



SPECIAL EVENTS ADVISORY COMMITTEE AGENDA

April 07, 2025 at 5:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Recording Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Committee for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Committee during the Public Presentation portion of the meeting or when the item is considered by the Committee.

D. REGULAR ITEMS

- 1. Discuss and consider approval of the March 19, 2025 Regular Meeting Minutes.
- 2. Discussion of the Bartonville Spirit Day celebration.
- 3. Discuss and schedule the next Special Events Advisory Committee meeting.

E. ADJOURNMENT

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Andrea Carpenter, Deputy Town Secretary

Posted: April 3, 2025 prior to 4:00 PM

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, Title: _____



SPECIAL EVENTS COMMITTEE COMMUNICATION

DATE April 7, 2025

FROM: Andrea Carpenter, Deputy Town Secretary

AGENDA ITEM: Discuss and consider approval of the March 19, 2025 Regular Meeting Minutes.

SUMMARY:

The Special Events Committee held a meeting on March 19, 2025.

RECOMMENDED MOTION OR ACTION:

Approve the March 19, 2025 Special Events Committee Meeting Minutes.

ATTACHMENTS:

- March 19, 2025 Special Events Committee Meeting Minutes.

THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 19th DAY OF MARCH 2025, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:

Lori Van Alstine, Chair
Keith Crandall, Committee Member/Council Member Place 4
Margie Arens, Committee Member/Council Member Place 5
Donna Baumgarner, Committee Member
Sean Stenovitch, Committee Member
Randy Van Alstine, Committee Member

Committee Member Absent:

Kathy Daum, Vice Chair

Town Staff Present:

Andrea Carpenter, Deputy Town Secretary

A. CALL MEETING TO ORDER

Chair Van Alstine called the meeting to order at 5:00 p.m.

B. PLEDGE OF ALLEGIANCE

Chair Van Alstine led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.

Jim Warren attended at the invitation of Committee Member Van Alstine to discuss the logistics of the car show.

D. REGULAR ITEMS

1. Discuss and consider approval of the March 4, 2025 meeting minutes.

Motion made by Committee Member Arens, seconded by Committee Member Stenovitch to approve the March 4, 2025 meeting minutes as presented. Motion carried unanimously.

2. Discussion of Spirit Day celebration.

The Committee discussed the logistics of the car show, as well as details of the food for the event. Advertising for the celebration was considered, and it was concluded that banners would not be made. The activities of the day were discussed, and the need to mention the presence of a water slide on signs and flyers was decided.

3. Schedule next meeting.

The next meeting was scheduled for Monday, April 7, 2025, at 5:00pm.

4. Walk event space and diagram layout.

The Committee convened outside and began the process of creating a layout for the celebration.

E. ADJOURNMENT

Chair Van Alstine adjourned the meeting at 5:49 p.m.

APPROVED this the 7th day of April 2025.

APPROVED:

Lori Van Alstine, Chair

ATTEST:

Andrea Carpenter, Deputy Town Secretary

