



# TOWN COUNCIL REGULAR MEETING AGENDA

August 19, 2025 at 6:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

## A. CALL BUDGET WORKSHOP TO ORDER @ 6:00 PM

1. Discussion of Proposed Budget for Fiscal Year 2025-2026 and all things related thereto.

## B. ADJOURN BUDGET WORKSHOP

## C. CALL REGULAR SESSION TO ORDER @ 6:30 PM

## D. PLEDGE OF ALLEGIANCE

## E. CLOSED SESSION

*Pursuant to the Open Meetings Act, Chapter 551, the Town Council will meet in a Closed Executive Session in accordance with the Texas Government Code.*

1. Section 551.071 (1) and (2) Consultation with Attorney. Private consultation to seek the advice of the Town Attorney about pending or contemplated litigation or a settlement offer and to consult with the Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: Tax Rate Adoption/Tax Code

## F. RECONVENE OPEN MEETING

*The Town Council to reconvene into an open meeting and consider action, if any, on items discussed in closed session.*

## G. PUBLIC PARTICIPATION

*If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.*

## H. APPOINTED REPRESENTATIVE/LIAISON REPORTS

*Council will receive and discuss the following reports:*

1. Upper Trinity Regional Water District Report.
2. Denton County Emergency Services District #1.
3. Police Department – July 2025 Statistics/Activities.

4. Administration – July 2025 Reports: Financial, Animal Control and Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.

## **I. CONSENT AGENDA**

*This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.*

1. Consider approval of the July 15, 2025, Regular Meeting Minutes.

## **J. PUBLIC HEARINGS AND REGULAR ITEMS**

1. Discuss and consider a Final Plat for an approximate 32.029-acre property situated in the J. Burke Survey, Abstract Number 42, in the Town of Bartonville, Denton County, Texas. The property is located near the southeastern corner of Broome Road and Porter Road, in Bartonville, Texas. The applicant is McAdams, Inc., on behalf of Philip R. and Martha S. Rice. [Town of Bartonville File Number FP-2025-002]. ***(The Planning & Zoning Commission recommended approval, with conditions, by a vote of 5-0 at its August 6, 2025, meeting.)***
2. Conduct a Public Hearing to hear public comment, discuss, and consider a Site Plan Amendment for Guidance Preparatory Academy, located at 64 McMakin Road in the Town of Bartonville. The Amendment consists of changes to the landscaping plan for the commercial property. The applicant is Kathryn Taylor. [Town of Bartonville File Number SP-2025-001]. ***(The Planning & Zoning Commission recommended approval, with conditions, by a vote of 4-1 at its August 6, 2025, meeting.)***
3. Discuss and consider a Resolution suspending the September 17, 2025, effective date of the proposal by CoServ Gas, LTD. to implement Interim Grip Rate Adjustments for Gas Utility Investment in 2024; providing procedures for submission of the Resolution; and providing an effective date.
4. Discuss and consider the acceptance of the submission of the no-new revenue, voter-approval, and De minimis tax rate calculations; take action to consider a proposed tax rate, set a date for public hearing, consideration, and adoption of a tax rate at the September 16, 2025 Regular Town Council meeting.
5. Discuss and consider approval of the Bartonville Community Development Corporation FY 2025-2026 proposed budget.
6. Discuss and consider approval of the Bartonville Crime Control and Prevention District FY 2025-2026 proposed budget.

## **K. FUTURE ITEMS**

## **L. ADJOURNMENT**

*The Town Council reserves the right to adjourn into a closed meeting or executive session as authorized by Texas Government Code, Section 551.071, Consultant with Town Attorney, to seek legal advice on any item on its open meeting agenda in accordance with the Texas Open Meetings Act. Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551.*

## CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Shannon Montgomery, Town Secretary

Posted: Friday, August 15, 2025, prior to 5:00 pm.

*Agenda Removed from Town of Bartonville Bulletin Board on:* \_\_\_\_\_

*By:* \_\_\_\_\_, *Title:* \_\_\_\_\_



# TOWN COUNCIL COMMUNICATION

---

**DATE:** August 19, 2025

**FROM:** Kirk Riggs, Town Administrator/Chief of Police

**AGENDA ITEM:** Discussion of Proposed Budget for Fiscal Year 2025-2026 and all things related thereto.

---

**SUMMARY:**

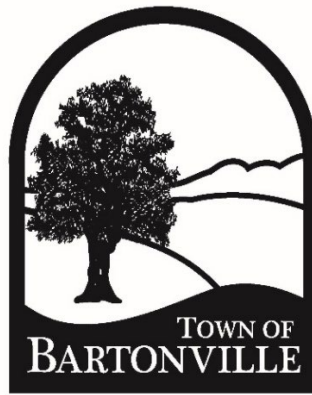
The Bartonville Town Council conducted Budget Workshops on June 17, and July 15 to discuss budget priorities for the upcoming 2025-2026 fiscal year. A draft budget has been prepared utilizing the existing property tax rate of 0.173646 as proposed by the Town Council.

Staff have prepared the attached Draft Budget for Council feedback. This budget funds the previously discussed priorities of public safety and road improvements, as well as existing programs related to special events and daily municipal operations. Salary increases are also included as discussed to keep the town competitive in the marketplace, and to retain existing employees.

**ATTACHMENTS:**

- Draft 2025-2026 Budget





## TOWN OF BARTONVILLE FISCAL YEAR 2025-2026 BUDGET COVER PAGE

The following statement is included to comply with  
Texas Local Government Code Section 102.005, Subsection (b).

This budget will raise more revenue from property taxes than last year's budget by an amount of \$110,642, which is a 10.26 percent increase from last year's budget. Of that amount, \$64,265 is tax revenue to be raised from new property added to the tax roll this year.

The Town Council will vote on September 16, 2025 to adopt a budget and a tax rate that exceeds both the No-New-Revenue Tax Rate and Voter-Approval Tax Rate, but is less than the De Minimis Rate.

The members of the governing body voted on the budget as follows:

Name	Title	For	Against
Jaclyn Carrington	Mayor		
Jim Roberts	Council Member		
Matt Chapman	Mayor Pro Tem		
Clay Sams	Council Member		
Keith Crandall	Council Member		
Margie Arens	Council Member		

MUNICIPAL TAX RATES	
<b>2024 Tax Rate</b>	<b>\$0.173646</b>
<b>2025</b>	
No-new-revenue Rate	\$0.161552
Voter-approval Rate	\$0.167738
<b>Proposed Rate</b>	<b>\$0.173646</b>
De minimis Rate	\$0.235144

**Town of Bartonville**  
**Proposed FY2025-2026**  
**FUND 100 General Fund**

Item A1.

	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>
	<b>Actual</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>REVENUES</b>				
<b>Property Taxes</b>				
Ad Valorem Current	953,755	1,077,442	1,195,000	1,195,000
Ad Valorem Pent & Int	3,579	4,051	2,500	2,500
Ad Valorem Delinquent	28,850	11,181	2,500	2,500
<b>Sales &amp; Beverage Tax</b>				
Sales Tax Revenue	757,982	829,336	800,000	800,000
Mixed Beverage Allocation	96,543	101,980	90,000	90,000
<b>Franchise Fees</b>				
Electric/Gas Franchise Fees	179,455	200,117	200,000	200,000
Telephone Franchise Fees	17,486	12,493	15,000	15,000
Solid Waste Franchise Fees	24,016	28,688	20,000	36,000
Water Franchise Fees	18,348	21,594	25,000	25,000
<b>Permit &amp; Development Fees</b>				
Permits:Business C of O Permits	250	-	1,000	1,000
Permits:Commercial Bldg Permits	25,891	2,176	2,000	2,000
Permits:Contractor Registration Fees	9,375	10,875	5,000	7,000
Permits:Gas Well Inspection Fees	33,145	22,900	27,750	24,000
Permits:Health/Food Permits	7,875	12,565	7,800	7,800
Permits:Red Tag Fees	3,290	3,400	1,000	1,000
Permits:Residential Bldg Permits	126,878	173,572	120,000	130,000
Permits:Septic Permit Fee	10,580	14,140	10,000	7,000
Permits:Sign or Tree Permits	525	1,800	300	300
Permits:Special Event/Race Permit	124	322	100	100
Permits:Truck Permit	100	325	50	250
Permits:Zoning/Subdivision/DRC/Fees	14,591	16,637	4,000	10,000
<b>Municipal Court</b>				
Child Safety Collected	-	2,050	2,000	2,000
Municipal Court Fines	93,903	86,261	85,000	85,000
Municipal Court Fines - CC Payments	15,285	15,841	15,000	15,000
<b>Other/Transfer</b>				
LOESE Training Funds	776	1,975	1,000	1,000
Interest Earned	114,489	143,820	140,000	115,000
Transfer from CCPD	-	-	30,000	30,000
Transfer from BCDC	37,691	-	10,000	20,000
<b>TOTAL REVENUE</b>	<b>2,592,125</b>	<b>3,339,177</b>	<b>2,812,000</b>	<b>2,824,450</b>

**EXPENDITURES**

**ADMINISTRATION**

Wages & Salaries	306,582	344,213	370,129	449,225
Certification Wages	3,393	3,000	7,200	7,200
Overtime Wages	1,289	5,997	6,400	8,000
Vacation Buy Back	1,788	-	-	2,500

**Town of Bartonville**  
**Proposed FY2025-2026**  
**FUND 100 General Fund**

Item A1.

	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>
	<b>Actual</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
Longevity Pay	1,716	288	576	750
Mileage Pay	6,745	8,303	9,000	5,000
Retirement - TMRS	50,588	53,406	48,073	49,300
Payroll Taxes	4,353	5,086	5,691	6,850
Workers Compensation	-	7,905	1,609	5,500
Unemployment - TWC Payable	102	468	468	300
Health and Dental	63,182	67,350	112,237	96,200
Advertisements and Notices	3,560	3,569	4,500	5,500
Animal Control	14,967	15,968	15,000	15,000
Appraisal District	7,314	7,216	7,300	9,000
Audit & Accounting Expense	19,156	23,545	25,000	30,000
Bank Service Charges	399	255	500	500
Banners and Signs	73,361	7,476	8,000	8,000
Building Inspections	-	-	55,000	75,000
Code Enforcement	-	-	8,400	8,400
Cell Phone Charges	3,058	3,856	4,000	4,000
Clean Up Day	8,199	10,563	5,000	10,800
<i>2026 Clean Up Day Event</i>				
<i>Monthly Hazardous Waste Pick Up</i>				
Codification	785	477	3,500	3,500
Computer Software & Maintenance	26,801	38,597	40,400	77,785
<i>Adobe Annual Subscription (3 users)</i>				
<i>Archive Social Annual Subscription</i>				
<i>Canva Annual Subscription</i>				
<i>CivicPlus &amp; SSL Management Annual Subscription</i>				
<i>Datamax Monthly Service</i>				
<i>eCode360 Annual Subscription</i>				
<i>FundView Annual Subscription</i>				
<i>QuickBooks Annual Subscription</i>				
<i>SafeBuilt Software, Conversion and Annual Cost</i>				
<i>Software Licenses</i>				
<i>Zoom Annual Subscription</i>				
Contract Labor	8,870	-	17,300	17,300
Copier Lease/Supplies/Maint	2,708	3,148	7,500	3,000
Copier/Printing Expense and Supplies	942	244	2,500	2,500
County Filing Fees	502	316	670	600
Dues & Memberships	1,208	1,882	5,000	5,000
<i>Atmos Cities Steering Committee</i>				
<i>CoServ Cities Steering Committee</i>				
<i>International Institute of Municipal Clerks</i>				
<i>North Central Texas Council of Governments</i>				
<i>North Texas Municipal Clerks Association (2)</i>				
<i>Texas Court Clerks Association (2)</i>				

**Town of Bartonville**  
**Proposed FY2025-2026**  
**FUND 100 General Fund**

Item A1.

	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>
	<b>Actual</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<i>Texas Municipal Clerks Association (2)</i>				
<i>Texas Municipal Human Resources Association</i>				
<i>Texas Municipal League</i>				
Election Expense	11,645	118	14,000	14,000
Engineering/Surveying Services	84,840	69,677	90,000	90,000
Gas Well Inspections	22,799	20,319	24,750	24,750
Insurance - Property & Liability	5,335	2,905	8,000	8,000
Legal	91,283	103,816	90,000	90,000
Inclement Weather Maintenance	-	6,790	8,000	8,000
Maintenance/Repair/Cleaning	22,951	19,206	30,000	30,000
Tree Trimming	16,411	13,045	17,000	17,000
Public Assistance	200	65	2,500	8,000
<i>Child Advocacy Center</i>				
<i>MHMR</i>				
<i>SPAN Ride Share</i>				
Operations and Supplies	6,469	-	3,500	7,500
Planning Services	44,031	40,826	42,000	42,000
Postage	3,102	2,905	3,500	3,500
Publications/Subscriptions	747	709	1,500	1,500
Records Management	3,155	6,500	6,000	6,000
Health Inspections	-	-	9,000	10,000
Sanitarian Services	-	-	7,000	9,000
TCEQ Fees	280	300	300	300
Special Events	2,214	17,772	12,000	15,000
Meetings/Events	941	3,259	5,000	5,000
Travel & Training	5,207	5,100	12,000	8,000
Utilities	14,897	14,622	17,500	17,500
Capital Improvements	150,041	-	50,000	50,000
<b>GF ADMIN TOTAL EXPENSE</b>	<b>1,098,877</b>	<b>951,670</b>	<b>1,228,503</b>	<b>1,371,760</b>
<b>POLICE DEPARTMENT</b>				
Wages & Salaries	440,400	495,681	623,979	516,900
Certification Wages	5,308	4,870	12,600	10,800
Overtime Wages	28,506	74,807	29,951	42,000
Vacation Buy Back	1,731	-	8,000	8,000
Longevity Pay	1,638	702	960	1,200
Retirement - TMRS	75,360	78,210	84,833	59,600
Payroll Taxes	6,737	7,686	9,946	8,250
Health and Dental	83,482	88,835	196,321	131,500
Workers Compensation	11,527	18,171	32,171	13,000
Unemployment - TWC Payable	-	702	819	400
Vehicle Maintenance	11,522	19,969	12,000	12,000
Cell Phone Charges	4,843	7,740	-	7,000

**Town of Bartonville**  
**Proposed FY2025-2026**  
**FUND 100 General Fund**

Item A1.

	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>
	<b>Actual</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
Computer Software & Maintenance	23,250	21,703	29,631	26,800
<i>Datamax Monthly Service</i>				
<i>Adobe Annual Subscriptions</i>				
<i>Tyler Technologies</i>				
<i>Software Licenses</i>				
Criminal Invest & Background	-	1,777	2,000	2,000
Contracts	6,722	-	8,000	10,200
<i>Denton County 911 Dispatch Agreement</i>				
<i>Denton County Radio Agreement</i>				
Dues & Memberships	395	170	2,000	2,000
<i>Texas Smart Buy Board</i>				
<i>Texas Police Chief's Association</i>				
Fuel & Lubricants	16,150	19,219	22,000	22,000
Insurance - Auto	5,181	5,181	12,500	7,500
Insurance - Police Liability	5,732	8,360	12,500	10,000
Insurance - Property & Liability	1,739	907	7,917	1,700
Operations and Supplies	4,537	11,083	20,000	20,000
<i>Background Checks</i>				
<i>New Hire Employment Testing</i>				
Meetings/Events	-	-	1,500	1,500
Travel & Training	1,874	4,805	4,500	4,500
Uniforms	1,898	3,347	4,000	4,000
<b>POLICE TOTAL EXPENSE</b>	<b>739,828</b>	<b>880,051</b>	<b>1,138,128</b>	<b>922,850</b>
<b>MUNICIPAL COURT</b>				
Municipal Court Expenses	<b>4,700</b>	<b>10,600</b>	<b>12,000</b>	<b>12,000</b>
<b>TRANSFERS FROM GENERAL FUND</b>				
Transfer to Lantana Town Center Grant	<b>271,695</b>	<b>223,051</b>	<b>210,000</b>	<b>265,000</b>
<b>TOTAL EXPENSES</b>	<b>2,115,100</b>	<b>2,331,968</b>	<b>2,588,631</b>	<b>2,571,610</b>
<b>REVENUE OVER/(UNDER) EXPENSES</b>	<b>477,025</b>	<b>1,007,209</b>	<b>223,369</b>	<b>252,840</b>

**Town of Bartonville**  
**Proposed FY2025-2026**  
**FUND 150 Reserve Fund**

Item A1.

	FY2023 Actual	FY2024 Actual	FY2025 Amended	FY2026 Proposed
<b>REVENUES</b>				
Interest Earned ( <i>RESERVE Bank Account</i> )	20,705	19,184	15,000	19,000
Transfer From GF ( <i>into RESERVE Bank Account</i> )	-	266,596	-	-
<b>TOTAL REVENUE</b>	<b>20,705</b>	<b>285,780</b>	<b>15,000</b>	<b>19,000</b>

PROPOSED

**Town of Bartonville**  
**Proposed FY2025-2026**  
**FUND 160 WasteWater**

Item A1.

	FY2023 Actual	FY2024 Actual	FY2025 Amended	FY2026 <i>Proposed</i>
<b>REVENUES</b>				
Waste Water Revenue	52,528	41,768	-	41,000
<b>TOTAL REVENUE</b>	<b>52,528</b>	<b>41,768</b>	<b>-</b>	<b>41,000</b>
<b>EXPENDITURES</b>				
Waste Water:Metering Station Utilities	333	335	-	350
Waste Water:Treatment Expense - UTRWD	44,048	38,897	-	36,000
<b>TOTAL EXPENDITURES</b>	<b>44,381</b>	<b>39,232</b>	<b>-</b>	<b>36,350</b>
<b>REVENUE OVER/(UNDER) EXPENSES</b>	<b>8,147</b>	<b>2,535</b>	<b>-</b>	<b>4,650</b>

**Town of Bartonville**  
**Proposed FY2025-2026**  
**FUND 170 Street Maintenance**

Item A1.

	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>
	<b>Actual</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>REVENUES</b>				
Street Sales Tax	486,849	581,997	550,000	520,000
Interest Earned (Street Sales Tax)	80,997	43,202	38,000	40,000
Surplus	-	-	-	790,000
<b>TOTAL REVENUE</b>	<b>567,846</b>	<b>625,199</b>	<b>588,000</b>	<b>1,350,000</b>
<b>EXPENDITURES</b>				
Engineering/Surveying Services	71,855	41,876	60,000	100,000
Street Maint/Rpr	154,652	135,767	250,000	250,000
Street Projects	467,838	-	1,000,000	1,000,000
<b>TOTAL EXPENDITURES</b>	<b>694,345</b>	<b>177,643</b>	<b>1,310,000</b>	<b>1,350,000</b>
<b>REVENUE OVER/(UNDER) EXPENSES</b>	<b>(126,499)</b>	<b>447,556</b>	<b>(722,000)</b>	<b>-</b>



**Town of Bartonville**  
**Proposed FY2025-2026**  
**FUND 180 LTC Grant Liability**

Item A1.

	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>
	<b>Actual</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>REVENUES</b>				
Transfer From GF	-	-	210,000	-
Transfer In	271,695	223,051	-	265,000
<b>TOTAL REVENUE</b>	<b>271,695</b>	<b>223,051</b>	<b>210,000</b>	<b>265,000</b>
<b>EXPENDITURES</b>				
LTC Sales Tax Grants	167,662	173,253	175,000	170,000
LTC Property Tax Grant	53,192	83,338	75,000	95,000
<b>TOTAL EXPENDITURES</b>	<b>220,854</b>	<b>256,592</b>	<b>250,000</b>	<b>265,000</b>
<b>REVENUE OVER/(UNDER)</b>	<b>50,841</b>	<b>(33,541)</b>	<b>(40,000)</b>	<b>-</b>

**Town of Bartonville**  
**Proposed FY2025-2026**  
**FUND 200 Municipal Court**

Item A1.

	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY2025 Amended	FY2026 Proposed
<b>REVENUES</b>					
Local Truancy and Prevention Diversion Fee	3,851	3,758	1,700	1,700	2,000
Municipal Jury Fund	77	75	-	-	-
Consolidated Court Security & Technology Fees	-	-	-	-	5,700
<i>Court Security Fees</i>					
<i>Court Technology Fees</i>					
<b>TOTAL REVENUE</b>	<b>3,928</b>	<b>3,833</b>	<b>1,700</b>	<b>1,700</b>	<b>7,700</b>
<b>EXPENDITURES</b>					
Consolidated Court Security & Technology	-	-	-	-	5,300
<i>Adobe Annual Subscription (1 user)</i>					
<i>FundView Annual Subscription</i>					
<i>Baliff Services</i>					
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,300</b>
<b>REVENUE OVER/(UNDER) EXPENSES</b>					<b>2,400</b>

**Town of Bartonville**  
**Proposed FY2025-2026**  
**FUND 300 Building Maintenance**

Item A1.

	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>
	<b>Actual</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>REVENUES</b>				
Interest Earned	3,213	608	-	-
<b>TOTAL REVENUE</b>	<b>3,213</b>	<b>608</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>				
Building Improvements-Town Hall	30,876	27,942	-	3,000
<b>TOTAL EXPENDITURES</b>	<b>30,876</b>	<b>27,942</b>	<b>-</b>	<b>3,000</b>
<b>REVENUE OVER/(UNDER) EXPENSES</b>	<b>(27,663)</b>	<b>(27,334)</b>	<b>-</b>	<b>(3,000)</b>

**Town of Bartonville**  
**Proposed FY2025-2026**

Item A1.

**Bartonville Community Development Corporation (BCDC)**

	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>
	<b>Actual</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>REVENUES</b>				
Sales Tax Revenue	158,347	116,399	120,000	120,000
Interest Earned	50,044	39,194	25,000	25,000
Transfer In	-	-	2,125	16,125
<b>TOTAL REVENUE</b>	<b>208,390</b>	<b>155,593</b>	<b>147,125</b>	<b>161,125</b>
<b>EXPENDITURES</b>				
Computer Software & Maintenance	4,000	1,000	1,000	3,000
Consulting Fees	2,500	22,000	1,500	1,500
Copier/Printing Expense and Supplies	382	-	500	500
Grant Expenses	82,400	243,500	100,000	100,000
Marketing	740	8,700	12,000	14,000
Legal	2,031	753	1,500	1,500
Old Town Maintenance & Repairs	27,208	15,083	10,000	10,000
Traffic Study	5,400	7,548	10,000	10,000
Postage	-	-	625	625
Salary Transfer to Town	-	10,000	10,000	20,000
<b>TOTAL EXPENDITURES</b>	<b>124,812</b>	<b>343,618</b>	<b>147,125</b>	<b>161,125</b>
<b>REVENUE OVER/(UNDER) EXPENSES</b>	<b>83,578</b>	<b>(188,025)</b>	<b>-</b>	<b>-</b>

**Town of Bartonville**  
**Proposed FY2025-2026**

Item A1.

**Bartonville Crime Control Prevention District (CCPD)**

	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>
	<b>Actual</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>REVENUES</b>				
Sales Tax Revenue	115,380	130,958	120,000	130,000
Interest Earned	13,604	17,723	7,000	8,500
Transfer In <i>(from Fund Balance)</i>	-	-	110,100	34,514
<b>TOTAL REVENUE</b>	<b>128,984</b>	<b>148,681</b>	<b>237,100</b>	<b>173,014</b>
<b>EXPENDITURES</b>				
Bonds	152	140	200	200
Blue Santa	1,338	339	1,500	1,500
Equipment (Flock)	46,958	27,373	71,250	50,000
National Night Out	2,719	2,439	3,000	3,000
Salary to Town	-	-	30,000	30,000
Axon Body Cameras	-	-	17,000	15,000
Training Expense	-	-	5,000	5,000
Uniform & Apparel Expense	5,498	10,053	9,000	9,000
Vehicle Replacement	-	155,523	80,000	58,314
Squad Car Accessories	-	14,600	1,000	1,000
<b>TOTAL EXPENDITURES</b>	<b>67,060</b>	<b>227,392</b>	<b>339,700</b>	<b>173,014</b>
<b>REVENUE OVER/(UNDER) EXPENSES</b>	<b>61,924</b>	<b>(78,710)</b>	<b>(102,600)</b>	<b>-</b>



# TOWN COUNCIL COMMUNICATION

---

**DATE:** August 15, 2025

**FROM:** Ricky Vaughan, Fire Chief, Denton County ESD No. 1

**AGENDA ITEM:** Denton County Emergency Services District #1 Monthly Report

---

**SUMMARY:**

Department Statistics/Activities

**ATTACHMENTS:**

- Monthly Report

# Denton County ESD

## No. 1 & No. 2

### Monthly Report



### Monthly Activity Report

JULY

2025



## Denton County ESD No. 1 & No. 2

JULY 2025

### Table of Contents

Basic Analytics	Page
DCESD 1 Personnel	3
Incident Counts	4-5
Municipality Volume	6
Response Times – 90 <sup>th</sup> Percentile and Average Response Times	7
Community Outreach Events & Fire Inspection Reports & Training Division	8



**Denton County ESD No. 1 & No. 2****JULY 2025****DCESD1 Personnel****Operations**

Battalion Chiefs	3
Officers - Captains	9
Apparatus Operators (Engineers)	9
Full-Time Firefighters (active)	48
Part-Time Employees (active)	11
Injuries/light duty/inactive	0
<b>Total Members</b>	<b>80</b>

**Fire Administration**

Fire Chief	1
Assistant Chief	1
Division Chiefs	3
Assistant Fire Marshal	1
Administrative Assistant	1
Workforce Manager	1
Director of Communications & Public Outreach	1
<b>Total</b>	<b>9</b>

**Department Paid Total** **89**

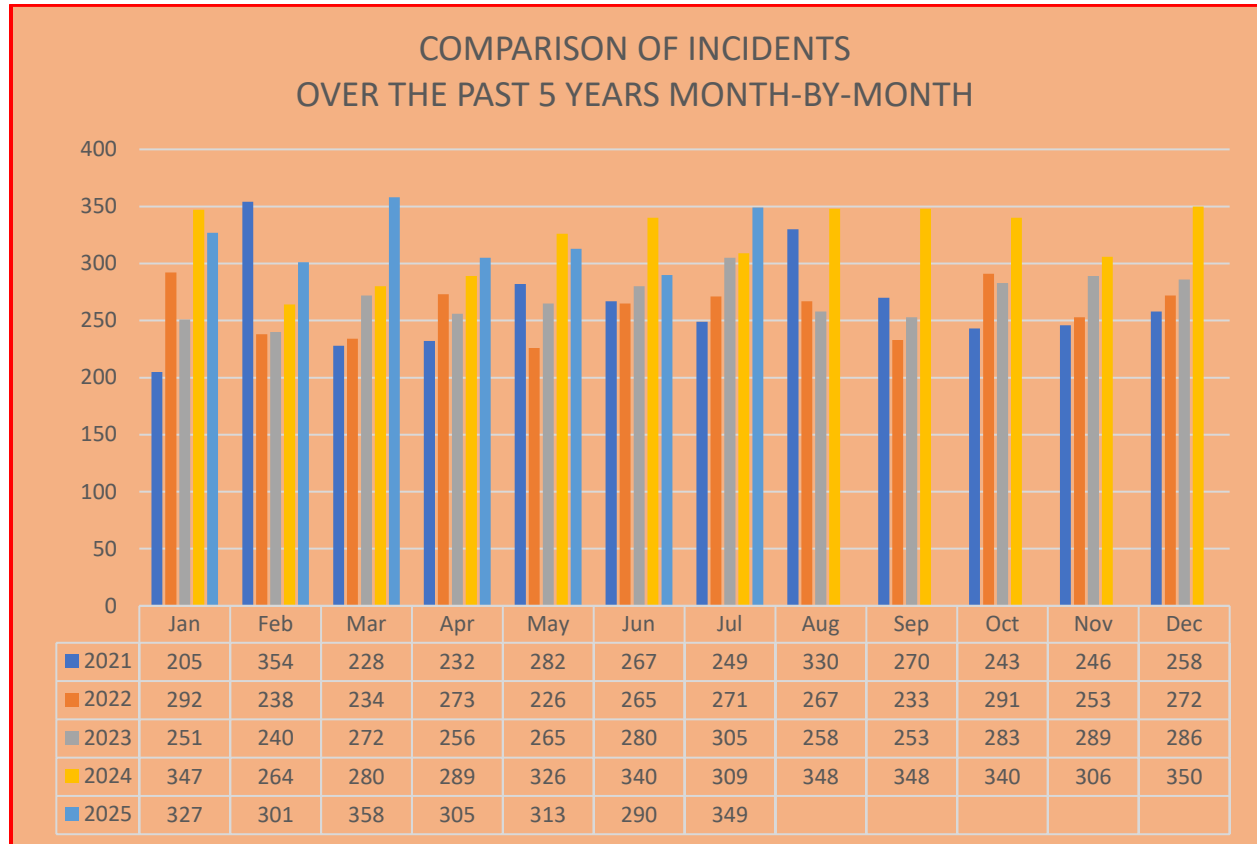
Sworn Staff	<u>85</u>
Civilians	<u>3</u>
Operational Volunteers	<u>2</u>
<b>Department Total</b>	<b><u>91</u></b>



## Denton County ESD No. 1 & No. 2

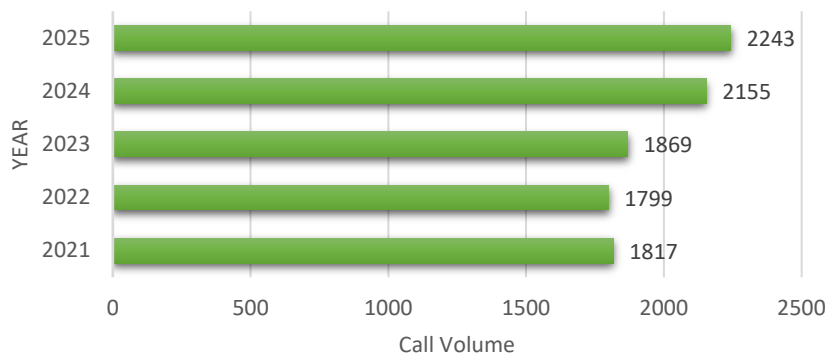
JULY 2025

### DCESD Total Incident Count

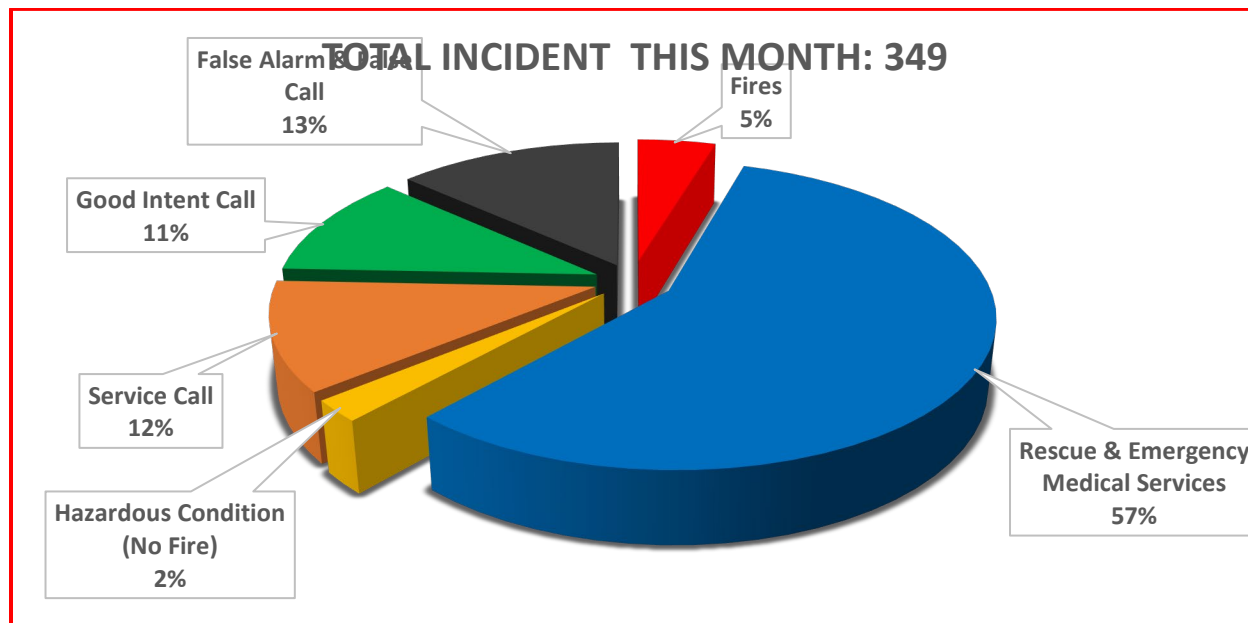


### Year-to-Date Totals

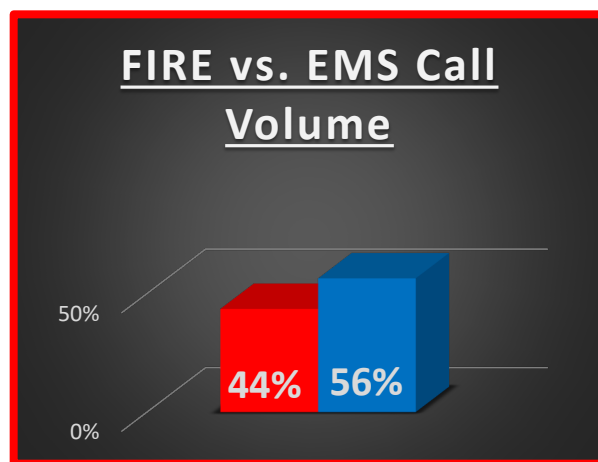
#### Year-To-Date Comparison of Incidents over 5 Years



DCESD	YTD	Year End
2021	1817	3164
2022	1799	3115
2023	1869	3238
2024	2155	3847
2025	2243	TBD

**Denton County ESD No. 1 & No. 2****JULY 2025****INCIDENT STATISTICS**

Major Incident Types		
Fires	100's	16
Overpressure rupture, explosion – no fire	200's	1
Rescue & Emergency Medical Services	300's	197
Hazardous Condition (No Fire)	400's	8
Service Call	500's	40
Good Intent Call	600's	38
False Alarm / False Call	700's	46
Severe Weather & Natural Disaster	800's	0
Special Incident Type	900's	3

**Percentage of Overlapping Calls**

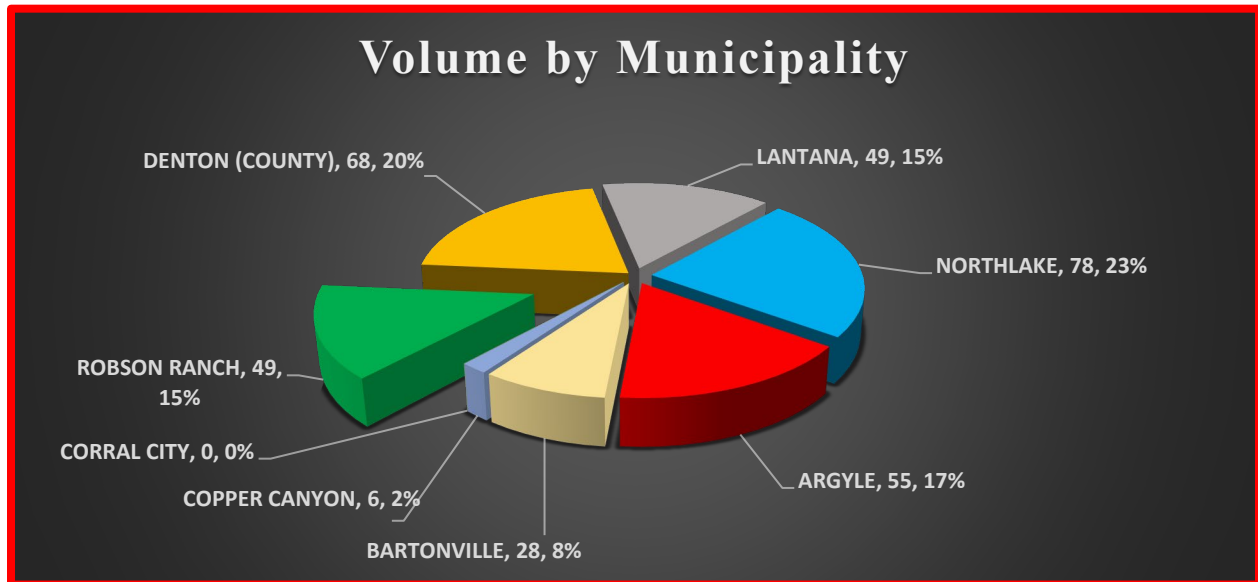
Overlapping Calls	
# OVERLAPPING	% OVERLAPPING
153	44%
>3 Calls Overlapping	(15) 10%
0 overlapping incidents warranted a mutual aid response due to no available ESD units.	



## Denton County ESD No. 1 & No. 2

JULY 2025

### Municipality Call Volume Breakdown



NFIRS INCIDENT TYPE		Municipality							
	NFIRS #	ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE	Robson Ranch	DENTON COUNTY
Fire	100's	4	1				7		1
Overpressure Rupture, Explosion, Overheat	200's						1		
Rescue & Emergency Medical Services	300's	29	14	3		31	36	32	44
Hazardous Condition	400's	1	1			2	2	1	1
Service Call	500's	4		2		4	10	12	6
Good Intent Call	600's	10	2	1		2	11	2	8
False Alarm False Call	700's	6	10			10	11	1	8
Severe Weather & Natural Disaster	800's								
Special Incident Type	900's	1						1	
Municipality Totals		55	28	6	0	49	78	49	68

### NFIRS Breakdown

#### 100's – Fire Group

Structure, wildland, and vehicle fires.

#### 200's – Overpressure Rupture, explosion, overheat – No Fire Group

Steam, air, gas, chemical, explosions(no-fire), etc.

#### 300's – Rescue & Emergency Medical Service Group

EMS incidents, lock-in, missing person, extrication, motor vehicle accidents, rescues, etc.

#### 400's – Hazardous Conditions – No Fire Group

Gas leak, chemical hazards, power line down, biological incident, bomb removal, etc.

#### 500's – Service Call Group

Person in distress, water evacuation, smoke/odor removal, animal rescue, assist PD, etc.

#### 600's – Good Intent Group

Cancelled en route, controlled burning, wrong location, prescribed burn, etc.

#### 700's – False Alarm & False Call Group

False alarm, malicious false call, unintentional system/detector operation and malfunction

#### 800's – Severe Weather & Natural Disaster Group

Flood, wind, lightning, natural disaster assessment

#### 900's – Special Incident Type

Citizen Complaint, Code Violation

## Incident Response Times

### 90<sup>th</sup> Percentile Assessment

Lights and Sirens – 90 <sup>TH</sup> Percentile Time (Dispatch to Arrival)	
Overall Fire/EMS	11:05
Overall FIRE	11:25
Overall EMS	10:33

**Internal Compliance Goal:** Less than 8-minute response time from dispatch to first unit on arrival time. Assessment is performed by taking the total number of incidents where lights and sirens were utilized while responding to the incident.

**NFPA 1710 Response Recommendations:** Key performance objectives for...

**FIRE Response:** (bunker gear required)

1. Turnout time: < 80 seconds  
(1 minute: 20 seconds)
2. First Unit on scene: < 240 seconds  
(4 minutes)

**EMS Response:** (no bunker gear required)

1. Turnout time: < 60 seconds  
(1 minute)
2. First Unit on scene: < 240 seconds  
(4 minutes)

90th Percentile per Municipality					
ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE
10:11	11:13	9:06	0:00	8:53	10:33

## Average Response and Turnout Time Assessment

RESPONSE MODE	TOTAL RESPONDING UNITS	AVERAGE RESPONSE TIME (minutes)
Initial Lights and Sirens, Downgraded to No Lights or Sirens	1	6:50
Initial No Lights or Sirens, Upgraded to Lights and Sirens	2	7:00
<b>Lights and Sirens</b>	<b>314</b>	<b>7:03</b>
No Lights or Sirens	12	6:15

Average Response Time per Municipality					
ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE
7:45	7:26	9:26	0:00	7:16	7:13

**Denton County ESD No. 1 & No. 2****JULY 2025****Public Education****Community Outreach Events**

Fire Station Tours	4
Public Education Events	12
Ride Along (EMS Students/Orientation)	31
Community CPR Classes	0
- Total CPR Students	0
<b>Total Events</b>	<b>41</b>

**Training Division**

<b>Total ISO Training Hours Logged / Month</b>	<b>3674.8</b>
- EMS Training Hours Logged / Month	542.5
- FIRE Training Hours Logged / Month	1767.3
- Administrative Training / Month	85
- Probationary Orientation Training	1280

**Fire Inspection Report**

INSPECTION TYPE	MONTHLY	YEAR TO DATE
*Fire Protection- Fire Alarm (Total)	2	9
*Fire Protection Commercial Sprinkler (Total)	7	25
Fire & Life Safety (Total)	0	1
*Annual (Total)	14	170
*Residential Sprinkler (Total)	9	88
*Fire Protection Inspection: Underground (Total)	3	19
* Controlled Access (Total)	0	0
* Certificate of Occupancy (New Structure) (Total)	3	25
* Compliant (Total)	3	10
Certificate Of Occupancy (Existing Structure) (Total)	4	9
<b>Total:</b>	<b>45</b>	<b>356</b>



# TOWN COUNCIL COMMUNICATION

---

**DATE:** August 19, 2025

**FROM:** Kirk Riggs, Town Administrator/Chief of Police

**AGENDA ITEM:** Police Department – Department Statistics/Activities

---

**SUMMARY:**

Department Statistics/Activities.

**ATTACHMENTS:**

- Monthly Report

# Town of Bartonville Police Department

July 2025 Monthly Report





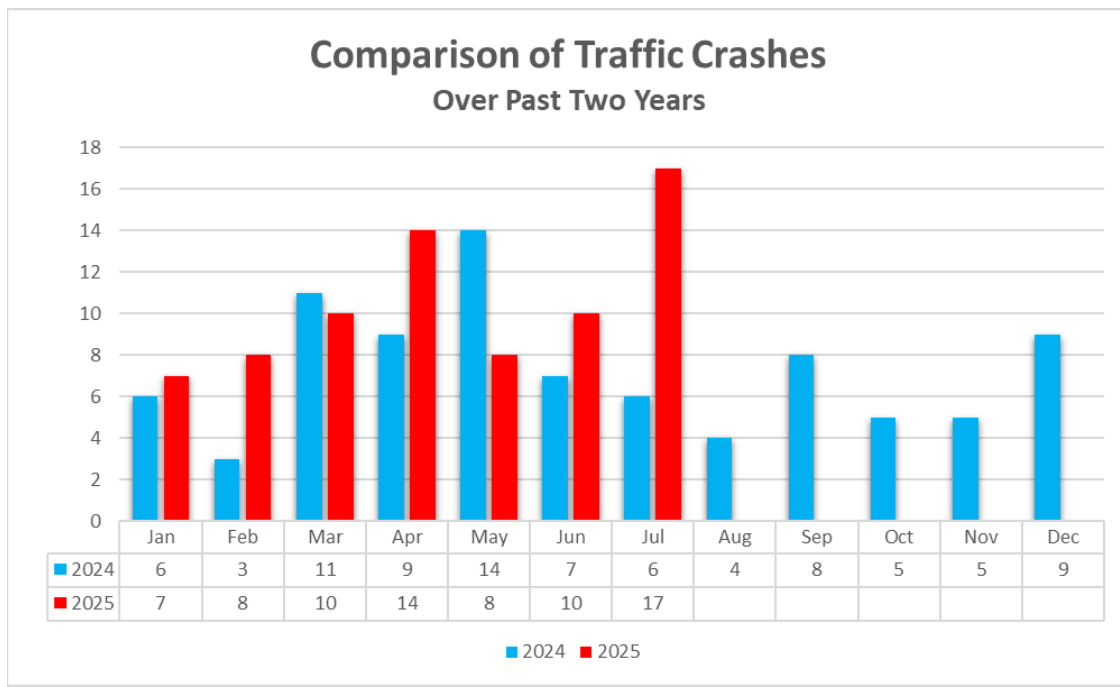
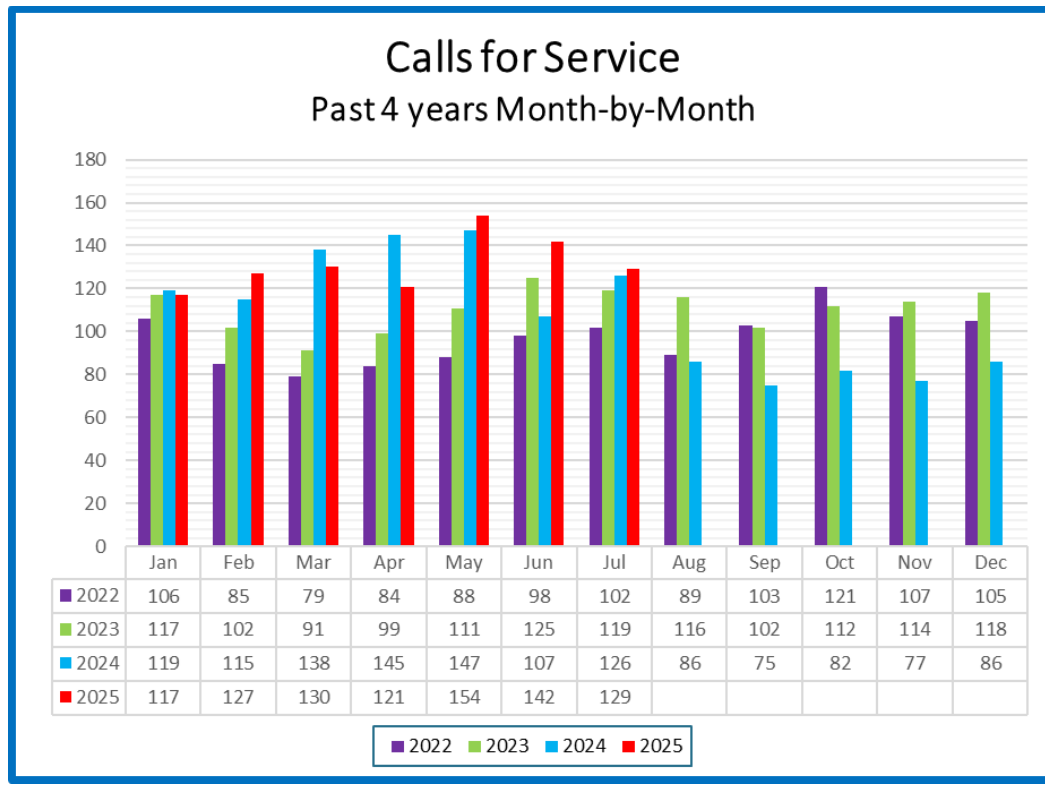
**Bartonville Police Department****July 2025****Table of Contents**

	<b>Page</b>
Calls for Service	3
Types of calls for service	4
Uniformed Crime Reports/Officer initiated activity	5
Officer initiated continued/Misc. Information	6

# Bartonville Police Department

July 2025

## Total Calls for Service



# Bartonville Police Department

July 2025

<u>or Service by Type</u>	Total
Abandoned Vehicle	0
Agency Assist	8
Alarm- Commercial	15
Alarm- Residential	3
Animal Bite Report	0
Animal Complaint	0
Animal Cruelty	0
Assault	0
Auto Theft	0
Burglary	2
Cardiac Arrest	2
Citizen Assist	1
Civil Standby	0
Child Custody Issues	1
Criminal Mischief	0
Criminal Trespass	2
Deadly Conduct	1
Disturbance	1
Domestic Disturbance	3
Fight	0
Fireworks Complaint	3
Follow-up Investigation	6
Forgery/Fraud	2
Found Property	1
Gunshots Heard	2
Hang-up 911	4
Harassment	0
Illegal Dumping	0
Indecent Exposure	0
Intoxicated Person	1
Juvenile Complaint	4
Loose Livestock	0
Meet Complainant	11
Motorist Assist	5
Narcotics	0
Noise Complaint	1
Open Door Investigation	3
Ordinance Violation	0
Person with a Gun	1
Psych/Suicide Attempt	1
Reckless Driver	4
Road Blockage/Hazard	5
Stabbing/Gunshot	0
Suspicious Person/Veh/Activity	6
TABC- Alcohol Violation	0
Terroristic Threat	1
Theft	4
Traffic Complaint	2
Traffic Transport Incident (Accidents)	17
Vehicle Complaint	0
Warrant Service	1
Welfare Concern	5

# Bartonville Police Department

July 2025

## Uniformed Crime Reporting

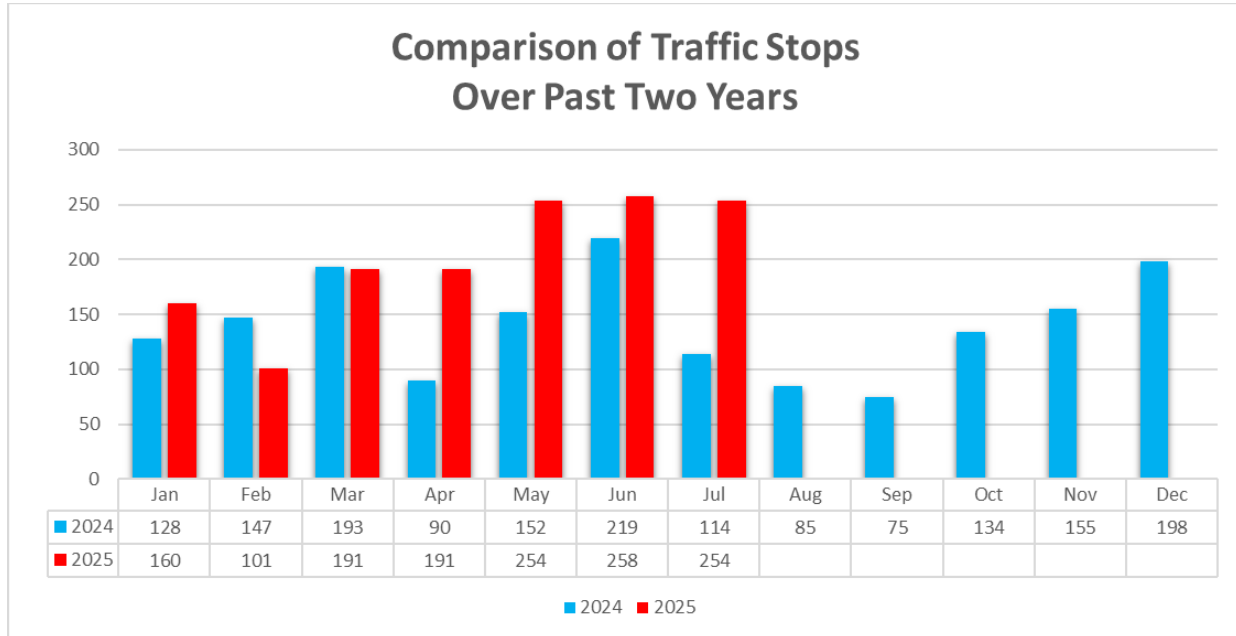
July-2025			
ACTIVITY	Current Month	Current Year	Last Year
UCR	4	2025	2024
PART 1 OFFENSES			
Homicide / Manslaughter	0	0	0
Sexual Assault	0	1	1
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	1	3
Larceny	3	4	25
Motor Vehicle Theft	0	0	1
Human Trafficking	0	0	1
Arson	1	1	0
<b>TOTAL PART I</b>	<b>4</b>	<b>7</b>	<b>31</b>

## Officer Initiated Activity

<u>Activity by Type</u>	Total
Building Checks, Close Patrols	111
Traffic Complaints (Radar Enforcement)	38
Traffic Stops	254
Vacation Watch	3
Walk Thru (Business contacts)	4
Total	410

# Bartonville Police Department

July 2025



## Misc. Information/Upcoming Events

1. Out of three fireworks complaints, one occurred within the Town limits.
2. There were 17 traffic crashes.
3. Three thefts were reported: one at Kroger, one involving failure to pay sales tax, and one involving a stolen or lost credit card.
4. An arson report was filed after a fire was discovered in a trash can at a new construction site. Due to unknown ignition circumstances, the incident was documented.
5. Officers conducted ALERRT training at Lantana Community Church.
6. Officers provided first aid training at Town Hall.



# TOWN COUNCIL COMMUNICATION

---

**DATE:** August 19, 2025

**FROM:** Shannon Montgomery, Town Secretary

**AGENDA ITEM:** Administration – July 2024 Reports

---

**SUMMARY:**

Monthly Reports July 2024 2024.

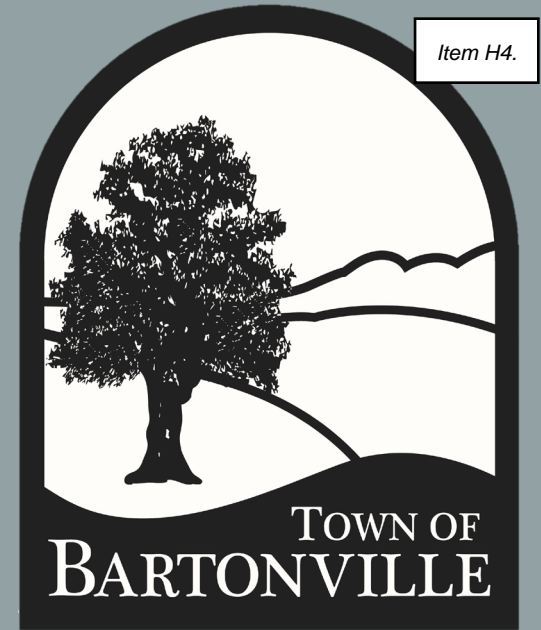
**ATTACHMENTS:**

- Monthly Financial Report
- Monthly Animal Control & Code Enforcement Report
- Monthly Engineering Report
- Monthly Municipal Court Report
- Monthly Permits Report
- Monthly Board Attendance Report

# Town of Bartonville

## Monthly Financial Report

Month Ending  
July 2025



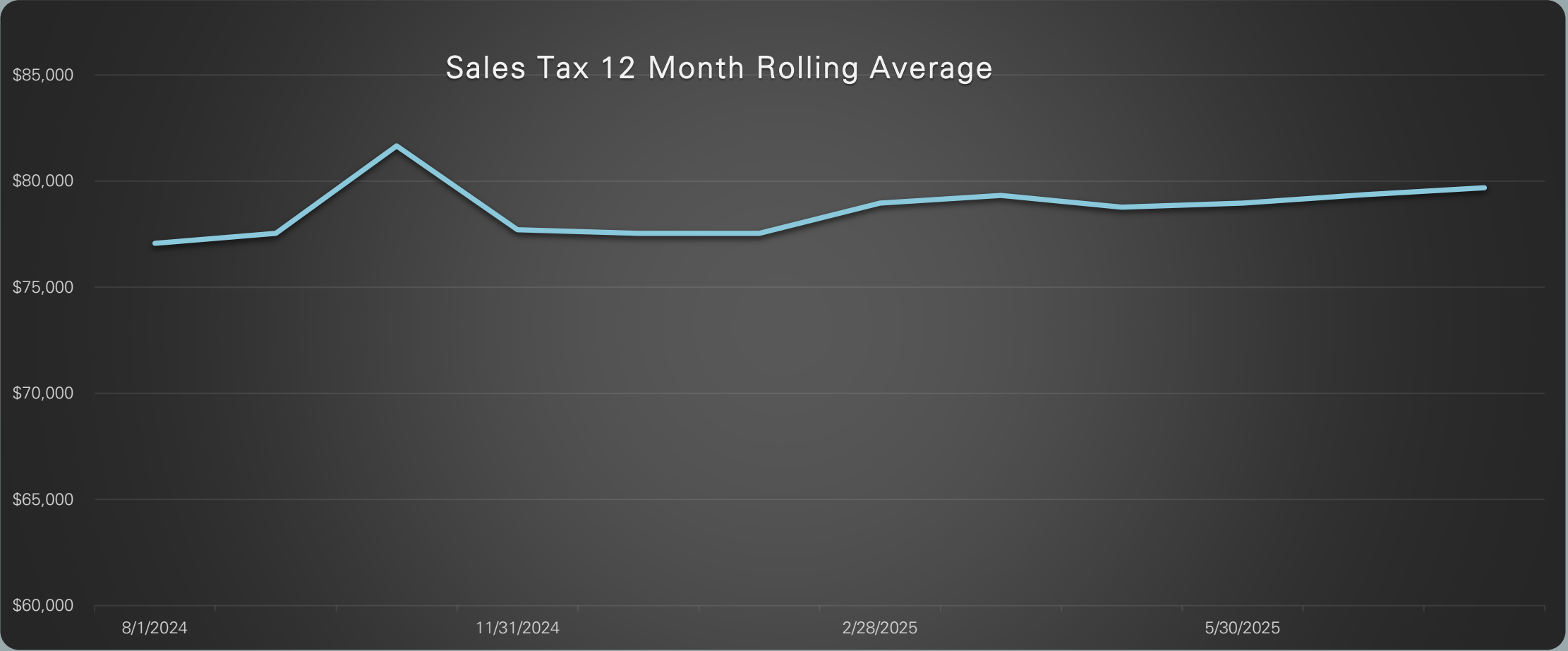
PRESENTED:  
AUGUST 19, 2025

## All General Fund Revenues

Category	July 2025 Revenue	Year to Date Revenue	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Property Tax	\$3,379.09	\$1,214,801.49	\$1,200,000	(\$14,801.49)	-1.23%	\$1,073,276.78	\$1,092,674.69
Sales Tax	\$71,469.83	\$787,996.93	\$890,000	\$102,003.07	11.46%	\$607,417.81	\$932,484.99
Franchise Fees	\$56,601.48	\$259,071.33	\$260,000	\$928.67	0.36%	\$253,522.75	\$262,891.74
<b>Other/Transfer:</b>	<b>\$19,095.01</b>	<b>\$185,534.67</b>	<b>\$223,500</b>	<b>\$37,965.33</b>	<b>16.99%</b>	<b>\$171,061.11</b>	<b>\$196,824.98</b>
<i>General Revenue</i>	<i>\$4,876.00</i>	<i>\$14,668.00</i>	<i>\$0</i>	<i>(\$14,668.00)</i>	<i>0.00%</i>	<i>\$11,881.75</i>	<i>\$13,320.99</i>
<i>Child Safety Collected</i>	<i>\$0.00</i>	<i>\$2,098.15</i>	<i>\$2,000</i>	<i>(\$98.15)</i>	<i>-4.91%</i>	<i>\$2,049.67</i>	<i>\$0.00</i>
<i>Open Records</i>	<i>\$0.00</i>	<i>\$15.00</i>	<i>\$0</i>	<i>(\$15.00)</i>	<i>0.00%</i>	<i>\$15.00</i>	<i>\$18.00</i>
<i>LOESE Training Funds</i>	<i>\$0.00</i>	<i>\$1,986.41</i>	<i>\$1,000</i>	<i>(\$986.41)</i>	<i>-98.64%</i>	<i>\$1,975.00</i>	<i>\$1,975.00</i>
<i>Use of Reserves (Fund Balance)</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$40,500</i>	<i>\$40,500.00</i>	<i>100.00%</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Interest Earned</i>	<i>\$14,219.01</i>	<i>\$111,767.11</i>	<i>\$140,000</i>	<i>\$28,232.89</i>	<i>20.17%</i>	<i>\$117,449.09</i>	<i>\$143,820.39</i>
<i>Sale of Surplus</i>	<i>\$0.00</i>	<i>\$15,000.00</i>	<i>\$0</i>	<i>(\$15,000.00)</i>	<i>0.00%</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Transfer In from CCPD</i>	<i>\$0.00</i>	<i>\$30,000.00</i>	<i>\$30,000.00</i>	<i>\$0.00</i>	<i>0.00%</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Transfer in from BCDC</i>	<i>\$0.00</i>	<i>\$10,000.00</i>	<i>\$10,000.00</i>	<i>\$0.00</i>	<i>0.00%</i>	<i>\$37,690.60</i>	<i>\$37,690.60</i>
Development Fees	\$2,215.00	\$12,154.75	\$4,000	(\$8,154.75)	-203.87%	\$13,836.75	\$16,636.75
Permit Fees	\$24,480.30	\$247,242.77	\$175,000	(\$72,242.77)	158.95%	\$204,935.90	\$245,775.70
Municipal Court	\$10,113.75	\$92,916.12	\$100,000	\$7,083.88	7.08%	\$90,587.15	\$101,886.74
<b>Total Revenue</b>	<b>\$187,354.46</b>	<b>\$2,799,718.06</b>	<b>\$2,852,500</b>	<b>\$52,781.94</b>	<b>1.85%</b>	<b>\$2,414,638.25</b>	<b>\$2,849,175.00</b>



# Sales Tax Collections



## All General Fund Expenditures

Category	July 2025 Expenditures	Year to Date Expenditures	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Administration	\$107,031.24	\$901,331.83	\$1,264,103	\$362,771.17	28.70%	\$761,158.68	\$951,670.07
Police	\$91,525.57	\$763,838.82	\$1,138,128	\$374,289.18	32.89%	\$704,782.47	\$866,184.71
Municipal Court	\$800.00	\$8,000.00	\$12,000	\$4,000.00	33.33%	\$9,000.00	\$10,600.00
Transfers	\$6,002.90	\$162,286.93	\$210,000	\$47,713.07	22.72%	\$178,916.54	\$223,050.74
<b>Total Expenses</b>	<b>\$205,359.71</b>	<b>\$1,835,457.58</b>	<b>\$2,624,231</b>	<b>\$788,773.42</b>	<b>30.06%</b>	<b>\$1,653,857.69</b>	<b>\$2,051,505.52</b>

# Expenditures by Department - Administration

Category	July 2025 Expenditures	Year to Date Expenditures	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Salary & Benefits	\$64,336.45	\$462,866.24	\$573,383	\$110,516.76	19.27%	\$430,216.59	\$502,776.92
<b>Other</b>	<b>\$3,705.02</b>	<b>\$30,284.87</b>	<b>\$75,500</b>	<b>\$45,215.13</b>	<b>59.89%</b>	<b>\$43,404.92</b>	<b>\$53,354.38</b>
<i>Advertisements &amp; Notices</i>	<i>\$43.28</i>	<i>\$1,620.54</i>	<i>\$4,500</i>	<i>\$2,879.46</i>	<i>63.99%</i>	<i>\$1,694.24</i>	<i>\$3,569.48</i>
<i>Banners &amp; Signs</i>	<i>\$314.86</i>	<i>\$2,180.43</i>	<i>\$8,000</i>	<i>\$5,819.57</i>	<i>72.74%</i>	<i>\$6,288.41</i>	<i>\$7,475.91</i>
<i>Clean Up Day</i>	<i>\$400.00</i>	<i>\$3,600.00</i>	<i>\$5,000</i>	<i>\$1,400.00</i>	<i>28.00%</i>	<i>\$9,363.26</i>	<i>\$10,563.26</i>
<i>Datamax Project Contingency</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$5,000</i>	<i>\$5,000.00</i>	<i>100.00%</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Dues &amp; Memberships</i>	<i>\$170.00</i>	<i>\$1,730.50</i>	<i>\$5,000</i>	<i>\$3,269.50</i>	<i>65.39%</i>	<i>\$1,371.00</i>	<i>\$1,881.50</i>
<i>Election Expense</i>	<i>\$0.00</i>	<i>\$244.58</i>	<i>\$14,000</i>	<i>\$13,755.42</i>	<i>98.25%</i>	<i>\$118.24</i>	<i>\$118.24</i>
<i>Postage</i>	<i>\$416.51</i>	<i>\$2,288.32</i>	<i>\$3,500</i>	<i>\$1,211.68</i>	<i>34.62%</i>	<i>\$2,452.21</i>	<i>\$2,905.20</i>
<i>Publications &amp; Subscriptions</i>	<i>\$1,147.84</i>	<i>\$1,885.95</i>	<i>\$1,500</i>	<i>-\$385.95</i>	<i>-25.73%</i>	<i>\$709.24</i>	<i>\$709.24</i>
<i>Special Events</i>	<i>\$718.30</i>	<i>\$11,865.77</i>	<i>\$12,000</i>	<i>\$134.23</i>	<i>1.12%</i>	<i>\$17,493.36</i>	<i>\$17,772.36</i>
<i>Meetings &amp; Events</i>	<i>\$49.23</i>	<i>\$2,356.95</i>	<i>\$5,000</i>	<i>\$2,643.05</i>	<i>52.86%</i>	<i>\$2,501.96</i>	<i>\$3,259.36</i>
<i>Travel &amp; Training</i>	<i>\$445.00</i>	<i>\$2,511.83</i>	<i>\$12,000</i>	<i>\$9,488.17</i>	<i>79.07%</i>	<i>\$1,413.00</i>	<i>\$5,099.83</i>
Contracted Services	\$30,145.86	\$284,395.80	\$405,750	\$121,354.20	29.91%	\$201,276.19	\$288,408.15
Fees & Service Charges	\$258.27	\$1,686.84	\$1,470	-\$216.84	-14.75%	\$670.75	\$870.50
Supplies	\$5,253.07	\$73,268.89	\$102,500	\$29,231.11	28.52%	\$55,509.28	\$65,642.95
Maintenance	\$3,332.57	\$42,766.19	\$55,500	\$12,733.81	22.94%	\$30,080.95	\$40,617.17
Capital Improvements	\$0.00	\$6,063.00	\$50,000	\$43,937.00	87.87%	\$0.00	\$0.00
<b>Total Administration</b>	<b>\$107,031.24</b>	<b>\$901,331.83</b>	<b>\$1,264,103</b>	<b>\$362,771.17</b>	<b>28.70%</b>	<b>\$761,158.68</b>	<b>\$951,670.00</b>

# Expenditures by Department - Police

Category	July 2025 Expenditures	Year to Date Expenditures	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Salary & Benefits	\$85,592.12	\$699,440.47	\$1,032,497	\$333,056.53	32.26%	\$651,327.34	\$784,112.59
Maintenance	\$3,681.28	\$32,288.63	\$41,631	\$9,342.37	22.44%	\$28,406.14	\$41,671.99
Contracted Services	\$0.00	\$8,038.00	\$10,000	\$1,962.00	19.62%	\$1,776.50	\$1,776.50
<b>Other</b>	<b>\$141.25</b>	<b>\$4,156.63</b>	<b>\$8,000</b>	<b>\$3,843.37</b>	<b>48.04%</b>	<b>\$4,973.81</b>	<b>\$4,975.24</b>
<i>Dues &amp; Memberships</i>	<i>\$0.00</i>	<i>\$534.50</i>	<i>\$2,000</i>	<i>\$1,465.50</i>	<i>73.28%</i>	<i>\$170.00</i>	<i>\$170.00</i>
<i>Meetings &amp; Events</i>	<i>\$141.25</i>	<i>\$1,253.22</i>	<i>\$1,500</i>	<i>\$246.78</i>	<i>16.45%</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Travel &amp; Training</i>	<i>\$0.00</i>	<i>\$2,368.91</i>	<i>\$4,500</i>	<i>\$2,131.09</i>	<i>47.36%</i>	<i>\$4,803.81</i>	<i>\$4,805.24</i>
<b>Supplies</b>	<b>\$2,110.92</b>	<b>\$19,915.09</b>	<b>\$46,000</b>	<b>\$26,084.91</b>	<b>56.71%</b>	<b>\$18,298.68</b>	<b>\$33,648.39</b>
<i>Fuel &amp; Lubricants</i>	<i>\$2,090.72</i>	<i>\$16,032.25</i>	<i>\$22,000</i>	<i>\$5,967.75</i>	<i>27.13%</i>	<i>\$13,591.85</i>	<i>\$19,218.58</i>
<i>Operations &amp; Supplies</i>	<i>\$20.20</i>	<i>\$3,846.99</i>	<i>\$20,000</i>	<i>\$16,153.01</i>	<i>80.77%</i>	<i>\$2,567.24</i>	<i>\$11,083.06</i>
<i>Uniforms</i>	<i>\$0.00</i>	<i>\$35.85</i>	<i>\$4,000</i>	<i>\$3,964.15</i>	<i>99.10%</i>	<i>\$2,139.59</i>	<i>\$3,346.75</i>
<b>Total Police Department</b>	<b>\$91,525.57</b>	<b>\$763,838.82</b>	<b>\$1,138,128</b>	<b>\$374,289.18</b>	<b>32.89%</b>	<b>\$704,782.47</b>	<b>\$866,184.71</b>

**Call Type Summary:**

Animal Bite (1)  
Dead Animal (1)  
Patrol (5)  
Tall Grass and Weeds (15)  
Trapping (1)  
Wildlife (1)

**Call**

Address	Notes	Service / Type
7/6/2025 1501 Glenview Ln	A dog bite occurred at this address.	Animal Control Animal Bite
7/11/2025 2201 Fm 407 E	We were called to clear their trap. Raccoon was picked up and relocated due to it being healthy.	Animal Control Trapping
7/18/2025 2201 Fm 407 E	Caller stated they had a trapped raccoon they needed removed.	Animal Control Wildlife
7/25/2025 2742 Kentucky Derby Dr	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
7/25/2025 2710 Romero Way	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds

7/25/2025 2702 Romero Way	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
7/25/2025 1509 Brian St	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
7/25/2025 2709 Romero Way	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
7/25/2025 1118 Pitner Ct	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
7/25/2025 1110 Pitner Ct	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
7/25/2025 1109 Pitner Ct	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
7/25/2025 1318 Clydesdale Rd	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
7/25/2025 1326 Clydesdale Rd	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
7/25/2025 1117 Vera Ct	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds

7/25/2025 Eagle Ridge - Bartonville South 1031 Llc	Warning for tall grass/weeds. Multiple lots need to be addressed.	Code Enforcement Tall Grass and Weeds
7/25/2025 Hudson Hills - Sanav Venture Llc	Warning for tall grass/weeds. Complaint received from resident. Multiple lots need to be addressed.	Code Enforcement Tall Grass and Weeds
7/25/2025 Seals Rd Pi#211410	Citation for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
7/25/2025	Responded to complaints about tall grass/weeds in 2 subdivisions.	Code Enforcement Tall Grass and Weeds
7/4/2025 Landfall Cir	Deceased Opossum was called in. I removed it.	Animal Control Dead Animal

## Patrol

Address	Notes	Service / Type
7/3/2025	Patrolled City of Bartonville ,spoke with Chief Riggs there were no issues to report at the time. 11:45 am - 12:15 pm   Duration: .5 hours	Animal Control Patrol
7/9/2025	Patrolled Bartonville spoke with Shari , was advised of no current issues. 1:45 pm - 2:15 pm   Duration: .5 hours	Animal Control Patrol

7/21/2025

Patrolled city limits. Checked in at city hall, no new issues. Followed up on Code Enforcement previous warnings.

9:30 am - 11:30 am | Duration: 2 hours

Patrol

7/16/2025

I patrolled Bartonville for loose, deceased, or sick animals. I removed a deceased turtle while in town.

9:00 am - 10:00 am | Duration: 1 hours

Animal Control

Patrol

7/29/2025

I patrolled Bartonville looking for loose, deceased, or sick animals. I let a walker know that there is a leash law and gave them a slip lead to use.

12:00 pm - 1:00 pm | Duration: 1 hours

Animal Control

Patrol





# Westwood

## **Town of Bartonville Status Report**

**Date: August 12, 2025**

### **Plat Review**

- N/A

### **ROW Permits**

- Charter/Mastec Extensions – Knights Landing

### **Subdivision Construction**

- Knights Landing – Completed

### **Street Fund**

- Jeter Phase 2 Construction Ongoing – Construction ending August Timeframe
- Parking Lot Construction Ongoing

### **General Consultation**

- N/A

### **Grading Plans Reviewed**

- 2012 High Meadow
- 1520 E. Jeter

Item H4.

westwoodps.com  
(888) 937-5150

Town of Bartonville  
Municipal Court Council Report  
From 7/1/2025 to 7/31/2025

8/5/2025 1

Item H4.

**Violations by Type**

Traffic	Penal	City Ordinance	Parking	Other	Total
103	0	2	2	0	107

**Financial**

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$6,323.40	\$2,377.40	\$8,557.00	\$168.00	\$205.80	\$17,631.60

**Warrants**

Issued	Served	Closed	Total
0	0	0	0

**FTAs/VPTAs**

FTAs	VPTAs	Total
0	0	0

**Dispositions**

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
41	0	38	17	18	114

**Trials & Hearings**

Jury	Bench	Appeal	Total
0	0	0	0

**Omni/Scofflaw/Collection**

Omni	Scofflaw	Collections	Total
25	0	25	50

# PermitReport

8/1/2025 9:32

Item H4.

Permit #	Contact	Property	Permit Type	Issued Date	Estimated Value	Square Footage	Paid Amount
25-00001-01	Dickey's BBQ	3000 FM 407 100	Food Establishment Permit	7/7/2025			\$600.00
25-00049-26	Spicewood Food Co.	96 McMakin Rd	Temporary Food Permit	7/18/2025			\$35.00
25-00049-27	Kensley's Kookies	96 McMakin Rd	Temporary Food Permit	7/31/2025			\$35.00
25-00049-28	Trinity Smart Farms	96 McMakin Rd	Temporary Food Permit	7/31/2025			\$35.00
25-00397-01	JLS Plumbing		Contractor Registration - Plumbing	7/1/2025			\$0.00
25-00398-01	Juniper Commercial & Residential Services		Contractor Registration - Mechanical	7/1/2025			\$0.00
25-00399-01	A&M Plumbing Solutions		Contractor Registration - Plumbing	7/1/2025			\$0.00
25-00400-01	Hayhurst Brothers Homes		Contractor Registration - General	7/2/2025			\$125.00
25-00401-01	Turney Electrical Services, LLC		Contractor Registration - Electrical	7/2/2025			\$0.00
25-00402-01	Romero Calixto	506 Oakwood Dr	Covered Patio/Carport/Arbor Permit	7/3/2025			\$75.00
25-00403-01	Paradise Heating and Air		Contractor Registration - Mechanical	7/3/2025			\$0.00
25-00404-01	Emerald Irrigation LLC		Contractor Registration - Irrigation	7/9/2025			\$125.00
25-00405-01	Hayhurst Brothers Homes	1277 Kentucky Derby Drive	New Residence Permit	7/7/2025		6303	\$4,096.95
25-00405-02	Hayhurst Brothers Homes	1277 Kentucky Derby Drive	New Residence (Non AC)	7/7/2025		2035	\$915.75
25-00405-04	Hayhurst Brothers Homes	1277 Kentucky Derby Drive	Grading and Drainage Permit	7/7/2025		8338	\$275.00
25-00405-05	Hayhurst Brothers Homes	1277 Kentucky Derby Drive	Culvert/Driveway	7/7/2025		8338	\$120.00
25-00406-01	Frymire Home Services	903 Dyer Rd	Mechanical Permit	7/9/2025			\$130.00
25-00408-01	Bramlett Septic	1317 Post Oak Ln	OSSF Permit - Residential	7/31/2025			\$410.00
25-00409-01	ABC Supply	1408 E Jeter Rd	Truck Permit	7/9/2025			\$25.00
25-00410-01	Proficient Plumbing		Contractor Registration - Plumbing	7/10/2025			\$0.00
25-00411-01	Our House Your Home	570 E Jeter Rd	Addition/REmodel Permit (AC)	7/21/2025	\$1,500,000.00	6422	\$4,220.50
25-00413-01	BW Custom Homes LLC	1317 Post Oak Ln	New Residence Permit	7/11/2025	\$1,017,000.00	4118	\$2,676.70
25-00413-02	BW Custom Homes LLC	1317 Post Oak Ln	New Residence (Non AC)	7/11/2025		1092	\$491.40
25-00413-04	BW Custom Homes LLC	1317 Post Oak Ln	Grading and Drainage Permit	7/11/2025		5210	\$275.00
25-00413-05	BW Custom Homes LLC	1317 Post Oak Ln	Culvert/Driveway	7/11/2025		5210	\$120.00
25-00414-01	G3 pools		Contractor Registration - General	7/21/2025			\$125.00
25-00415-01	Triple A AC Heat & Plumbing		Contractor Registration - Mechanical	7/11/2025			\$0.00
25-00416-01	Cintas Fire Protection		Contractor Registration - General	7/21/2025			\$125.00
25-00417-01	Anchor Outdoors		Contractor Registration - General	7/21/2025			\$125.00
25-00418-01	Premier Landscape		Contractor Registration - General	7/21/2025			\$125.00
25-00420-01	Triple A AC Heat & Plumbing	690 Porter Rd	Mechanical Permit	7/21/2025	\$10,000.00	1700	\$130.00
25-00421-01	Cotes Mechanical		Contractor Registration - Mechanical	7/21/2025			\$0.00
25-00422-01	Nova Air LLC		Contractor Registration - Mechanical	7/21/2025			\$0.00
25-00424-01	Affordable Air		Contractor Registration - Mechanical	7/21/2025			\$0.00
25-00425-01	Emerald Irrigation LLC	1134 Vera Court	Sprinkler/Irrigation Permit	7/22/2025	\$3,000.00		\$110.00
25-00426-01	Affordable Air	1510 Glenview Ln	Mechanical Permit	7/31/2025	\$13,790.00	750	\$130.00
25-00427-01	Caribb Electric		Contractor Registration - Electrical	7/23/2025			\$0.00
25-00429-01	All Around Texas Services LLC	1425 Brian Street	Electrical Permit/Generator	7/28/2025	\$32,000.00		\$130.00
25-00429-02	C&G Electric, Inc.	1425 Brian Street	Plumbing Permit/Generator	7/28/2025	\$32,000.00		\$130.00
25-00432-01	Service One Air		Contractor Registration - Mechanical	7/29/2025			\$0.00
25-00433-01	Service One Air	1008 James Price Ct	Mechanical Permit/HVAC	7/29/2025	\$11,025.00		\$130.00
25-00434-01	Service One Air	1008 James Price Ct	Mechanical Permit/HVAC	7/30/2025	\$14,265.00	1000	\$130.00
25-00435-01	Willowtree LLC		Contractor Registration - General	7/31/2025			\$125.00
25-00436-01	RICHARDSON READY ELECTRIC		Contractor Registration - Electrical	7/31/2025			\$0.00

# FY2025 Boards and Commission Attendance Report

Item H4.

			Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	4/1	4/30	Jun 25	Jul 25	Aug 25	Sep 25
<b>Board of Adjustment (BOA)</b>														
Position	Term	Director												
Chair	2024-2026	Donna Baumgarner (2014)	NO MEETING	NO MEETING	P	NO MEETING	NO MEETING	NO MEETING	P	P	NO MEETING	NO MEETING		
Vice Chair	2023-2025	Jim Lieber (2016)			E				P	P				
Director	2023-2025	Del Knowler (2011)			P				P	P				
Director	2024-2026	Kathy Daum (2003)			P				A	E				
Director	2023-2025	Siobhan O'Brien (2022)			P				P	P				
Alternate #1	2024-2026	Rebecca Jenkins (2022)			P				P	P				
Alternate #2	2023-2025	Heather Head (2023)			E				P	P				

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

			Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25
<b>Planning &amp; Zoning Commission (P&amp;Z)</b>														
Position	Term	Commissioner												
Chair	2024-2026	Ralph Arment (1988)	P	NO MEETING	NO MEETING	NO MEETING	NO MEETING	P	NO MEETING	NO MEETING	P	NO MEETING		
Vice Chair	2024-2026	Gloria McDonald (1998)	E					E			P			
Commissioner	2024-2026	Brenda Hoyt-Stenovich (2014)	P					P			P			
Commissioner	2023-2025	Don Abernathy (2000)	P					P			E			
Commissioner	2023-2025	Larry Hayes (2021)	P					P			E			
Alternate #1	2024-2026	Pat Adams (2022)	P					P			P			
Alternate #2	2023-2025	Rick Lawrence (2023)	P					P			P			

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

# FY2025 Boards and Commission Attendance Report

Item H4.

Oct 24    Nov 24    Dec 24    Jan 25    Feb 25    Mar 25    Apr 25    May 25    Jun 25    Jul 25    Aug 25    Sep 25

Bartonville Community Development Corporation (BCDC)														
Position	Term	Director												
Chair	2023-2025	Randy Van Alstine (2014)	P	P	P	NO MEETING	P	P	P	NO QUORUM	P	NO MEETING		
Vice Chair	2024-2026	Brenda Latham (2021)	P	P	E		P	P	P		P			
Director	2023-2025	Vacant (2023)	A	A	P		P	P	P		X			
Director	2023-2025	Jim Langford (2015)	A	E	E		P	P	P		P			
Director	2024-2026	Vacant (2023)	P	P	P		A	P	P		X			
Director	2024-2026	Scott Daum (2024)	A	P	P		P	P	E		P			
Director	2024-2026	Vacant(2024)	P	E	E		P	E	E		X			

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

Oct 24    Nov 24    Dec 24    Jan 25    Feb 25    Mar 25    Apr 25    May 25    Jun 25    Jul 25    Aug 25    Sep 25

Crime Control and Prevention District (CCPD)														
Position	Term	Director												
Chair	2023-2025	Jeff Grubb (2011)	E	P	NO MEETING	NO MEETING	P	NO MEETING	P	P	NO MEETING	NO MEETING		
Vice Chair	2024-2026	Johnny Jones (2012)	P	E			P		P	P				
Director	2023-2025	Chris Colbert (2011)	P	P			P		P	P				
Director	2023-2025	Jarod Root (2024)	P	P			E		P	P				
Director	2024-2026	Jim Murphy (2024)	P	P			P		P	P				
Director	2024-2026	Lori Van Alstine (2014)	P	P			P		P	P				
Director	2024-2026	Steve Weiss (2023)	P	P			P		P	P				

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

## FY2025 Boards and Commission Attendance Report

Item H4.

10/8   10/22   11/12   12/3   12/16   2/4   3/4   3/19   4/7   5/5   6/3

Special Events Committee (SEC)														
Position	Term	Committee Member												
Chair	2024-2026	Lori Van Alstine	P	P	P	P	P	P	P	P	P	P	P	
Vice Chair	2024-2026	Kathy Daum	P	E	P	P	P	P	P	A	P	P	P	
Member	2024-2025	CM Keith Crandall	P	P	P	P	P	P	E	P	P	P	P	
Member	2024-2025	CM Margie Arens	P	P	P	P	E	P	P	P	P	P	P	
Member	2024-2026	Donna Baumgarner	E	P	P	A	E	E	P	P	P	P	P	
Member	2024-2026	Randy Van Alstine	P	P	P	P	E	P	P	P	P	P	P	
Member	2024-2025	Sean Stenovitch	E	P	P	P	P	P	P	P	P	P	E	

P - Present

A - Absent

E - Excused - Staff Notified



# TOWN COUNCIL COMMUNICATION

---

**DATE:** August 19, 2025

**FROM:** Shannon Montgomery, Town Secretary

**AGENDA ITEM:** Consider approval of the July 15, 2025, Regular Meeting Minutes.

---

**SUMMARY:**

The Town Council held a Regular Meeting on July 15, 2025.

**RECOMMENDED MOTION OR ACTION:**

Approve July 15, 2025, Regular Meeting Minutes as presented.

**ATTACHMENT:**

- July 15, 2025, Regular Meeting Minutes



**THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN REGULAR SESSION ON THE 15TH DAY OF JULY 2025 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:**

Jaclyn Carrington, Mayor  
 Matt Chapman, Mayor Pro Tem/Place 2  
 Jim Roberts, Council Member Place 1  
 Clay Sams, Council Member Place 3  
 Keith Crandall, Council Member Place 4  
 Margie Arens, Council Member Place 5

*Town Staff Present:*

Kirk Riggs, Town Administrator/Chief of Police  
 Shannon Montgomery, Town Secretary  
 Patricia Adams, Town Attorney

**A. CALL BUDGET WORKSHOP TO ORDER @ 5:30 PM**

Mayor Carrington called the Workshop Session to order at 5:30 pm.

**1. Discussion of Proposed Budget for Fiscal Year 2025-2026 and all things related thereto.**

Town Administrator Riggs provided an overview of the proposed General Fund Operating Budget, consisting of Administration, Police, and Municipal Court, and addressed questions from Council.

**B. ADJOURN BUDGET WORKSHOP**

Mayor Carrington adjourned the Budget Workshop at 6:07 pm.

**C. CALL REGULAR SESSION TO ORDER @ 6:30 PM**

Mayor Carrington called the Regular Session to order at 6:30 pm.

**D. PLEDGE OF ALLEGIANCE**

Mayor Carrington led the Pledge.

**E. PUBLIC PARTICIPATION**

*If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.*

The following addressed the Town Council:

- Rick Hopper, 1847 E Jeter Road, Bartonville.

**F. APPOINTED REPRESENTATIVE/LIAISON REPORTS**

*Council will receive and discuss the following reports:*

**1. Upper Trinity Regional Water District Report – No report given.****2. Denton County Emergency Services District #1.**

Chief Vaughan of Denton County Emergency Services District No. 1 provided an update and addressed questions from Council.

**3. Police Department – June 2025 Statistics/Activities.**

Town Administrator/Chief of Police Riggs summarized the June 2025 monthly statistics/activities and addressed questions from Council.

**4. Administration – June 2025 Reports: Financial – including quarterly investment report, Animal Control and Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.**

Town Secretary Montgomery provided a summary of the June 2025 financials, including the quarterly investment report, and addressed questions from Council.

**G. CONSENT AGENDA**

*This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.*

**1. Consider approval of the June 17, 2025, Regular Meeting Minutes.**

Motion made by Council Member Crandall, seconded by Council Member Roberts, to **APPROVE** Consent Agenda Item #1 as presented.

**VOTE ON THE MOTION**

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

**H. PUBLIC HEARINGS AND REGULAR ITEMS****1. Conduct Public Hearing of the Bartonville Crime Control and Prevention District (CCPD) FY 2025-2026 proposed budget.**

Mayor Carrington opened the Public Hearing at 6:53 pm, and after recognizing there was no one wishing to speak, closed the Public Hearing at 6:53 pm.

Mayor Carrington stated that the Council will take action on this matter at the August 19, 2025 meeting.

**2. Discuss and consider approval of a Resolution approving a Type B Economic Development Corporation Development Project and Performance Agreement by and between the Bartonville Community Development Corporation (BCDC) and Bartonville Store, LLC.; and authorize the BCDC Chair to execute necessary documents.**

Tim House, The Bartonville Store, provided a brief summary of the funding request and addressed questions from Council.

Motion made by Council Member Sams, seconded by Council Member Crandall, to **APPROVE** a Resolution approving a Type B Economic Development Corporation Development Project and Performance Agreement by and between the Bartonville Community Development Corporation (BCDC) and Bartonville Store, LLC.; and authorize the BCDC Chair to execute necessary documents.

**VOTE ON THE MOTION**

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

**3. Discuss and consider approval of a Resolution casting the Town Council's vote for the Denco Area 9-1-1 District Board of Managers.**

Motion made by Council Member Roberts, seconded by Council Member Chapman, to **APPROVE** a Resolution casting the Town Council's vote for the Denco Area 9-1-1 District Board of Managers to John Smith, Jr.

**VOTE ON THE MOTION**

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

**4. Discuss and consider a Resolution appointing new member(s) to the Bartonville Community Development Corporation.**

Motion made by Council Member Chapman, seconded by Council Member Roberts, to **APPROVE** a Resolution appointing Laura Pittman to the Bartonville Community Development Corporation for a term expiring September 30, 2026.

**VOTE ON THE MOTION**

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

**5. Discuss and consider award/rejection of bids and approval of a Town Hall Parking Lot Construction Contract and authorize the Town Administrator to execute necessary documents on behalf of the Town.**

Motion made by Council Member Crandall, seconded by Council Member Arens, to **AWARD** and **APPROVE** a Town Hall Parking Lot Construction Contract to Mann Robinson, in the amount of \$118,000, and authorize the Town Administrator to execute necessary documents on behalf of the Town.

**VOTE ON THE MOTION**

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

**6. Discuss and consider scheduling September 2, 2025 for the Public Hearing on the proposed Fiscal Year 2025-2026 Budget; and scheduling September 16, 2025 for the adoption of said Budget.**

Motion made by Council Member Arens, seconded by Council Member Roberts, to schedule September 2, 2025 for the Public Hearing on the proposed Fiscal Year 2025-2026 Budget; and schedule September 16, 2025 for the adoption of said Budget.

**VOTE ON THE MOTION**

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

**7. Discuss and consider scheduling September 16, 2025 for the Public Hearing to consider the proposed tax rate.**

Motion made by Council Member Sams, seconded by Council Member Arens, to schedule September 16, 2025 for the Public Hearing to consider the proposed tax rate.

**VOTE ON THE MOTION**

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

**8. Discuss and consider who will be on the Boards and Commission interview panel for 2025 Annual Appointments.**

Motion made by Council Member Crandall, seconded by Council Member Roberts, to have Council Member Chapman and Planning and Zoning Vice Chair Gloria McDonald be the interview panel and to make recommendations to the Town Council at the September 2, 2025 Town Council Meeting.

**VOTE ON THE MOTION**

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

**I. CLOSED SESSION**

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 7:18 pm in accordance with the Texas Government Code regarding:

**1. Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney and Section 551.089 Security Devices or Security Audits regarding the Town of Bartonville's Emergency Action Plan, and any and all legal issues related thereto regarding: Emergency Authority and Plans.**

**J. RECONVENE OPEN MEETING**

Pursuant to the Open Meetings Act, Chapter 551, the Town Council reconvened into open session at 7:35 pm in accordance with the Texas Government Code regarding:

- 1. Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney and Section 551.089 Security Devices or Security Audits regarding the Town of Bartonville's Emergency Action Plan, and any and all legal issues related thereto regarding: Emergency Authority and Plans.**

No action taken.

**K. FUTURE ITEMS**

Discussion only, no action taken.

**L. ADJOURNMENT**

Mayor Carrington declared the meeting adjourned at 7:36 pm.

**APPROVED this the 19th day of August 2025.**

**APPROVED:**

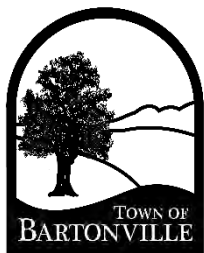
---

Jaclyn Carrington,  
Mayor

**ATTEST:**

---

Shannon Montgomery, TRMC  
Town Secretary



# TOWN COUNCIL COMMUNICATION

**DATE:** August 19, 2025

**FROM:** Ryan Wells, Town Planner

**AGENDA ITEM:** Discuss and consider a Final Plat for an approximate 32.029-acre property situated in the J. Burke Survey, Abstract Number 42, in the Town of Bartonville, Denton County, Texas. The property is located near the southeastern corner of Broome Road and Porter Road, in Bartonville, Texas. The applicant is McAdams, Inc., on behalf of Philip R. and Martha S. Rice. [Town of Bartonville File Number FP-2025-002]. ***(The Planning & Zoning Commission recommended approval, with conditions, by a vote of 5-0 at its August 6, 2025, meeting.)***

**LAND USE AND ZONING:** Current land use category is Residential Estates – 2 Acre Lots (RE-2). Current zoning is Residential Estates 2 (2-Acre Lots; RE-2) and Agricultural (AG).

**SUMMARY:** The subject property comprises two parcels encompassing 32.029 acres, located near the southeastern corner of Broome Road and Porter Road. The legal description of the property is RICE RANCH ADDITION BLK A LOT 2R-1 and RICE RANCH ADDITION BLK A LOT 1R. The corresponding Denton CAD parcel numbers are 748022 and 1055331. The applicant has applied for a final plat (see Exhibit A) in order to facilitate large lot residential development. The preliminary plat for the subject property was conditionally approved by the Bartonville Town Council on June 17, 2025.

The subject property consists of two agricultural and residential parcels.

## *Final Plat*

Bartonville Development Ordinance (BDO) Section 2.6.e. lists the criteria of approval for a final plat:

1. The plat substantially conforms with the approved preliminary plat and other studies and plans, as applicable;
2. The complete engineering/construction plans for all required public improvements and Town utilities have been submitted to the Town for review/approval by the Town's Engineer (whether specifically stated or not, final plat approval shall always be subject to any additions and/or alterations to the engineering/construction plans as deemed necessary by the Town Engineer, as needed, to ensure the safe, efficient and proper construction of public improvements within the subdivision);
3. The plat conforms to applicable zoning and other regulations; and
4. The plat has been approved by the Permitting Authority, as defined in Chapter 285 of the Texas Administrative Code, in accordance with Title 30, Texas Administrative Code, Chapter 285, Section 285.4(c) relating to the review of subdivision plans prior to the application for a permit for an on-site sewage facility.

The submitted final plat is designed to create five legal lots totaling 32.029 acres. The resulting lots will range from 2.00 to 16.029 acres. The submitted final plat conforms to the approved preliminary plat, adjusted as needed to respond to conditions of approval. The final plat addresses the following Town Council conditions from the preliminary plat approval:

1. Prior to recordation of the final plat, the plat and accompanying planning materials shall be reviewed and approved by the registered sanitarian for the Town of Bartonville, in accordance with Title 30, Texas Administrative Code, Chapter 285, Section 285.4(c).
  - a. This condition shall remain.
2. Prior to approval of the final plat, all setbacks for Lots 1R1 and 2R2, Block A shall be 50 feet.
  - a. Addressed.
3. Prior to approval of the final plat, the Broome Road street frontage width for Lot 1R1, Block A shall be increased to no less than 300 feet.
  - a. Addressed.
4. Prior to approval of the final plat, the shared lot line between Lots 1R1 and 2R2, Block A shall be adjusted to avoid creation of any nonconformities between existing structures and dimensional standards as they apply to the new lots.
  - a. Addressed.
5. Minor correction: The setback label for Lot 8, Block A shall read "50' setback line" or be adjusted to be 20 feet from Lot 2, Block C, Barrington Hills Phase II.
  - a. Addressed.
6. Gated driveways shall have the gate or, if present, callbox, located no less than 55 feet from the edge of the Broome Road or Porter Road rights-of-way.
  - a. Addressed via final plat per Note 8.

There is no public infrastructure to be constructed to serve the new lots, as there are existing utilities in the adjacent streets sufficient to serve the lots, so criterion 2 does not apply. The proposed lots meet or exceed the minimum lot sizes and setbacks for the applicable zoning districts, thereby meeting criterion 3.

As the new parcels will be served by on-site sewage (septic) facilities, a recommended condition of approval is that the proposed plat be reviewed and approved by the registered sanitarian for the Town of Bartonville, in accordance with approval criterion 4, above.

**PLANNING & ZONING COMMISSION RECOMMENDATION:** Approve with Conditions.

**PLANNING & ZONING COMMISSION RECOMMENDED CONDITIONS OF APPROVAL:**

1. Prior to recordation of the final plat, the plat and accompanying planning materials shall be reviewed and approved by the registered sanitarian for the Town of Bartonville, in accordance with Title 30, Texas Administrative Code, Chapter 285, Section 285.4(c). Basis: Town Code Chapter 10, Exhibit A, Development Ordinance Section 2.6.e.4.
2. Prior to recordation of the final plat, the 25' water line easement (WLE) shall be labeled "25' WLE (BY THIS PLAT)". Basis: Town Code Chapter 10, Exhibit A, Development Ordinance Section 3.3.e.
3. Prior to the recordation of the final plat, the "30' GPLE 2010-86118" located within proposed Lot 6, Block A as shown in the approved Rice Ranch Minor Plat (MP-2024-003) shall be shown on the plat, unless documentation of the easement's vacation is provided to the Town. Basis: Scrivener's correction
4. Prior to recordation, the 25' WLE to be established by the plat shall be located to the east of the 30' GPLE along Porter Road. The water and gas line easement cannot overlap in parallel fashion. Basis: Town Code Chapter 10, Exhibit A, Development Ordinance Section 3.3.e.
5. Minor Correction: Note 8 shall read, "Gated driveways shall have the gate, or if present, callbox, located no less than 55 feet from the edge of the road." Basis: Scrivener's correction.

**ATTACHMENTS:**

- Final Plat Application Packet

# Exhibit 1





# TOWN OF BARTONVILLE DEVELOPMENT APPLICATION

Item J1.

Application Type (check all applicable):

- ☐ Sketch Plat ☐ Land Study ☐ Preliminary ☐ Final  
☐ Development ☒ Replat ☐ Amending Plat

Current Legal Description: Lots 1R & 2R-1, Block A, Rice Ranch Addition

Proposed Subdivision Name: Rice Ranch Addition ☒ In Town Limits ☐ In ETJ

Current Zoning: RE-2 Concurrent Zoning Change Req.? ☐ Yes (zoning change request attached) ☒ No

Proposed Zoning (if applicable): N/A No. Proposed Lots: 5 Total Acres: 32.029

Seeking Waiver/Suspension: ☐ Yes ☒ No If yes, please submit required information pursuant to Sec. 1.11 of Ordinance No. 336-03

Owner: Philip R. & Martha S. Rice Phone: 214-205-2699

Address: 1086 Broome Rd, Bartonville, Tx 76226

**Please Note: If applicant is different from current owner a notarized statement, authorizing the applicant to act as owner's agent, must accompany this application along with submittal fees in accordance with the Town's adopted Fee schedule**

Applicant: Philip R. and Martha S. Rice Phone: 214-802-6676

Address: 1086 Broome Road, Bartonville, Texas 76226 Fax: \_\_\_\_\_

I understand that it is unlawful for any person to knowingly or willfully misrepresent, or fail to include, any information required by the Development Ordinance on this application. I further understand that misrepresentation, or deliberate omission, of facts pertaining to the land study or plat shall constitute grounds for denial of the land study or plat.

Philip R. Rice  
Applicant Signature

7/3/2025

Date

Office Use Only:	Fee Pd: _____	Check # _____	Date: _____
Schedule:	DRC: _____	P&Z: _____	TC: _____
Zoning Change? <input type="checkbox"/> Y <input type="checkbox"/> N	From _____ to _____	Publish Date: _____	Hearing Date: _____
<input type="checkbox"/> Street Construction	<input type="checkbox"/> Public Improvements	<input type="checkbox"/> Easements	<input type="checkbox"/> Simultaneous Submit
Hearing Req? <input type="checkbox"/> Y <input type="checkbox"/> N	Tax Certificate? <input type="checkbox"/> Y <input type="checkbox"/> N		
Disbursement: <input type="checkbox"/> Gas Co.	<input type="checkbox"/> Town Engineer/Planner	<input type="checkbox"/> Town Attorney	<input type="checkbox"/> DRC Members
<input type="checkbox"/> Elec Co.	<input type="checkbox"/> Cable Co.	<input type="checkbox"/> Fire Chief	<input type="checkbox"/> Water Supply



4400 State Highway 121  
Suite 800  
Lewisville, TX 75056  
972. 436. 9712

July 7, 2025

**Shannon Montgomery**  
Town Secretary  
Town of Bartonville  
1941 E Jeter Road  
Bartonville, Texas 76226

**RE: Rice Ranch Addition – Replat Application**

Dear Shannon,

Please accept this letter, submitted on behalf of our client, as an explanation of the proposed application. We are requesting review and approval of a Replat for the property known as Rice Ranch, located at 1086 Broome Road in the Town of Bartonville. The property is currently platted as Lot 1R and Lot 2R-1, Block A, Rice Ranch Addition, and lies within the Residential Estates 2 (RE-2) and Agricultural (Ag) zoning districts.

This replat reflects revisions made in accordance with the conditions attached to the Preliminary Plat, which was conditionally approved by the Town Council on June 17, 2025. The purpose of the replat is to create three 2-acre lots within the RE-2 zoning district, each fronting Porter Road. The remaining acreage within the Agricultural zoning district is being reconfigured to comply with all applicable Ag zoning requirements.

The property owners currently reside on the remainder of the property (Lots 1R1 and 2R2 of the approved Preliminary Plat) and plan to continue using this land for agricultural purposes and to maintain the rural character and aesthetics of the property.

We appreciate your consideration of this application. Please feel free to contact me if you have any questions or comments regarding this submittal.

Sincerely,

**McAdams**

W. Thad Murley III | Director, Geomatics  
[tmurley@mcadamsco.com](mailto:tmurley@mcadamsco.com) | 972. 436. 9712





# McAdams

The John R. McAdams Company, Inc.  
4400 State Highway 121, Suite 800  
Lewisville, Texas 75056

phone 972. 436. 9712  
fax 972. 436. 9715  
TBPLS FIRM #  
PE:19762 RPLS: 10194440  
www.mcadamsco.com

## CLIENT

PHILIP R. RICE & MARTHA S. RICE  
1086 BROOME ROAD  
BARTONVILLE, TX 76226  
PHONE: 214-205-2699

## SURVEYOR

W. THAD MURLEY III, RPLS  
4400 STATE HIGHWAY 121, SUITE 800  
LEWISVILLE, TX 75056  
EMAIL: tmurley@mcadamsco.com

## FINAL PLAT OF THE

### RICE RANCH ADDITION LOTS 1R-1, 2R-2, 6, 7, & 8, BLOCK A

BEING A REPLAT OF LOT 1R, BLOCK A, RICE RANCH ADDITION, AN ADDITION TO  
THE TOWN OF BARTONVILLE, TEXAS, RECORDED AS PLAT #2018-528, PLAT  
RECORDS, DENTON COUNTY, TEXAS, AND LOT 2R-1, BLOCK A, RICE RANCH  
ADDITION, AN ADDITION TO THE TOWN OF BARTONVILLE, TEXAS, RECORDED AS  
PLAT #2024-368, PLAT RECORDS, DENTON COUNTY, TEXAS,  
32.029 ACRES  
J. BURKE SURVEY, ABSTRACT NO. 42  
TOWN OF BARTONVILLE, DENTON COUNTY, TEXAS

## PROJECT INFORMATION

PROJECT NO.	SPEC23572
FILENAME	REPLAT 2.0
CHECKED BY	TM
DRAWN BY	BC
SCALE	1"=100'
DATE	7.1.2025

STATE OF TEXAS §  
COUNTY OF DENTON §

WHEREAS, Philip R. Rice & Martha S. Rice are the owners of all that certain lot, tract or parcel of land, situated in the J. Burke Survey, Abstract Number 42, Town of Bartonville, Denton County, Texas, being all of Lot 2R-1, Block A, Rice Ranch Addition, an addition to the Town of Bartonville, according to the plat thereof, recorded in Document Number 2024-368, Plat Records, Denton County, Texas, and Lot 1R, Block A, Rice Ranch Addition, an addition to the Town of Bartonville, according to the plat thereof, recorded in Document Number 2018-528, Plat Records, Denton County, Texas, and being more particularly described as follows:

BEGINNING at a 1/2" rebar found at the northernmost northeast corner of said Lot 2R-1, same being the northwest corner of Lot 17, Block B, Barrington Hills, an addition to the Town of Bartonville, recorded in Cabinet U, Page 825, Plat Records, Denton County, Texas, same being the southeast corner of a certain called 35' Right-of-way (ROW) dedication to the Town of Bartonville, recorded in Document Number 2013-14, Plat Records, Denton County, Texas, same being the southwest corner of a certain called 35' Right-of-way (ROW) dedication to the Town of Bartonville, according to said Barrington Hills plat, and being in the south line of Broome Road;

THENCE S 00°19'50" E, with an east line of said Lot 2R-1, same being the west line of Block B, of said Barrington Hills, a distance of 976.97 feet to a 1/2" capped rebar found, stamped "G&A" at an inner ell corner of said Lot 2R-1, same being the south corner of Lot 15, Block B, of said Barrington Hills, and being the southwest corner of Lot 14, Block B, of said Barrington Hills;

THENCE N 88°55'41" E, with a north line of said Lot 2R-1, same being the south line of said Lot 14, a distance of 500.03 feet to a 1/2" capped rebar found, stamped "G&A" at the southernmost northeast corner of said Lot 2R-1, same being the southeast corner of said Lot 14, and being a westerly corner of Lot 13, Block B, of said Barrington Hills;

THENCE S 01°04'19" E, with an east line of said Lot 2R-1, same being the west line of said Lot 13, a distance of 304.44 feet to a 1/2" capped rebar found, stamped "G&A" at the southeast corner of said Lot 2R-1, same being the southwest corner of said Lot 13, same being the northwest corner of Lot 6, Block A, of said Barrington Hills, and being the northeast corner of Lot 1, Block X, (common space, drainage easement), of said Barrington Hills;

THENCE S 89°40'10" W, with the south line of said Lot 2R1, same being the north line of said Lot 1, passing the northeast corner thereof, same being the northeast corner of Lot 2, Block C, Barrington Hills Addition, Phase II, an addition to the Town of Bartonville, according to the plat thereof, recorded in Cabinet W, Page 43, Plat Records, Denton County, Texas, passing the easternmost southwest corner of said Lot 2R-1, same being the southeast corner of said Lot 1R, continuing with the south line thereof, a distance of 1,702.96 feet to a 1/2" capped rebar found, stamped "G&A" at the southwest corner of said Lot 1R, same being the northwest corner of said Lot 2, Block C, being in the east line of said 35' ROW Dedication (2013-14), and being in the east line of Porter Road;

THENCE N 01°02'27" E, with the west line of said Lot 1R, same being the east line of Porter Road, passing the northwest corner of said Lot 1R, same being the westernmost southwest corner of said Lot 2R-1, continuing with a west line thereof a total distance of 620.04 feet to a 1/2" capped rebar found, stamped "MCADAMS" at the southernmost northwest corner of said Lot 2R-1, same being the southwest corner of Lot 5, Block A, of said Rice Ranch Addition;

THENCE N 89°40'10" E, with the southerly north line of said Lot 2R-1, same being the south line of said Lot 5, a distance of 410.13 feet to a 1/2" capped rebar found, stamped "MCADAMS" at an inner ell corner of said Lot 2R-1, same being the southeast corner of said Lot 5;

THENCE N 00°19'50" W, with a west line of said Lot 2R-1, same being the east line of said Lot 5, passing at a distance of 213.75 feet a 1/2" capped rebar found, stamped "MCADAMS" at the northeast corner thereof, same being the southeast corner of Lot 4, Block A, Rice Ranch Addition, continuing with the east line thereof, passing at a distance of 430.24 feet a 1/2" capped rebar found, stamped "MCADAMS" at the northeast corner thereof, same being the southeast corner of Lot 3, Block A, Rice Ranch Addition, continuing with the east line thereof a total distance of 650.69 feet to a 1/2" capped rebar found, stamped "MCADAMS" at the northwest corner thereof, same being the northernmost northwest corner of said Lot 2R-1, being in the south line of said 35' ROW Dedication (2013-14), and being in the south line of said Broome Road;

THENCE N 89°20'48" E, with a north line of said Lot 2R-1, same being the south line of Broome Road, a distance of 774.08 feet to the POINT OF BEGINNING and containing approximately 32.029 acres of land.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That Philip R. Rice & Martha S. Rice, the owners, do hereby adopt this plat designating the herein above described property as Rice Ranch Addition, an addition to the Town of Bartonville, Texas, and does hereby dedicate, in fee simple, to the public use forever, the streets and easements shown thereon. The streets are dedicated for street purposes. The easements and public use areas, as shown, are dedicated, for the public use forever, for the purposes indicated on this plat. No buildings, fences, trees, shrubs or other improvements or growths shall be constructed or placed upon, over or across the easements as shown, except that landscape improvements may be placed in landscape easements, if approved by the Town of Bartonville. In addition, utility easements may also be used for the mutual use and accommodation of all public utilities desiring to use or using the same unless the easement limits the use to particular utilities, said use by public utilities being subordinate to the public's and Town of Bartonville's use thereof. The Town of Bartonville and public utility entities shall have the right to remove and keep removed all or parts of any buildings, fences, trees, shrubs or other improvements or growths which may in any way endanger or interfere with the construction, maintenance, or efficiency of their respective systems in said easements. The Town of Bartonville and public utility entities shall at all times have the full right of ingress and egress to or from their respective easements for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining, reading meters, and adding to or removing all or parts of their respective systems without the necessity at any time procuring permission from anyone.

This plat approved subject to all platting ordinances, rules, regulations and resolutions of the Town of Bartonville, Texas

WITNESS, my hand, this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

BY:

Philip R. Rice  
Owner

Martha S. Rice  
Owner

STATE OF TEXAS §  
COUNTY OF DENTON §

BEFORE ME, THE UNDERSIGNED AUTHORITY, personally appeared Philip R. Rice known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that he executed the same for the purpose and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Notary Public  
State of Texas

My commission expires the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

STATE OF TEXAS §  
COUNTY OF DENTON §

BEFORE ME, THE UNDERSIGNED AUTHORITY, personally appeared Martha S. Rice, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that she executed the same for the purpose and consideration therein expressed and in the capacity therein stated.

Martha S. Rice, known to me to be the person whose name is subscribed to the foregoing instrument

GIVEN UNDER MY HAND AND SEAL OF OFFICE this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Notary Public  
State of Texas

My commission expires the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

## SURVEYOR'S STATEMENT

I, W. Thad Murley III, a Registered Professional Land Surveyor in the State of Texas, have prepared this plat of the above property from an actual survey on the ground, and this plat represents that survey made by me or under my supervision.

**PRELIMINARY DOCUMENT:**  
**THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.**  
**W. THAD MURLEY III, RPLS 6802 7/1/26**  
W. Thad Murley III, RPLS  
Texas Registration No. 5802

Approved by the Town of Bartonville for filing at the office of the County Clerk of Denton County, Texas.

APPROVED BY: Planning and Zoning Commission

Town of Bartonville, Texas

Signature of Chairman \_\_\_\_\_ Date \_\_\_\_\_

APPROVED BY: Town Council

Town of Bartonville, Texas

Signature of Mayor \_\_\_\_\_ Date \_\_\_\_\_

ATTEST:

Town Secretary \_\_\_\_\_ Date \_\_\_\_\_

## NOTES:

1. Bearings based on plat of Barrington Hills Addition recorded in Cabinet U, Page 825 in the Plat Records, Denton County, Texas.

2. Surveyor has made no investigation or independent search for easements of record, encumbrances, restrictive covenants, ownership title evidence, or any other facts that an accurate abstract of title may disclose.

3. No flood zone area analysis has been performed by McAdams on the subject property.

4. According to Community/Panel No. 48121C0510 G, effective April 18, 2011, of the FLOOD INSURANCE RATE MAP for Denton County, Texas & Incorporated Areas, by graphic plotting only, this property appears to be within Flood Zone "X" (areas of minimal flooding). This flood statement does not imply that the property and/or the structures thereon will be free from flooding or flood damage. On rare occasions, greater floods can and will occur and flood heights may be increased by man-made or natural causes.

This flood statement shall not create liability on the part of the surveyor.

5. The purpose of this Replat is to subdivide Lots 2R-1 and 1R into 5 buildable Lots, and create a 25' Water Line Easement.

6. NOTICE: Selling a portion of this addition by metes and bounds is a violation of Town ordinance and State law, and is subject to fines and/or withholding of utilities and building permits.

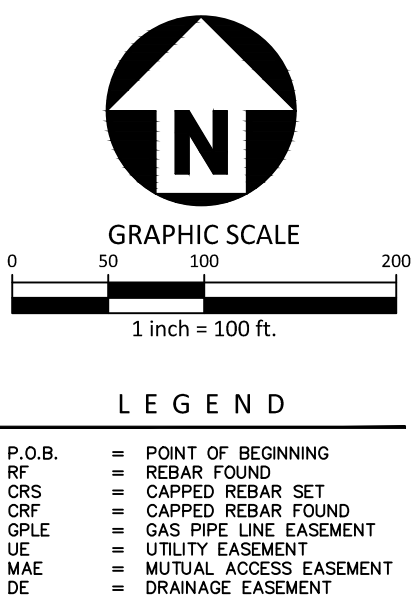
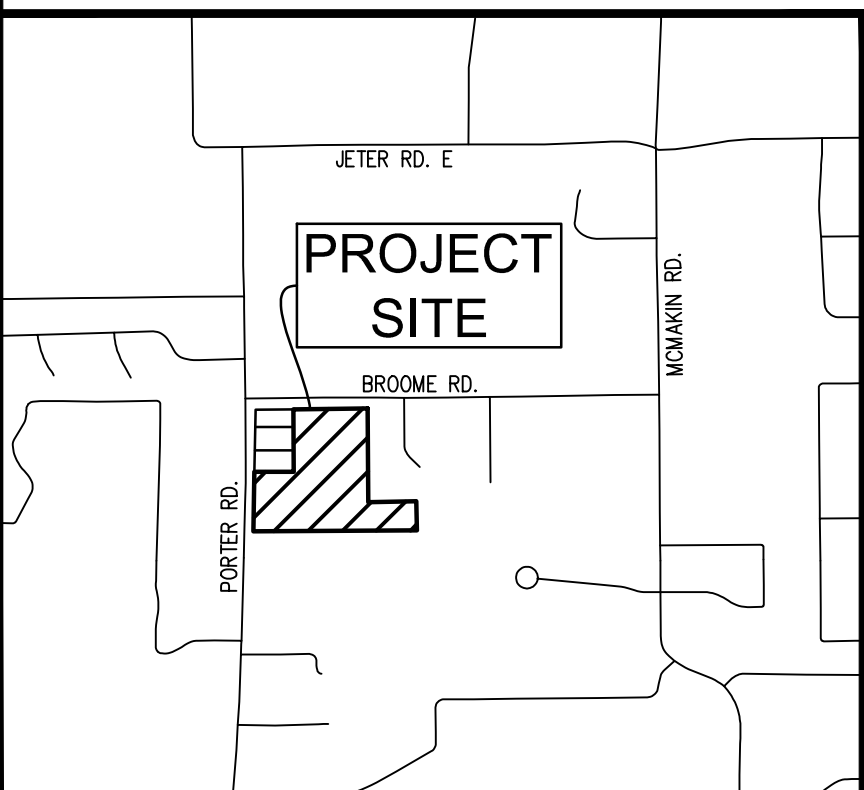
7. 150-foot rear Building Line per developers request to match deed restrictions recorded in Instrument Number 2025-9075, Official Records, Denton county, Texas.

8. Gated driveways shall have the gate or, if present, ca;box located no less than 55 feet from the edge of the road.

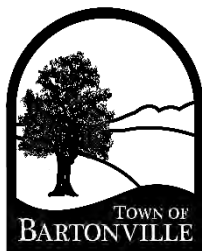
LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 00°43'11" W	63.08'
L2	N 89°16'49" E	25.00'
L3	S 00°43'11" E	88.27'

## VICINITY MAP

1"=2000'







# TOWN COUNCIL COMMUNICATION

---

**DATE:** August 19, 2025

**FROM:** Ryan Wells, Town Planner

**AGENDA ITEM:** Conduct a Public Hearing to hear public comment, discuss, and consider a Site Plan Amendment for Guidance Preparatory Academy, located at 64 McMakin Road in the Town of Bartonville. The Amendment consists of changes to the landscaping plan for the commercial property. The applicant is Kathryn Taylor. [Town of Bartonville File Number SP-2025-001]. ***(The Planning & Zoning Commission recommended approval, with conditions, by a vote of 4-1 at its August 6, 2025, meeting.)***

---

**LAND USE AND ZONING:** Current land use category is Rural Business (RB). Current zoning is Rural Business (RB).

**SUMMARY:** The subject property is a single parcel encompassing 4.221 acres, located at the southwest corner of McMakin Road and Post Oak Lane. The legal description of the property is ACKLIE ADDN BLK A LOT 4R. The corresponding Denton CAD parcel number is 584973. The applicant has applied for a site plan amendment to permit an adjustment to the approved landscaping plan for the site (see Exhibit A).

On May 23, 2024 a zoning code violation letter was sent to the property owner, notifying them that up to 11 Leland cypress trees and 12 photinia trees had been removed as part of a site clearing effort related to utility easement maintenance (photinia) and septic system operation and expansion (Leland cypress). These plants were part of the approved landscape plan for the site, approved by the Town of Bartonville in 2008. The letter stated that options for correction were:

1. Replant the trees as shown in the approved landscaping plan.
2. Submit a site plan amendment with an alternative planting plan.
3. Submit a variance request to permit a reduction in the planting requirements for the site (to be followed by a site plan amendment).

A variance request was subsequently submitted to and considered by the Bartonville Board of Adjustments on July 30, 2024. The variance request was to allow the planting of three 45-gallon, 12-foot high live oak trees at 20-foot spacing with the area between McMakin Road and the on-site septic tank, in lieu of replanting the removed Leland cypress and photinia as reflected in the original approved landscape plan. The Board voted to deny the variance request in a 5-0 vote.

The site plan amendment submitted and considered in this current agenda report provides the applicant's summary of the circumstances leading to the removal of the original trees. The application then poses two options for rectifying the zoning code violation:

1. The Town would permit the removal of the removed trees from the landscaping plan because the brick wall offers the property delineation and trees planted on the other side of the wall offer the visual barrier. This option would recognize 14 trees already on the property that are not on the original plan but would serve as a replacement).

2. The applicant would plant 5 more oak trees as indicated on the plan included in the attachment. The other conditions in option 1 would remain.
  - a. The landscaping plan would also include the placement of up to 15 boulders to block vehicular access to the site from Post Oak Lane.

Bartonville Development Ordinance (BZO) Section 18.6.k. lists the landscaping requirements for nonvehicular opens spaces within the RB zoning district. A total of 25 trees is required for the percentage and acreage of non-vehicular open space on the property. The site is constrained by the regulatory floodway that crosses the property, within which trees cannot be planted due to the need to maintain unobstructed flood capacity. The expanded septic field, stated by the applicant as necessary to provide adequate sewer capacity for the existing 245-student school operation, also limits the available area that can be planted with trees.

The photinia removed from the western side of the screening fence were planted in the location approved by the Town in 2008. However, the planting location was within a recorded utility easement, and subsequent easement maintenance required removal of the trees to gain access to the utility system. Replanting the photinia in this location would not be possible since the utility easement must remain unobstructed. The Leland cypress trees that were lost due to their placement adjacent to the septic system's drain field, according to the applicant, would continue to struggle from that impact should they be replanted in the same location.

Implementation of option 2, with the addition of the requested landscape boulders in option 2.a, represents what appears to be the best option to rectify the tree loss described in the zoning code violation letter, given the constraints on the site. The 21 existing trees identified in the landscaping exhibit (seven existing on the original landscape plan plus 14 identified as added but not on the landscape plan), plus the five additional oak trees represent 26 trees of the 25 required in the code. This would be a reduction from the original approved plan, however, based on review of the original approved site plan, the updated septic system design, and aerial and street view images of the site there don't appear to be any other locations within which to plant canopy trees without conflicting with other infrastructure or known site issues. Recommended conditions of approval listed below are intended to mitigate potential impacts from the planting.

**PLANNING & ZONING COMMISSION RECOMMENDATION:** Approval of options 2 and 2.a with conditions.

**PLANNING & ZONING COMMISSION RECOMMENDED CONDITIONS OF APPROVAL:**

1. No trees shall be planted within the regulatory floodway or public right-of-way.
2. A revised site plan, prepared by a licensed landscape architect, showing the five proposed live oak tree plantings and placement of landscape boulders as indicated in Options 2 and 2.a shall be submitted for staff-level review.
3. New tree planting shall not take place until after October 1, 2025 to ensure best chance for survival.
4. New trees shall be irrigated.

**ATTACHMENTS:**

1. Amended Site Plan Application
2. Zoning Code Violation Letter, dated May 23, 2024
3. Project Notice Mailing List
4. Mailing Affidavit

# Exhibit 1



# TOWN OF BARTONVILLE SITE PLAN APPLICATION/SITE PLAN AMENDMENT APPLICATION

**1. Applicant:**Name: Kathryn TaylorAddress: 8470 Steeplechase CircleCity/State: Argyle TX Zip: 76226Office #: \_\_\_\_\_ Cell #: 817-403-0382 Fax #: \_\_\_\_\_Email Address: Ktaylor6870@gmail.com**2. Property Owner:**Name: Mark + Kathryn TaylorAddress: 8470 Steeplechase CircleCity/State: Argyle TX Zip: 76226Office #: \_\_\_\_\_ Cell #: 817-403-0382 Fax #: \_\_\_\_\_

Email Address: \_\_\_\_\_

**3. Site Location:**Street Address: 64 Mcmakin Rd.

Lot, Block, &amp; Subdivision Name: \_\_\_\_\_

**4. Summarize the proposed development. If necessary, use a separate sheet.**

Landscaping plan for existing structure

\_\_\_\_\_

\_\_\_\_\_

**5. Present Zoning:** Rural Business **Present Land Use:** Rural Business

Future Land Use Designation: \_\_\_\_\_



**Town of Bartonville**  
 1941 E Jeter Road  
 Bartonville, Texas 76262  
 817-693-5280

Permit Fees and Associated Fees related to Zoning Changes, Land Development,  
 Platting, Development Review Committee, and Requests for Variance

<b>PERMIT FEE:</b>	<u>Site Plan Amendment</u>	<u>\$ 500.00</u>
<b>ASSOCIATED FEES</b>		
Attorney Fees (3-hour minimum)		<u>\$ 750.00</u>
<i>Review of Request</i>		
<i>Meeting Attendance</i>		
<i>Travel Time</i>		
Planner Fees (3-hour minimum)		<u>\$ 615.00</u>
<i>Review of Request</i>		
<i>Meeting Attendance</i>		
<i>Travel Time</i>		
Engineer Fees		<u>\$ -</u>
<i>Review of Request</i>		
<i>Meeting Attendance</i>		
<i>Travel Time</i>		
Public Notice Publication Fees		<u>\$ -</u>
Administrative Fee		<u>\$ 100.00</u>
<b>TOTAL</b>		<b>\$1,965.00</b>

A three-hour minimum for each type of associated fee is required at time of submittal.  
 Applicant agrees to pay additional fees if additional fees are incurred.  
 All invoices are due immediately upon receipt.



6. All applications must contain the required information as specified in the Town of Bartonville's Comprehensive Zoning Ordinance, (Code of Ordinances, Chapter 14, Exhibit "A").

**I UNDERSTAND THAT IT IS NECESSARY FOR ME OR MY AGENT TO BE PRESENT AT BOTH THE PLANNING AND ZONING COMMISSION MEETING AND TOWN COUNCIL MEETING**

**FAILURE TO APPEAR** before the Planning and Zoning Commission or Town Council for more than one (1) hearing without an approved delay by the Town Administrator or his/her designee shall constitute sufficient grounds to table or deny the request unless the Town is notified at least 72 hours prior to the hearing.

**DENIALS BY THE PLANNING AND ZONING COMMISSION** shall be forwarded to Town Council, along with the Commission's reasons for denial and will require a  $\frac{3}{4}$  favorable vote of all members of Town Council.

**TABLED BY THE PLANNING AND ZONING COMMISSION:** The Commission may not defer its report for more than 90 days from the time it was posted on the agenda, or until it has had an opportunity to consider other proposed changes, which may have a direct bearing, unless a postponement is requested by the applicant.

Applicant Name (print or type): Kathryn Taylor

Applicant signature: 

Owner Name (print or type): Kathryn Taylor

Owner signature: 

RECEIVED

Date Received MAY 05 2025 Date Paid 5/5/25 Receipt Number 10470



**NOTARY FORM**  
**Town of Bartonville**

THE FOLLOWING IS TO BE COMPLETED BY EACH OWNER THAT IS NOT SIGNING THIS APPLICATION.

Dated: 5/1/25

I, Kathryn Taylor, owner of the Property located at 104 McMaxin Rd do hereby certify that I have given my permission to Mark Taylor, to submit this conditional use permit application.

Kathryn Taylor  
 Print Name

[Signature]  
 Signature of Owner

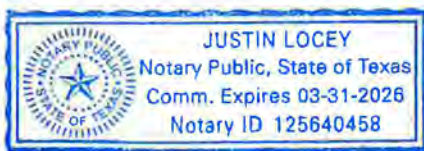
8470 Steeplechase Cir.  
 Address

817-403-0382  
 Phone No.

State of Texas §  
 County of Denton §

Before me, Justin Locey, a Notary Public in and for said County and State, on this day personally appeared Kathryn Taylor known to me to be the person whose name is subscribed to the foregoing certificate, and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

(Seal)



[Signature]  
 Notary

A little of our history:

Guidance Preparatory Academy (GPA) was built in 2008 for use as a childcare facility. The building is designed and licensed for 312 children plus staff. In order to provide quality care, GPA has never exceeded 245 children, despite lengthy waiting lists.

Even with a lower enrollment than the septic system was designed for, management of the system has been an ongoing struggle. In 2023, after our last failed attempt to attach to the sewer lines that were installed for the benefit of the businesses along McMakin Road, we underwent a major overhaul of the lateral line system to more effectively disperse drainage. KCB Engineering designed the system, which was approved by the town and the inspector. Our septic maintenance company installed it to those specifications. During installation, 3 trees had to be removed.

Following this event, the neighbors behind us complained about the tree removal. The loss of 11 Leyland Cypress trees over the span of our first 5-10 years became the focus of their complaint. It's worth noting that the trees we removed (shown in pink) were not on the original plan – they were new growth.

Because of the engineer-recommended leach field, we cannot replant the Leyland Cypress trees in the original locations. We are requesting a modification to the 2008 landscaping plan.

We would love the opportunity to discuss options that would meet the town's requirements. Below are two options we recommend.

Legend:

- Yellow – 11 Leyland Cypress on original landscaping plan – these are the trees in question
- Blue – Photinia on original landscaping plan, but erroneously planned in the utility easement
- Pink – New growth trees that were removed during leach field installation
- Green – 14 trees on the property that were not on the original plan

Option 1:

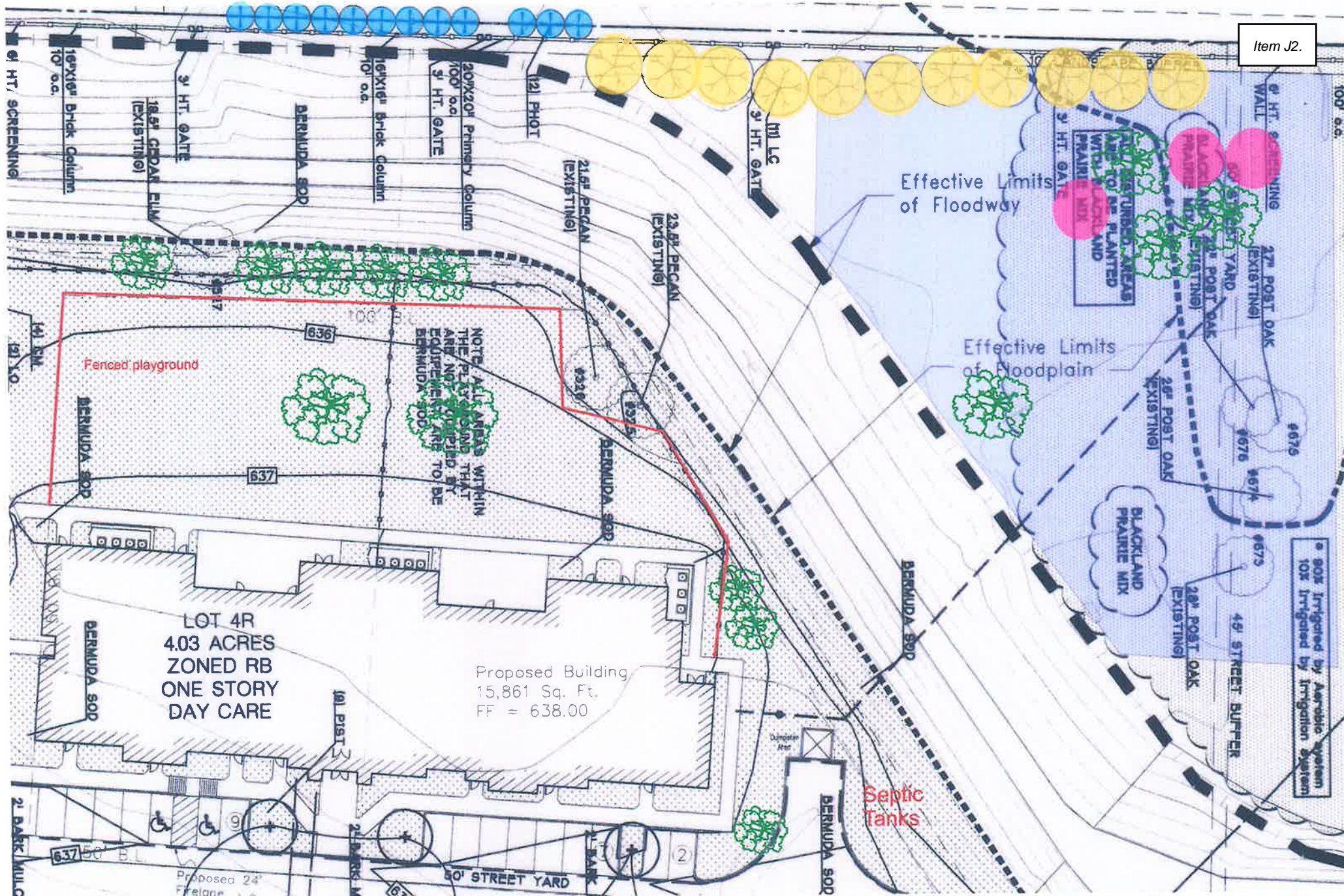
We delete these trees from the plan because the brick wall offers the property delineation and trees planted on the other side of the wall offer the visual barrier. (See attached photo.) In addition, we have 14 trees already on the property that are not on the original plan (indicated in green.)

Option 2:

We plant 5 more oak trees (as indicated in red). These trees will grow to be much larger than the Leyland cypress, in keeping with the "Post Oak" name.

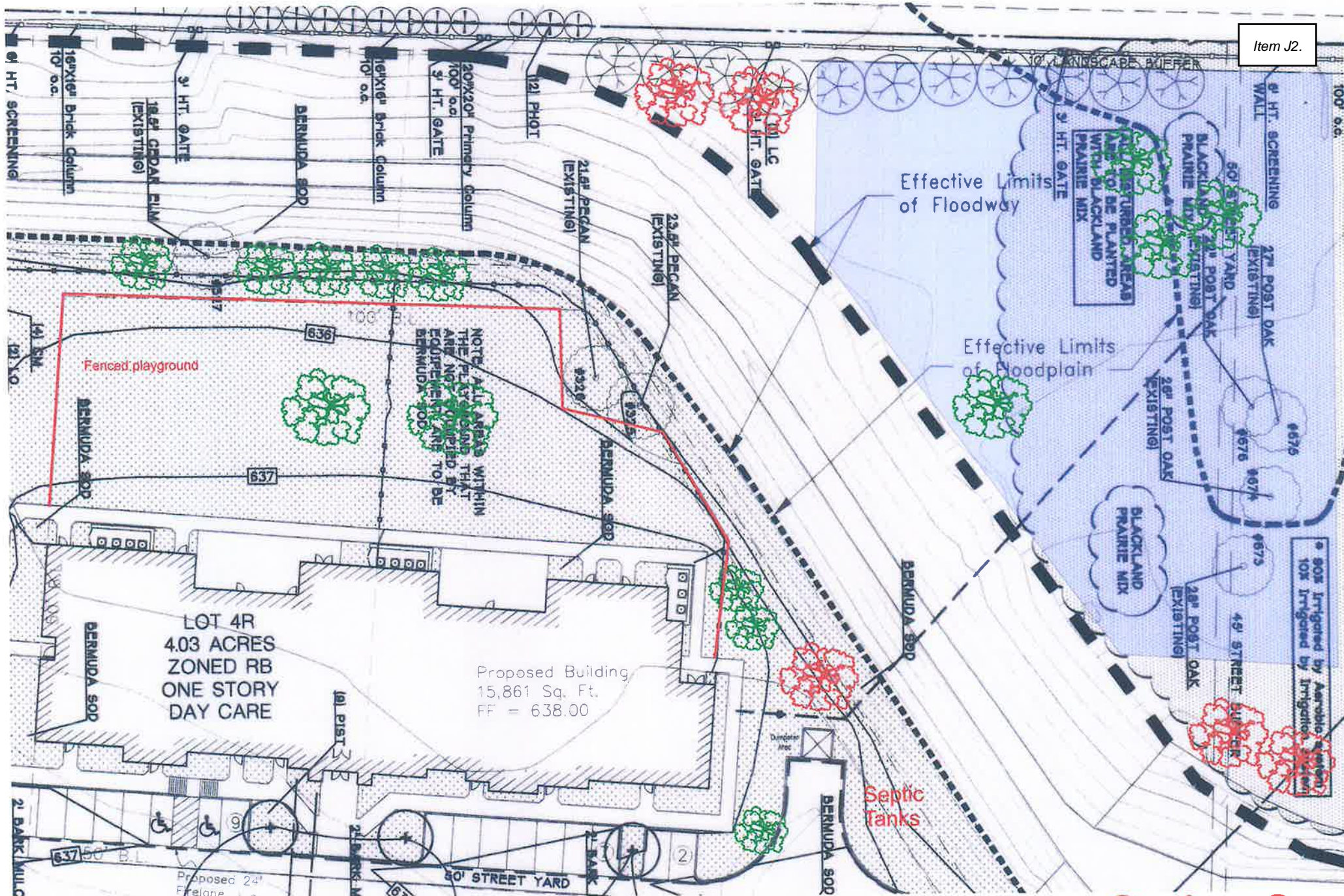
Separate from the tree issue, we would like to install 15 landscaping boulders along Post Oak to keep our neighbor's son and his friends from doing donuts on our property (see attached photo.)





See legend





## Option 2











## Exhibit 2

May 23, 2024

TFLH, LLC  
64 McMakin Road  
Bartonville, Texas 76226-9711

Re: Zoning Code Violation, 64 McMakin Road (Legal: Acklie Addition, Block A, Lot 4R)

Dear Owner,

The Town of Bartonville has been made aware of the removal of landscaping from your commercial site, in violation of the Town's Landscape Requirements, specifically the Maintenance provisions found in Section 18.8 of the Bartonville Zoning Ordinance. Based on reconnaissance of the site (see attached photos), it appears that up to 11 Leland cypress trees and 12 photinia trees were removed as part of a site clearing effort related to utility easement maintenance and septic system expansion. These plants were part of the approved landscape plan for the site, approved by the Town of Bartonville on 2008 (see attached landscape plan).

In accordance with Section 18.8 of the Town of Bartonville Zoning Ordinance, "[f]ailure to maintain any landscape area in compliance with this Section is considered a violation of this Section and may be subject to penalties of this Ordinance." We are in receipt of an email dated June 8, 2023 that provides an explanation of the conditions leading up to the removal of the Leyland cypress and photinia (attached). However, Town staff are not able to unilaterally grant an administrative waiver of the landscaping requirements of the Town's Zoning Ordinance.

In order to correct this zoning code violation, two options are available to you:

1. You may replant the trees as shown in the approved landscape plan, ensuring their survival to maturity and ongoing maintenance; or
2. You may submit a site/landscape plan amendment request to the Town, providing an explanation as to why you cannot maintain the trees as they were initially planted and approved. This request would have to provide an alternative planting plan to maintain compliance with Chapter 18 of the Bartonville Zoning Ordinance.
  - a. If you cannot accommodate a planting plan that meets the requirements of Bartonville Zoning Ordinance Chapter 18, due to size or infrastructure limitations, then a variance request for this standard would have to accompany the site/landscaping plan amendment. This variance request would be heard before the Zoning Board of Adjustment prior to the Town Planning & Zoning Commission and Town Council considering your site/landscaping plan amendment.

Given that the photinia were planted in a recorded utility easement, option 2 is the recommended option. Failure to provide a written plan to correct this zoning code violation within 30 days of the date of this letter, in accordance with Bartonville Zoning Ordinance Section 18.2, may result in further penalties as described in Chapter 34 of the Bartonville Zoning Ordinance.

Should you have any questions regarding this notice of zoning code violation, you may contact me during normal business hours at (817) 693-5280.

Sincerely,

Thad Chambers  
Town Administrator

Exhibits

Exhibit A: Site photos dated December 5, 2023



Exhibit A: Site photos dated December 5, 2023









## Exhibit C: Explanation Email from Property Owner dated June 8, 2023

**From:** [kathryn@guidanceprep.org](mailto:kathryn@guidanceprep.org) <[kathryn@guidanceprep.org](mailto:kathryn@guidanceprep.org)>  
**Sent:** Thursday, June 8, 2023 9:07 AM  
**To:** Thad Chambers <[tchambers@townofbartonville.com](mailto:tchambers@townofbartonville.com)>  
**Cc:** 'Mark Taylor (8470)' <[mark@guidanceprep.org](mailto:mark@guidanceprep.org)>  
**Subject:** Bushes behind wall

Thad,

Cleaning out our 5 feet behind the wall is part of our septic maintenance because our new drip field takes up so much space there is no room for any vehicles to traverse that area. A few years ago we had a utility company drive their truck along our side of the wall to maintain the utility poles. We'll no longer be able to accommodate that convenience - they'll now have to use the easement on the west side of the wall. Plus, some trees were growing into the wall and will eventually damage it. Our landscaper was using the easement for its intended purpose - maintenance.

During the P&Z process 15 years ago, we requested to put up a living wall between us and the homes bordering our property. The neighbors protested and demanded a permanent wall. We accommodated their demands and then they demanded we add landscaping to their side of the brick wall. The P&Z board pointed out that the land is a utility easement and should not have landscaping as it would interfere with utility vehicles.

Please advise on what we need to do at this point. We have instructed our landscaper to stop the work he was doing - there are still a lot of trees in the easement.

Thank you,

**Kathryn Taylor**  
**Guidance Preparatory Academy**  
**64 McMakin Road**  
**Bartonville, TX 76226**  
[www.guidanceprep.org](http://www.guidanceprep.org)  
**817-403-0382 C**  
**940-455-7123 P**  
**940-455-7133 F**



Virus-free [www.avg.com](http://www.avg.com)

## Exhibit 3





Town of Bartonville  
1941 E Jeter Road  
Bartonville, TX 76226  
817-693-5280  
Kirk H. Riggs,  
Town Administrator

Item J2.

July 23, 2025

«NAME»

«ADDRESS»

«CITY», «STATE» «ZIP»

Re: Guidance Preparatory Academy Site Plan Amendment, 64 McMakin Road

Dear «NAME»,

The Planning and Zoning Commission for the Town of Bartonville, Texas will conduct a public hearing at 6:30 p.m. on August 6, 2025, at Bartonville Town Hall, 1941 E. Jeter Road, Bartonville, Texas, to hear public comment and consider recommendations to the Town Council regarding a Site Plan Amendment for Guidance Preparatory Academy, located at 64 McMakin Road in the Town of Bartonville. The Amendment consists of changes to the landscaping plan for the commercial property. The applicant is Kathryn Taylor. The Town of Bartonville file number for this application is SP-2025-001.

The Town Council will conduct a second public hearing at 6:30 p.m. on August 19, 2025, at Bartonville Town Hall, 1941 E. Jeter Road, Bartonville, Texas, to hear public comment and consider the proposed Site Plan Amendment and recommendations of the Planning and Zoning Commission. All interested parties are encouraged to attend.

Sincerely,

Kirk H. Riggs,  
Town Administrator  
Town of Bartonville

**SP- 2025-001 Guidance Preparatory Academy Site Plan Amendment Mailing List***Item J2.*

NAME	ADDRESS	CITY	STATE	ZIP
FRICK, RONNIE & 1995 FRICK FAMILY TRUST	1487 POST OAK LN	BARTONVILLE	TX	76226-9463
KILPATRICK, WILLIAM SCOTT & SUSAN BECKETT LIVING TRUST	290 TIMBER OAKS CT	ARGYLE	TX	76226-7000
DAUM, SCOTT D & KATHY A	1590 POST OAK LN	BARTONVILLE	TX	76226-9461
MCCRAY, J GREGORY	80 MCMAKIN RD	BARTONVILLE	TX	76226-8438
JANKE OFFICE BUILDING LTD	145 S FOREST LN	LEWISVILLE	TX	75077-8284
TFLH LLC	8470 STEEPLECHASE CIR	ARGYLE	TX	76226-6377
KROGER TEXAS LP C/O REAL ESTATE DEPARTMENT	751 FREEPORT PKWY	COPPELL	TX	75019-4411
A-S 114 LANTANA TOWN CENTER LP	8827 W SAM HOUSTON PKWY N STE 200	HOUSTON	TX	77040-5383

## Exhibit 4

**Denton Record-Chronicle**  
**2413 Fort Worth Dr**  
**(940) 387-7755**

I, Edmar Corachia, of lawful age, being duly sworn upon oath depose and say that I am an agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Denton Record-Chronicle, a publication that is a "legal newspaper" as that phrase is defined for the city of Denton, for the County of Denton, in the state of Texas, that this affidavit is Page 1 of 1 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

**PUBLICATION DATES:**  
Jul. 19, 2025

**Notice ID:** AmprZbtaNyG5CQGZ8vP9  
**Notice Name:** 08.06 & 08.19 PH Notice for 07.19.25 pub

**PUBLICATION FEE:** \$43.28

I declare under penalty of perjury that the foregoing is true and correct.

*Edmar Corachia*

Agent

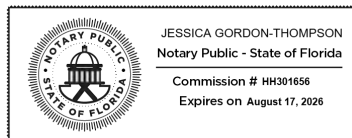
**VERIFICATION**

State of Florida  
County of Orange

Signed or attested before me on this: 07/23/2025

*J. Thompson*

Notary Public  
Notarized remotely online using communication technology via Proof.



**TOWN OF BARTONVILLE**  
**NOTICE OF PUBLIC HEARING**

The Planning and Zoning Commission for the Town of Bartonville, Texas will conduct a public hearing at 6:30 p.m. on August 6, 2025, at Bartonville Town Hall, 1941 E. Jeter Road, Bartonville, Texas, to hear public comment and consider recommendations to the Town Council regarding a Site Plan Amendment for Guidance Preparatory Academy, located at 64 McMakin Road in the Town of Bartonville. The Amendment consists of changes to the landscaping plan for the commercial property. The applicant is Kathryn Taylor. The Town of Bartonville file number for this application is SP-2025-001.

The Town Council will conduct a second public hearing at 6:30 p.m. on August 19, 2025, at Bartonville Town Hall, 1941 E. Jeter Road, Bartonville, Texas, to hear public comment and consider the proposed Site Plan Amendment and recommendations of the Planning and Zoning Commission. All interested parties are encouraged to attend.

dre 07/19/2025



# TOWN COUNCIL COMMUNICATION

**DATE:** August 19, 2025

**FROM:** Kirk Riggs, Town Administrator/Chief of Police

**AGENDA ITEM:** Discuss and consider a Resolution suspending the September 17, 2025, effective date of the proposal by CoServ Gas, LTD. to implement Interim Grip Rate Adjustments for Gas Utility Investment in 2024; providing procedures for submission of the Resolution; and providing an effective date.

## **SUMMARY:**

On July 18, 2025, CoServ Gas, Ltd. ("CoServ" or "the Company") submitted a Gas Reliability Infrastructure Program (GRIP) Interim Rate Adjustment filing to the cities within its service area, including our town.

CoServ is seeking recovery of \$267,149,471 in invested capital, which would result in a monthly increase of \$3.33 for residential customers. This would raise the current residential customer charge from \$18.00 to \$21.33 per month.

The proposed effective date for the rate adjustment is September 17, 2025. The suspension must be adopted on or before September 17, 2025, to be valid. No further action is required by the Town after adoption unless otherwise advised by legal counsel.

Under the Texas Utilities Code, municipalities cannot challenge the merits of the GRIP filing. However, cities are authorized to **suspend the effective date for up to 45 days** to allow for administrative review and coordination through the Steering Committee of Cities Served by CoServ Gas, Ltd.

**FISCAL INFORMATION:** N/A

## **RECOMMENDED MOTION OR ACTION:**

Move to approve a Resolution suspending the September 17, 2025, effective date of the proposal by CoServ Gas, LTD. to implement Interim Grip Rate Adjustments for Gas Utility Investment in 2024; providing procedures for submission of the Resolution; and providing an effective date, as presented.

## **ATTACHMENTS:**

- Letter to cities
- CoServ Gas Tariff-Redline
- Draft Resolution

**TARIFF FOR GAS SERVICE  
CoServ Gas, Ltd.**

**Rate Schedule RI**

**Formatted:** Space After: 8 pt, Line spacing: Multiple  
1.08 li, Tab stops: Not at 3" + 6.5"

**RESIDENTIAL INCORPORATED SALES**

Applicable to: Residential customers in incorporated areas

Page 1 of 1

Effective Date: ~~February 1, 2024~~TBD

**Application of Schedule:**

Schedule applies to all Residential Customers in incorporated areas.

**Monthly Base Rate:**

Customer's base monthly bill will be calculated using the following Customer and Ccf charges:

<u>Charge</u>	<u>Amount</u>
Customer Charge	\$18.00 per month, plus
<u>Interim Rate Adjustment (IRA)</u>	<u>\$ 3.33 per month (Footnote 1)</u>
<b><u>Total Customer Charge</u></b>	<b><u>\$21.33 per month</u></b>
Volumetric Charge	\$0.1401 per Ccf

**Formatted:** Font: Not Bold

**Formatted:** Font: Bold

**Other Fees and Credits:**

Purchase Gas Factor: The basic rates for cost of service set forth above shall be increased by the amount of the Purchase Gas Factor for the billing month computed in accordance with the provisions of Rate Schedule PGF and is inclusive of Rate Schedule Rate Uri - Winter Storm Uri Surcharge.

Weather Normalization Adjustment: Adjustments in accordance with provisions of Rate Schedule Rider WNA.

Rate Case Expense Rider: Adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Taxes: Plus, applicable taxes and fees related to the above in accordance with the provisions of Rate Schedule ITF – Incorporated Areas Tax Factors

Pipeline Safety and Regulatory Program Fee: Adjustments in accordance with the provisions of Rate Schedule PSF.

Line Extension Policy: Adjustments in accordance with the provisions of the Line Extension Policy - Incorporated Areas.

Excess Deferred Income Tax Credit: ~~credit~~Credit to Volumetric Charge has been applied in accordance with provisions of Excess Deferred Income Tax Credit rate schedule.

**TARIFF FOR GAS SERVICE**  
**CoServ Gas, Ltd.**

Capital Credits Retirements: ~~credit~~ Credit to Customer's bill for Customers that were previously a member of CoServ Electric for retiring capital credit balances under Rate Schedule CAPCR.

Footnote 1 – Test Year 2024 IRA - \$3.33 (Gas Utility Case No. 00028437)

**TARIFF FOR GAS SERVICE  
CoServ Gas, Ltd.**

**Rate Schedule CI**

**COMMERCIAL INCORPORATED AREA SALES**

Applicable to: Commercial customers in incorporated areas

Page 1 of 1

Effective Date: ~~February 1, 2024~~TBD

**Application of Schedule:**

Schedule applies to commercial customers in incorporated areas.

**Monthly Base Rate:**

Customer's base monthly bill will be calculated using the following customer and Ccf charges:

<u>Charge</u>	<u>Amount</u>
Customer Charge	\$40.00 per month, plus
<u>Interim Rate Adjustment (IRA)</u>	<u>\$ 8.05 per month (Footnote 1)</u>
<b><u>Total Customer Charge</u></b>	<b><u>\$48.05 per month</u></b>

Volumetric Charge                      \$0.0851 per Ccf

**Other Fees and Credits:**

Purchase Gas Factor: The basic rates for cost of service set forth above shall be increased by the amount of the Purchase Gas Factor for the billing month computed in accordance with the provisions of Rate Schedule PGF and is inclusive of Rate Schedule Rate Uri - Winter Storm Uri Surcharge.

Weather Normalization Adjustment: Adjustments in accordance with provisions of Rate Schedule Rider WNA.

Rate Case Expense Rider: Adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Taxes: Plus, applicable taxes and fees related to above in accordance with the provisions of Rate Schedule. ITF – Incorporated Areas Tax Factors.

Pipeline Safety and Regulatory Program Fee: Adjustments in accordance with the provisions of Rate Schedule PSF.

Line Extension Policy: Adjustments in accordance with the provisions Rate Schedule LEI – Line Extension Policy – Incorporated Areas.

Excess Deferred Income Tax Credit: ~~credit~~Credit to Volumetric Charge has been applied in accordance with provisions of Excess Deferred Income Tax Credit rate schedule.

Formatted: Space After: 8 pt

Formatted: Space After: 8 pt

Formatted: Space After: 0 pt

Formatted: Space After: 0 pt

Formatted: Font: Not Bold



**TARIFF FOR GAS SERVICE**  
**CoServ Gas, Ltd.**

Capital Credits Retirements: ~~credit~~ Credit to Customer's bill for Customers that were previously a member of CoServ Electric for retiring capital credit balances under Rate Schedule CAPCR.

Footnote 1 – Test Year 2024 IRA - \$8.05 (Gas Utility Case No. 00028437)

**TARIFF FOR GAS SERVICE  
CoServ Gas, Ltd.**

**Rate Schedule PI**

**PUBLIC AUTHORITY INCORPORATED AREA SALES**

Applicable to: Public authority customers in incorporated areas

Page 1 of 1

Effective Date: ~~February 1, 2024~~TBD

**Application of Schedule:**

Formatted: Space After: 8 pt

Schedule applies to public authority customers in ~~un~~incorporated areas.

**Monthly Base Rate:**

Formatted: Space After: 8 pt

Customer's base monthly bill will be calculated using the following customer and Ccf charges:

<u>Charge</u>	<u>Amount</u>
Customer Charge	\$40.00 per month, plus
<u>Interim Rate Adjustment (IRA)</u>	<u>\$ 8.05 per month (Footnote 1)</u>
<b><u>Total Customer Charge</u></b>	<b><u>\$48.05 per month</u></b>

Volumetric Charge	\$0.0851 per Ccf
-------------------	------------------

**Other Fees and Credits:**

Purchase Gas Factor: The basic rates for cost of service set forth above shall be increased by the amount of the Purchase Gas Factor for the billing month computed in accordance with the provisions of Rate Schedule PGF and is inclusive of Rate Schedule Rate Uri - Winter Storm Uri Surcharge.

Weather Normalization Adjustment: Adjustments in accordance with provisions of Rate Schedule Rider WNA.

Rate Case Expense Rider: Adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Taxes: Plus, applicable taxes and fees related to the above in accordance with the provisions of Rate Schedule: ITF – Incorporated Areas Tax Factors.

Pipeline Safety and Regulatory Program Fee: Adjustments in accordance with the provisions of Rate Schedule PSF.

Line Extension Policy: Adjustments in accordance with the provisions of the Line Extension Policy – Incorporated Areas.

Excess Deferred Income Tax Credit: ~~credit~~Credit to Volumetric Charge has been applied in accordance with provisions of Excess Deferred Income Tax Credit rate schedule.

**TARIFF FOR GAS SERVICE**  
**CoServ Gas, Ltd.**

Capital Credits Retirements: ~~credit~~Credit to Customer's bill for Customers that were previously a member of CoServ Electric for retiring capital credit balances under Rate Schedule CAPCR.

Footnote 1 – Test Year 2024 IRA - \$8.05 (Gas Utility Case No. 00028437)

**Formatted:** Left, Space After: 8 pt, Line spacing: Multiple 1.08 li, Tab stops: Not at 3" + 6.5"

**Formatted:** Left, Tab stops: 6.5", Right + Not at 1.5" + 3.5" + 6"

**TARIFF FOR GAS SERVICE  
CoServ Gas, Ltd.**

Item J3.

**Rate Schedule RI**

**RESIDENTIAL INCORPORATED SALES**

Applicable to: Residential customers in incorporated areas  
Effective Date: TBD

Page 1 of 1

**Application of Schedule:**

Schedule applies to all Residential Customers in incorporated areas.

**Monthly Base Rate:**

Customer's base monthly bill will be calculated using the following Customer and Ccf charges:

<u>Charge</u>	<u>Amount</u>
Customer Charge	\$18.00 per month, plus
Interim Rate Adjustment (IRA)	\$ 3.33 per month (Footnote 1)
<b>Total Customer Charge</b>	<b>\$21.33 per month</b>
Volumetric Charge	\$0.1401 per Ccf

**Other Fees and Credits:**

Purchase Gas Factor: The basic rates for cost of service set forth above shall be increased by the amount of the Purchase Gas Factor for the billing month computed in accordance with the provisions of Rate Schedule PGF and is inclusive of Rate Schedule Rate Uri - Winter Storm Uri Surcharge.

Weather Normalization Adjustment: Adjustments in accordance with provisions of Rate Schedule Rider WNA.

Rate Case Expense Rider: Adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Taxes: Plus, applicable taxes and fees related to the above in accordance with the provisions of Rate Schedule ITF – Incorporated Areas Tax Factors

Pipeline Safety and Regulatory Program Fee: Adjustments in accordance with the provisions of Rate Schedule PSF.

Line Extension Policy: Adjustments in accordance with the provisions of the Line Extension Policy - Incorporated Areas.

Excess Deferred Income Tax Credit: Credit to Volumetric Charge has been applied in accordance with provisions of Excess Deferred Income Tax Credit rate schedule.

Capital Credits Retirements: Credit to Customer's bill for Customers that were previously a member of CoServ Electric for retiring capital credit balances under Rate Schedule CAPCR.

Footnote 1 – Test Year 2024 IRA - \$3.33 (Gas Utility Case No. 00028437)

**TARIFF FOR GAS SERVICE**  
**CoServ Gas, Ltd.**

Item J3.

**Rate Schedule CI**

**COMMERCIAL INCORPORATED AREA SALES**

Applicable to: Commercial customers in incorporated areas  
Effective Date: TBD

Page 1 of 1

**Application of Schedule:**

Schedule applies to commercial customers in incorporated areas.

**Monthly Base Rate:**

Customer's base monthly bill will be calculated using the following customer and Ccf charges:

<u>Charge</u>	<u>Amount</u>
Customer Charge	\$40.00 per month, plus
Interim Rate Adjustment (IRA)	\$ 8.05 per month (Footnote 1)
<b>Total Customer Charge</b>	<b>\$48.05 per month</b>
Volumetric Charge	\$0.0851 per Ccf

**Other Fees and Credits:**

Purchase Gas Factor: The basic rates for cost of service set forth above shall be increased by the amount of the Purchase Gas Factor for the billing month computed in accordance with the provisions of Rate Schedule PGF and is inclusive of Rate Schedule Rate Uri - Winter Storm Uri Surcharge.

Weather Normalization Adjustment: Adjustments in accordance with provisions of Rate Schedule Rider WNA.

Rate Case Expense Rider: Adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

Taxes: Plus, applicable taxes and fees related to above in accordance with the provisions of Rate Schedule ITF – Incorporated Areas Tax Factors.

Pipeline Safety and Regulatory Program Fee: Adjustments in accordance with the provisions of Rate Schedule PSF.

Line Extension Policy: Adjustments in accordance with the provisions Rate Schedule LEI – Line Extension Policy – Incorporated Areas.

Excess Deferred Income Tax Credit: Credit to Volumetric Charge has been applied in accordance with provisions of Excess Deferred Income Tax Credit rate schedule.

Capital Credits Retirements: Credit to Customer's bill for Customers that were previously a member of CoServ Electric for retiring capital credit balances under Rate Schedule CAPCR.

Footnote 1 – Test Year 2024 IRA - \$8.05 (Gas Utility Case No. 00028437)

**TARIFF FOR GAS SERVICE  
CoServ Gas, Ltd.**

Item J3.

**Rate Schedule PI**

**PUBLIC AUTHORITY INCORPORATED AREA SALES**

Applicable to: Public authority customers in incorporated areas  
Effective Date: TBD

Page 1 of 1

**Application of Schedule:**

Schedule applies to public authority customers in incorporated areas.

**Monthly Base Rate:**

Customer's base monthly bill will be calculated using the following customer and Ccf charges:

<u>Charge</u>	<u>Amount</u>
Customer Charge	\$40.00 per month, plus
Interim Rate Adjustment (IRA)	\$ 8.05 per month (Footnote 1)
<b>Total Customer Charge</b>	<b>\$48.05 per month</b>
Volumetric Charge	\$0.0851 per Ccf

**Other Fees and Credits:**

**Purchase Gas Factor:** The basic rates for cost of service set forth above shall be increased by the amount of the Purchase Gas Factor for the billing month computed in accordance with the provisions of Rate Schedule PGF and is inclusive of Rate Schedule Rate Uri - Winter Storm Uri Surcharge.

**Weather Normalization Adjustment:** Adjustments in accordance with provisions of Rate Schedule Rider WNA.

**Rate Case Expense Rider:** Adjustments in accordance with provisions of the Rate Case Expense Surcharge Rider, Rate Schedule RCE.

**Taxes:** Plus, applicable taxes and fees related to the above in accordance with the provisions of Rate Schedule ITF – Incorporated Areas Tax Factors.

**Pipeline Safety and Regulatory Program Fee:** Adjustments in accordance with the provisions of Rate Schedule PSF.

**Line Extension Policy:** Adjustments in accordance with the provisions of the Line Extension Policy – Incorporated Areas.

**Excess Deferred Income Tax Credit:** Credit to Volumetric Charge has been applied in accordance with provisions of Excess Deferred Income Tax Credit rate schedule.

**Capital Credits Retirements:** Credit to Customer's bill for Customers that were previously a member of CoServ Electric for retiring capital credit balances under Rate Schedule CAPCR.

Footnote 1 – Test Year 2024 IRA - \$8.05 (Gas Utility Case No. 00028437)

**TOWN OF BARTONVILLE, TEXAS  
RESOLUTION 2025-09**

**A RESOLUTION BY THE TOWN OF BARTONVILLE, TEXAS SUSPENDING THE SEPTEMBER 17, 2025, EFFECTIVE DATE OF THE PROPOSAL BY COSERV GAS, LTD. TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2024 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.**

**WHEREAS**, the Town of Bartonville, Texas ("Town") is a gas utility customer of CoServ Gas, Ltd., ("CoServ" or "the Company") and a regulatory authority with an interest in the rates and charges of CoServ; and

**WHEREAS**, CoServ made filings with the Town and the Railroad Commission of Texas ("Railroad Commission") on July 18, 2025, proposing to implement interim rate adjustments ("GRIP Rate Increases") pursuant to Texas Utilities Code § 104.301 on all customers served by CoServ, effective September 17, 2025; and

**WHEREAS**, it is incumbent upon the Town, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code.

**THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, THAT:**

**SECTION 1:** The September 17, 2025, effective date of the GRIP Rate Increases proposed by CoServ is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.

**SECTION 2:** A copy of this Resolution shall be sent to CoServ, care of Brent Bishop at 7701 South Stemmons Freeway, Corinth, Texas 76210, and to Thomas Brocato, legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

**PASSED AND APPROVED** by the Town Council of the Town of Bartonville, Texas, on this the 19th day of August 2025.

**APPROVED:**

\_\_\_\_\_  
Jaclyn Carrington,  
Mayor

**ATTEST:**

\_\_\_\_\_  
Shannon Montgomery, TRMC,  
Town Secretary



# TOWN COUNCIL COMMUNICATION

**DATE:** August 19, 2025

**FROM:** Kirk Riggs, Town Administrator/Chief of Police

**AGENDA ITEM:** Discuss and consider the acceptance of the submission of the no-new revenue, voter-approval, and De minimis tax rate calculations; take action to consider a proposed tax rate, set a date for public hearing, consideration, and adoption of a tax rate at the September 16, 2025 Regular Town Council meeting.

## SUMMARY:

The purpose of this item is to vote on a preliminary maximum tax rate for the 2025 Tax year. ***Please note that during the final tax rate adoption process in September, Council can approve a lower rate at that time, however, will not be able to adopt a higher rate.***

The Town is required by Chapter 26 of the Property Tax Code:

- To determine and publish the no new revenue tax rate the voter approval tax rate
- Decide how much revenue is needed and calculate the rate required to raise that amount
- Publish notices, and if the tax rate will exceed the no new revenue rate, hold one public hearing.
- Adopt a tax rate

On August 1, 2025, the Town received the No New Revenue, Voter Approval Tax Rate, and the De minimus Rate Calculations from the Denton County Tax Assessor/Collector for the 2025 Tax Year.

The No-new-revenue rate is a calculated rate that would provide the Town with about the same amount of revenues it received the year before on properties taxed in both years. The Voter-approval Rate is a calculated maximum rate allowed by law without voter approval.

Property Tax Rate Per \$100 of valuation:

<b>Current Rate</b>	<b>\$0.173646</b>
<b>No-new-revenue Rate</b>	<b>\$0.161552</b>
<b>Voter-approval Rate</b>	<b>\$0.167738</b>
<b>De minimis Rate</b>	<b>\$0.235144</b>

In accordance with Texas Tax Code Chapter 26 Assessment, a Public Hearing is required if the proposed property tax rate **exceeds the no-new revenue or voter-approval rate**. The language in the notice is stipulated by the State of Texas and cannot be added to in order to provide context.

## ATTACHMENTS:

- Tax Calculation Work Sheet

## RECOMMENDATION:

Move to approve a maximum tax rate of \$0.173646 per \$100 valuation for the fiscal year beginning October 1, 2025, and ending September 30, 2026; scheduling September 16, 2025 for the Public Hearing on the tax rate and for the adoption of said tax rate.

The motion requires a ROLL CALL vote.



## 2025 Tax Rate Calculation Notice

Taxing Unit Name: Town of Bartonville

Attached are the following documents:

No New Revenue and Voter Approval Tax Rate Worksheets  
 Notice of Tax Rates (required to be posted on taxing unit website)

Approving Rates: Section 8 on worksheet shows the following rates

No New Revenue Rate  
 Voter Approval Rate  
 Di Minimis Rate (if applicable)

Please review these documents carefully and notify our office of any changes that need to be made. If any changes are made, our office will send out new documents including the revisions. Once you are satisfied that the calculation is correct, please sign this document stating that you approve the calculation worksheet that is attached to this document.


Proposed M&O 0.173646 (Maintenance & Operation Rate)

Proposed I&S 0.000000 (Interest & Sinking or Debt Rate)  
***(proposed I&S rate must match line 49 on worksheet)***

Proposed Total Rate 0.173646

As a representative of the Town of Bartonville, I approve the Tax Rate Calculation and have provided the proposed tax rate for the taxing entity listed above.

Kirk Riggs  
 Printed name

  
 Signature

08/12/2025  
 Date

# 2025 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

TOWN OF BARTONVILLE

Taxing Unit Name

Phone (area code and number)

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>Prior year total taxable value.</b> Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$ 720,682,563
2.	<b>Prior year tax ceilings.</b> Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ 141,662,424
3.	<b>Preliminary prior year adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 579,020,139
4.	<b>Prior year total adopted tax rate.</b>	\$ 0.173646 /\$100
5.	<b>Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.</b> <b>A. Original prior year ARB values:</b> ..... \$ 24,681,666 <b>B. Prior year values resulting from final court decisions:</b> ..... - \$ 17,236,254 <b>C. Prior year value loss.</b> Subtract B from A. <sup>3</sup>	\$ 7,445,412
6.	<b>Prior year taxable value subject to an appeal under Chapter 42, as of July 25.</b> <b>A. Prior year ARB certified value:</b> ..... \$ 20,255,200 <b>B. Prior year disputed value:</b> ..... - \$ 4,051,040 <b>C. Prior year undisputed value.</b> Subtract B from A. <sup>4</sup>	\$ 16,204,160
7.	<b>Prior year Chapter 42 related adjusted values.</b> Add Line 5C and Line 6C.	\$ 23,649,572

<sup>1</sup> Tex. Tax Code §26.012(14)<sup>2</sup> Tex. Tax Code §26.012(14)<sup>3</sup> Tex. Tax Code §26.012(13)<sup>4</sup> Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	<b>Prior year taxable value, adjusted for actual and potential court-ordered adjustments.</b> Add Line 3 and Line 7.	\$ 602,669,711
9.	<b>Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2024.</b> Enter the prior year value of property in deannexed territory. <sup>5</sup>	\$ 0
10.	<b>Prior year taxable value lost because property first qualified for an exemption in the current year.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value. <b>A. Absolute exemptions.</b> Use prior year market value: ..... \$ 0 <b>B. Partial exemptions.</b> Current year exemption amount or current year percentage exemption times prior year value: ..... + \$ 262,000 <b>C. Value loss.</b> Add A and B. <sup>6</sup>	\$ 262,000
11.	<b>Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year.</b> Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year. <b>A. Prior year market value:</b> ..... \$ 1,652,651 <b>B. Current year productivity or special appraised value:</b> ..... - \$ 409 <b>C. Value loss.</b> Subtract B from A. <sup>7</sup>	\$ 1,652,242
12.	<b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C.	\$ 1,914,242
13.	<b>Prior year captured value of property in a TIF.</b> Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 0
14.	<b>Prior year total value.</b> Subtract Line 12 and Line 13 from Line 8.	\$ 600,755,469
15.	<b>Adjusted prior year total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.	\$ 1,043,187
16.	<b>Taxes refunded for years preceding the prior tax year.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. <sup>9</sup>	\$ 2,364
17.	<b>Adjusted prior year levy with refunds and TIF adjustment.</b> Add Lines 15 and 16. <sup>10</sup>	\$ 1,045,551
18.	<b>Total current year taxable value on the current year certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. <sup>11</sup> <b>A. Certified values:</b> ..... \$ 852,329,180 <b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office: ..... + \$ ..... <b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: ..... - \$ 0 <b>D. Tax increment financing:</b> Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 24 below. <sup>12</sup> ..... - \$ 0 <b>E. Total current year value.</b> Add A and B, then subtract C and D.	\$ 852,329,180

<sup>5</sup> Tex. Tax Code §26.012(15)<sup>6</sup> Tex. Tax Code §26.012(15)<sup>7</sup> Tex. Tax Code §26.012(15)<sup>8</sup> Tex. Tax Code §26.03(c)<sup>9</sup> Tex. Tax Code §26.012(13)<sup>10</sup> Tex. Tax Code §26.012(13)<sup>11</sup> Tex. Tax Code §26.012, 26.04(c-2)<sup>12</sup> Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>13</sup>	
	<b>A. Current year taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup> ..... \$ 898,216	
	<b>B. Current year value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup> ..... + \$ 0	
	<b>C. Total value under protest or not certified.</b> Add A and B.	\$ 898,216
20.	<b>Current year tax ceilings.</b> Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step. <sup>16</sup>	\$ 169,028,485
21.	<b>Anticipated contested value.</b> Affected taxing units enter the contested taxable value for all property that is subject to anticipated substantial litigation. <sup>17</sup> An affected taxing unit is wholly or partly located in a county that has a population of less than 500,000 and is located on the Gulf of Mexico. <sup>18</sup> If completing this section, the taxing unit must include supporting documentation in Section 9. <sup>19</sup> Taxing units that are not affected, enter 0.	\$ 0
22.	<b>Current year total taxable value.</b> Add Lines 18E and 19C, then subtract Lines 20 and 21. <sup>20</sup>	\$ 684,198,911
23.	<b>Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year.</b> Include both real and personal property. Enter the current year value of property in territory annexed. <sup>21</sup>	\$ 0
24.	<b>Total current year taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for the current year. <sup>22</sup>	\$ 37,009,040
25.	<b>Total adjustments to the current year taxable value.</b> Add Lines 23 and 24.	\$ 37,009,040
26.	<b>Adjusted current year taxable value.</b> Subtract Line 25 from Line 22.	\$ 647,189,871
27.	<b>Current year NNR tax rate.</b> Divide Line 17 by Line 26 and multiply by \$100. <sup>23</sup>	\$ 0.161552 /\$100
28.	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. <sup>24</sup>	\$ _____ /\$100

## SECTION 2: Voter Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

<sup>13</sup> Tex. Tax Code §26.01(c) and (d)

<sup>14</sup> Tex. Tax Code §26.01(c)

<sup>15</sup> Tex. Tax Code §26.01(d)

<sup>16</sup> Tex. Tax Code §26.012(6)(B)

<sup>17</sup> Tex. Tax Code §526.012(6)(C) and 26.012(1-b)

<sup>18</sup> Tex. Tax Code §26.012(1-a)

<sup>19</sup> Tex. Tax Code §26.04(d-3)

<sup>20</sup> Tex. Tax Code §26.012(6)

<sup>21</sup> Tex. Tax Code §26.012(17)

<sup>22</sup> Tex. Tax Code §26.012(17)

<sup>23</sup> Tex. Tax Code §26.04(c)

<sup>24</sup> Tex. Tax Code §26.04(d)



Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
29.	<b>Prior year M&amp;O tax rate.</b> Enter the prior year M&O tax rate.	\$ 0.173646 /\$100
30.	<b>Prior year taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 602,669,711
31.	<b>Total prior year M&amp;O levy.</b> Multiply Line 29 by Line 30 and divide by \$100.	\$ 1,046,511
32.	<b>Adjusted prior year levy for calculating NNR M&amp;O rate.</b> <b>A. M&amp;O taxes refunded for years preceding the prior tax year.</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2024. This line applies only to tax years preceding the prior tax year..... + \$ 2,364 <b>B. Prior year taxes in TIF.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0..... – \$ 0 <b>C. Prior year transferred function.</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. .... +/- \$ 0 <b>D. Prior year M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function..... \$ 2,364 <b>E. Add Line 31 to 32D.</b>	\$ 1,048,875
33.	<b>Adjusted current year taxable value.</b> Enter the amount in Line 26 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 647,189,871
34.	<b>Current year NNR M&amp;O rate (unadjusted).</b> Divide Line 32E by Line 33 and multiply by \$100.	\$ 0.162066 /\$100
35.	<b>Rate adjustment for state criminal justice mandate.</b> <sup>26</sup> <b>A. Current year state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0 <b>B. Prior year state criminal justice mandate.</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies..... – \$ 0 <b>C. Subtract B from A and divide by Line 33 and multiply by \$100.....</b> \$ 0.000000 /\$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ 0.000000 /\$100
36.	<b>Rate adjustment for indigent health care expenditures.</b> <sup>27</sup> <b>A. Current year indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose..... \$ 0 <b>B. Prior year indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state assistance received for the same purpose..... – \$ 0 <b>C. Subtract B from A and divide by Line 33 and multiply by \$100.....</b> \$ 0.000000 /\$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ 0.000000 /\$100

<sup>25</sup> [Reserved for expansion]<sup>26</sup> Tex. Tax Code §26.044<sup>27</sup> Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
37.	<b>Rate adjustment for county indigent defense compensation.</b> <sup>28</sup> <b>A. Current year indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state grants received by the county for the same purpose. .... \$ 0 <b>B. Prior year indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state grants received by the county for the same purpose. .... \$ 0 <b>C.</b> Subtract B from A and divide by Line 33 and multiply by \$100. .... \$ 0.000000 /\$100 <b>D.</b> Multiply B by 0.05 and divide by Line 33 and multiply by \$100. .... \$ 0.000000 /\$100 <b>E.</b> Enter the lesser of C and D. If not applicable, enter 0.	\$ 0.000000 /\$100
38.	<b>Rate adjustment for county hospital expenditures.</b> <sup>29</sup> <b>A. Current year eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year. .... \$ 0 <b>B. Prior year eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2023 and ending on June 30, 2024. .... \$ 0 <b>C.</b> Subtract B from A and divide by Line 33 and multiply by \$100. .... \$ 0.000000 /\$100 <b>D.</b> Multiply B by 0.08 and divide by Line 33 and multiply by \$100. .... \$ 0.000000 /\$100 <b>E.</b> Enter the lesser of C and D, if applicable. If not applicable, enter 0.	\$ 0.000000 /\$100
39.	<b>Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information. <b>A. Amount appropriated for public safety in the prior year.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year. .... \$ 0 <b>B. Expenditures for public safety in the prior year.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year .... \$ 0 <b>C.</b> Subtract B from A and divide by Line 33 and multiply by \$100 .... \$ 0.000000 /\$100 <b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100
40.	<b>Adjusted current year NNR M&amp;O rate.</b> Add Lines 34, 35D, 36D, 37E, and 38E. Subtract Line 39D.	\$ 0.162066 /\$100
41.	<b>Adjustment for prior year sales tax specifically to reduce property taxes.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero. <b>A.</b> Enter the amount of additional sales tax collected and spent on M&O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent. .... \$ 0 <b>B.</b> Divide Line 41A by Line 33 and multiply by \$100 .... \$ 0.000000 /\$100 <b>C.</b> Add Line 41B to Line 40.	\$ 0.162066 /\$100
42.	<b>Current year voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below. <b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 41C by 1.08. - or - <b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 41C by 1.035.	\$ 0.167738 /\$100

<sup>28</sup> Tex. Tax Code §26.0442<sup>29</sup> Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
<b>D42.</b>	<p><b>Disaster Line 42 (D42): Current year voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of:</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred; or</p> <p>2) the third tax year after the tax year in which the disaster occurred.</p> <p>If the taxing unit qualifies under this scenario, multiply Line 41C by 1.08.<sup>30</sup> If the taxing unit does not qualify, do not complete Disaster Line 42 (Line D42).</p>	\$ 0.000000 /\$100
<b>43.</b>	<p><b>Total current year debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes;</p> <p>(2) are secured by property taxes;</p> <p>(3) are scheduled for payment over a period longer than one year; and</p> <p>(4) are not classified in the taxing unit's budget as M&amp;O expenses.</p> <p><b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.<sup>31</sup></p> <p>Enter debt amount ..... \$ 0</p> <p><b>B. Subtract unencumbered fund amount</b> used to reduce total debt. .... - \$ 0</p> <p><b>C. Subtract certified amount spent from sales tax to reduce debt</b> (enter zero if none) ..... - \$ 0</p> <p><b>D. Subtract amount paid</b> from other resources ..... - \$ 0</p> <p><b>E. Adjusted debt.</b> Subtract B, C and D from A. .... \$ 0</p>	\$ 0
<b>44.</b>	<b>Certified prior year excess debt collections.</b> Enter the amount certified by the collector. <sup>32</sup>	\$ 0
<b>45.</b>	<b>Adjusted current year debt.</b> Subtract Line 44 from Line 43E.	\$ 0
<b>46.</b>	<p><b>Current year anticipated collection rate.</b></p> <p><b>A.</b> Enter the current year anticipated collection rate certified by the collector.<sup>33</sup> ..... 100.00 %</p> <p><b>B.</b> Enter the prior year actual collection rate..... 99.57 %</p> <p><b>C.</b> Enter the 2023 actual collection rate. .... 98.36 %</p> <p><b>D.</b> Enter the 2022 actual collection rate. .... 101.84 %</p> <p><b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.<sup>34</sup></p>	100.00 %
<b>47.</b>	<b>Current year debt adjusted for collections.</b> Divide Line 45 by Line 46E.	\$ 0
<b>48.</b>	<b>Current year total taxable value.</b> Enter the amount on Line 22 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 684,198,911
<b>49.</b>	<b>Current year debt rate.</b> Divide Line 47 by Line 48 and multiply by \$100.	\$ 0.000000 /\$100
<b>50.</b>	<b>Current year voter-approval M&amp;O rate plus current year debt rate.</b> Add Lines 42 and 49.	\$ 0.167738 /\$100
<b>D50.</b>	<p><b>Disaster Line 50 (D50): Current year voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D42. Add Line D42 and 49.</p>	\$ 0.000000 /\$100

<sup>30</sup> Tex. Tax Code §26.042(a)<sup>31</sup> Tex. Tax Code §26.012(7)<sup>32</sup> Tex. Tax Code §26.012(10) and 26.04(b)<sup>33</sup> Tex. Tax Code §26.04(b)<sup>34</sup> Tex. Tax Code §26.04(h), (h-1) and (h-2)



Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
51.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	\$ 0.000000 /\$100

### SECTION 3: NNR Tax Rate and Voter Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
52.	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. <sup>35</sup> Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	\$ 0
53.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>36</sup> <b>Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year.</b> Multiply the amount on Line 52 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>37</sup> - or - <b>Taxing units that adopted the sales tax before November of the prior year.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
54.	<b>Current year total taxable value.</b> Enter the amount from Line 22 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 684,198,911
55.	<b>Sales tax adjustment rate.</b> Divide Line 53 by Line 54 and multiply by \$100.	\$ 0.000000 /\$100
56.	<b>Current year NNR tax rate, unadjusted for sales tax.</b> <sup>38</sup> Enter the rate from Line 27 or 28, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.161552 /\$100
57.	<b>Current year NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November the prior tax year or in May of the current tax year.</b> Subtract Line 55 from Line 56. Skip to Line 58 if you adopted the additional sales tax before November of the prior tax year.	\$ 0.161552 /\$100
58.	<b>Current year voter-approval tax rate, unadjusted for sales tax.</b> <sup>39</sup> Enter the rate from Line 50, Line D50 (disaster) or Line 51 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.167738 /\$100
59.	<b>Current year voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 55 from Line 58.	\$ 0.167738 /\$100

### SECTION 4: Voter Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
60.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>40</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>41</sup>	\$ 0
61.	<b>Current year total taxable value.</b> Enter the amount from Line 22 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 684,198,911
62.	<b>Additional rate for pollution control.</b> Divide Line 60 by Line 61 and multiply by \$100.	\$ 0.000000 /\$100

<sup>35</sup> Tex. Tax Code §26.041(d)

<sup>36</sup> Tex. Tax Code §26.041(i)

<sup>37</sup> Tex. Tax Code §26.041(d)

<sup>38</sup> Tex. Tax Code §26.04(c)

<sup>39</sup> Tex. Tax Code §26.04(c)

<sup>40</sup> Tex. Tax Code §26.045(d)

<sup>41</sup> Tex. Tax Code §26.045(i)



Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
63.	<b>Current year voter-approval tax rate, adjusted for pollution control.</b> Add Line 62 to one of the following lines (as applicable): Line 50, Line D50 (disaster), Line 51 (counties) or Line 59 (taxing units with the additional sales tax).	\$ 0.167738 /\$100

### SECTION 5: Voter Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value.<sup>42</sup> The Foregone Revenue Amount for each year is equal to that year's adopted tax rate subtracted from that year's voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year's current total value.<sup>43</sup>

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042;<sup>44</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);<sup>45</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.<sup>46</sup>

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.<sup>47</sup>

Line	Unused Increment Rate Worksheet	Amount/Rate
64.	<b>Year 3 Foregone Revenue Amount. Subtract the 2024 unused increment rate and 2024 actual tax rate from the 2024 voter-approval tax rate. Multiply the result by the 2024 current total value</b> A. Voter-approval tax rate (Line 68) ..... B. Unused increment rate (Line 67) ..... C. Subtract B from A ..... D. Adopted Tax Rate ..... E. Subtract D from C ..... F. 2024 Total Taxable Value (Line 60) ..... G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	 \$ 0.181560 /\$100 \$ 0.013051 /\$100 \$ 0.168509 /\$100 \$ 0.173646 /\$100 \$ -0.005137 /\$100 \$ 616,546,396 \$ 0
65.	<b>Year 2 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value</b> A. Voter-approval tax rate (Line 67) ..... B. Unused increment rate (Line 66) ..... C. Subtract B from A ..... D. Adopted Tax Rate ..... E. Subtract D from C ..... F. 2023 Total Taxable Value (Line 60) ..... G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	 \$ 0.187639 /\$100 \$ 0.031526 /\$100 \$ 0.156113 /\$100 \$ 0.173646 /\$100 \$ -0.017533 /\$100 \$ 549,182,086 \$ 0
66.	<b>Year 1 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value</b> A. Voter-approval tax rate (Line 67) ..... B. Unused increment rate (Line 66) ..... C. Subtract B from A ..... D. Adopted Tax Rate ..... E. Subtract D from C ..... F. 2022 Total Taxable Value (Line 60) ..... G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	 \$ 0.205172 /\$100 \$ 0.042033 /\$100 \$ 0.163139 /\$100 \$ 0.173646 /\$100 \$ -0.010507 /\$100 \$ 461,333,077 \$ 0
67.	<b>Total Foregone Revenue Amount.</b> Add Lines 64G, 65G and 66G	\$ 0 /\$100
68.	<b>2025 Unused Increment Rate.</b> Divide Line 67 by Line 22 of the <i>No-New-Revenue Rate Worksheet</i> . Multiply the result by 100	\$ 0.000000 /\$100
69.	<b>Total 2025 voter-approval tax rate, including the unused increment rate.</b> Add Line 68 to one of the following lines (as applicable): Line 50, Line 51 (counties), Line 59 (taxing units with additional sales tax) or Line 63 (taxing units with pollution)	\$ 0.167738 /\$100

<sup>42</sup> Tex. Tax Code §26.013(b)

<sup>43</sup> Tex. Tax Code §§26.013(a)(1-a), (1-b), and (2)

<sup>44</sup> Tex. Tax Code §§26.04(c)(2)(A) and 26.042(a)

<sup>45</sup> Tex. Tax Code §26.0501(a) and (c)

<sup>46</sup> Tex. Local Gov't Code §120.007(d)

<sup>47</sup> Tex. Local Gov't Code §26.04(c)(2)(B)

**SECTION 6: De Minimis Rate**

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.<sup>48</sup>  
This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.<sup>49</sup>

Line	De Minimis Rate Worksheet	Amount/Rate
70.	<b>Adjusted current year NNR M&amp;O tax rate.</b> Enter the rate from Line 40 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.162066 /\$100
71.	<b>Current year total taxable value.</b> Enter the amount on Line 22 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 684,198,911
72.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 71 and multiply by \$100.	\$ 0.073078 /\$100
73.	<b>Current year debt rate.</b> Enter the rate from Line 49 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.000000 /\$100
74.	<b>De minimis rate.</b> Add Lines 70, 72 and 73.	\$ 0.235144 /\$100

**SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate**

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.<sup>50</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.<sup>51</sup>

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
75.	<b>2024 adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.173646 /\$100
76.	<b>Adjusted 2024 voter-approval tax rate.</b> Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. <sup>52</sup>  If a disaster occurred in 2024 and the taxing unit calculated its 2024 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2024 worksheet due to a disaster, complete the applicable sections or lines of <i>Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2024 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2024, complete form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2024 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the years following the disaster. <sup>53</sup> Enter the final adjusted 2024 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2024 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0.000000 /\$100
77.	<b>Increase in 2024 tax rate due to disaster.</b> Subtract Line 76 from Line 75.	\$ 0.000000 /\$100
78.	<b>Adjusted 2024 taxable value.</b> Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 600,755,469
79.	<b>Emergency revenue.</b> Multiply Line 77 by Line 78 and divide by \$100.	\$ 0
80.	<b>Adjusted 2024 taxable value.</b> Enter the amount in Line 26 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 647,189,871
81.	<b>Emergency revenue rate.</b> Divide Line 79 by Line 80 and multiply by \$100. <sup>53</sup>	\$ 0.000000 /\$100

<sup>48</sup> Tex. Tax Code §26.012(8-a)

<sup>49</sup> Tex. Tax Code §26.063(a)(1)

<sup>50</sup> Tex. Tax Code §26.042(b)

<sup>51</sup> Tex. Tax Code §26.042(f)

<sup>52</sup> Tex. Tax Code §26.042(c)

<sup>53</sup> Tex. Tax Code §26.042(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
82.	<b>Current year voter-approval tax rate, adjusted for emergency revenue.</b> Subtract Line 81 from one of the following lines (as applicable): Line 50, Line D50 (disaster), Line 51 (counties), Line 59 (taxing units with the additional sales tax), Line 63 (taxing units with pollution control) or Line 69 (taxing units with the unused increment rate).	\$ 0.167738 /\$100

**SECTION 8: Total Tax Rate**

Indicate the applicable total tax rates as calculated above.

**No-new-revenue tax rate.** ..... \$ 0.161552 /\$100  
 As applicable, enter the current year NNR tax rate from: Line 27, Line 28 (counties), or Line 57 (adjusted for sales tax).  
 Indicate the line number used: 27

**Voter-approval tax rate.** ..... \$ 0.167738 /\$100  
 As applicable, enter the current year voter-approval tax rate from: Line 50, Line D50 (disaster), Line 51 (counties), Line 59 (adjusted for sales tax), Line 63 (adjusted for pollution control), Line 69 (adjusted for unused increment), or Line 82 (adjusted for emergency revenue).  
 Indicate the line number used: 50

**De minimis rate.** ..... \$ 0.235144 /\$100  
 If applicable, enter the current year de minimis rate from Line 74.

**SECTION 9: Addendum**

An affected taxing unit that enters an amount described by Tax Code Section 26.012(6)(C) in line 21 must include the following as an addendum:

1. Documentation that supports the exclusion of value under Tax Code Section 26.012(6)(C); and
2. Each statement submitted to the designated officer or employee by the property owner or entity as required by Tax Code Section 41.48(c)(2) for that tax year.

Insert hyperlinks to supporting documentation:

**SECTION 10: Taxing Unit Representative Name and Signature**Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.<sup>54</sup>print  
here

Kirk Riggs

Printed Name of Taxing Unit Representative

sign  
here


Taxing Unit Representative

08/12/2025

Date

<sup>54</sup> Tex. Tax Code §§26.04(c-2) and (d-2)

### Notice About 2025 Tax Rates

Property tax rates in TOWN OF BARTONVILLE.

This notice concerns the 2025 property tax rates for TOWN OF BARTONVILLE. This notice provides information about two tax rates used in adopting the current tax year's tax rate. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

<b>This year's no-new-revenue tax rate</b>	\$0.161552/\$100
<b>This year's voter-approval tax rate</b>	\$0.167738/\$100

To see the full calculations, please visit 1505 E. McKinney Street  
Denton, TX 76209 for a copy of the Tax Rate Calculation Worksheet.

### Unencumbered Fund Balance

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by corresponding debt obligation.

Type of Fund	Balance
	0

### Current Year Debt Service

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
	0	0	0	0
Total required for 2025 debt service				\$0
- Amount (if any) paid from funds listed in unencumbered funds				\$0
- Amount (if any) paid from other resources				\$0
- Excess collections last year				\$0
= Total to be paid from taxes in 2025				\$0
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2025				\$0
= Total debt levy				\$0

This notice contains a summary of actual no-new-revenue and voter-approval calculations as certified by Dawn Waye, Denton County Tax Assessor/Collector on 08/01/2025 .

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.



# TOWN COUNCIL COMMUNICATION

---

**DATE:** August 19, 2025

**FROM:** Kirk Riggs, Town Administrator/Chief of Police

**AGENDA ITEM:** Discuss and consider approval of the Bartonville Community Development Corporation FY 2025-2026 proposed budget.

---

**SUMMARY:**

The Bartonville Community Development Corporation (BCDC) met on June 11, 2025, and approved its FY 2025–2026 proposed budget.

The budget may be amended after the beginning of the fiscal year on approval by the Board and the governing body.

**RECOMMENDATION:**

Move to approve the BCDC budget for fiscal year beginning October 1, 2025, and ending on September 30, 2026 as presented.

**ATTACHMENTS:**

- BCDC FY 2025-2026 proposed budget

BCDC

FY2026 Proposed Budget

Approved by BCDC on 06/11/2025

Item J5.

Account #	Description	2022-2023 Adopted	2023-2024 Adopted	2023-2024 AMENDED	2024-2025 Adopted	Current YTD	2025-2026 Proposed
800-4025	Sales Tax Revenue	\$ 197,950	\$ 120,000	\$ 120,000	\$ 120,000	\$ 81,787.85	\$ 120,000
800-4250	Interest Earned	\$ 12,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 19,066.47	\$ 25,000
800-4400	Grants and Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
800-4999	Transfer In from Fund Balance	\$ 37,795	\$ 109,225	\$ 252,725	\$ 2,125	\$ -	\$ 16,125
	<b>Total Revenue</b>	<b>\$ 247,745</b>	<b>\$ 254,225</b>	<b>\$ 397,725</b>	<b>\$ 147,125</b>	<b>\$ 100,854.32</b>	<b>\$ 161,125</b>

800-10-5147	Computer Software & Maintenance	\$ 4,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 3,000.00	\$ 3,000
800-10-5149	Consulting Fees	\$ 50,000	\$ 25,000	\$ 25,000	\$ 1,500	\$ -	\$ 1,500
800-10-5158	Copier/Printing Expense and Supplies	\$ 500	\$ 500	\$ 500	\$ 500	\$ -	\$ 500
800-10-5280	Grant Expenses	\$ 100,000	\$ 100,000	\$ 243,500	\$ 100,000	\$ -	\$ 100,000
800-10-5289	Marketing	\$ 19,750	\$ 14,500	\$ 14,500	\$ 12,000	\$ 14,687.50	\$ 14,000
800-10-5381	Legal	\$ 6,000	\$ 6,000	\$ 6,000	\$ 1,500	\$ 35.00	\$ 1,500
800-10-5480	Old Town Improvements	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ 4,000.00	\$ -
800-10-5481	Old Town Maintenance & Repairs	\$ 40,000	\$ 40,000	\$ 40,000	\$ 10,000	\$ 5,786.36	\$ 10,000
800-10-5488	Traffic Study	\$ 6,100	\$ 6,100	\$ 6,100	\$ 10,000	\$ -	\$ 10,000
800-10-5514	Postage	\$ 625	\$ 625	\$ 625	\$ 625	\$ -	\$ 625
800-10-5520	Professional Development	\$ 500	\$ 500	\$ 500	\$ -	\$ -	\$ -
800-10-5627	Salary Transfer to Town	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000.00	\$ 20,000
	<b>Total Expenses</b>	<b>\$ 247,475</b>	<b>\$ 254,225</b>	<b>\$ 397,725</b>	<b>\$ 147,125</b>	<b>\$ 37,508.86</b>	<b>\$ 161,125</b>

Revenue Over (Under) Expenses \$ 270 \$ - \$ - \$ - \$ 63,345.46 \$ -





# TOWN COUNCIL COMMUNICATION

---

**DATE:** August 19, 2025

**FROM:** Kirk Riggs, Town Administrator/Chief of Police

**AGENDA ITEM:** Discuss and consider approval of the Bartonville Crime Control and Prevention District FY 2025-2026 proposed budget.

---

**SUMMARY:**

The Bartonville Crime Control and Prevention District (BCCPD) held a Public Hearing on May 19, 2025, and adopted its FY 2025–2026 proposed budget.

Town Council held a Public Hearing to hear public input on the Bartonville Crime Control and Prevention District FY 2025-2026 budget on July 15, 2025.

If the governing body rejects the budget submitted by the board, the governing body and the board shall meet and together amend and approve the budget before the beginning of the fiscal year.

The budget may be amended after the beginning of the fiscal year on approval by the board and the governing body.

**RECOMMENDATION:**

Move to approve the CCPD budget for fiscal year beginning October 1, 2025, and ending on September 30, 2026 as presented.

**ATTACHMENTS:**

- CCPD FY 2025-2026 proposed budget

**CCPD**  
**FY2026 Proposed Budget**  
**Approved by CCPD on 05/19/2025**

Account #	Description	2023-2024 Adopted	2023-2024 Amended	2024-2025 Adopted	2024-2025 Amended	Current YTD	2025-2026 Proposed
900-4025	Sales Tax Revenue	\$ 100,000	\$ 100,000	\$ 120,000	\$ 120,000	\$ 77,526	\$ 130,000
900-4250	Interest Earned	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,955	\$ 8,500
900-4400	Grants and Donations	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	\$ -
900-4990	Other Financing Sources - Loan Proceeds	\$ -	\$ 156,000	\$ -	\$ -	\$ -	\$ -
900-4999	Transfer In (from Fund Balance)	\$ -	\$ 31,000	\$ -	\$ 110,100	\$ -	\$ 34,514
<b>Total Revenue</b>		<b>\$ 108,500</b>	<b>\$ 295,500</b>	<b>\$ 128,500</b>	<b>\$ 238,600</b>	<b>\$ 85,481</b>	<b>\$ 173,014</b>

900-10-5082	Audit & Accounting Expense	\$ 250	\$ 250	\$ 250	\$ 250	\$ -	\$ -
900-10-5107	Bonds	\$ 200	\$ 200	\$ 200	\$ 200	\$ -	\$ 200
900-20-5084	Vehicle Maintenance	\$ -	\$ 16,000	\$ 15,000	\$ 15,000	\$ 5,742	\$ -
900-20-5105	Blue Santa	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,748	\$ 1,500
900-20-5128	Cell Phone Usage	\$ -	\$ -	\$ -	\$ 8,000	\$ 2,906	\$ -
900-20-5147	Computer Software & Maintenance	\$ 13,200	\$ 13,200	\$ 13,200	\$ 22,400	\$ 22,400	\$ -
900-20-5155	Datamax Project Contingency Fund	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -
900-20-5160	Computer Hardware Improvements	\$ -	\$ -	\$ -	\$ 64,400	\$ 26,173	\$ -
900-20-5232	Equipment (Flock)	\$ 50,000	\$ 50,000	\$ 71,250	\$ 71,250	\$ 75,621	\$ 50,000
900-20-5452	National Night Out	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 1,680	\$ 3,000
900-20-5627	Salary to Town*	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
900-20-5647	Small Equipment Purchase/Repair	\$ -	\$ -	\$ -	\$ 6,500	\$ 2,705	\$ -
900-20-5650	Axon Body Cameras	\$ -	\$ -	\$ -	\$ 17,000	\$ 4,574	\$ 15,000
900-20-5711	Training Expense	\$ 3,000	\$ 3,000	\$ 5,000	\$ 5,000	\$ 550	\$ 5,000
900-20-5726	Uniform & Apparel Expense	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 6,977	\$ 9,000
900-20-5753	Vehicle Replacement	\$ -	\$ 156,000	\$ 80,000	\$ 80,000	\$ -	\$ 58,314
900-20-6400	Squad Car Accessories	\$ 1,000	\$ 16,000	\$ 1,000	\$ 1,000	\$ 685	\$ 1,000
<b>Total Expenses</b>		<b>\$ 98,150</b>	<b>\$ 114,150</b>	<b>\$ 134,400</b>	<b>\$ 338,500</b>	<b>\$ 168,975</b>	<b>\$ 173,014</b>

<b>Revenue Over (Under) Expenses</b>	<b>\$ 10,350</b>	<b>\$ 181,350</b>	<b>\$ (5,900)</b>	<b>\$ (99,900)</b>	<b>\$ (83,494)</b>	<b>\$ -</b>
--------------------------------------	------------------	-------------------	-------------------	--------------------	--------------------	-------------