



## TOWN COUNCIL AGENDA

January 17, 2023 at 6:30 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

### A. CALL MEETING TO ORDER

### B. CLOSED SESSION

*Pursuant to the Open Meetings Act, Chapter 551, the Town Council will meet in a Closed Executive Session in accordance with the Texas Government Code.*

1. *Section 551.074 Personnel:* To deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of public officers or employees; to wit: Town Engineer.

### C. RECONVENE OPEN MEETING

*The Town Council to reconvene into an open meeting and consider action, if any, on items discussed in closed session.*

### D. PLEDGE OF ALLEGIANCE

### E. PUBLIC PARTICIPATION

*If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.*

### F. PRESENTATIONS

1. Proclamation - Roberta "Tutu" DuTeil 101st Birthday
2. Recognition of Bartonville Police Department Sergeant Promotion

### G. APPOINTED REPRESENTATIVE/LIAISON REPORTS

1. Denton County Emergency Services District #1
2. Planning and Zoning Commission Report
3. Community Development Corporation Report
  - a. Traffic Study
4. Police Chief Report December 2022

5. Town Administrator Monthly Reports December 2022: Financial, Animal Control, Code Enforcement, Engineering, Municipal Court, Permits

## **H. CONSENT AGENDA**

*This agenda consists of non-controversial or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.*

1. Consider approval of the December 20, 2022, regular meeting minutes.
2. Consider acceptance of the 2022 Racial Profiling Report
3. Consider approval of a resolution of the Town Council of the Town of Bartonville ordering a General Election to be held on May 6, 2023, for the purpose of electing three Councilmembers Places 1, 3, and 5, for two-year terms each; and providing for a joint services contract with Denton County.

## **I. REGULAR ITEMS**

4. Discuss and consider approval of the purchase of signage from Roadrunner Traffic Supply, Inc. in the amount \$31,589.85 for placement throughout the town to enhance driving safety; and to authorize the Town Administrator to expend budgeted funds on behalf of the Town.
5. Discuss and consider approval of a resolution creating a Special Events Advisory Committee.

## **J. FUTURE ITEMS**

## **K. ADJOURNMENT**

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Tammy Dixon, Town Secretary

Posted: January 13, 2023 at 3:45 p.m.

*The Town Council reserves the right to adjourn into executive session during the course of this meeting to discuss any item on the posted agenda as authorized by Chapter 551 of the Texas Government.*



## Office of the Mayor

Item F1.

# Proclamation

- WHEREAS:** Roberta “Tutu” DuTeil was honored by friends and relatives in celebration of her 101<sup>st</sup> birthday on January 10, 2023; and
- WHEREAS:** Roberta “Tutu” DuTeil was born in Waycross, Georgia on January 10, 1922; and
- WHEREAS:** Roberta “Tutu” DuTeil served her country with valor in the United States Navy in World War II; and received Congressional Veteran Commendation from Congressman Michael Burgess in 2016; and
- WHEREAS:** Roberta “Tutu” DuTeil married Army Captain Claude F. DuTeil on May 31, 1946 and they remained happily married for 51 years until Claude’s death; and
- WHEREAS:** Roberta “Tutu” DuTeil and Claude DuTeil were blessed with four children, Susy Langford of Bartonville; Claude DuTeil, Jr. of Round Rock; Mary Ann DuTeil of Denton; and Robert DuTeil of Denton; and 16 grandchildren and 36 great-grandchildren; and
- WHEREAS:** Roberta “Tutu” DuTeil and Claude DuTeil after leaving active duty, took a church assignment to the Missionary District of Hawaii, where they became very involved in the community and started the Institute of Human Services, the first homeless shelter, in Honolulu in 1978; and
- WHEREAS:** Roberta “Tutu” DuTeil and Claude DuTeil resided in Hawaii for 44 years until 1993 when they moved to Bartonville, Texas to live with their oldest daughter and her family; and
- WHEREAS:** Roberta “Tutu” DuTeil remained very active in her church and the local community supporting many charities, food banks, and shelters; being a member of the Colonial Dames; and participated in the annual Double Oak Fourth of July parade.

**NOW, THEREFORE,** I, Jaclyn Carrington, Mayor of the Town of Bartonville, Texas, do hereby proclaim, January 2023, as,

### ***“Roberta Tutu DuTeil Month”***

in the Town of Bartonville; and on behalf of the Town Council and citizens of Bartonville and offer sincere congratulations and best wishes to “Tutu” for many more happy days in the future to share with family and friends.

**PROCLAIMED AND SIGNED** on this the 17<sup>th</sup> day of January 2023.

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**Jaclyn Carrington, MAYOR**





Community  
Development  
Corporation

Bartonville, Texas

## Traffic Count Report

Bartonville, Texas

[www.TownOfBartonville.com](http://www.TownOfBartonville.com)

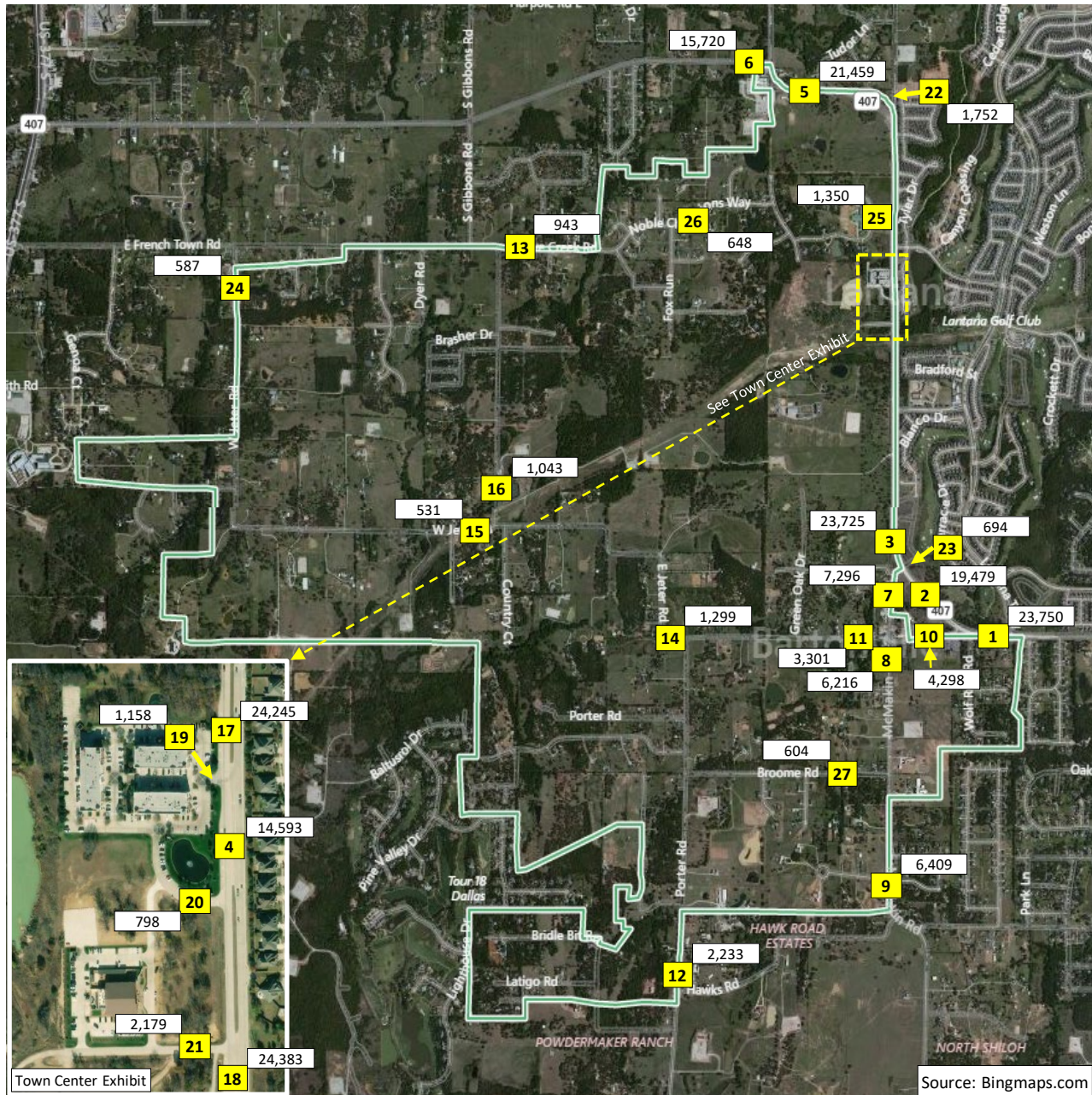
Counts Taken October 26, 2022

Tammy Dixon, TRMC

City Secretary

(817) 693-5280

[tdixon@TownOfBartonville.com](mailto:tdixon@TownOfBartonville.com)





Bartonville, Texas: Counts taken October 26, 2022					24-Hour			Prior Years		
#	Roadway	Location	AM Peak	PM Peak	Directional		Total	2021-10	2020-10	2019-10
1	F.M. 407 / Justin Rd.	Just west of Lantana Trail	8:00-9:00 978	5:00-6:00 1,007	EB	11,821	23,750	21,200	19,774	20,440
			8:00-9:00 706	5:30-6:30 1,084	WB	11,929				
2	F.M. 407 / Justin Rd.	Just east of west entrance to Kroger	7:45-8:45 809	5:00-6:00 773	EB	9,689	19,479	18,271	16,120	16,098
			11:15-12:15 574	5:15-6:15 909	WB	9,790				
3	F.M. 407 / Justin Rd.	Just north of McMakin Rd.	11:15-12:15 676	5:00-6:00 1202	NB	11,874	23,725	22,190	20,077	20,048
			7:30-8:30 1,090	4:45-5:45 987	SB	11,851				
4	F.M. 407 / Justin Rd.	Between Town Center Drives	11:15-12:15 421	5:15-6:15 891	NB	7,689	19,593	22,840	20,144	20,451
			7:30-8:30 1,116	4:45-5:45 1,010	SB	11,904				
5	F.M. 407 / Justin Rd.	Just west of Tudor Ln.	7:45-8:45 857	4:45-5:45 837	EB	10,198	21,459	19,632	17,481	17,904
			8:15-9:15 709	5:15-6:15 1,078	WB	11,261				
6	F.M. 407 / Justin Rd.	Just west of F.M. 1830	9:00-10:00 599	4:30-5:30 634	EB	7,557	15,720	13,880	11,435	12,058
			8:00-9:00 545	5:15-6:15 725	WB	8,163				
7	McMakin Rd.	Just south of Post Oak Ln.	7:45-8:45 302	4:45-5:45 442	NB	4,155	7,296	5,078	4,267	4,250
			7:15-8:15 379	4:30-5:30 302	SB	3,141				
8	McMakin Rd.	Just south of E. Jeter Rd.	7:45-8:45 234	5:45-6:45 270	NB	2,800	6,216	5,755	5,033	5,293
			7:30-8:30 396	4:30-5:30 335	SB	3,416				
9	McMakin Rd.	Just north of Hawks Rd.	7:45-8:45 256	4:45-5:45 373	NB	3,223	6,409	5,470	4,745	4,487
			7:45-8:45 315	4:45-5:45 328	SB	3,186				
10	E. Jeter Rd.	Just east of McMakin Rd.	8:00-9:00 184	5:15-6:15 200	EB	2,031	4,298	3,940	3,220	3,035
			8:15-9:15 185	4:45-5:45 221	WB	2,267				

Bartonville, Texas: Counts taken October 26, 2022					24-Hour			Prior Years		
#	Roadway	Location	AM Peak	PM Peak	Directional		Total	2021-10	2020-10	2019-10
11	E. Jeter Rd.	Just west of McMakin Rd.	8:00-9:00 133	5:00-6:00 166	EB	1,648	3,301	2,349	2,244	2,306
			9:15-10:15 119	4:15-5:15 171	WB	1,653				
12	Porter Rd.	Just north of Hawks Rd.	6:45-7:45 125	3:45-4:45 125	NB	1,107	2,233	1,807	1,670	1,905
			6:30-7:30 106	3:45-4:45 239	SB	1,126				
13	Dove Creek Rd.	Just east of Gibbons Rd.	8:30-9:30 49	4:45-5:45 65	EB	492	943	818	852	704
			8:15-9:15 46	3:00-4:00 40	WB	451				
14	E. Jeter Rd.	Just west of Porter Rd.	7:30-8:30 58	2:45-3:45 66	EB	598	1,299	1,236	1,175	1,215
			8:00-9:00 63	4:00-5:00 79	WB	701				
15	W. Jeter Rd.	Just east of Hunter Crt.	9:00-10:00 23	5:15-6:15 24	EB	231	531	475	451	438
			8:45-9:45 28	4:00-5:00 37	WB	300				
16	Gibbons Rd.	Just north of Jeter Rd.	5:45-6:45 39	12:15-1:15 56	NB	514	1,043	730	741	458
			5:45-6:45 48	12:15-1:15 42	SB	529				
17	F.M. 407 / Justin Rd.	North of Town Center	7:45-8:45 698	5:15-6:15 1,224	NB	12,150	24,245	23,164	20,848	20,802
			7:30-8:30 1,143	4:45-5:45 1,020	SB	12,095				
18	F.M. 407 / Justin Rd.	South of IT Neely Rd.	7:45-8:45 734	5:15-6:15 1206	NB	12,312	24,383	23,149	20,674	20,667
			7:30-8:30 1,119	4:45-5:45 986	SB	12,071				
19	Northmost Town Center Drive	As shown	8:00-9:00 99	12:00-1:00 90	In	981	1,158	1,856	1,813	2,386
			10:45-11:45 18	12:00-1:00 21	Out	177				
20	Center Town Center Drive	As shown	7:15-8:15 31	6:30-7:30 38	In	306	798	645	561	506
			8:30-9:30 48	1:45-2:45 41	Out	492				

Bartonville, Texas: Counts taken October 26, 2022					24-Hour			Prior Years		
#	Roadway	Location	AM Peak	PM Peak	Directional		Total	2021-10	2020-10	2019-10
21	IT Neely Rd.	Just west of F.M. 407	11:00-12:00 38	7:15-8:15 78	EB	829	2,179	1,521	1,694	1,161
			11:00-12:00 97	6:30-7:30 156	WB	1,350				
22	Hilltop Rd.	Just north of F.M. 407	11:00-12:00 32	4:15-5:15 41	NB	333	1,752	2,772	1,368	2,419
			7:15-8:15 132	4:30-5:30 128	SB	1,419				
23	Blanco	Just north of F.M. 407	9:15-10:15 19	5:15-6:15 48	NB	362	694	670	619	627
			7:30-8:30 41	5:00-6:00 38	SB	332				
24	West Jeter Rd.	Just south of E. French Town Rd.	7:45-8:45 28	4:30-5:30 39	NB	321	587	592	570	na
			8:30-9:30 21	1:15-2:15 27	SB	266				
25	Saddlebrook	Just west of F.M. 407	9:00-10:00 61	3:45-4:45 77	EB	690	1,350	1,230	na	na
			8:30-9:30 62	12:45-1:45 60	WB	660				
26	Noble Champions Way	Just east of Fox Run	8:30-9:30 42	3:15-4:15 64	EB	510	648	788	na	na
			7:00-8:00 18	3:00-4:00 18	WB	138				
27	Broome Rd	Just west of McMakin	8:00-9:00 29	3:15-4:15 35	EB	307	604	537	na	na
			11:00-12:00 22	4:45-5:45 30	WB	297				

Contact the representative on the cover page for more detailed count data.

Report Prepared By:



EDP Best Practices, LLC

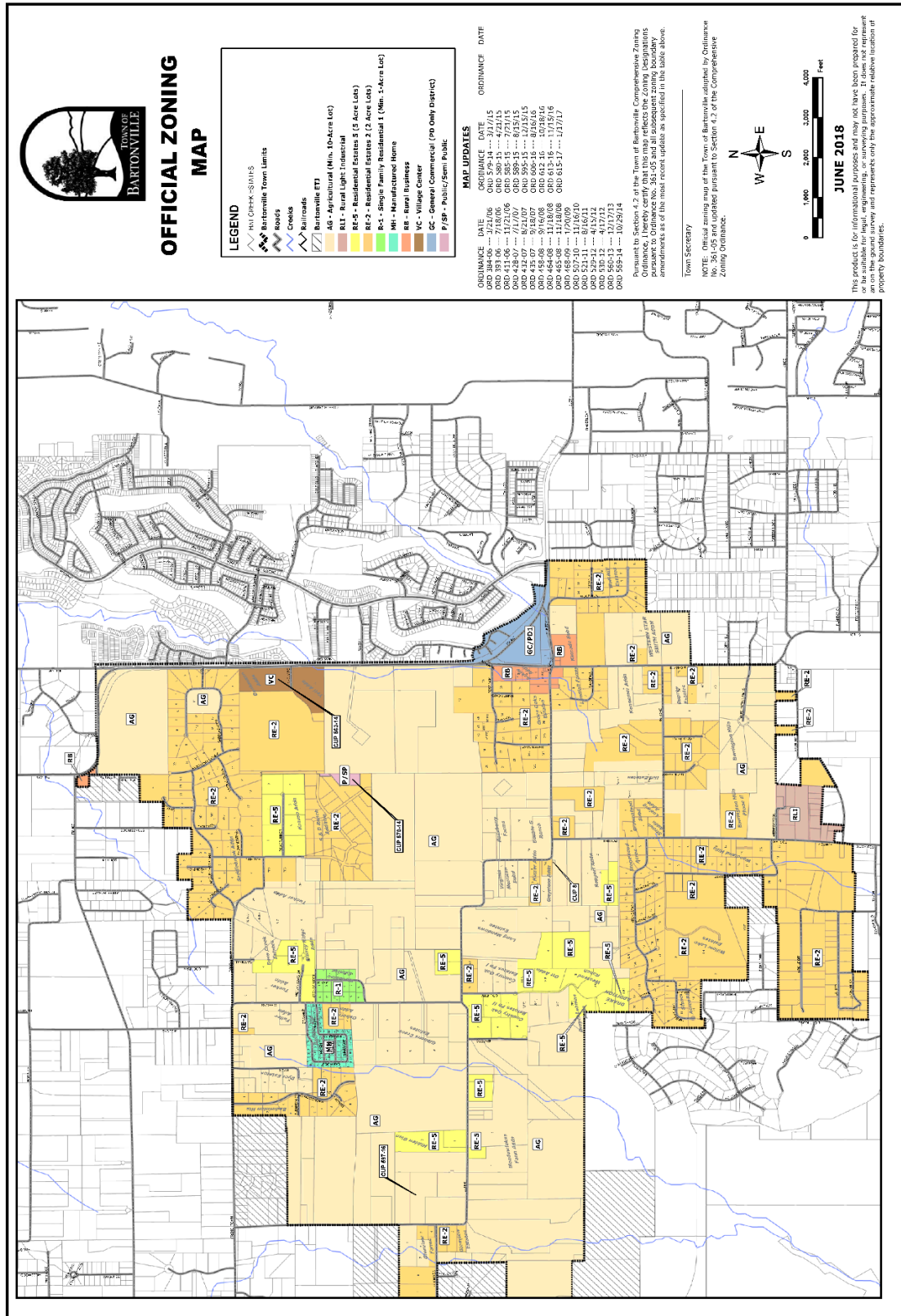
(817) 992-6156

[www.EDPBestPractices.com](http://www.EDPBestPractices.com)



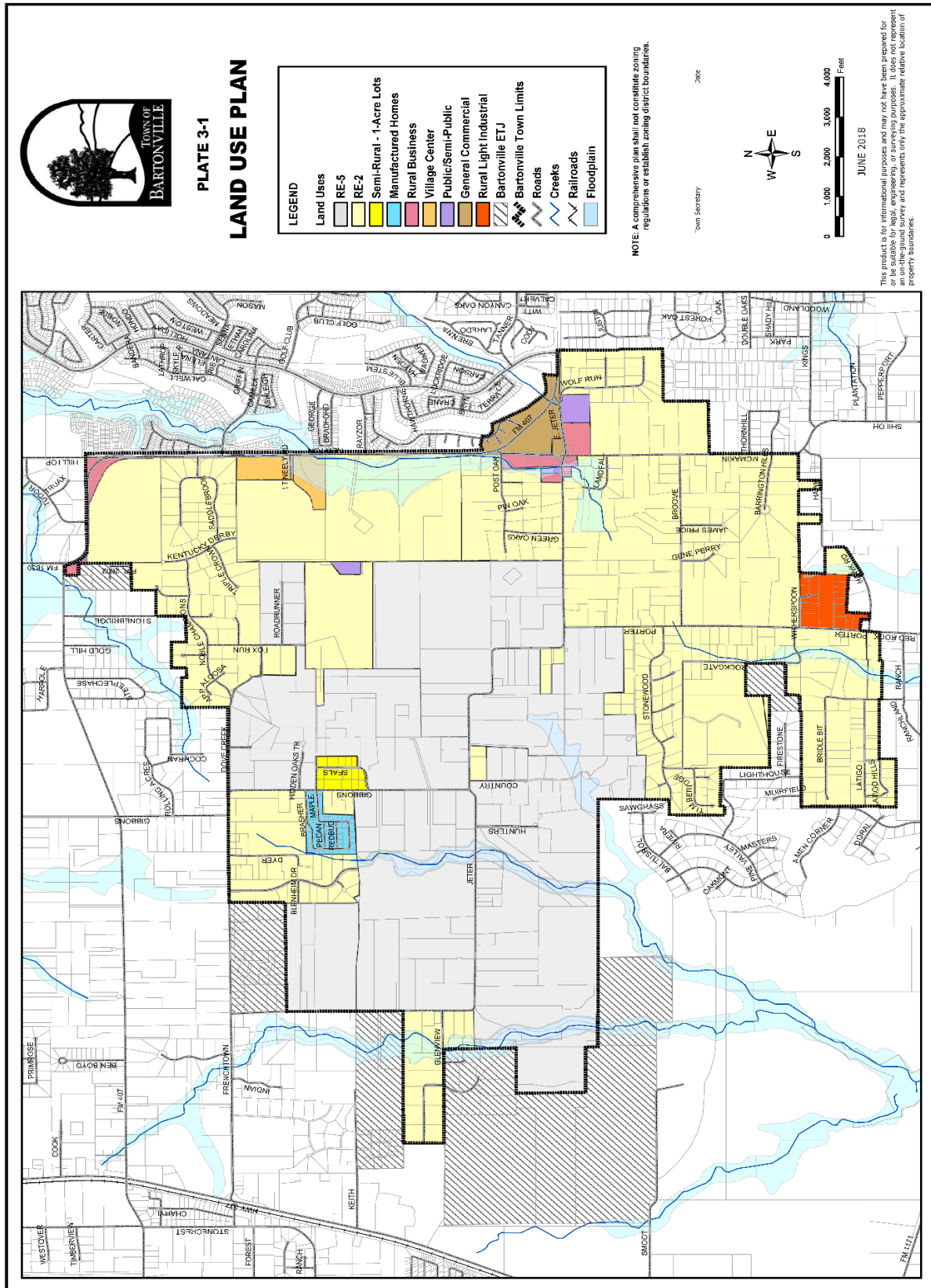
## Existing Zoning Map

*Please confirm accuracy / currency of data with contact on cover*



## Future Land Use Plan

Please confirm accuracy / currency of data with contact on cover



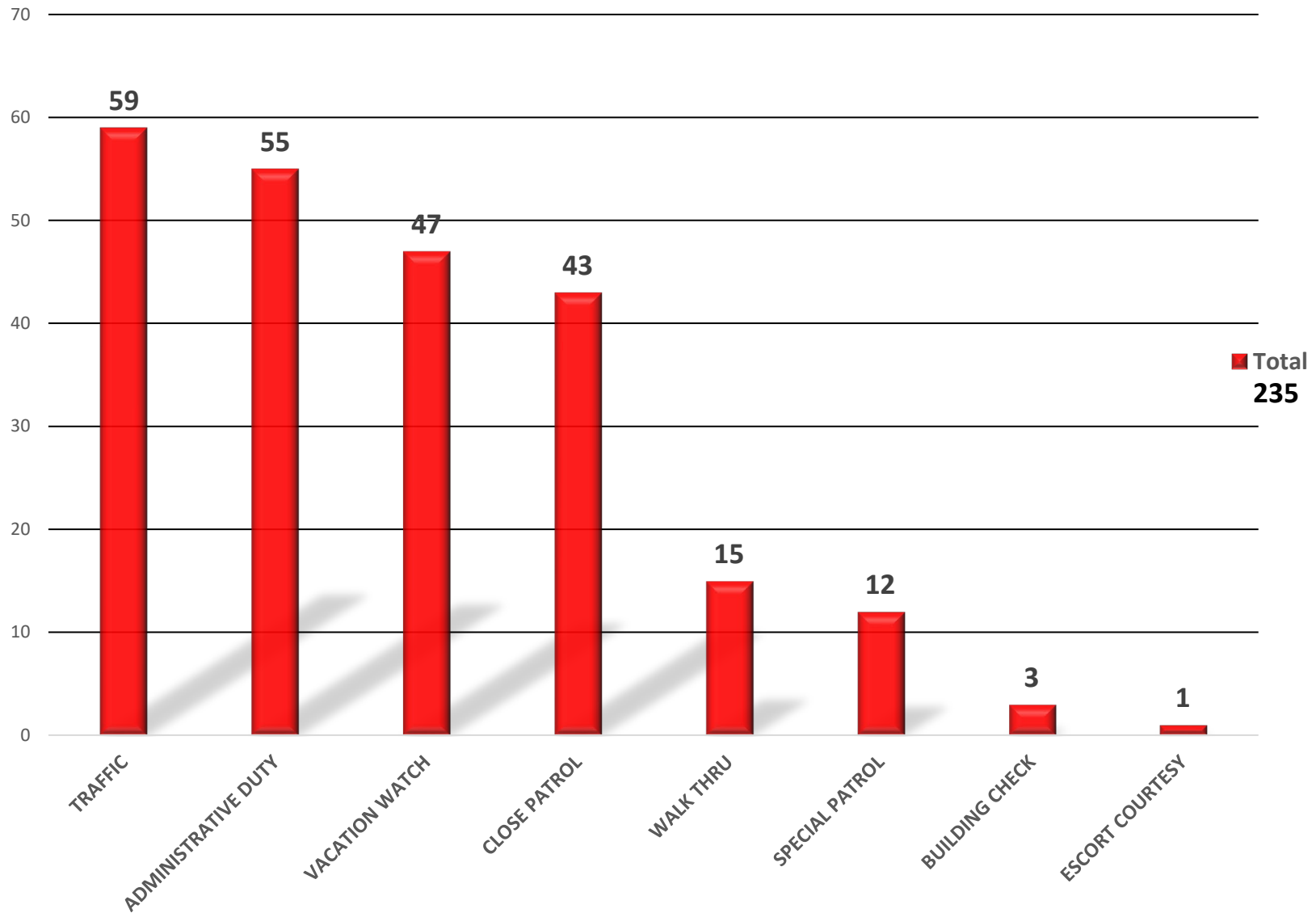
# Bartonville Police Department

## Monthly Report

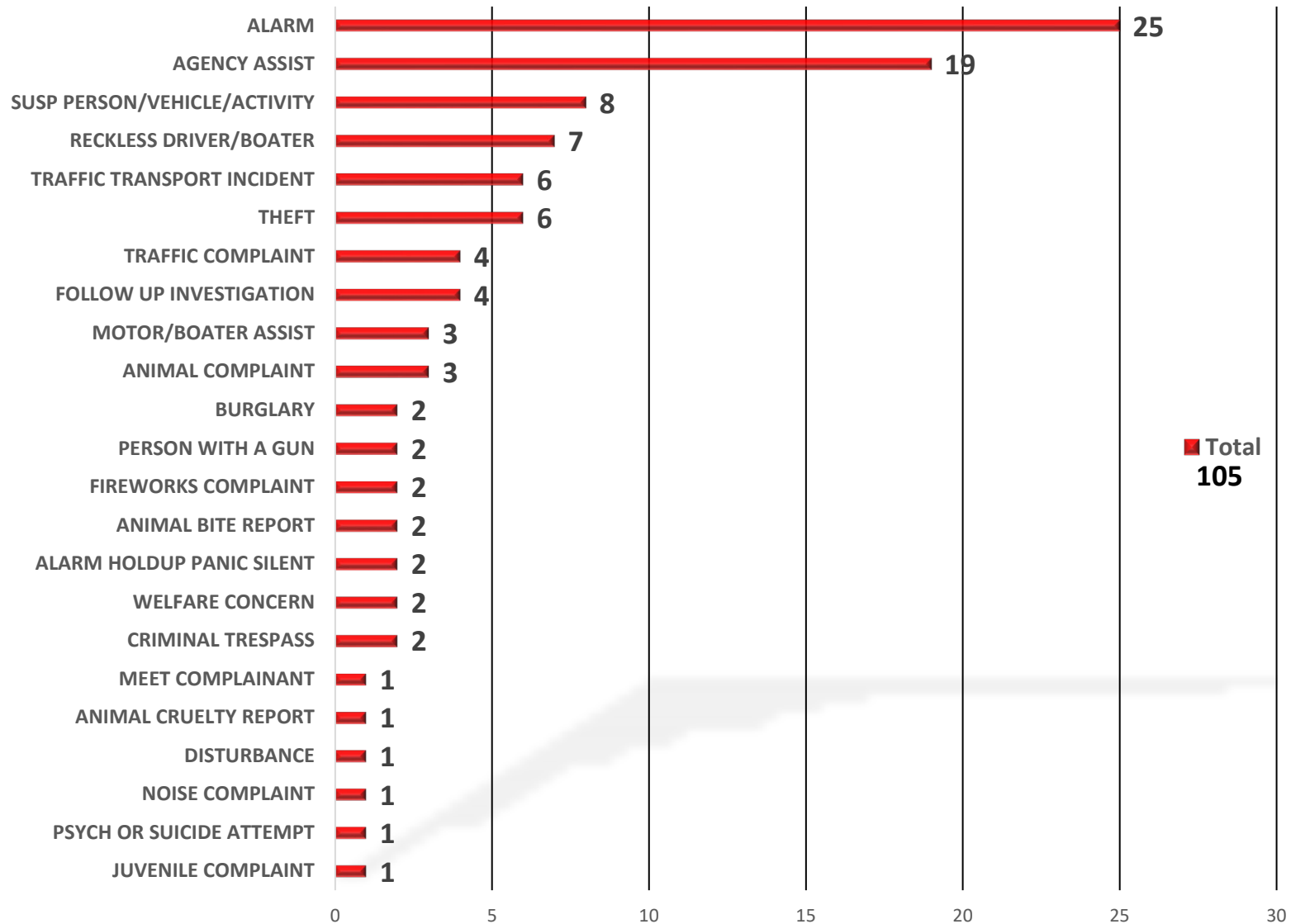


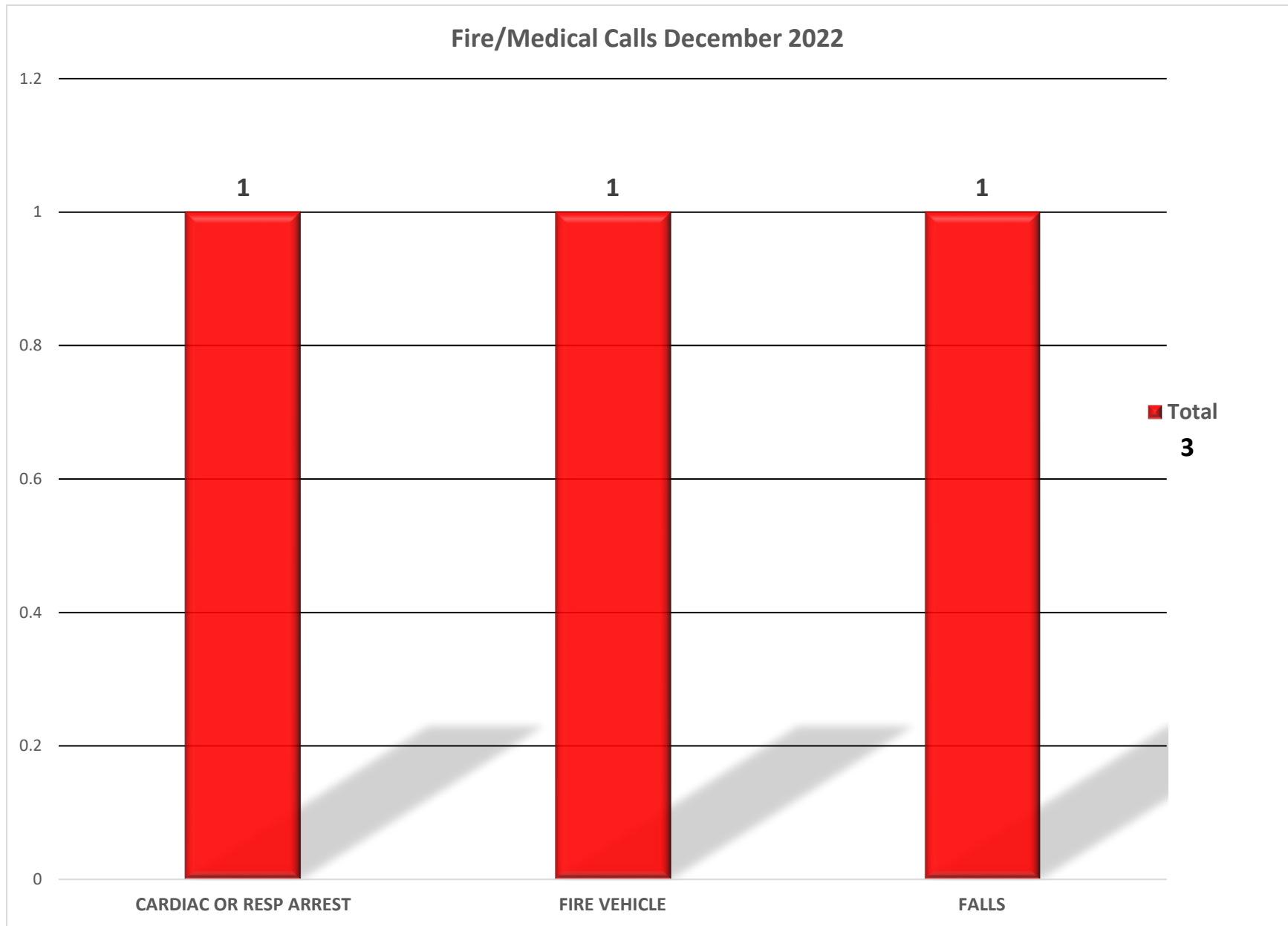


## Officer Initiated Calls December 2022



## Calls for Service December 2022



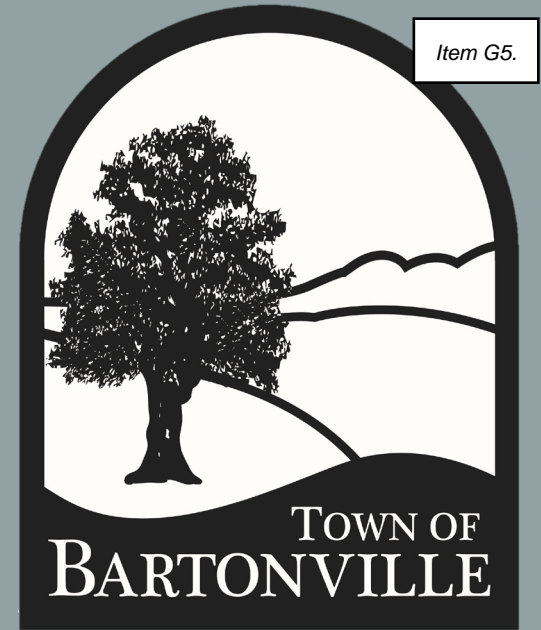




# Town of Bartonville

## Monthly Financial Report

Month Ending  
December 31, 2022



PRESENTED:  
JANUARY 17, 2022

**Sales Taxes:**

- Collected 28.07% of budget

**Property Taxes:**

- Collected 32.5% of budget

**Franchise Fees:**

- Collected 45.37% of budget

**Other/Transfer:**

- Collected 27.98% of budget

**Development Fees:**

- Collected 0% of budget

**Permit Fees:**

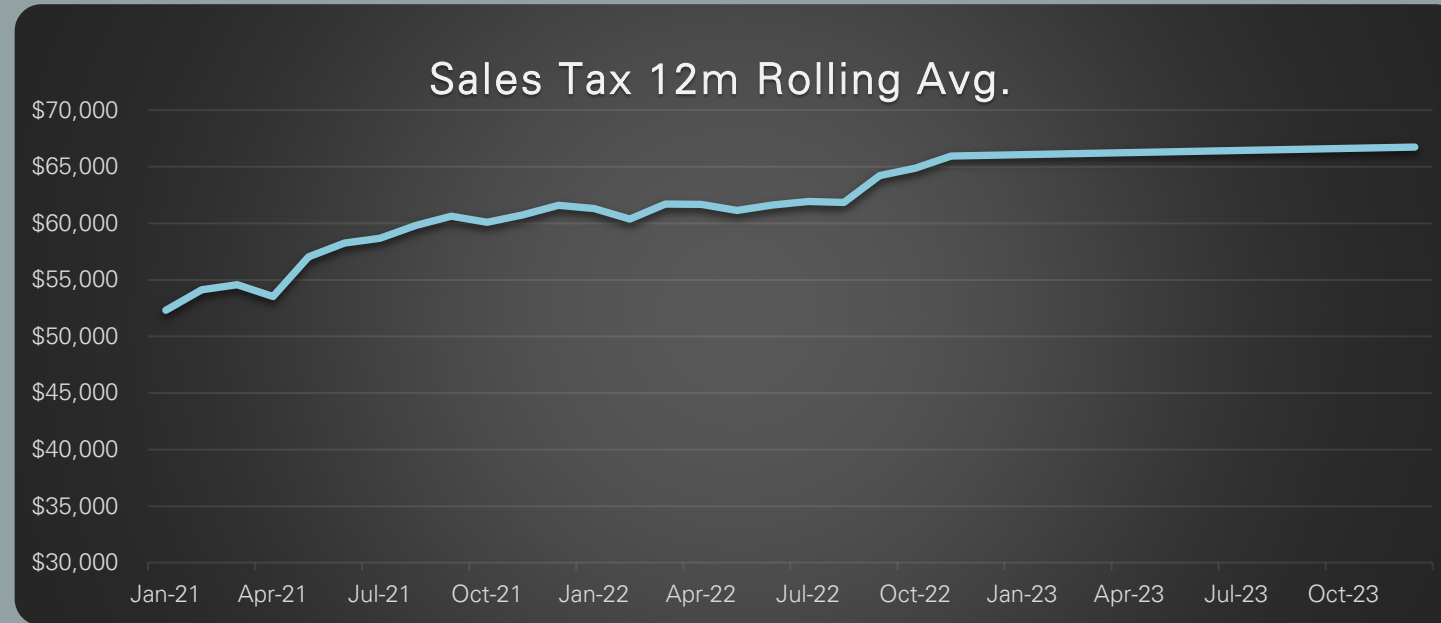
- Collected 45.82% of budget

**Municipal Court**

- Collected 36.58% of budget

# Revenues

## Collected as of 12/31/2022



## All General Fund Revenues

	December Revenue	Year to Date Revenue	Current Year Budget	Projected Revenue Remaining	% of Budgeted Revenue Remaining	Prior year YTD	Prior year ending balance
Sales Tax	\$54,216.77	\$213,276.64	\$759,800.00	\$546,523.36	71.93%	\$182,855.27	\$770,632.31
Property Tax	\$269,365.29	\$306,455.33	\$943,000.00	\$636,544.67	67.50%	\$333,510.87	\$810,247.20
Franchise Fees	\$1,725.19	\$71,451.60	\$157,500.00	\$86,048.40	54.63%	\$45,866.41	\$211,360.40
Other/Transfer	\$14,746.26	\$37,488.43	\$134,000.00	\$96,511.57	72.02%	\$35,108.52	\$14,453.01
Development Fees	\$0.0	\$0.0	\$30,000.00	\$30,000.00	100.00%	\$92,577.11	\$130,143.64
Permit Fees	\$5,953.10	\$60,897.48	\$132,900.00	\$72,002.52	54.18%	\$34,437.15	\$201,909.51
Municipal Court	\$4,374.00	\$21,949.51	\$60,000.00	\$38,050.49	63.42%	\$10,826.77	\$56,295.24
<b>Total Revenue</b>	<b>\$350,380.61</b>	<b>\$711,518.99</b>	<b>\$2,217,200.00</b>	<b>\$1,505,681.01</b>	<b>67.91%</b>	<b>\$735,182.10</b>	<b>\$2,195,041.31</b>



## All General Fund Expenditures

	December Expense	Year to Date Expense	Current Year Budget	Budget Remaining	% of Balance Remaining	Prior year YTD	Prior year ending balance
Administration	\$101,677.91	\$218,869.50	\$1,092,716.00	\$873,819.50	79.97%	\$189,482.81	\$935,678.77
Police	\$40,237.02	\$163,024.83	\$780,986.00	\$617,961.17	79.13%	\$105,284.05	\$537,727.68
Municipal Court	\$200.00	\$1,100.00	\$5,400.00	\$4,300.00	79.63%	\$1,350.00	\$6,000.00
Transfers	\$6,800.76	\$90,221.80	\$241,600.00	\$151,378.20	62.66%	\$52,590.65	\$307,035.89
<b>Total Expenses</b>	<b>\$148,915.69</b>	<b>\$473,243.13</b>	<b>\$2,120,702.00</b>	<b>\$1,647,458.87</b>	<b>77.68%</b>	<b>\$348,707.51</b>	<b>\$1,786,442.34</b>

# Expenditures by Department

## Administration

	Current Month Expenditures	YTD Expenditures	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Salary & Benefits	\$32,521.25	\$106,182.57	\$502,256.00	\$396,073.43	78.86%	\$55,196.45	\$276,241.26
Supplies	\$4,337.64	\$16,288.61	\$52,500.00	\$36,211.39	68.97%	\$13,325.94	\$37,727.88
Maintenance	\$2,520.64	\$9,731.63	\$37,500.00	\$27,768.37	74.05%	\$6,434.41	\$34,364.04
Contracted Service	\$41,196.13	\$62,667.72	\$338,490.00	\$275,822.28	81.49%	\$110,409.10	\$559,772.49
Fees & Service Charges	\$25.00	\$135.00	\$1,170.00	\$1,035.00	88.46%	\$78.67	\$1,237.84
Other	\$21,076.56	\$23,890.97	\$160,800.00	\$136,909.03	85.14%	\$4,038.24	\$26,335.26
<b>Total Administration:</b>	<b>\$101,677.91</b>	<b>\$218,896.50</b>	<b>\$1,092,716.00</b>	<b>\$873,819.50</b>	<b>79.97%</b>	<b>\$189,482.81</b>	<b>\$935,678.77</b>

# Expenditures by Department

## Police

	Current Month Expenditures	YTD Expenditures	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Salary & Benefits	\$36,707.71	\$138,731.53	\$709,486.00	\$570,754.47	80.45%	\$77,746.20	\$446,681.36
Supplies	\$2,203.04	\$4,702.49	\$30,000.00	\$25,297.51	84.33%	\$469.51	\$23,174.72
Maintenance	\$1,043.27	\$12,233.18	\$28,000.00	\$15,766.82	56.31%	\$19,554.33	\$58,407.99
Contracted Service	\$0.00	\$6,722.00	\$9,500.00	\$2,778.00	29.24%	\$6,320.00	\$8,082.21
Other	\$283.00	\$635.63	\$4,000.00	\$3,364.37	84.11%	\$454.52	\$1,381.40
<b>Total Police Department:</b>	<b>\$40,237.02</b>	<b>\$163,024.83</b>	<b>\$780,986.00</b>	<b>\$617,961.17</b>	<b>79.13%</b>	<b>\$105,284.05</b>	<b>\$537,727.68</b>

Location	Notes	Code
Dec 27, 2022 5:00 PM 1941 JETER RD E	Patrolled city focusing on stray animals.	Animal Control
Dec 20, 2022 4:18 PM 1941 JETER RD E	Patrolled city focusing on stray animals.	Animal Control
Dec 19, 2022 11:25 AM 1207 redbud	barking dog complaint	Animal Control
Dec 14, 2022 9:00 AM 1500 blk gibbons rd	we removed a deceased skunk out of the road	Animal Control
Dec 13, 2022 5:01 PM 1941 JETER RD E	Patrolled city focusing on stray animals.	Animal Control

Location	Notes	Code
Dec 27, 2022 5:06 PM 404 oakwood dr	no change	Code Enforcement
Dec 27, 2022 5:05 PM 506 oakwood	no change	Code Enforcement
Dec 27, 2022 5:02 PM 1200 pecan	no change	Code Enforcement
Dec 27, 2022 5:01 PM	Patrolled city focusing on code issues.	Code Enforcement
Dec 20, 2022 4:20 PM 1200 pecan	Issued a warning for trash and debris:	Code Enforcement
Dec 20, 2022 4:19 PM	Patrolled city focusing on code issues.	Code Enforcement
Dec 13, 2022 5:03 PM 1212 Redbud	no change and no contact	Code Enforcement
Dec 13, 2022 5:03 PM 506 oakwood	no change no further contact from owner	Code Enforcement
Dec 13, 2022 5:02 PM	Patrolled city focusing on code issues.	Code Enforcement



## TOWN OF BARTONVILLE

January 11, 2023      *Via E-Mail*

To:    Town Administrator

From: Christopher Hartke, P.E.  
Town Engineer

REF:    TNP No. BRT22024

### Specific Project Schedule

Development Plats ..... As Needed

### Plan & Plat Reviews

- CoServ Electric and Gas ROW Permits
- Kincaid Lot 1R Plat Review
- 2036 High Meadow
- 780 Rockgate Permit
- Red Rock TCS Communications ROW Permit

### Streets

- Work Order planning, construction observation.
- Jeter and Stonewood Construction planning
- Review Roadrunner estimate, coord for signage and pavement marking

### Subdivision Construction

#### Hudson Ranch (Hills)

- Project site maintenance
- Erosion Control and SWPPP items

#### Eagle Ridge

- Construction Observation

#### Deer Hollow

- Construction Observation

### General Consulting

- Meetings and coordination with the Town Administrator and Town Secretary, including meetings with property owners, general reviews, updates and coordination on upcoming projects

Town of Bartonville  
Municipal Court Council Report  
From 12/1/2022 to 12/31/2022

1/5/2023 1

Item G5.

**Violations by Type**

Traffic	Penal	City Ordinance	Parking	Other	Total
36	0	0	0	0	36

**Financial**

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$3,153.00	\$1,011.60	\$3,582.00	\$140.00	\$171.50	\$8,058.10

**Warrants**

Issued	Served	Closed	Total
0	0	0	0

**FTAs/VPTAs**

FTAs	VPTAs	Total
0	0	0

**Dispositions**

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
17	0	15	9	18	59

**Trials & Hearings**

Jury	Bench	Appeal	Total
0	0	0	0

**Omni/Scofflaw/Collection**

Omni	Scofflaw	Collections	Total
11	0	11	22



## PermitReport

1/3/2023 2:5

Item G5.

Permit #	Contact	Property	Permit Type	Issued Date	Estimated Value	Square Footage	Paid Amount
22-00360-01	Dutch Bros	3901 FM 407	Food Establishment Permit	12/30/2022			\$300.00
22-00361-01	Golden Egg Cafe	2650 FM 407 165	Food Establishment Permit	12/28/2022			\$300.00
22-00375-01	The Barrel	2648 FM 407 Unit 150	Food Establishment Permit	12/28/2022			\$300.00
22-00376-01	The Bartonville Store, LLC	96 McMakin Rd	Food Establishment Permit	12/30/2022			\$300.00
22-00377-01	Tokyo Samurai	3600 FM 407, Ste. 100	Food Establishment Permit	12/28/2022			\$300.00
22-00404-01	Truvail Homes		Contractor Registration - General	12/5/2022			\$125.00
22-00408-01	Metroplex Royal Flush	780 Rockgate	OSSF Permit - Residential	12/2/2022			\$410.00
22-00413-01	Fox Electric		Contractor Registration - Electrical	12/1/2022			\$0.00
22-00414-01	Aqua Tech Electric		Contractor Registration - Electrical	12/1/2022			\$0.00
22-00416-01	Rosen Electric		Contractor Registration - Electrical	12/1/2022			\$0.00
22-00417-01	North Town Electric Co., Inc		Contractor Registration - Electrical	12/2/2022			\$0.00
22-00419-01	Dawn to Dusk Solar	327 McMakin Rd	Electrical Permit	12/6/2022			\$130.00
22-00420-01	Generator Supercenter of Denton	1136 Triple Crown Ct	Plumbing Permit	12/12/2022			\$260.00
22-00421-01	KTC Underground		Contractor Registration - Plumbing	12/5/2022			\$0.00
22-00422-01	G.O. Electrical LLC		Contractor Registration - Electrical	12/6/2022			\$0.00
22-00423-01	DAC Construction		Contractor Registration - General	12/12/2022			\$125.00
22-00424-01	Lewisville Plumbing Services	1684 Barrington Hills Blvd	Plumbing Permit	12/8/2022			\$130.00
22-00425-01	Mike Goodwin		Contractor Registration - Plumbing	12/7/2022			\$0.00
22-00426-01	TX Air Assurance, Inc		Contractor Registration - Mechanical	12/8/2022			\$0.00
22-00427-01	Generator Supercenter of Denton		Contractor Registration - Electrical	12/9/2022			\$0.00
22-00428-01	Denton County Septic/Green Acres Septic	64 McMakin Rd	OSSF Application - Modification	12/15/2022			\$200.00
22-00429-01	1st Choice Air Solutions		Contractor Registration - Mechanical	12/15/2022			\$0.00
22-00430-01	Turner Builders, Inc.		Contractor Registration - General	12/20/2022			\$125.00
22-00431-01	New World Electric LLC		Contractor Registration - Electrical	12/15/2022			\$0.00
22-00432-01	Xcel Electrical Services		Contractor Registration - Electrical	12/16/2022			\$0.00
22-00433-01	C&B Electric		Contractor Registration - Electrical	12/16/2022			\$0.00
22-00439-01	DAC Construction	1001 Hat Creek Road	Addition/REmodel Permit (AC)	12/20/2022			\$594.60
22-00440-01	CEI OPCO, LLC dba Claffey Pools	1001 Hat Creek Road	Pool/Spa (inground)	12/22/2022	\$150,000.00		\$825.00
22-00441-01	Xcel Electrical Services	991 Noble Champions Way	Electrical Permit	12/21/2022			\$130.00
22-00442-01	Great Southwest Plumbing LP		Contractor Registration - Plumbing	12/21/2022			\$0.00
22-00443-01	Tim Long Plumbing		Contractor Registration - Plumbing	12/21/2022			\$0.00
22-00444-01	CEI OPCO, LLC dba Claffey Pools		Contractor Registration - General	12/22/2022			\$125.00
22-00445-01	Denton Creek Builders		Contractor Registration - General	12/27/2022			\$125.00
22-00446-01	Scott Mitchell Custom Homes		Contractor Registration - General	12/30/2022			\$125.00
22-00447-01	L&S Plumbing Partnership LTD DBA L&S Mechanical		Contractor Registration - Plumbing	12/22/2022			\$0.00
22-00448-01	Verde Outdoor Solutions		Contractor Registration - Irrigation	12/28/2022			\$125.00
22-00449-01	CWE Group Inc C&W	1673 Barrington Hills Blvd	Mechanical Permit	12/29/2022			\$130.00
22-00450-01	Taylor Garden Pool & Patio LLC		Contractor Registration - General	12/29/2022			\$125.00
22-00451-01	Cathedral Plumbing of Texas		Contractor Registration - Plumbing	12/28/2022			\$0.00
22-00452-01	CR Plumbing	589 Porter Rd	Plumbing Permit	12/30/2022			\$130.00
22-00453-01	Lingenfelter Custom Homes		Contractor Registration - General	12/30/2022			\$125.00



# TOWN COUNCIL COMMUNICATION

---

**DATE** January 17, 2023

**FROM:** Tammy Dixon

**AGENDA ITEM:** Consider approval of the December 20, 2022, regular meeting minutes.

**SUMMARY:**

The Town Council held a regular meeting on December 20, 2022.

**FISCAL INFORMATION:**

N/A

**RECOMMENDED MOTION OR ACTION:**

Approve the meeting minutes for the regular meeting held on December 20, 2022.

**ATTACHMENTS:**

December 20, 2022, regular meeting minutes.

**THE BARTONVILLE TOWN COUNCIL REGULAR MEETING HELD ON THE 20<sup>TH</sup> DAY OF DECEMBER 2022, AT 1941 E. JETER ROAD, BARTONVILLE, TEXAS 6:30 P.M.**

Item H1.

The Town Council met in a regular meeting with the following members present:

Jaclyn Carrington, Mayor  
Clay Sams, Mayor Pro Tem  
Matt Chapman, Councilmember Place 2  
Keith Crandall, Councilmember Place 4  
Jim Roberts, Councilmember Place 1  
Josh Phillips, Councilmember Place 5

constituting a quorum with the following members of the Town Staff participating: Thad Chambers, Town Administrator; Tammy Dixon, Town Secretary; Bobby Dowell, Chief of Police; and Ed Voss, Town Attorney.

**A. CALL REGULAR MEETING TO ORDER**

Mayor Carrington called the regular meeting to order at 6:30 p.m.

**B./C. CLOSED SESSION/OPEN SESSION**

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 6:30 p.m. and reconvened into open session at 7:20 p.m. in accordance with the Texas Government Code regarding:

1. *Section 551.071 Consultation with Attorney:* To Seek legal advice of its attorney regarding legal issues related to the Town's Extraterritorial Jurisdiction (ETJ) and legal issues related to the Furst Ranch Development. **No Action Taken**

*Councilmember Crandall did not participate in Closed Session during this item due to a conflict of interest with this item. An affidavit is on file with the Town Secretary.*

2. *Section 551.074 Personnel:* To deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of public officers or employees; to wit: Town Engineer. **No Action Taken**

**D. PLEDGE OF ALLEGIANCE**

Mayor Carrington led the pledge of allegiance.

**E. PUBLIC PARTICIPATION**

No one addressed the Council.

**F. APPOINTED REPRESENTATIVE/LIAISON REPORTS**

2. Denton County Emergency Services District #1

Mr. Strange distributed a summary of the ESD's November 20, 2022, meeting and answered questions from the Council.

## 3. October Police Update

Chief Dowell provided the Department Statistics/Activities for November 2022 and answered questions from the Town Council.

Chief Dowell stated this was the 9th year of the Bartonville Blue Santa Program providing gifts to 39 kids. He stated this program would not be successful without the support of the community. He thanked the Bartonville Store and Luminous Med Spa for their toy collections and donations, Waste Connections for donating bicycles, and the Argyle Student Leadership group (PALS) for their wrapping all the gifts.

Chief Dowell stated Officer Colby Scudder was promoted to Sergeant and he was proud of the officers in the department.

## 4. Town Administrator Monthly Reports October 2022; Financial Statement; Animal Control; Engineering; Code Enforcement; Permits; Municipal Court.

Mr. Chambers stated the October and November financial reports.

Mr. Chambers introduced Ryan Wells, Planning Consultant, whose agreement was on the agenda for consideration.

Mayor Carrington thanked Councilmembers Chapman and Crandall, and all of the individuals that volunteered ringing the bell during the Mayoral Red Kettle Challenge at Kroger on Saturday, December 10<sup>th</sup>.

**G. CONSENT AGENDA**

1. Consider approval of the November 15, 2022, regular meeting minutes.
2. Consider approval of the November 21, 2022, special meeting minutes.
3. Consider approval of an Interlocal Cooperation Agreement between Denton County and the Town of Bartonville Police Department for use of the Denton County Radio Communications System; and authorization for the Town Administrator and Chief of Police to execute same on behalf of the Town.
4. Consider approval of a Consulting Services Agreement between Ad Terram Consulting, LLC and the Town of Bartonville for general land use planning and GIS services; and authorization for the Town Administrator to execute same on behalf of the Town.

Councilmember Crandall moved to approve consent agenda items 1 - 4. Councilmember Roberts seconded the motion.

**VOTE ON THE MOTION**

**AYES:** Phillips, Chapman, Sams, Crandall, Roberts

**NAYS:** None

**VOTE:** 5/0

**H. REGULAR ITEMS**

5. Discuss and consider approval of an amendment to the Bartonville Community Development Corporations Fiscal Year 22-23 Budget.

Ms. Dixon stated when the FY 22-23 budget was prepared, restricted funds were inadvertently left out. She explained the budget needed to be amended to reflect those funds which include promotional carryover and approved incentives in the amount of \$114,677.

Ms. Dixon stated the Community Development Corporation Board approved the budget amendment at its December 14, 2022, meeting.

Councilmember Phillips moved to approve an amendment to the Bartonville Community Development Corporations Fiscal Year 22-23 Budget. Councilmember Crandall seconded the motion.

**VOTE ON THE MOTION**

**AYES:** Phillips, Chapman, Sams, Crandall, Roberts

**NAYS:** None

**VOTE:** 5/0

6. Discussion on the Town of Bartonville's 50<sup>th</sup> Anniversary of Incorporation (October 2023).

Ms. Dixon stated October 2023 marks the 50<sup>th</sup> anniversary of the incorporation of the Town of Bartonville and in anticipation of this important anniversary, this item was to discuss the Town Council's desire to celebrate the 50<sup>th</sup> Anniversary and to discuss forming an ad hoc committee of the Council for the purpose of generating a plan for this special occasion.

The Town Council directed staff to prepare an agenda item for the next meeting to create a Special Events Committee.

**I. FUTURE ITEMS**

Mayor Pro Tem Sams wished Mayor Carrington an early Happy Birthday.

**J. ADJOURNMENT**

Mayor Carrington declared the meeting adjourned at 7:49 p.m.

**APPROVED this the 17<sup>th</sup> day of January 2022.**

Approved:

\_\_\_\_\_  
Jaclyn Carrington, Mayor

Attest:

\_\_\_\_\_  
Tammy Dixon, Town Secretary



# TOWN COUNCIL COMMUNICATION

---

**DATE** January 17, 2023

**FROM:** Bobby Dowell, Chief of Police

**AGENDA ITEM:** Consider acceptance of the 2022 Racial Profiling Report

**SUMMARY:**

See attached report.

**FISCAL INFORMATION:**

N/A

**RECOMMENDED MOTION OR ACTION:**

Move to accept the 2022 Racial Profiling Report.

**ATTACHMENTS:**

December 20, 2022, regular meeting minutes.

*Bobby Dowell, Chief of Police*

Bartonville Police Department



Item H2.

1941 East Jeter Road  
Bartonville, Texas 76226

Main (817)693-5287  
Fax (817)491-6367

Bartonville Police Department/Racial Profiling and Analysis Report  
January 1, 2022 - December 31, 2022

**Executed January 11, 2023**



# Racial Profiling Report

1. The Texas Code of Criminal Procedure, Article 2.134 Compilation and Analysis of Information Collected, requires law enforcement agencies to collect specific data on traffic stops, and report that data to the Texas Commission on Law Enforcement (TCOLE) and their governing body on an annual basis. The TCOLE report is due no later than March 1 of each year. While no timetable is established for council reporting, the report has traditionally been provided in February or March.
2. The attached report indicates that the department files a full report, since we regularly capture traffic stops on video camera. Videos are then stored for a minimum of 90 days.
3. The department must implement a process by which an individual may file a complaint or compliment with the Bartonville Police Department if the individual believes that a peace officer employed by the Bartonville Police Department has engaged in racial profiling with respect to the individual.
4. The department must provide public education relating to the agency's complaint process.  
**\*Compliment / Complaint card, packet available in town lobby, and a link on department website.**
5. Requires appropriate corrective action to be taken against a peace officer employed by the Bartonville Police Department who, after an investigation, is shown to have engaged in racial profiling in violation of the Bartonville Police Department's policy adopted under this article.
6. The report further details the number of stops resulting in motor vehicle stops in which a ticket, citation, or warning is issued and to arrests made as a result of those stops. The report breaks down the race or ethnicity of drivers stopped, whether race or ethnicity was known prior to the stop, whether a search was conducted, the number of searches that would be considered as consensual, whether the peace officer used physical force that resulted in bodily injury, the location of the stop, and the reason for the stop. **\*See included document.**
7. The Chief Administrator must include a comparative analysis of the information compiled under Article 2.133 C.C.P. to evaluate and compare the number of motor vehicle stops, within the applicable jurisdiction, of persons who are recognized as racial or ethnic minorities and persons who are not recognized as racial or ethnic minorities. Examine the disposition of motor vehicle stops made by officers employed by the agency, categorized according to the race or ethnicity of the affected persons, as appropriate, including any searches resulting from stops within the applicable jurisdiction. Evaluate and compare the number of searches resulting from motor vehicle stops within the applicable jurisdiction and whether contraband or other evidence was discovered in the course of those searches. **\*See included document.**

**The department received no racial profiling complaints in 2019.**

# Racial Profiling Report | Full

Item H2.

Agency Name: BARTONVILLE POLICE DEPT.  
Reporting Date: 01/11/2023  
TCOLE Agency Number: 121236

Chief Administrator: ROBERT W. DOWELL

Agency Contact Information:  
Phone: (817) 693-5287  
Email: rdowell@townofbartonville.com

Mailing Address:  
1941 E. JETER RD.  
BARTONVILLE, TX 76226

This Agency filed a full report

BARTONVILLE POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the BARTONVILLE POLICE DEPT. from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the BARTONVILLE POLICE DEPT. if the individual believes that a peace officer employed by the BARTONVILLE POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the BARTONVILLE POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the BARTONVILLE POLICE DEPT. policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
  - a. the race or ethnicity of the individual detained;
  - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
  - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
  - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
  - e. the location of the stop;
  - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
  - a. the Commission on Law Enforcement; and
  - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The BARTONVILLE POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in Article 2.133

(c), Code of Criminal Procedure during the reporting period.

*Item H2.*

Executed by: Bobby Dowell  
Chief of Police

Date: 01/11/2023

# Total stops: 785

## Street address or approximate location of the stop

City street	690
US highway	0
County road	0
State highway	91
Private property or other	4

## Was race or ethnicity known prior to stop?

Yes	24
No	761

## Race / Ethnicity

Alaska Native / American Indian	17
Asian / Pacific Islander	23
Black	57
White	537
Hispanic / Latino	151

## Gender

<b>Female</b>	<b>297</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	5
Black	22
White	233
Hispanic / Latino	35
<b>Male</b>	<b>488</b>
Alaska Native / American Indian	12
Asian / Pacific Islander	21
Black	35
White	304
Hispanic / Latino	116

## Reason for stop?

<b>Violation of law</b>	<b>1</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0

Hispanic / Latino	1
<b>Preexisting knowledge</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Moving traffic violation</b>	<b>641</b>
Alaska Native / American Indian	16
Asian / Pacific Islander	20
Black	47
White	444
Hispanic / Latino	114
<b>Vehicle traffic violation</b>	<b>143</b>
Alaska Native / American Indian	1
Asian / Pacific Islander	2
Black	10
White	95
Hispanic / Latino	35
<b>Was a search conducted?</b>	
<b>Yes</b>	<b>6</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	2
White	3
Hispanic / Latino	1
<b>No</b>	<b>779</b>
Alaska Native / American Indian	17
Asian / Pacific Islander	22
Black	54
White	532
Hispanic / Latino	154
<b>Reason for Search?</b>	
<b>Consent</b>	<b>2</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	2

Hispanic / Latino	0		
<b>Contraband</b>	<b>1</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	1		
White	0		
Hispanic / Latino	0		
<b>Probable</b>	<b>2</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	1		
White	1		
Hispanic / Latino	0		
<b>Inventory</b>	<b>1</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	1		
<b>Incident to arrest</b>	<b>0</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
<b>Was Contraband discovered?</b>			
<b>Yes</b>	<b>4</b>	<b>Did the finding result in arrest?</b>	
		(total should equal previous column)	
Alaska Native / American Indian	0	Yes 0	No 0
Asian / Pacific Islander	0	Yes 0	No 0
Black	2	Yes 1	No 1
White	2	Yes 0	No 2
Hispanic / Latino	0	Yes 0	No 0
<b>No</b>	<b>2</b>		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	1		
Hispanic / Latino	1		



**Description of contraband***Item H2.***Drugs 2**

Alaska Native / American Indian 0

Asian / Pacific Islander 0

Black 0

White 2

Hispanic / Latino 0

**Weapons 0**

Alaska Native / American Indian 0

Asian / Pacific Islander 0

Black 0

White 0

Hispanic / Latino 0

**Currency 0**

Alaska Native / American Indian 0

Asian / Pacific Islander 0

Black 0

White 0

Hispanic / Latino 0

**Alcohol 0**

Alaska Native / American Indian 0

Asian / Pacific Islander 0

Black 0

White 0

Hispanic / Latino 0

**Stolen property 1**

Alaska Native / American Indian 0

Asian / Pacific Islander 0

Black 1

White 0

Hispanic / Latino 0

**Other 0**

Alaska Native / American Indian 0

Asian / Pacific Islander 0

Black 0

White 0

Hispanic / Latino 0

**Result of the stop****Verbal warning 12**

Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	12
Hispanic / Latino	0
<b>Written warning</b>	<b>336</b>
Alaska Native / American Indian	9
Asian / Pacific Islander	12
Black	23
White	244
Hispanic / Latino	48
<b>Citation</b>	<b>433</b>
Alaska Native / American Indian	8
Asian / Pacific Islander	12
Black	123
White	74
Hispanic / Latino	276
<b>Written warning and arrest</b>	<b>2</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	1
Hispanic / Latino	0
<b>Citation and arrest</b>	<b>2</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	1
Hispanic / Latino	0
<b>Arrest</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Arrest based on</b>	
<b>Violation of Penal Code</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0



Black	0
White	0
Hispanic / Latino	0
<b>Violation of Traffic Law</b>	<b>1</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	0
<b>Violation of City Ordinance</b>	<b>1</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0
<b>Outstanding Warrant</b>	<b>2</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	1
Hispanic / Latino	0
<b>Was physical force resulting in bodily injury used during stop?</b>	
<b>Yes</b>	<b>2</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	1
Hispanic / Latino	0
<b>Resulting in Bodily Injury To:</b>	
Suspect	0
Officer	0
Both	0
<b>No</b>	<b>783</b>
Alaska Native / American Indian	17
Asian / Pacific Islander	23
Black	54
White	538
Hispanic / Latino	151

**Number of complaints of racial profiling**

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

Item H2.

**Comparative Analysis**

- Use TCOLE's auto generated analysis ☐
- Use Department's submitted analysis  

**Optional Narrative**

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement

*Bobby Dowell, Chief of Police*



Item H2.

1941 East Jeter Road  
Bartonville, Texas 76226

Bartonville Police Department

Main (817)693-5287  
Fax (817)491-6367

January 11, 2023

A comparative analysis was completed of the information compiled for the 2022 mandatory racial profiling report. The results are included below.

The percentage of ethnicities stopped to the total of motor vehicle stops (785) were as follows.

• Black	7.26%	57
• Asian/Pacific Islander	2.93%	23
• White	68.41%	537
• Hispanic/Latino	19.24%	151
• Alaska Native/American Indian	2.17%	17

The percentage of stops resulting in searches to the total number of stops (785) were as follows.

• Searches	0.76%	6
• Not Searched	99.24%	779

The percentage of searches resulting in contraband found to the total number of searches (6) were as follows.

• Found	50%	3
• Not Found	50%	3

The Bartonville Police Department did not receive a single complaint during the 2020 reporting period alleging that a Bartonville police officer engaged in racial profiling.

A handwritten signature in black ink that reads "Bobby Dowell".

*Bobby Dowell, Chief of Police*



# TOWN COUNCIL COMMUNICATION

**DATE** January 17, 2023

**FROM:** Tammy Dixon, Town Secretary

**AGENDA ITEM:** Consider approval of a resolution of the Town Council of the Town of Bartonville ordering a General Election to be held on May 6, 2023, for the purpose of electing three Councilmembers Places 1, 3, and 5, for two-year terms each; and providing for a joint services contract with Denton County.

**SUMMARY:**

The purpose of this item is to order the Town's general election for May 6, 2023. State law requires the general election to be held on the first Saturday in May. Three councilmembers, Places 1, 3, and 5 shall be elected.

In accordance with Section 271.002 of the Texas Election Code, the Town's election will be conducted jointly with other political subdivisions of Denton County. The proposed resolution calls for the May 6, 2023, election, and for provides for a joint services agreement with Denton County. The county will determine the early voting locations and election day polling places once it has identified all of the entities participating in the election.

**FISCAL INFORMATION:**

\$10,000 - \$15,000

**RECOMMENDED MOTION OR ACTION:**

Approve a resolution of the Town Council of the Town of Bartonville ordering a General Election to be held on May 6, 2023, for the purpose of electing three Councilmembers Places 1, 3 and 5, for two-year terms each; and providing for a joint services contract with Denton County.

**ATTACHMENTS:**

Draft Resolution



**TOWN OF BARTONVILLE, TEXAS  
RESOLUTION \_\_\_\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 6, 2023, FOR THE PURPOSE OF ELECTING THREE COUNCILMEMBERS PLACES 1, 3 AND 5, FOR TWO-YEAR TERMS EACH; PROVIDING FOR A JOINT SERVICES CONTRACT WITH DENTON COUNTY TO CONDUCT THE ELECTION; PROVIDING FOR THE POSTING AND PUBLICATION OF NOTICE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** the Town of Bartonville, Texas is a Type “A” General Law Municipality located in Denton County, Texas, created in accordance with the provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS,** Title 2A, Section 22.003 of the Local Government Code provides that an election for officers of Type “A” General Law Municipality shall be held annually on an authorized uniform election day; and

**WHEREAS,** Section 41.001a (2) of the Texas Election Code, as amended by the 87<sup>TH</sup> Texas Legislature, establishes the first Saturday of May 2022, as a Uniform Election Day for the purposes of conducting a General Election; and

**WHEREAS,** Section 3.004b of the Texas Election Code provides that the governing body of a municipality shall be the authority to order a General Election for electing Municipal Officers; and

**WHEREAS,** in accordance with Section 271.002 of the Texas Election Code, the Town general election will be conducted jointly with other political subdivisions of Denton County, Texas.

**NOW, THEREFORE, BE IT ORDERED AND RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, THAT:**

**SECTION 1**

The Town Council of the Town of Bartonville hereby orders that a General Election be held on May 6, 2023, being the first Saturday in May of 2023, for the purposes of electing three councilmembers Places 1, 3, and 5, for two-year terms each.

**SECTION 2**

The election precinct for said election shall be the regular precinct of Denton County (Precinct 4207) to the extent that they are within the corporate limits of the Town of Bartonville.

**SECTION 3**

The election will be conducted jointly with other political subdivisions in Denton County on May 6, 2023, pursuant to Chapters 31 and 271, Texas Election Code. The Interim Town Administrator and the Town Secretary are hereby authorized to sign the contract with the Denton County Elections Administrator for the purpose of having Denton County furnish all or any portion of the election services and equipment needed to conduct the election.

**SECTION 4**

Such election shall be held at the polling places established by Denton County. The polls for said election shall be open from 7:00 a.m. to 7:00 p.m.

**SECTION 5**

In accordance with Sections 31.097 and 271.006 of the Texas Election Code, Frank Phillips, Denton County Election Administrator, shall be appointed to serve as the Early Voting Clerk and his permanent county employees are appointed as deputy early voting clerks.

Frank Phillips, Early Voting Clerk  
PO Box 1720  
Denton, TX 76202

Applications for ballots by mail must be received no later than the close of business on Tuesday, April 25, 2023.

**SECTION 6**

Early Voting by personal appearance will be held jointly with other Denton County public entities at Denton County's Main Early Voting Site located at the Denton County Administration Building, 701 Kimberly Drive, Denton, Texas beginning on April 24, 2023 and continuing through May 2, 2023 at the dates and times set forth below:

**Denton County Administration Building  
701 Kimberly Drive, Denton, TX**

<b><u>Date</u></b>	<b><u>Time</u></b>
Monday through Saturday April 24 – April 29, 2023	8:00 a.m. – 5:00 p.m.
Sunday April 30	11:00 a.m.- 5:00 p.m.
Monday and Tuesday May 1 – 2, 2023	7:00 a.m. – 7:00 p.m.

Resolution No. \_\_\_\_\_

Page 3

Additional early voting locations will be identified in the contract executed with the Denton County Elections Administrator.

### **SECTION 7**

The polling place for all of Precinct 4207 within the corporate limits of the Town of Bartonville will be located at a location determined by the Denton County Elections Administrator to be identified in the joint services agreement. The polls for said election shall be open from 7:00 a.m. – 7:00 p.m.

### **SECTION 8**

The election materials as outlined in Chapter 272, TEXAS ELECTION CODE, shall be printed in both English and Spanish for use at the polling places and for early voting for said election.

### **SECTION 9**

The Mayor is authorized to sign the Order of Election and Notice of General Election. The Notice of General Election shall be published in accordance with the provisions of the TEXAS ELECTION CODE. The Town Secretary, in consultation with the Town Attorney, is hereby authorized and directed to take any and all actions necessary to comply with the provisions of federal law, state law, in conducting the election, whether or not expressly authorized herein.

### **SECTION 10**

The election shall be conducted pursuant to the election laws of the State of Texas.

**APPROVED this the 17<sup>th</sup> day of January 2023.**

APPROVED:

\_\_\_\_\_  
Jaclyn Carrington, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Dixon, Town Secretary



# TOWN COUNCIL COMMUNICATION

**DATE** January 17, 2023

**FROM:** Thad Chambers, Town Administrator

**AGENDA ITEM:** Discuss and consider approval of the purchase of signage from Roadrunner Traffic Supply, Inc. in the amount \$31,589.85 for placement throughout the town to enhance driving safety; and to authorize the Town Administrator to expend budgeted funds on behalf of the Town.

**SUMMARY:**

This item addresses the signage portion of the recommendations provided by the Traffic Ad Hoc Committee and approved by Town Council. Radar signs and rumble strips will be addressed at a future meeting.

**FISCAL INFORMATION:**

\$31,589.85 from 100-10-5103.  
Funds are budgeted and available.

**RECOMMENDED MOTION OR ACTION:**

Approve the purchase of signage from Roadrunner Traffic Supply in the amount of \$31,589.85 and authorize the Town Administrator expend budgeted funds.

**ATTACHMENTS:**

Roadrunner Traffic Supply Quote  
Traffic Signage Map (some locations are approximate)



P.O. Box 122837  
Fort Worth, TX 76121

# Quotation

Item 14.

Date	Estimate #
10/13/2022	21206

Name / Address
Town of Bartonville 1941 E. Jeter Rd. Bartonville, TX 76226

Project

WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTATION FOR YOUR CONSIDERATION

Description	Qty	Unit Cost	Total
30" Stop HIP R1-1	8	49.20	393.60
18"X24 SL R2-1	16	49.50	792.00
24"X6 R2-5A Citywide	6	28.00	168.00
18"x24 Do Not Pass	6	44.00	264.00
12"x18 R8-3a No Parking	4	37.25	149.00
12"x18 R8-3 No parking w/symbol	3	41.25	123.75
18"x24 W1-8 Chevron (10R) (10L)	20	44.10	882.00
30" w3-1 Stop Ahead	8	66.50	532.00
30" W11-5 Machine	6	62.50	375.00
30" W11-4 Cow	6	62.50	375.00
11' x 1 3/4 Square Post, anchor,sleeve	100	94.63	9,463.00
installs	88	200.00	17,600.00
36"x24 City Ordinance for no fireworks sign	6	78.75	472.50



IMPORTANT: PRICES ARE GOOD FOR ACCEPTANCE AND DELIVERY FOR 30 DAYS ONLY UNLESS SUCH TIME IS EXTENDED IN WRITING

Signature \_\_\_\_\_

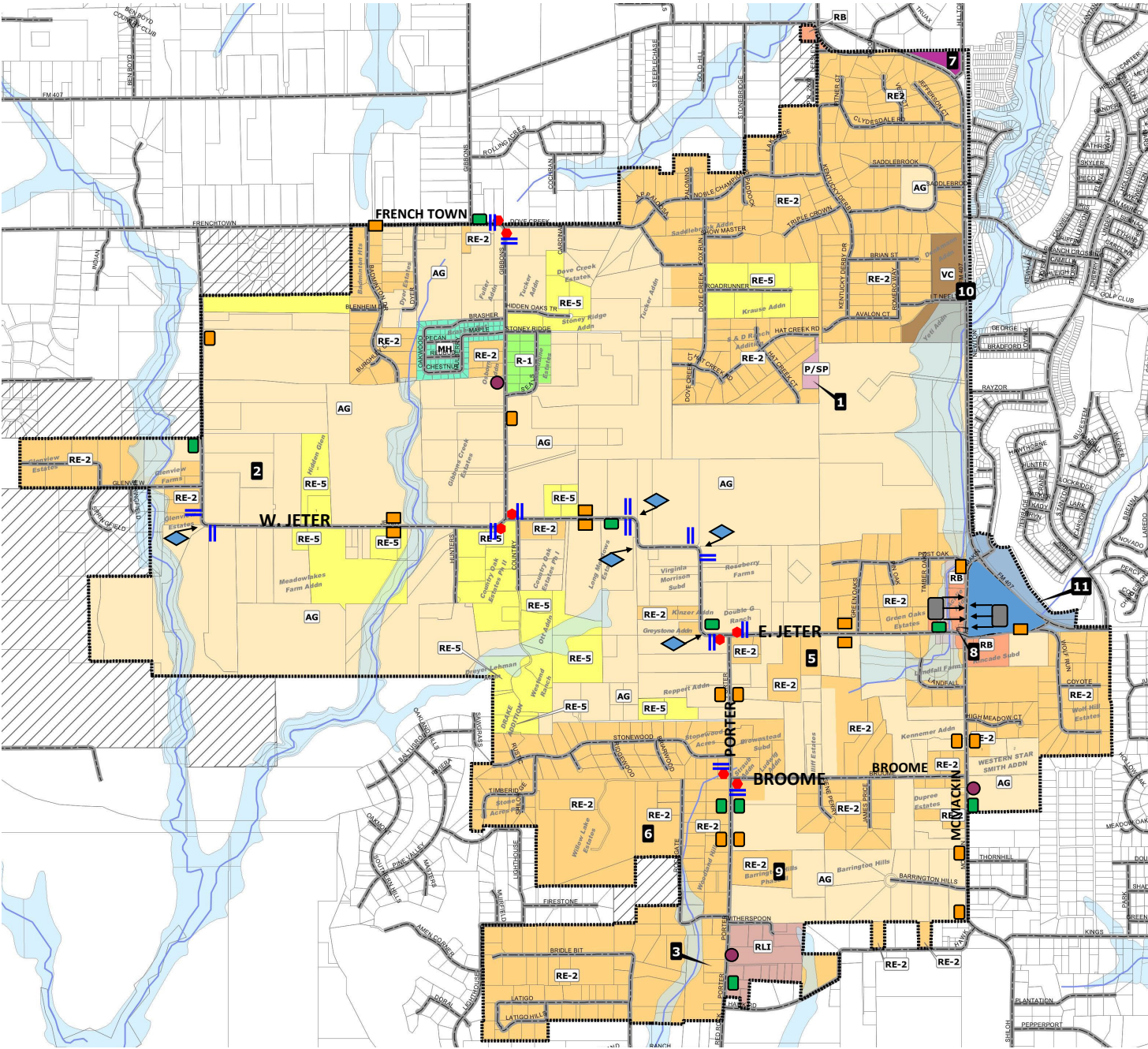
Phone #
817-244-0305

E-mail
roadrunnertraffic@sbcglobal.net

<b>Subtotal</b>	\$31,589.85
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$31,589.85

- New Stop Signs 
- Radar Signs 
- Rumble Strips 
- No Parking Signs 
- Town Speed Limit 30 mph 
- New Speed Limit Signs 
- Chevron Signs 

**Ad Hoc Traffic Committee Safety Recommendations Map**  
**October 2022**  
*Map not to scale*  
*Locations are approximate*





# TOWN COUNCIL COMMUNICATION

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**DATE** January 17, 2023

**FROM:** Tammy Dixon, Town Secretary

**AGENDA ITEM:** Discuss and consider approval of a resolution creating a Special Events Advisory Committee.

**SUMMARY:**

During the December 20, 2022, meeting, staff was directed to bring forward a resolution creating a Special Events Advisory Committee for the planning and execution of the Town's 50<sup>th</sup> anniversary celebration and other events as deemed necessary by the Town Council.

**FISCAL INFORMATION:**

N/A

**ATTACHMENTS:**

Draft Resolution

**TOWN OF BARTONVILLE  
RESOLUTION \_\_\_\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, CREATING A SPECIAL EVENTS ADVISORY AD HOC COMMITTEE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Bartonville (“Town”), Texas was incorporated as a town by the State of Texas in 1973; and

**WHEREAS**, the Year 2023 marks the 50<sup>th</sup> year anniversary of the Town; and

**WHEREAS**, the Town Council recognizes there are many citizens who desire to participate in the planning of the Town events; and

**WHEREAS**, the Town Council desires to create a committee to advise and make recommendations to the Town Council for the successful planning and execution of the Town’s 50<sup>th</sup> Anniversary celebration and other events as deemed necessary by the Town Council; and

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, THAT:**

**SECTION 1:** The foregoing recitals are adopted and incorporated herein for all purposes.

**SECTION 2:** The Town Council does hereby create an ad hoc committee to be known as the “Special Events Advisory Committee” (the “Committee”) to plan and organize the Town’s 50<sup>th</sup> Anniversary celebration and other events as deemed necessary by the Town Council.

**SECTION 3:** The Committee will act as an advisory committee to the Mayor and Town Council and shall be comprised of the following:

- A. Four members who are residents of Town who shall be appointed by the Town Council.
- B. Two members of Town Council.

**SECTION 4:** The Committee shall establish its rules of procedures and a schedule for regular meetings subject to the following:

- The Committee shall elect its own Chair and Vice-Chair at its first meeting; and
- The Committee shall comply with the provisions of the Texas Open Meetings Act to the same extent as the Town’s standing committees.

**SECTION 5.** The Town’s 50<sup>th</sup> anniversary celebration and other events may be fully or partially funded by the Town of Bartonville as determined by the Town Council’s budget process.



RESOLUTION \_\_\_\_\_

Page 2

**SECTION 6.** The Town, through the Town Administrator, shall provide such clerical and staffing support to the Committee as the Town Administrator deems reasonable and necessary to allow the Committee to perform its purposes or as otherwise determined by the Town Council.

**SECTION 7.** This resolution shall take effect immediately upon its passage.

**PASSED AND APPROVED** this the 17<sup>TH</sup> day of January 2023.

**APPROVED:**

\_\_\_\_\_  
Jaclyn Carrington, Mayor

**ATTEST:**

\_\_\_\_\_  
Tammy Dixon, Town Secretary