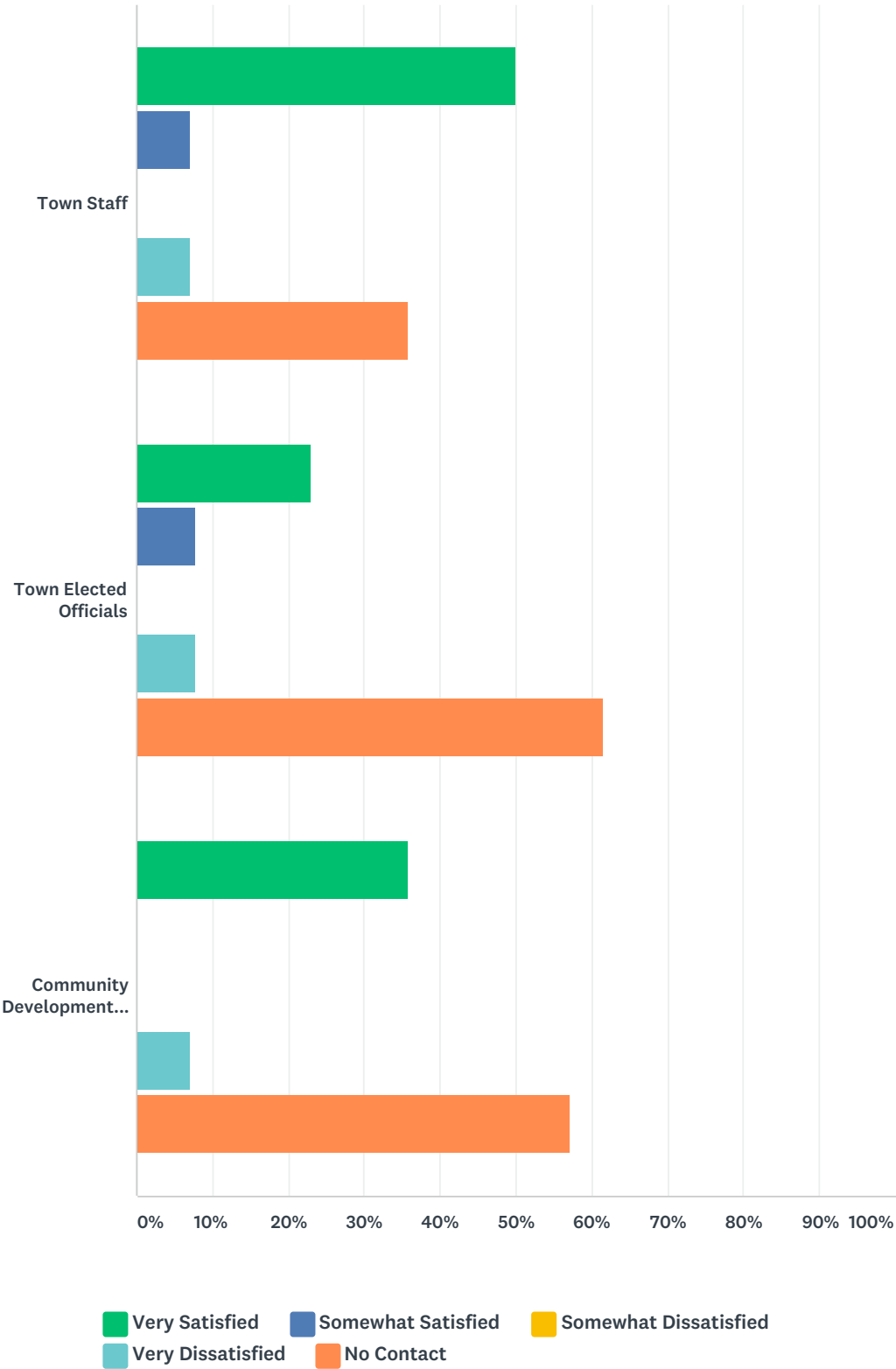
	IMPROVED	STAYED THE SAME	DECLINED	NOT APPLICABLE	TOTAL RESPONDENTS
Quality of Employees	21.43% 3	57.14% 8	0.00% 0	21.43% 3	14
Availability of Employees	21.43% 3	50.00% 7	7.14% 1	21.43% 3	14
Skill Level of Employees	21.43% 3	57.14% 8	0.00% 0	21.43% 3	14
Job Readiness of New Employees	14.29% 2	57.14% 8	0.00% 0	28.57% 4	14
Employee Retention Rate	21.43% 3	57.14% 8	0.00% 0	21.43% 3	14
Other Labor Force Factors	0.00% 0	57.14% 8	0.00% 0	42.86% 6	14

Q14 What training is required by your company, outside agencies, or is just a nice to have (desired but not required)?

Answered: 9   Skipped: 7

Q15 Please note if you had contact with any of the following organizations over the past year, and your level of satisfaction with those organizations (please check the appropriate response):

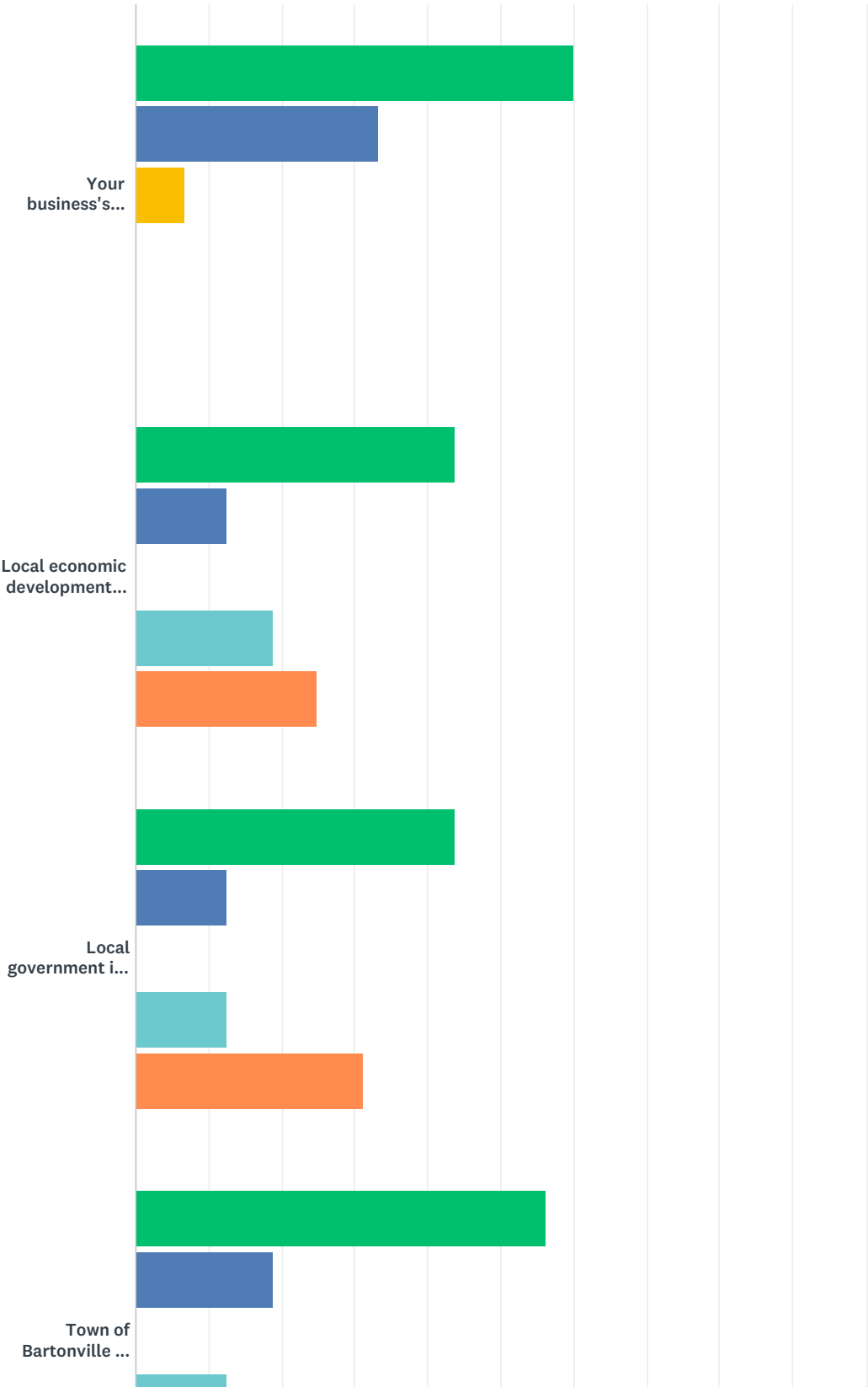
Answered: 15    Skipped: 1

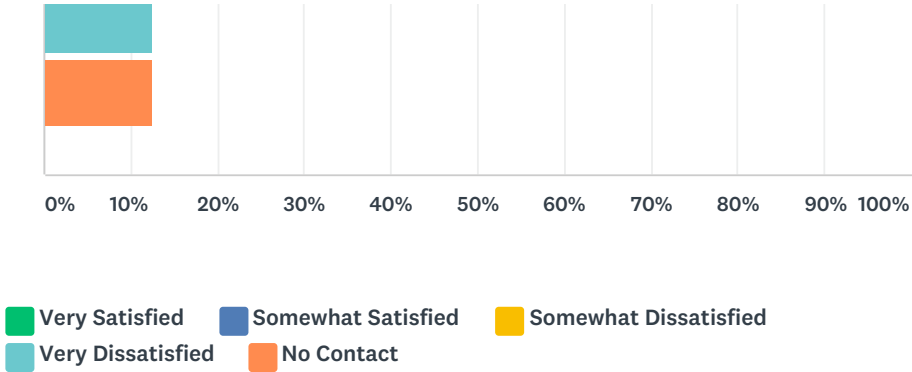


	VERY SATISFIED	SOMEWHAT SATISFIED	SOMEWHAT DISSATISFIED	VERY DISSATISFIED	NO CONTACT	TOTAL
Town Staff	50.00% 7	7.14% 1	0.00% 0	7.14% 1	35.71% 5	14
Town Elected Officials	23.08% 3	7.69% 1	0.00% 0	7.69% 1	61.54% 8	13
Community Development Corporation Members	35.71% 5	0.00% 0	0.00% 0	7.14% 1	57.14% 8	14

Q16 Overall, what is your level of satisfaction with the following issues  
(please check the appropriate response):

Answered: 16 Skipped: 0

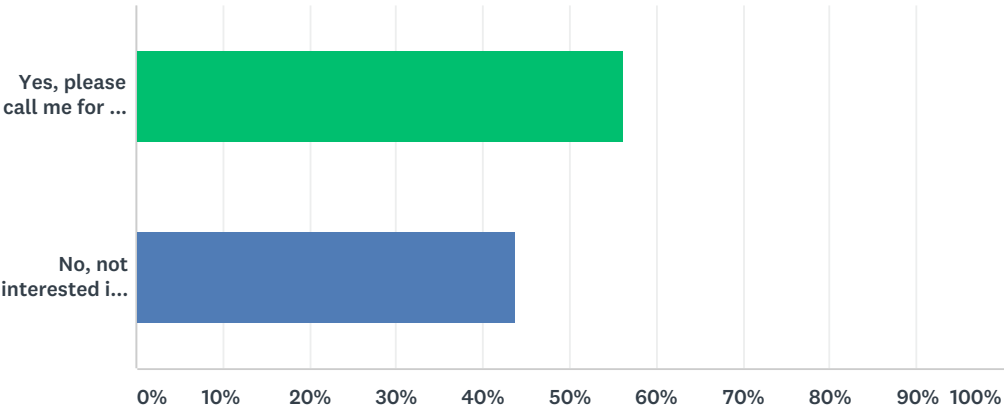




	VERY SATISFIED	SOMEWHAT SATISFIED	SOMEWHAT DISSATISFIED	VERY DISSATISFIED	NO CONTACT	TOTAL
Your business's outlook for next year	60.00% 9	33.33% 5	6.67% 1	0.00% 0	0.00% 0	15
Local economic development efforts	43.75% 7	12.50% 2	0.00% 0	18.75% 3	25.00% 4	16
Local government in this community	43.75% 7	12.50% 2	0.00% 0	12.50% 2	31.25% 5	16
Town of Bartonville as a place to do business	56.25% 9	18.75% 3	0.00% 0	12.50% 2	12.50% 2	16

Q17 Would you like to receive a personal visit from BCDC members ?

Answered: 16 Skipped: 0

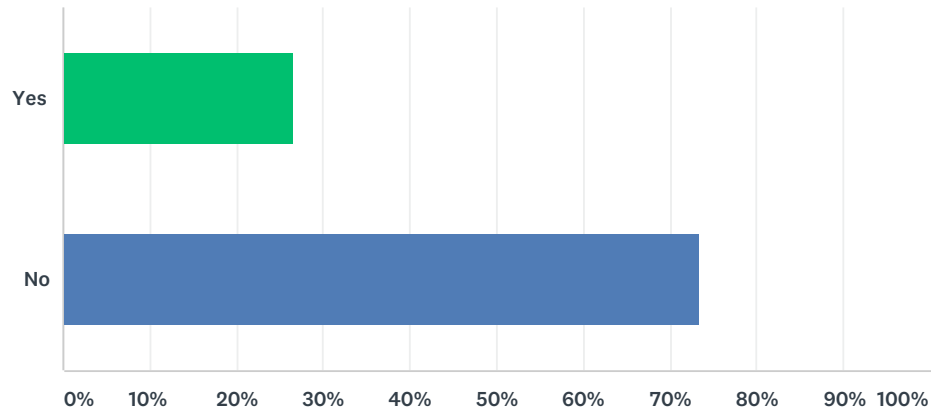


ANSWER CHOICES	RESPONSES	
Yes, please call me for an appointment.	56.25%	9
No, not interested in being contacted.	43.75%	7
Total Respondents: 16		



Q18 Is your company experiencing any challenges?

Answered: 15    Skipped: 1



ANSWER CHOICES		RESPONSES	
Yes		26.67%	4
No		73.33%	11
Total Respondents: 15			

Q19 If you answered yes to question 18 can you please explain

Answered: 5   Skipped: 11

Q20 Do you have any ideas or suggestions to improve business conditions in the Town of Bartonville?

Answered: 10    Skipped: 6