



SPECIAL EVENTS ADVISORY COMMITTEE MEETING AGENDA

June 19, 2024 at 5:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

D. REGULAR ITEMS

1. Discuss and consider approval of the May 15, 2024 Regular Meeting Minutes.
2. Discuss this year's Memorial Day Celebration and possible changes for next year.
3. Discuss member applications and possible changes to the committee to take effect in the next fiscal year.

E. ADJOURNMENT

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Andrea Carpenter, Deputy Town Secretary

Posted: June 14, 2024 at 12:30 PM

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, *Title:* _____



SPECIAL EVENTS COMMITTEE COMMUNICATION

DATE June 19, 2024

FROM: Andrea Carpenter, Deputy Town Secretary

AGENDA ITEM: Discuss and consider approval of the May 15, 2024 Regular Meeting Minutes.

SUMMARY:

The Special Events Committee held a meeting on May 15, 2024.

RECOMMENDED MOTION OR ACTION:

Approve the May 15, 2024 Special Events Committee Meeting Minutes.

ATTACHMENTS:

- May 15, 2024 Special Events Committee Meeting Minutes.

THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 15th DAY OF MAY 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:

Margie Arens, Committee Member/Council Member Place 5
Brenda Brown, Committee Member
Keith Crandall, Committee Member/Council Member Place 4
Lori Van Alstine, Committee Member
Randy Van Alstine, Chair

Committee Member Absent:

Karrie Sasich, Committee Member
Sean Stenovitch, Committee Member

Town Staff Present:

Andrea Carpenter, Deputy Town Secretary
Thad Chambers, Town Administrator

A. CALL MEETING TO ORDER

Chair Van Alstine called the meeting to order at 5:02 p.m.

B. PLEDGE OF ALLEGIANCE

Chair Van Alstine led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.

There was none.

D. REGULAR ITEMS

1. Discuss and consider approval of the April 9, 2024 meeting minutes.

Motion made by Committee Member Crandall, seconded by Committee Member Van Alstine to approve the April 24, 2024 meeting minutes as presented. Motion carried unanimously.

2. Discussion of Memorial Day Celebration.

The Committee discussed inviting a veteran to speak regarding the meaning of Memorial Day. Chair Van Alstine reviewed the items for the event to ensure that everything was covered. An advertisement for social media and the Town website was approved, and the need for more volunteers was determined. A schedule for event set-up was discussed, as was traffic control from the police department. The logistics of the car show were considered, and invoicing for vendors was addressed.

3. Discussion of Town time capsule.

The Committee decided to assign the time capsule to an individual member to complete.

E. ADJOURNMENT

Randy Van Alstine adjourned the meeting at 5:48 p.m.

APPROVED this the 19th day of June 2024.

APPROVED:

ATTEST:

Randy Van Alstine, Chair

Andrea Carpenter, Deputy Town Secretary