



SPECIAL EVENTS ADVISORY COMMITTEE MEETING AGENDA

June 03, 2025 at 5:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Recording Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Committee for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Committee during the Public Presentation portion of the meeting or when the item is considered by the Committee.

D. REGULAR ITEMS

1. Discuss and consider approval of the May 5, 2025 Regular Meeting Minutes.
2. Recap discussion of Spirit Day celebration.
3. Discuss placement of American flags for July 4th.
4. Schedule next meeting.

E. ADJOURNMENT

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Andrea Carpenter, Deputy Town Secretary

Posted: May 30, 2025 prior to 4:00 PM

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, Title: _____



SPECIAL EVENTS COMMITTEE COMMUNICATION

DATE June 3, 2025

FROM: Andrea Carpenter, Deputy Town Secretary

AGENDA ITEM: Discuss and consider approval of the May 5, 2025 Regular Meeting Minutes.

SUMMARY:

The Special Events Committee held a meeting on May 5, 2025.

RECOMMENDED MOTION OR ACTION:

Approve the May 5, 2025 Special Events Committee Meeting Minutes.

ATTACHMENTS:

- May 5, 2025 Special Events Committee Meeting Minutes.

THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 5th DAY OF MAY 2025, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:

Lori Van Alstine, Chair
Kathy Daum, Vice Chair
Keith Crandall, Committee Member/Council Member Place 4
Margie Arens, Committee Member/Council Member Place 5
Donna Baumgarner, Committee Member
Sean Stenovitch, Committee Member
Randy Van Alstine, Committee Member

Town Staff Present:

Andrea Carpenter, Deputy Town Secretary
Kirk Riggs, Town Administrator

A. CALL MEETING TO ORDER

Chair Van Alstine called the meeting to order at 5:01 p.m.

B. PLEDGE OF ALLEGIANCE

Chair Van Alstine led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.

Jim Warren was present to discuss aspects of the Spirit Day car show.

D. REGULAR ITEMS

1. Discuss and consider approval of the April 7, 2025 meeting minutes.

Motion made by Committee Member Crandall, seconded by Committee Member Van Alstine to approve the April 7, 2025 meeting minutes as presented. Motion carried unanimously.

2. Discussion of Spirit Day celebration.

The Committee reviewed the event map and discussed details of the car show. Placement of the band was considered, and invoices for vendors were evaluated.

3. Discuss and consider placement of American flags for specified holidays.

The Committee discussed placing flags around the horses at the corner of 407 and McMakin for Memorial day. The number of flags and cost were discussed, as were the logistics of placing and storing the flags.

4. Schedule next meeting.

The next meeting was scheduled for June 3, 2025, at 5:00pm.

E. ADJOURNMENT

Chair Van Alstine adjourned the meeting at 5:45 p.m.

APPROVED this the 3rd day of June 2025.

APPROVED:

ATTEST:

Lori Van Alstine, Chair

Andrea Carpenter, Deputy Town Secretary