



SPECIAL EVENTS COMMITTEE AGENDA

October 07, 2026 at 5:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Recording Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Committee for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Committee during the Public Presentation portion of the meeting or when the item is considered by the Committee.

D. REGULAR ITEMS

1. Statement of Appointed Official and Oath of Office to the newly appointed and reappointed Committee Members.
2. Discuss and consider approval of August 11, 2026, Meeting Minutes.
3. Discuss and consider the new costs of the Tree Lighting Decorations.
4. Discuss the 2026 Tree Lighting Event.
5. Schedule next meeting.

E. ADJOURNMENT

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

Shannon Montgomery

/s/ Shannon Montgomery, Town Secretary

Posted: Thursday, October 1, 2026, prior to 5:00 pm.

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, Title: _____



SPECIAL EVENTS COMMITTEE COMMUNICATION

DATE: October 7, 2026

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Discuss and consider approval of August 11, 2026, Regular Meeting Minutes.

SUMMARY:

The Special Events Committee held a Regular Meeting on August 11, 2026.

RECOMMENDED MOTION OR ACTION:

Approve the August 11, 2026, Special Events Meeting Minutes as presented.

ATTACHMENT:

- August 11, 2026, Meeting Minutes

THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 11TH DAY OF AUGUST 2026, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QUORUM:

Lori Van Alstine, Chair
 Donna Baumgarner, Committee Member
 Keith Crandall, Committee Member
 Kathy Daum, Vice Chair
 Stephanie Phillips, Committee Member
 Randy Van Alstine, Committee Member

Committee Members Absent:

Margie Arens, Committee Member

Town Staff Present:

Shannon Montgomery, Town Secretary
 Jeff Ashabranner, Chief of Police

A. CALL MEETING TO ORDER

Chair Van Alstine called the meeting to order at 5:01 p.m.

B. PLEDGE OF ALLEGIANCE

Chair Van Alstine led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Recording Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Committee for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Committee during the Public Presentation portion of the meeting or when the item is considered by the Committee.

There was no public participation.

D. REGULAR ITEMS

1. Discuss and consider approval of June 9, 2026, Meeting Minutes.

Motion made by Committee Member Daum, seconded by Committee Member Crandall, to approve the June 9, 2026, meeting minutes as presented. Motion carried unanimously.

2. Discuss the 2027 Spirit Day Celebration.

The Committee discussed the following items:

- Committee Member Crandall has a band scheduled.
- Committee Member Daum will schedule Brooklyn Dawgs (275 hot dogs) and bounce houses.
- Chair Van Alstine to contact Committee Member Arens regarding balloons; lower number need, columns were good, but no arch.
- Committee Member Phillips will contact Andy's for 200-250 cups; will need to order spoons.
- Cut back on the number of chips, cookies, and balloons.

- Set up at 9:00 am on the day of the event.
- Ask Denton County Emergency Services to be at event sometime between 10:30 – 11:00 am.

3. Discuss fiscal year 2025-2026 remaining budget, begin planning for fiscal year 2026-2027.

The Committee discussed the Fiscal Year 2026 remaining budget and outstanding items needing to be purchased and began discussing the Fiscal Year 2027 budget.

Committee Member Daum discussed Tree Lighting events and costs.

4. Discuss the 2026 Tree Lighting Event.

The Committee discussed the following items:

- Setting up the tree on Saturday November 21, 2026.
- Signs and banners, possible new banner, Committee Member Van Alstine to check on pricing.
- Possibility of purchasing a sound system for future events.
- Committee Member Phillips discussed using reusable balloons.

5. Schedule next meeting.

Next meeting scheduled for Wednesday, October 7 from 5:00 pm to 6:00 pm, prior to the Planning & Zoning Commission Meeting.

E. ADJOURNMENT

Chair Van Alstine adjourned the meeting at 6:23 pm.

APPROVED this the 7th day of October 2026.

APPROVED:

Lori Van Alstine,
Chair

ATTEST:

Shannon Montgomery, TRMC
Town Secretary