



TOWN COUNCIL REGULAR MEETING AGENDA

January 21, 2025 at 6:30 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PRESENTATIONS

1. Introduction of and Administer Oath of Office to new Police Officer William Mack.

D. CLOSED SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council will meet in a Closed Executive Session in accordance with the Texas Government Code.

1. Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney regarding abandonment of right of way at or near 858 Broome, and any and all legal issues related thereto.
2. Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney regarding requests for release from the Town's extraterritorial jurisdiction pursuant to Texas Local Gov't Code Ch. 42, and any and all legal issues related thereto.

E. RECONVENE OPEN MEETING

The Town Council to reconvene into an open meeting and consider action, if any, on items discussed in closed session.

F. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.

G. APPOINTED REPRESENTATIVE/LIAISON REPORTS

1. Upper Trinity Regional Water District Report.
- [2.](#) Denton County Emergency Services District #1.
- [3.](#) Police Department – December 2024 Statistics/Activities.
- [4.](#) Administration – December 2024 Reports: Financial, including Quarterly Investment Report, Animal Control, Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.

H. CONSENT AGENDA

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

- 1. Consider approval of the December 17, 2024, Regular Meeting Minutes.

I. PUBLIC HEARINGS AND REGULAR ITEMS

- 1. Discuss and consider approval of an Ordinance of the Town Council of the Town of Bartonville ordering a General Election to be held on May 3, 2025, for the purpose of electing Council Members to Town Council Places 1, 3, and 5, for two-year terms each; providing for a joint services contract with Denton County and authorizing the Mayor to execute the joint services contract on behalf of the Town.

J. FUTURE ITEMS

K. ADJOURNMENT

The Town Council reserves the right to adjourn into a closed meeting or executive session as authorized by Texas Government Code, Sections 551.001, et seq. (the Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.088 of the Texas Open Meetings Act. Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551.

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Shannon Montgomery, Town Secretary

Posted: Friday, January 17, 2025, prior to 4:00 pm.

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, *Title:* _____



TOWN COUNCIL COMMUNICATION

DATE: January 21, 2025
FROM: Ricky Vaughan, Fire Chief, Denton County ESD No. 1
AGENDA ITEM: Denton County Emergency Services District #1 Monthly Report

SUMMARY:

Department Statistics/Activities

ATTACHMENTS:

- Monthly Report
- 2024 YTD Report

Denton County

ESD No. 1

Monthly Report



Monthly Activity Report

DECEMBER

2024



Denton County ESD No. 1

DECEMBER 2024

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Community Outreach Events & Fire Inspection Reports & Training Division	8



Denton County ESD No. 1

DECEMBER 2024

DCESD1 Personnel

Operations

Battalion Chiefs	3
Officers - Captains	9
Apparatus Operators (Engineers)	9
Full-Time Firefighters (active)	30
Part-Time Employees (active)	10
Injuries/light duty/inactive	0
Total Members	61

Fire Administration

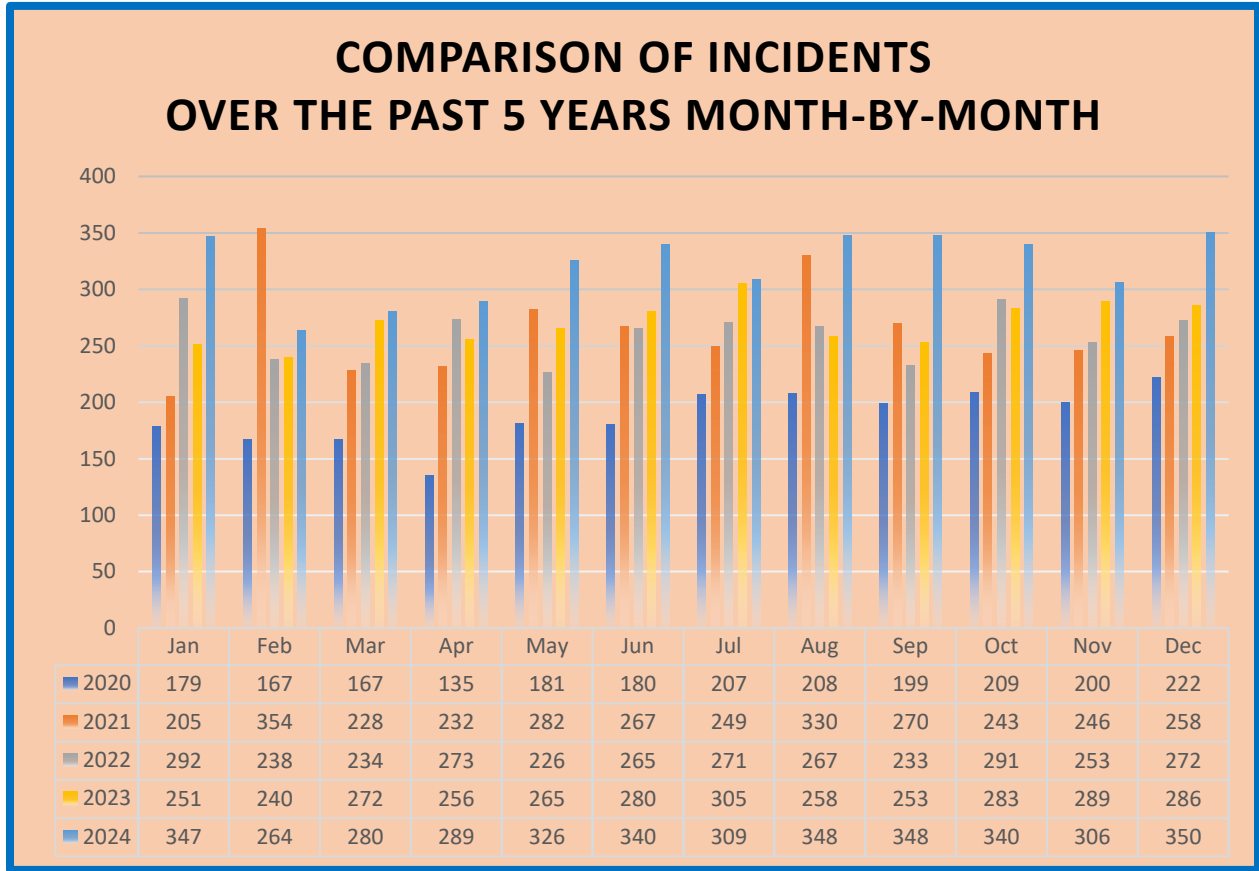
Fire Chief	1
Assistant Chief	1
Division Chiefs	3
Administrative Assistant	1
Director of Communications & Public Outreach	1
Total	7

Department Paid Total 68

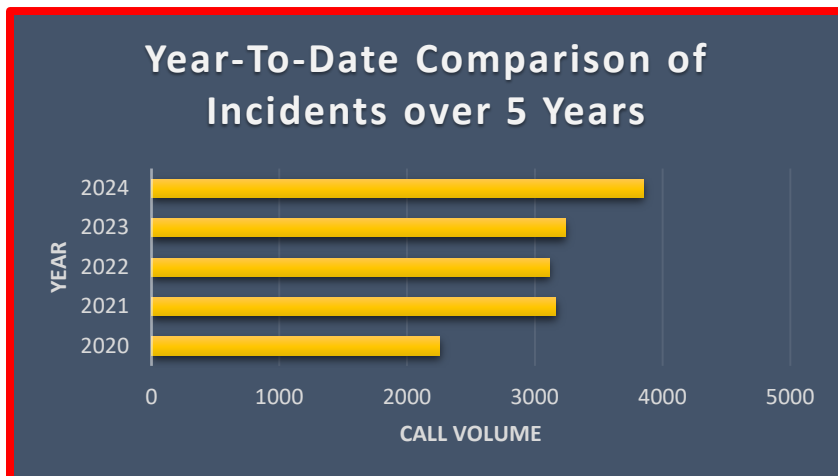
Sworn Staff	66
Civilians	2
Operational Volunteers	5
Department Total	73



DCESD Total Incident Count



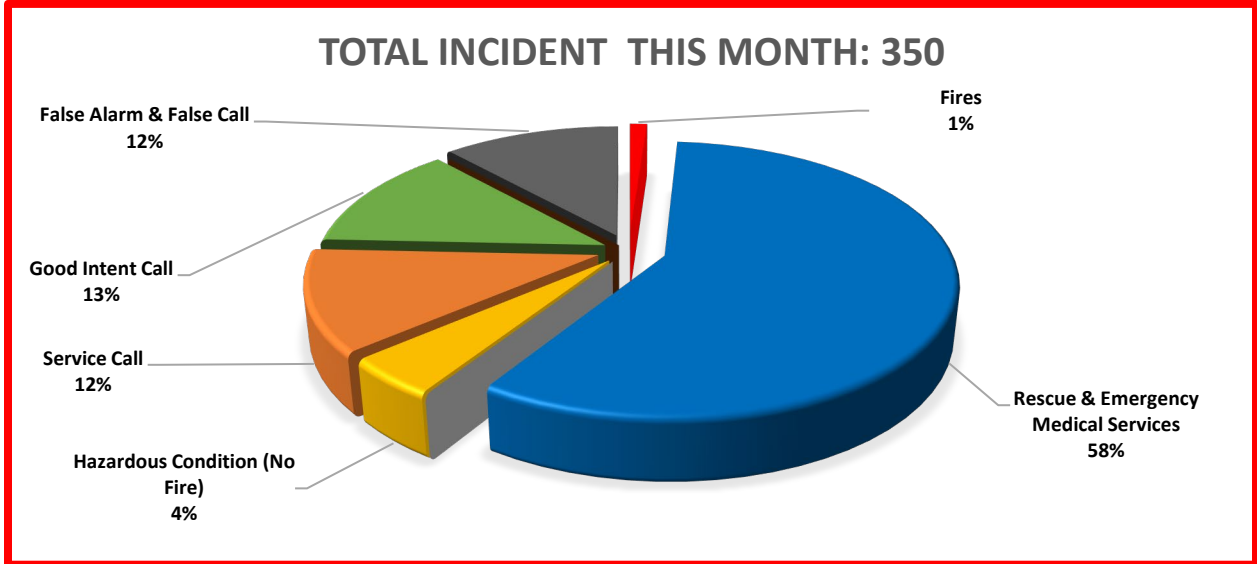
Year-to-Date Totals



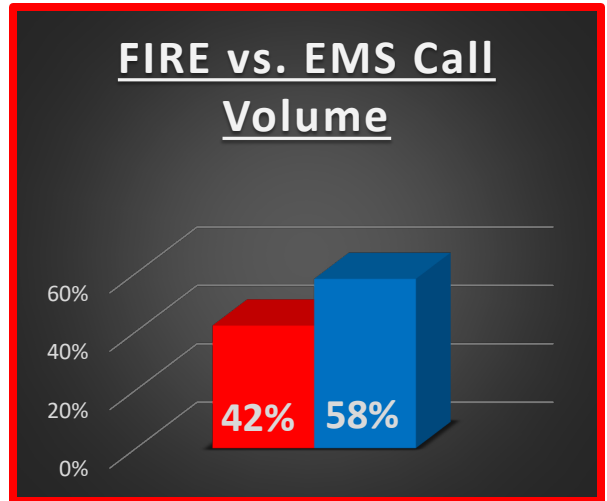
DCESD	Year End
2020	2254
2021	3164
2022	3115
2023	3238
2024	3847



INCIDENT STATISTICS



Major Incident Types		
Fires	100's	4
Overpressure rupture, explosion – no fire	200's	0
Rescue & Emergency Medical Services	300's	203
Hazardous Condition (No Fire)	400's	16
Service Call	500's	42
Good Intent Call	600's	44
False Alarm / False Call	700's	41
Severe Weather & Natural Disaster	800's	0
Special Incident Type	900's	0

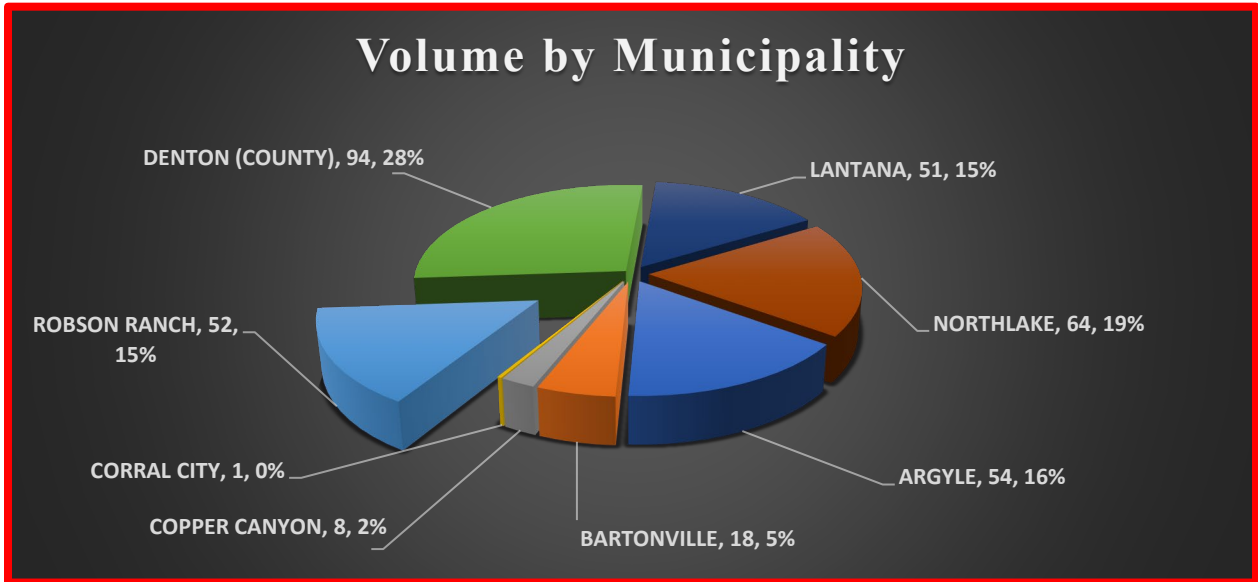


Percentage of Overlapping Calls

Overlapping Calls	
# OVERLAPPING	% OVERLAPPING
51	15%



Municipality Call Volume Breakdown



NFIRS INCIDENT TYPE	NFIRS #								
	ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE	Robson Ranch	DENTON COUNTY	
Fire	100's	1	1						2
Overpressure Rupture, Explosion, Overheat	200's								
Rescue & Emergency Medical Services	300's	38	14	5	1	29	25	33	53
Hazardous Condition	400's	3	1	1		5	3		3
Service Call	500's	3	1			6	5	15	10
Good Intent Call	600's	4	2	1		5	16	1	14
False Alarm False Call	700's	5				6	15	3	12
Severe Weather & Natural Disaster	800's								
Special Incident Type	900's								
Municipality Totals		54	18	8	1	51	64	52	94

NFIRS Breakdown

100's – Fire Group

Structure, wildland, and vehicle fires.

200's – Overpressure Rupture, explosion, overheat – No Fire Group

Steam, air, gas, chemical, explosions(no-fire), etc.

300's – Rescue & Emergency Medical Service Group

EMS incidents, lock-in, missing person, extrication, motor vehicle accidents, rescues, etc.

400's – Hazardous Conditions – No Fire Group

Gas leak, chemical hazards, power line down, biological incident, bomb removal, etc.

500's – Service Call Group

Person in distress, water evacuation, smoke/odor removal, animal rescue, assist PD, etc.

600's – Good Intent Group

Cancelled en route, controlled burning, wrong location, prescribed burn, etc.

700's – False Alarm & False Call Group

False alarm, malicious false call, unintentional system/detector operation and malfunction

800's – Severe Weather & Natural Disaster Group

Flood, wind, lightning, natural disaster assessment

900's – Special Incident Type

Citizen Complaint, Code Violation

Incident Response Times

90th Percentile Assessment

Lights and Sirens – 90 TH Percentile Time (Dispatch to Arrival)	
Overall Fire/EMS	10:26
Overall FIRE	11:30
Overall EMS	10:10

Internal Compliance Goal: Less than 8-minute response time from dispatch to first unit on arrival time. Assessment is performed by taking the total number of incidents where lights and sirens were utilized while responding to the incident.

NFPA 1710 Response Recommendations: Key performance objectives for...

FIRE Response: (bunker gear required)

1. Turnout time: < 80 seconds
(1 minute: 20 seconds)
2. First Unit on scene: < 240 seconds
(4 minutes)

EMS Response: (no bunker gear required)

1. Turnout time: < 60 seconds
(1 minute)
2. First Unit on scene: < 240 seconds
(4 minutes)

90th Percentile per Municipality					
ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE
10:25	11:18	11:21	5:25	8:30	10:27

Average Response and Turnout Time Assessment

RESPONSE MODE	TOTAL RESPONDING UNITS	AVERAGE RESPONSE TIME (minutes)
Initial Lights and Sirens, Downgraded to No Lights or Sirens	2	4:10
Initial No Lights or Sirens, Upgraded to Lights and Sirens	0	0:00
Lights and Sirens	293	7:21
No Lights or Sirens	16	6:10

Average Response Time per Municipality					
ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE
6:46	7:39	9:35	5:25	6:15	8:23



Public Education

Community Outreach Events

Fire Station Tours	4
Public Education Events	29
Ride Along (EMS Students/Orientation)	14
Community CPR Classes	1
- Total CPR Students	20
Total Events	43

Training Division

Total ISO Training Hours Logged / Month	2730.1
- EMS Training Hours Logged / Month	352
- FIRE Training Hours Logged / Month	2255.1
- Administrative Training / Month	123

Fire Inspection Report

INSPECTION TYPE	MONTHLY	YEAR TO DATE
*Fire Protection- Fire Alarm (Total)	0	2
*Fire Protection Commercial Sprinkler (Total)	0	25
*Annual (Total)	0	7
*Residential Sprinkler (Total)	14	121
*Fire Protection Inspection: Underground (Total)	2	11
* Controlled Access (Total)	0	3
* Certificate of Occupancy (Total)	6	63
* Compliant (Total)	0	3
**Inspections from ERS Software in 2024	0	54
Total:	22	289

Denton County ESD No. 1 & No. 2



End of Year Report 2024



2024



Denton County ESD No. 1 & No. 2

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2024



Denton County ESD No. 1 & No. 2

DCESD1 Personnel

Operations

Battalion Chiefs	3
Officers - Captains	9
Apparatus Operators (Engineers)	9
Full-Time Firefighters (active)	30
Part-Time Employees (active)	10
Injuries/light duty/inactive	0
Total Members	61

Fire Administration

Fire Chief	1
Assistant Chief	1
Division Chiefs	3
Administrative Assistant	1
Director of Communications & Public Outreach	1
Total	7

Department Paid Total 68

Sworn Staff 66

Civilians 2

Operational Volunteers 5

Department Total 73



2024

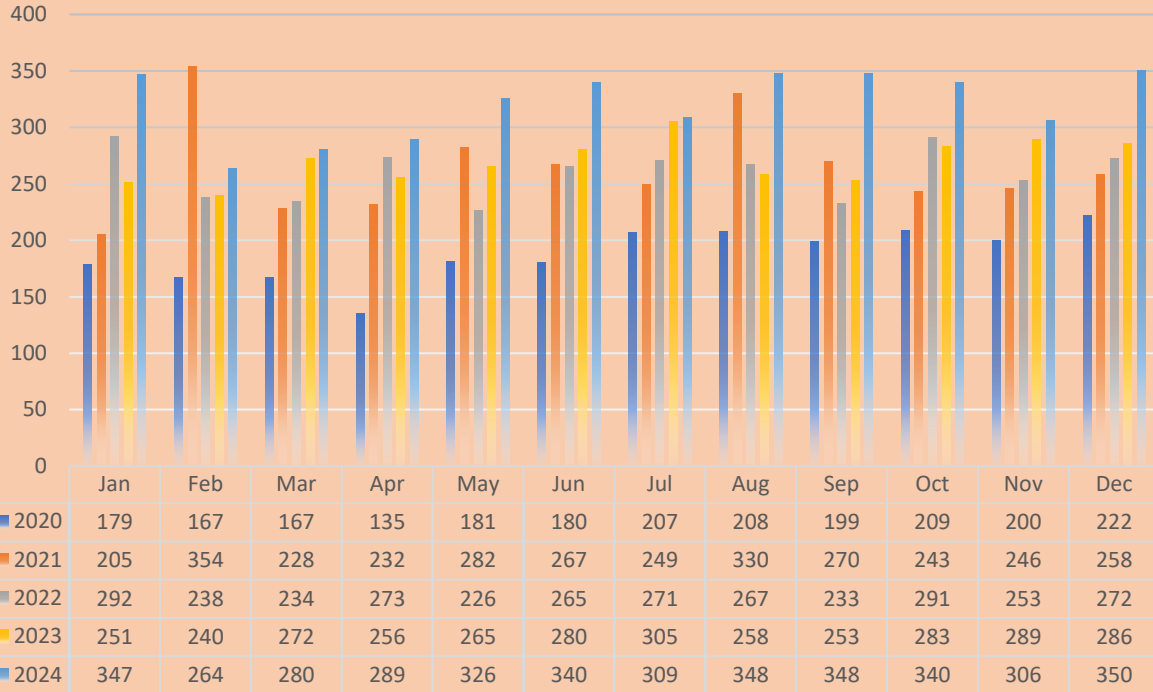


Item G2.

Denton County ESD No. 1 & No. 2

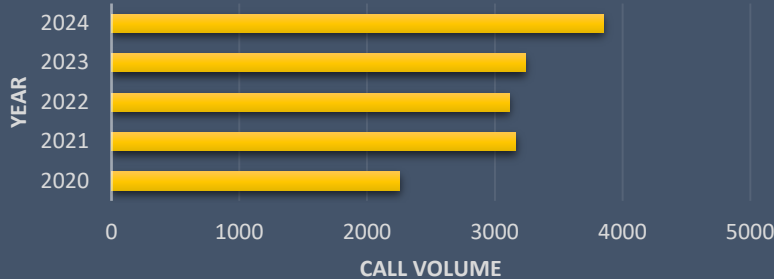
DCESD Total Incident Count

COMPARISON OF INCIDENTS OVER THE PAST 5 YEARS MONTH-BY-MONTH



Year-to-Date Totals

Year-To-Date Comparison of Incidents over 5 Years



DCESD	Year End
2020	2254
2021	3164
2022	3115
2023	3238
2024	3847

18.8% Increase from 2023 to 2024



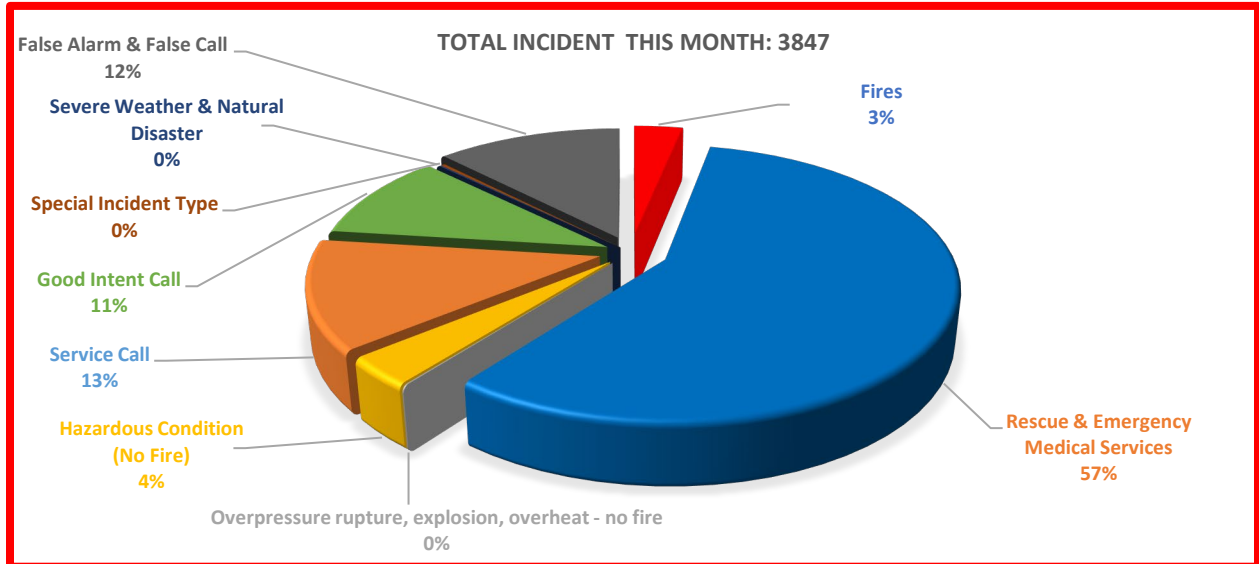
2024

Denton County ESD No. 1 & No. 2

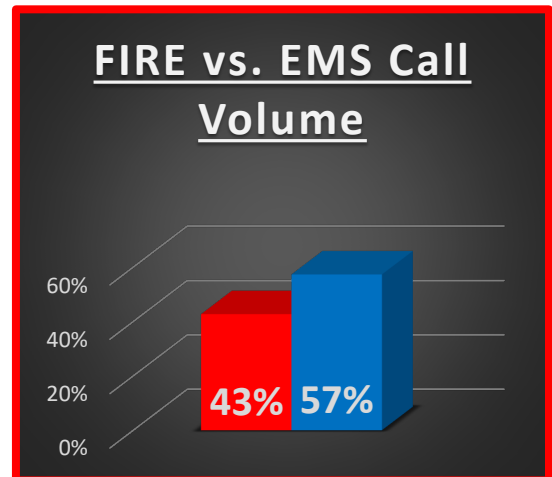


Item G2.

INCIDENT STATISTICS



Major Incident Types		
Fires	100's	124
Overpressure rupture, explosion – no fire	200's	2
Rescue & Emergency Medical Services	300's	2205
Hazardous Condition (No Fire)	400's	133
Service Call	500's	498
Good Intent Call	600's	397
False Alarm / False Call	700's	473
Severe Weather & Natural Disaster	800's	5
Special Incident Type	900's	10

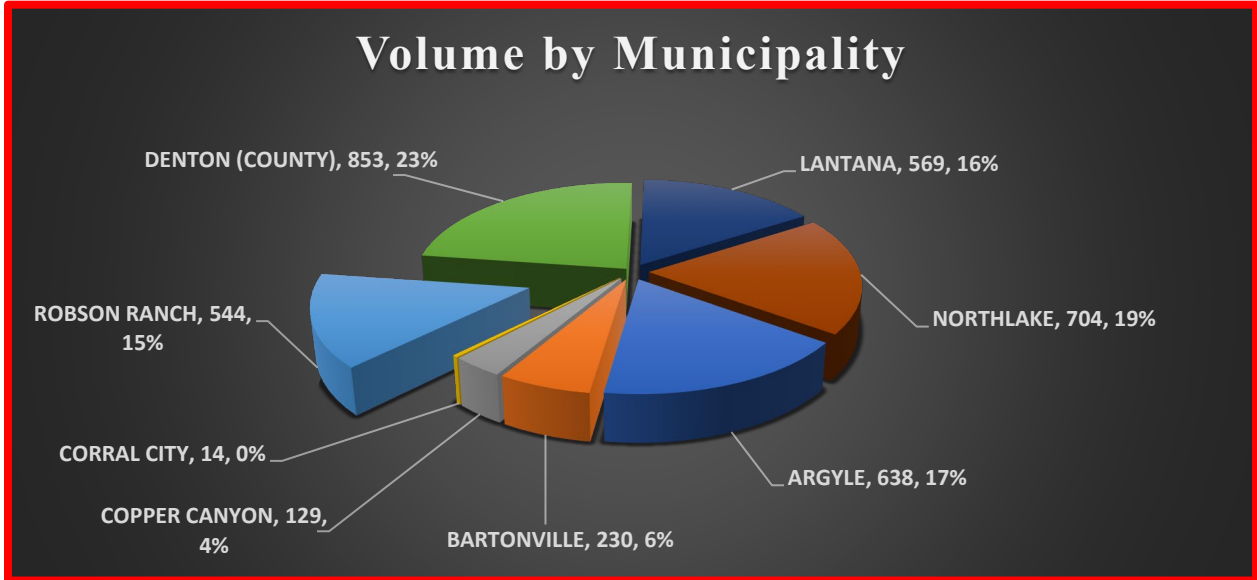


Overlapping Calls	
# OVERLAPPING	% OVERLAPPING
1443	38%



Denton County ESD No. 1 & No. 2

Municipality Call Volume Breakdown



NFIRS INCIDENT TYPE	Municipality								
	NFIRS #	ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE	Robson Ranch	DENTON COUNTY
Fire	100's	33	10	7	1	11	18	1	35
Overpressure Rupture, Explosion, Overheat	200's	1					1		
Rescue & Emergency Medical Services	300's	386	136	76	12	329	340	347	546
Hazardous Condition	400's	29	13	3		19	33	3	33
Service Call	500's	64	32	17	1	78	66	126	10
Good Intent Call	600's	63	28	14		42	116	34	81
False Alarm False Call	700's	59	11	10		89	130	31	143
Severe Weather & Natural Disaster	800's	0		1				1	2
Special Incident Type	900's	3		1		1		1	3
Municipality Totals		638	230	129	14	569	704	544	853

NFIRS Breakdown

100's – Fire Group

Structure, wildland, and vehicle fires.

200's – Overpressure Rupture, explosion, overheating – No Fire Group

Steam, air, gas, chemical, explosions(no-fire), etc.

300's – Rescue & Emergency Medical Service Group

EMS incidents, lock-in, missing person, extrication, motor vehicle accidents, rescues, etc.

400's – Hazardous Conditions – No Fire Group

Gas leak, chemical hazards, power line down, biological incident, bomb removal, etc.

500's – Service Call Group

Person in distress, water evacuation, smoke/odor removal, animal rescue, assist PD, etc.

600's – Good Intent Group

Cancelled en route, controlled burning, wrong location, prescribed burn, etc.

700's – False Alarm & False Call Group

False alarm, malicious false call, unintentional system/detector operation and malfunction

800's – Severe Weather & Natural Disaster Group

Flood, wind, lightning, natural disaster assessment

900's – Special Incident Type

Citizen Complaint, Code Violation

Incident Response Times

90th Percentile Assessment

Lights and Sirens – 90 TH Percentile Time (Dispatch to Arrival)	
Overall Fire/EMS	10:12
Overall FIRE	11:08
Overall EMS	10:16

Internal Compliance Goal: Less than 8-minute response time from dispatch to first unit on arrival time. Assessment is performed by taking the total number of incidents where lights and sirens were utilized while responding to the incident.

NFPA 1710 Response Recommendations: Key performance objectives for...

FIRE Response: (bunker gear required)

1. Turnout time: < 80 seconds
(1 minute: 20 seconds)
2. First Unit on scene: < 240 seconds
(4 minutes)

EMS Response: (no bunker gear required)

1. Turnout time: < 60 seconds
(1 minute)
2. First Unit on scene: < 240 seconds
(4 minutes)

90th Percentile per Municipality					
ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE
10:18	10:01	11:33	7:23	8:52	11:07

Average Response and Turnout Time Assessment

RESPONSE MODE	TOTAL RESPONDING UNITS	AVERAGE RESPONSE TIME (minutes)
Initial Lights and Sirens, Downgraded to No Lights or Sirens	19	9:02
Initial No Lights or Sirens, Upgraded to Lights and Sirens	4	14:41
Lights and Sirens	3062	7:19
No Lights or Sirens	229	6:13

Average Response Time per Municipality					
ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE
7:05	6:58	7:51	5:59	6:46	7:29



2024



Item G2.

Denton County ESD No. 1 & No. 2

Public Education

Community Outreach Events

Fire Station Tours	32
Public Education Events	186
Ride Along (EMS Students/Orientation)	197
Community CPR Classes	12
- Total CPR Students	192

Total Events 319

Training Division

Total ISO Training Hours Logged / Month	25,918.1
- EMS Training Hours Logged / Month	3,533
- FIRE Training Hours Logged / Month	21,276.7
- Administrative Training / Month	1,289.8

Fire Inspection Report

INSPECTION TYPE	2024
*Fire Protection- Fire Alarm (Total)	2
*Fire Protection Commercial Sprinkler (Total)	25
*Annual (Total)	7
*Residential Sprinkler (Total)	121
*Fire Protection Inspection: Underground (Total)	11
* Controlled Access (Total)	3
* Certificate of Occupancy (Total)	63
* Compliant (Total)	3
**Inspections from ERS Software in 2024	54
Total:	289



TOWN COUNCIL COMMUNICATION

DATE: January 21, 2025
FROM: Kirk Riggs, Acting Town Administrator / Chief of Police
AGENDA ITEM: Police Department – Department Statistics/Activities

SUMMARY:

Department Statistics/Activities.

ATTACHMENTS:

- Monthly Report

Town of Bartonville Police Department

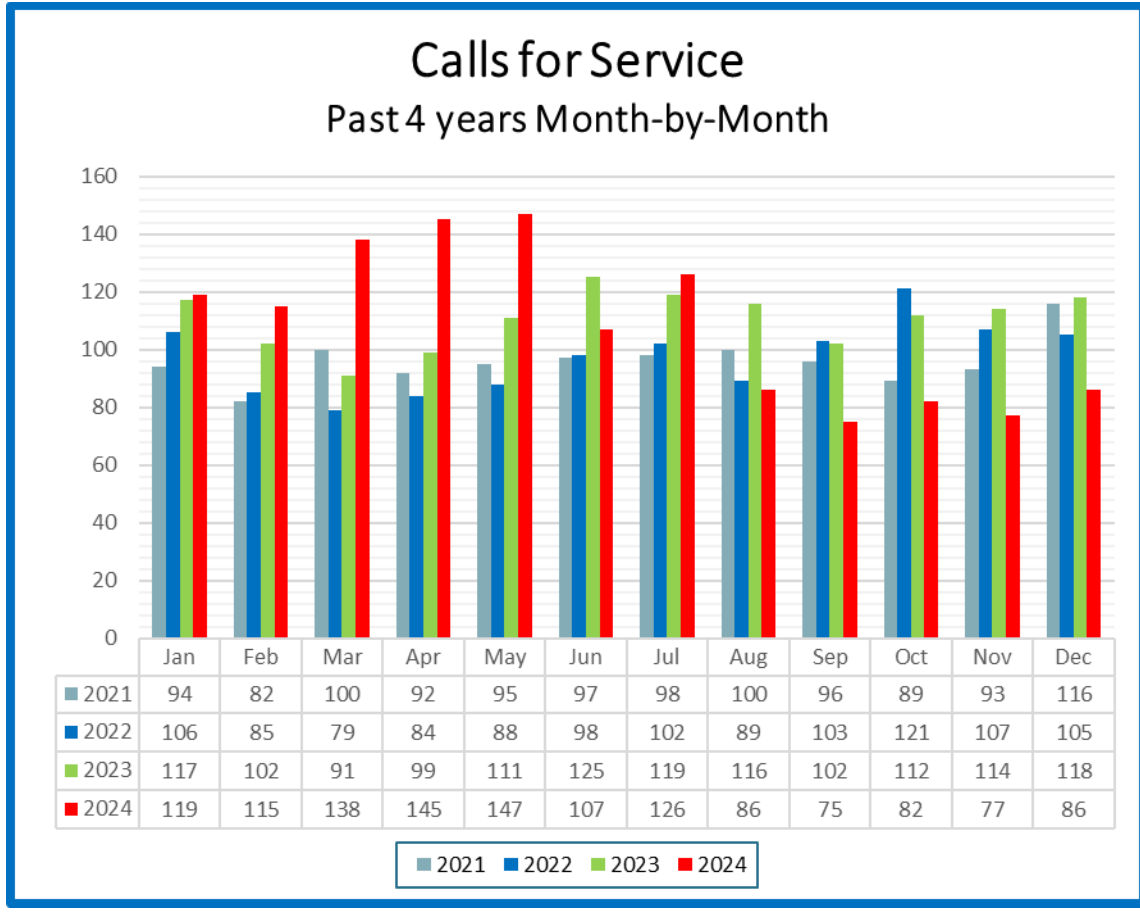
December 2024 Monthly Report



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Total Calls for Service



Bartonville Police Department

December 2024

Abandoned Vehicle	
Agency Assist	6
Alarm- Commercial	6
Alarm- Residential	7
Animal Bite Report	
Animal Complaint	2
Animal Cruelty	
Assault	
Auto Theft	
Burglary	2
Cardiac Arrest	
Citizen Assist	1
Civil Standby	
Child Custody Issues	
Criminal Mischief	
Criminal Trespass	
Disturbance	
Domestic Disturbance	2
Fireworks Complaint	
Follow-up Investigation	9
Forgery/Fraud	1
Found Property	
Gunshots Heard	1
Hang-up 911	2
Harassment	1
Illegal Dumping	
Indecent Exposure	
Intoxicated Person	1
Juvenile Complaint	
Loose Livestock	2
Meet Complainant	3
Motorist Assist	2
Narcotics	
Noise Complaint	2
Open Door Investigation	
Ordinance Violation	1
Person with a Gun	
Psych/Suicide Attempt	
Reckless Driver	2
Road Blockage/Hazard	2
Stabbing/Gunshot	
Suspicious Person/Veh/Activity	12
Theft	3
Traffic Complaint	5
Traffic Transport Incident (Accidents)	4
Vehicle Complaint	2
Warrant Service	
Welfare Concern	5

Bartonville Police Department

December 2024

Uniformed Crime Reporting

December-2024			
ACTIVITY	CURRENT MONTH	Current Year	Last Year
UCR	1	2024	2023
PART 1 OFFENSES			
Homicide / Manslaughter	0	0	0
Sexual Assault	0	1	2
Robbery	0	0	0
Aggravated Assault	0	0	1
Burglary	1	3	3
Larceny	0	25	9
Motor Vehicle Theft	0	1	2
Huamn Trafficking	0	1	0
Arson	0	0	0
TOTAL PART I	1	31	17

Officer Initiated Activity

<u>Officer Activity by Type</u>	Total
Admin Duty (Reports, Court, Clerical)	2
Building Checks, Close Patrols	160
Investigations (Sus veh/activity)	8
Traffic Stops	195
Vacation Watch	
Walk Thru (Business contacts)	7
Total	372

Misc. Information/Upcoming Events

1. The solar panels have been installed on our camera trailer, and it is scheduled to be deployed in the Eagle Ridge Subdivision.
2. Unit 2402 is currently at Defender, and we anticipate having it in service by February. However, we still do not have a confirmed date for outfitting our final white 2024 Tahoe.



TOWN COUNCIL COMMUNICATION

DATE: January 21, 2025
FROM: Shannon Montgomery, Town Secretary
AGENDA ITEM: Administration – December 2024 Reports

SUMMARY:

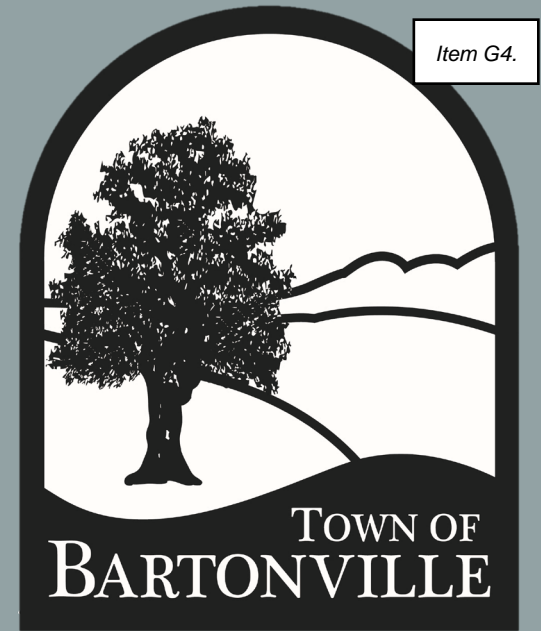
Monthly Reports December 2024.

ATTACHMENTS:

- Monthly Financial Report
- Quarterly Investment Report
- Monthly Animal Control Report
- Monthly Code Enforcement Report
- Monthly Engineering Report
- Monthly Municipal Court Report
- Monthly Permits Report
- Monthly Board Attendance Report

Town of Bartonville Monthly Financial Report

Month Ending
December 31, 2024

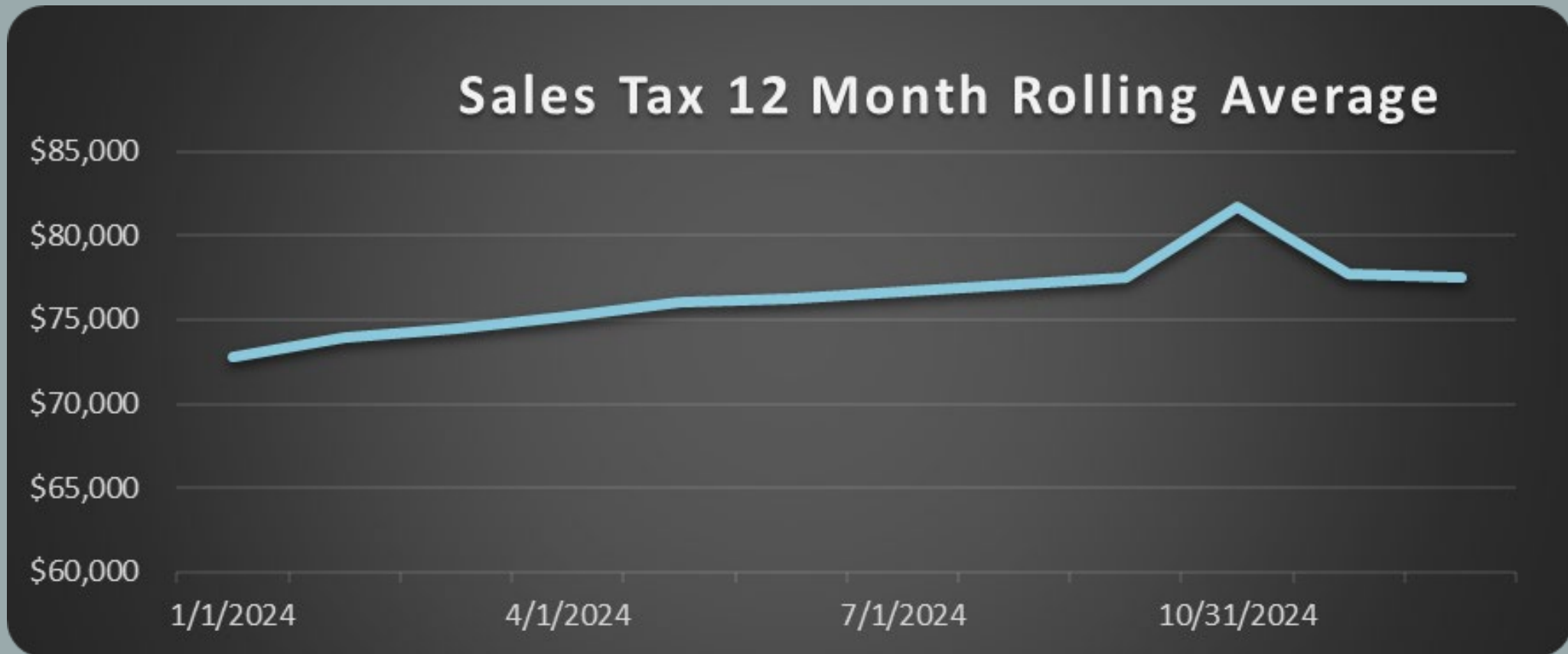


PRESENTED:
JANUARY 21, 2025

All General Fund Revenues

	December 2024 Revenue	Year to Date Revenue	Current Year Budget	Projected Revenue Remaining	% of Budgeted Revenue Remaining	Prior Year YTD Balance	Prior Year Ending Balance
Property Tax	\$301,856.17	\$316,471.75	\$1,200,000.00	\$883,528.25	73.63%	\$330,703.59	\$1,092,674.69
Sales Tax	\$63,830.82	\$235,510.96	\$890,000.00	\$654,489.04	73.54%	\$235,477.04	\$930,478.01
Franchise Fees	\$0.00	\$72,093.12	\$260,000.00	\$187,906.88	72.27%	\$70,070.78	\$261,378.13
Other/Transfer	\$12,684.37	\$34,349.81	\$223,500.00	\$189,150.19	84.63%	\$38,438.33	\$198,874.65
Development Fees	\$450.00	\$609.75	\$4,000.00	\$3,390.25	84.76%	\$6,230.00	\$16,636.75
Permit Fees	\$29,211.62	\$84,646.97	\$175,000.00	\$90,353.03	51.63%	\$42,931.40	\$245,775.70
Municipal Court	\$10,643.05	\$24,512.65	\$100,000.00	\$75,487.35	75.49%	\$32,283.29	\$102,102.15
Total Revenue	\$418,676.03	\$768,195.01	\$2,852,500.00	\$2,084,304.99	73.07%	\$756,134.43	\$2,847,920.08

Sales Tax Collections



All General Fund Expenditures

	December 2024 Expenditures	Year to Date Expenses	Current Year Budget	Budget Balance Remaining	% of Budgeted Revenue Remaining	Prior Year YTD Balance	Prior Year Ending Balance
Administration	\$171,867.97	\$307,533.87	\$1,264,103.00	\$956,569.13	75.67%	\$212,228.28	\$1,038,317.01
Police	\$119,268.72	\$253,439.47	\$1,138,128.00	\$884,688.53	77.73%	\$195,081.10	\$880,051.22
Municipal Court	\$800.00	\$2,400.00	\$12,000.00	\$9,600.00	80.00%	\$2,400.00	\$10,600.00
Transfers	\$6,624.40	\$56,702.97	\$210,000.00	\$153,297.03	73.00%	\$61,495.01	\$223,050.74
Total Expenses	\$298,561.09	\$620,076.31	\$2,624,231.00	\$2,004,154.69	76.37%	\$471,204.39	\$2,152,018.97

Expenditures by Department

Administration

	December 2024 Expenditures	Year to Date Expenses	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year Fiscal Year End Balance
Salary & Benefits	\$106,871.68	\$184,205.68	\$573,383.00	\$389,177.32	67.87%	\$120,662.43	\$502,776.92
Other	\$3,610.14	\$7,158.72	\$75,500.00	\$68,341.28	90.52%	\$12,848.45	\$53,354.38
Contracted Services	\$43,934.88	\$76,481.50	\$405,750.00	\$329,268.50	81.15%	\$50,225.54	\$374,738.15
Fees & Service Charges	\$32.50	\$284.00	\$1,470.00	\$1,186.00	80.68%	\$261.50	\$870.50
Supplies	\$14,579.78	\$32,469.23	\$102,500.00	\$70,030.77	68.32%	\$23,172.56	\$65,959.89
Maintenance	\$2,838.99	\$6,634.74	\$55,500.00	\$48,865.26	88.05%	\$5,057.80	\$40,617.17
Capital Improvements	\$0.00	\$300.00	\$50,000.00	\$49,700.00	99.40%	\$0.00	\$0.00
Total Administration:	\$171,867.97	\$307,533.87	\$1,264,103.00	\$956,569.13	75.67%	\$212,228.28	\$1,038,317.01

Expenditures by Department

Police

	December 2024 Expenditures	Year to Date Expenses	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year Fiscal Year End Balance
Salary & Benefits	\$107,660.65	\$234,840.28	\$1,032,497.00	\$797,656.72	77.26%	\$165,368.92	\$791,852.14
Maintenance	\$6,681.70	\$11,611.67	\$41,631.00	\$30,019.33	72.11%	\$23,973.81	\$41,671.99
Contracted Services	\$0.00	\$0.00	\$10,000.00	\$10,000.00	100.00%	\$1,776.50	\$1,776.50
Other	\$1,860.44	\$2,108.11	\$8,000.00	\$5,891.89	73.65%	\$30.00	\$4,975.24
Supplies	\$3,065.93	\$4,879.41	\$46,000.00	\$41,120.59	89.39%	\$3,931.87	\$39,775.35
Total Police Department:	\$119,268.72	\$253,439.47	\$1,138,128.00	\$884,688.53	77.73%	\$195,081.10	\$880,051.22



Town of Bartonville, Texas
Quarterly Investment Report
October 1, 2024 to December 31, 2024
Portfolio Summary Management Report

Item G4.

This quarterly report is in full compliance with the investment policy and strategy as established for the Town of Bartonville, Texas, and the Public Funds Investment Act (Chapter 2256, Government Code)

10/1/2024

Beginning Book Value \$ 4,239,581
Beginning Market Value \$ 4,239,581

12/31/2024

Ending Book Value \$ 4,523,853
Ending Market Value \$ 4,523,853

Interest Earned for This Quarter
\$ 52,231

Increase/(Decrease) in Investment Holdings Market Value
\$ 284,272

TOWN OF BARTONVILLE, TEXAS
 CURRENT INVESTMENT PORTFOLIO AS OF
 December 31, 2024

ALL FUND TYPES (EXCPET BCDC & CCD) AS DEFINED IN TOWN'S INVESTMENT POLICY

CUSIP	Type of Securty	PAR	Current Rate	Purchase Settlement Date	Maturity Date	Term	Days Held 12/31/2024	Days to Maturity 12/31/2024	% TOTAL	Weighted Average Maturity
<u>Cash Positions: Bank Cash Investments</u>										
Independent Bank (Consolidated Cash)	DDA	\$ 3,892,040	4.73%	12/31/2024	1/1/2025	1	0	1	86.03%	1
Independent Bank (Reserve Fund)	DDA	\$ 631,679	4.73%	12/31/2024	1/1/2025	1	0	1	13.96%	1
Subtotal Cash Positions		<u>\$ 4,523,719</u>								
<u>Cash Positions: Pooled Investments</u>										
LOGIC	Pool	\$ 134	4.69%	12/31/2024	1/1/2025	1	0	1	0.00%	51
Grand Total		\$ 4,523,853							100.00%	

TOWN OF BARTONVILLE, TEXAS
 CURRENT INVESTMENT PORTFOLIO AS OF
 December 31, 2024

ALL FUND TYPES (EXCPET BCDC & CCD) AS DEFINED IN TOWN'S INVESTMENT POLICY

CUSIP	Type of Security	PAR	Current Rate	Purchase Settlement Date	Maturity Date	Book Value			Market Value			
						Beginning 10/01/2024	Ending 12/31/2024	Change	Beginning 10/01/2024	Ending 12/31/2024	Change	
<u>Cash Positions: Bank Cash Investments</u>												
Independent Bank (Consolidated Cash)	DDA	\$ 3,892,040	4.73%	12/31/2024	1/1/2025	\$ 3,615,358	\$ 3,892,040	\$ 276,682	\$ 3,615,358	\$ 3,892,040	\$ 276,682	
Independent Bank (Reserve Fund)	DDA	\$ 631,679	4.73%	12/31/2024	1/1/2025	\$ 624,090	\$ 631,679	\$ 7,589	\$ 624,090	\$ 631,679	\$ 7,589	
Subtotal Cash Positions		\$ 4,523,719				\$ 4,239,448	\$ 4,523,719	\$ 284,271	\$ 4,239,448	\$ 4,523,719	\$ 284,271	
<u>Cash Positions: Pooled Investments</u>												
LOGIC	Pool	\$ 134	4.69%	12/31/2024	1/1/2025	\$ 133	\$ 134	\$ 1	\$ 133	\$ 134	\$ 1	
Grand Total		\$ 4,523,719				\$ 4,239,581	\$ 4,523,853	\$ 284,272	\$ 4,239,581	\$ 4,523,853	\$ 284,272	

INTEREST EARNED FOR QUARTER

Month	Type of Security	Average Balance	Average Rate	Interest Earned	AC GF	AC RES	Interest GF	Interest RES
<u>Cash Positions: Bank Cash Investments</u>								
Oct-24	DDA	\$ 4,291,469	5.10%	\$ 18,174	\$ 4,291,469	\$ 3,667,379	\$ 624,090	\$ 15,531
Nov-24	DDA	\$ 4,297,832	4.90%	\$ 17,498	\$ 4,297,832	\$ 3,671,099	\$ 626,733	\$ 14,946
Dec-24	DDA	\$ 4,354,228	4.73%	\$ 16,558	\$ 4,354,228	\$ 3,725,025	\$ 629,203	\$ 14,164
	Subtotal			\$ 52,230				
<u>Cash Positions: Pooled Investments</u>								
Oct-24	Pool	\$ 133	4.99%	\$ 1				
Nov-24	Pool	\$ 134	4.83%	\$ 1				
Dec-24	Pool	\$ 134	4.69%	\$ 1				
	Subtotal			\$ 2				

TOTAL INTEREST EARNED FOR THIS QUARTER \$ 52,231

Call Type Summary:

- Animal Bite (2)
- Dead Animal (2)
- Loose Dog (2)

Call

Address	Notes	Service / Type
12/11/2024 Gibbson And Field	Great Dane reported running on Gibbson Rd. I patrolled the area and was unable to locate	Animal Control Loose Dog
12/9/2024 1337 W Jeter Rd	Alicia. I'm a registered nurse at Premier ER in Waco. I was just calling to report an animal bite occurred in Argyle, Texas Patient's name is Oliver Bennett. His mother's name is Morgan Bennett. So this is a 22-month-old kid was bitten by a Jack Russell terrier at his family's house.It was a provoked bite address where the bite occurred 1337 West Jeter Road in Argyle, Texas 76226.Our phone number, if you have further questions, is 254-537-9452. Again, this is Alicia, Premier ER in Waco. Phone number 254-537-9452.	Animal Control Animal Bite
12/19/2024 950 Porter Rd	Victim was bitten handing a package over the fence to the dog owner.	Animal Control Animal Bite

12/20/2024
Stonewood Blvd

Caller stated there was a deceased raccoon on this street and would like it removed.

Animal Control
Dead Animal

Raccoon was removed

12/13/2024
Hawk Rd

Caller stated there was a loose lab running down the street.

Animal Control
Loose Dog

Drove the area and did not see any animals.

12/16/2024
Fox Run

Caller stated there was a deceased rabbit in the roadway.

Animal Control
Dead Animal

Rabbit was removed.

Call Type Summary:

Patrol (5)

Patrol

Address	Notes	Time In/Out	Service / Type
12/11/2024	Patrolled Bartonville, nothing of note. Spoke with Shari	-	Patrol Patrol
12/5/2024	Patrolled the city for loose, stray, and deceased animals.	-	Patrol Patrol
12/17/2024	Patrolled the city for loose, stray, and deceased animals.	-	Patrol Patrol
12/20/2024	Patrolled the city for loose, stray, and deceased animals.	-	Patrol Patrol
12/23/2024	Patrolled the city for loose, stray, and deceased animals.	-	Patrol Patrol

Call Type Summary:

Patrol (1)

Call

Address	Notes	Service / Type
12/16/2024	Patrolled city limits, no new violations found. No improvement to any of theCode Enforcement properties cited last week.	Patrol

Call Type Summary:

Patrol (1)
 Tall Grass and Weeds (1)
 Trash and Debris (1)

Call

Address	Notes	Service / Type
12/23/2024 1109 Brasher Dr	No improvement to property. Will follow up with citation if not abated by 1/6.	Code Enforcement Trash and Debris
12/23/2024 1200 Brasher Dr	Resident told City Hall that didn't receive a warning before the citation was issued. City asked if I would go back to property to see if they had abated. They have not abated the tall grass/weeds. Pictures sent to Chief.	Code Enforcement Tall Grass and Weeds
12/23/2024	Patrolled city limits. Followed up on 1200 Brasher per city's request. Property has not been abated for tall grass/weeds.	Code Enforcement Patrol



Westwood

Town of Bartonville Status Report

Date: January 20, 2025

Plat Review

- N/A

ROW Permits

- Charter/Mastec – Jeter/McMakin
- Charter/Mastec - Badminton

Subdivision Construction

- Knights Landing – Construction ongoing

Street Fund

- Jeter Phase 2 design ongoing. Design work ongoing – working towards bidding February

General Consultation

- N/A

Grading Plans Reviewed

- N/A

westwoodps.com
(888) 937-5150

Town of Bartonville
Municipal Court Council Report
From 12/1/2024 to 12/31/2024

1/2/2025 11

Item G4.

Violations by Type

Traffic	Penal	City Ordinance	Parking	Other	Total
136	2	11	19	0	168

Financial

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$5,325.92	\$1,995.00	\$9,058.00	\$250.51	\$306.87	\$16,936.30

Warrants

Issued	Served	Closed	Total
0	0	0	0

FTAs/VPTAs

FTAs	VPTAs	Total
0	0	0

Dispositions

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
44	0	43	7	10	104

Trials & Hearings

Jury	Bench	Appeal	Total
0	0	0	0

Omni/Scofflaw/Collection

Omni	Scofflaw	Collections	Total
13	0	13	26

PermitReport

1/2/2025 2:0

Item G4.

Permit #	Contact	Property	Permit Type	Issued Date	Estimated Value	Square Footage	Paid Amount
24-00524-01	A Plus Pools LLC		Contractor Registration - General	12/2/2024			\$125.00
24-00544-01	Savory Swig Stores LLC	3802 FM 407	Food Establishment Permit	12/5/2024			\$300.00
24-00545-01	Absolute Plumbing	1306 Palomino Cir	Plumbing Permit	12/3/2024	\$7,500.00		\$205.00
24-00549-01	Milestone Plumbing	1451 Post Oak Ln	Plumbing Permit	12/2/2024	\$5,000.00		\$130.00
24-00550-01	Land Renovation Inc.		Contractor Registration - Irrigation	12/2/2024			\$125.00
24-00551-01	A1 TriCounty Plumbing		Contractor Registration - Plumbing	12/2/2024			\$0.00
24-00552-01	CWE Group Inc dba CW Service Pros		Contractor Registration - Plumbing	12/2/2024			\$0.00
24-00553-01	KTC Underground		Contractor Registration - Plumbing	12/2/2024			\$0.00
24-00555-01	3M Custom Fence	1418 Clydesdale Road	Fence Permit	12/4/2024			\$75.00
24-00556-01	Houk Air Conditioning		Contractor Registration - Mechanical	12/3/2024			\$0.00
24-00557-01	AStar Heat and Air, Inc.		Contractor Registration - Mechanical	12/3/2024			\$0.00
24-00558-01	Snow Fox Sushi	3400 FM 407	Food Establishment Permit	12/3/2024			\$300.00
24-00559-01	Lonestar		Contractor Registration - General	12/5/2024			\$125.00
24-00560-01	GM Electric		Contractor Registration - Electrical	12/4/2024			\$0.00
24-00561-01	Mollo Rather Custom Homes	849 Hat Creek Road	Flat Work	12/4/2024			\$205.00
24-00562-01	Tuff Shed, Inc.		Contractor Registration - General	12/5/2024			\$125.00
24-00563-01	Bud Bartley Builder Group, LLC	2037 High Meadow Ct	Sign Permit	12/6/2024			\$75.00
24-00564-01	Zamora 7 Electric		Contractor Registration - Electrical	12/6/2024			\$0.00
24-00565-01	Polos Sprinklers and Landscape		Contractor Registration - Irrigation	12/10/2024			\$125.00
24-00566-01	JTS Plumbing		Contractor Registration - Plumbing	12/9/2024			\$0.00
24-00567-01	Quantum Unlimited		Contractor Registration - Electrical	12/10/2024			\$0.00
24-00568-01	Quantum Unlimited -Plumbing		Contractor Registration - Plumbing	12/10/2024			\$0.00
24-00569-01	Southern Comfort Mechanical		Contractor Registration - Plumbing	12/10/2024			\$0.00
24-00570-01	Efficient Construction LLC		Contractor Registration - General	12/16/2024			\$125.00
24-00571-01	A Plus Pools LLC	2717 Romero Way	Pool/Spa (inground)	12/12/2024	\$180,000.00		\$725.00
24-00572-01	A Plus Pools LLC	2717 Romero Way	Accessory Building	12/12/2024		150.00	\$260.00
24-00573-01	Pro Construction		Contractor Registration - General	12/12/2024			\$125.00
24-00574-01	Polos Sprinklers and Landscape	1309 Saddlebrook Ct	Sprinkler/Irrigation Permit	12/13/2024	\$5,500.00	6000.00	\$110.00
24-00575-01	Land Renovation Inc.	2726 Kentucky Derby Drive	Sprinkler/Irrigation Permit	12/16/2024	\$17,000.00		\$110.00
24-00576-01	Zamora 7 Electric	1325 Saddlebrook Ct	Electrical Permit	12/13/2024	\$2,500.00		\$130.00
24-00577-01	Domino's Pizza	3000 FM 407 E 200	Food Establishment Permit	12/13/2024			\$300.00
24-00578-01	Reliant Air Conditioning		Contractor Registration - Mechanical	12/13/2024			\$0.00
24-00579-01	LPSC, LLC		Contractor Registration - Plumbing	12/13/2024			\$0.00
24-00580-01	M&M Electric		Contractor Registration - Electrical	12/13/2024			\$0.00
24-00581-01	TLC Electrical		Contractor Registration - Electrical	12/16/2024			\$0.00
24-00582-01	CWE Group Inc dba CW Service Pros	1673 Barrington Hills Blvd	Plumbing Permit	12/18/2024	\$14,600.00		\$205.00
24-00583-01	Stewart Custom Homes	101 Knights Crest	New Residence Permit	12/18/2024	\$999,000.00	4590.00	\$2,983.50
24-00583-02	Stewart Custom Homes	101 Knights Crest	New Residence (Non AC)	12/18/2024	\$999,000.00	4590.00	\$910.35
24-00583-04	Stewart Custom Homes	101 Knights Crest	Grading and Drainage Permit	12/18/2024		6613.00	\$275.00
24-00583-05	Stewart Custom Homes	101 Knights Crest	Culvert/Driveway	12/18/2024		6613.00	\$120.00
24-00584-01	Dyoungco Construction Services & Design LLC	405 Stonewood Blvd	Water Well	12/18/2024	\$6,500.00		\$250.00
24-00585-01	Black Door Renovation	1189 W Jeter Rd	Addition/REmodel Permit (AC)	12/19/2024	\$90,000.00	560.00	\$754.00
24-00586-01	Stewart Custom Homes	151 Knights Crest	New Residence Permit	12/18/2024	\$999,000.00	4774.00	\$3,103.10
24-00586-02	Stewart Custom Homes	151 Knights Crest	New Residence (Non AC)	12/18/2024	\$999,000.00	4774.00	\$1,013.85
24-00586-04	Stewart Custom Homes	151 Knights Crest	Grading and Drainage Permit	12/18/2024		7027.00	\$275.00
24-00586-05	Stewart Custom Homes	151 Knights Crest	Culvert/Driveway	12/18/2024			\$120.00
24-00587-01	Stewart Custom Homes	201 Knights Crest	New Residence Permit	12/18/2024	\$999,000.00	4356.00	\$2,831.40

Permit #	Contact	Property	Permit Type	Issued Date	Estimated Value	Square Footage	Paid Amount
24-00587-02	Stewart Custom Homes	201 Knights Crest	New Residence (Non AC)	12/18/2024		4356.00	\$1,372.95
24-00587-04	Stewart Custom Homes	201 Knights Crest	Grading and Drainage Permit	12/18/2024		7407.00	\$275.00
24-00587-05	Stewart Custom Homes	201 Knights Crest	Culvert/Driveway	12/18/2024		7407.00	\$120.00
24-00588-01	Stewart Custom Homes	201 Knights Crest	Accessory Bldg AC (1,001 +)	12/18/2024		4763.00	\$4,061.47
24-00589-01	Renewable Power Solutions		Contractor Registration - Electrical	12/18/2024			\$0.00
24-00590-01	The Alliance Construction Group LLC		Contractor Registration - General	12/19/2024			\$125.00
24-00591-01	North Texas Plumbing Services		Contractor Registration - Plumbing	12/18/2024			\$0.00
24-00592-01	Quantum Unlimited		Contractor Registration - General	12/19/2024			\$125.00
24-00593-01	Triple P Mechanical		Contractor Registration - Plumbing	12/18/2024			\$0.00
24-00594-01	Baker Brothers Plumbing, Air, and Electric	726 Porter Rd	Plumbing Permit	12/19/2024	\$2,249.00		\$130.00
24-00595-01	Sunwest Irrigation		Contractor Registration - Irrigation	12/19/2024			\$125.00
24-00596-01	Dutch Bros, LLC	3901 FM 407	Food Establishment Permit	12/19/2024			\$300.00
24-00597-01	Denton Creek Builders		Contractor Registration - General	12/19/2024			\$125.00
24-00598-01	The Bartonville Tavern	2652 FM Unit 155	Food Establishment Permit	12/19/2024			\$300.00
24-00599-01	The Alliance Construction Group LLC	2650 FM 407 Unit 115	Commercial Finish-Out	12/19/2024		2192.00	\$1,096.00
24-00600-01	Watercrest Pools	1265 Kentucky Derby Drive	Pool/Spa (inground)	12/26/2024	\$180,900.00	3544.00	\$725.00
24-00601-01	Quantum Unlimited	1005 James Price Ct	Electrical Permit	12/19/2024			\$130.00
24-00601-02	Quantum Unlimited	1005 James Price Ct	Plumbing Permit	12/19/2024			\$130.00
24-00602-01	Two Twenty Electrical Co.		Contractor Registration - Electrical	12/19/2024			\$0.00
24-00603-01	Round Table Pizza	3701 FM 407 500	Food Establishment Permit	12/20/2024			\$300.00
24-00604-01	Lone Star Food Store #4479	1842 FM 407 Unit 1	Food Establishment Permit	12/20/2024			\$300.00
24-00605-01	Whataburger Restaurant LLC	3101 E FM 407	Food Establishment Permit	12/31/2024			\$300.00
24-00608-01	Verde Outdoor Solutions		Contractor Registration - Irrigation	12/30/2024			\$125.00
24-00609-01	Southwestern Plumbing Company, Inc.		Contractor Registration - Plumbing	12/27/2024			\$0.00
24-00610-01	Bud Bartley Builder Group, LLC		Contractor Registration - General	12/31/2024			\$125.00
24-00611-01	Heads Up Plumbing		Contractor Registration - Plumbing	12/30/2024			\$0.00
24-00612-01	IES Residential, Inc.		Contractor Registration - Electrical	12/30/2024			\$0.00
24-00613-01	Cathedral Plumbing of Texas		Contractor Registration - Plumbing	12/30/2024			\$0.00
24-00614-01	Golden Egg Cafe	2650 FM 407 165	Food Establishment Permit	12/31/2024			\$300.00
24-00615-01	ARS Rescue Rooter		Contractor Registration - Plumbing	12/31/2024			\$0.00

FY2025 Boards and Commission Attendance Report

Item G4.

Oct 24 Nov 24 Dec 24 Jan 25 Feb 25 Mar 25 Apr 25 May 25 Jun 25 Jul 25 Aug 25 Sep 25

Bartonville Community Development Corporation (BCDC)													
Position	Term	Director											
Chair	2023-2025	Randy Van Alstine (2014)	P	P	P								
Vice Chair	2024-2026	Brenda Latham (2021)	P	P	E								
Director	2023-2025	Jennifer Buck(2023)	A	A	P								
Director	2023-2025	Jim Langford (2015)	A	E	E								
Director	2024-2026	Lacy Burrhus (2023)	P	P	P								
Director	2024-2026	Scott Daum (2024)	A	P	P								
Director	2024-2026	Tyler Ochoa (2024)	P	E	E								

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

Oct 24 Nov 24 Dec 24 Jan 25 Feb 25 Mar 25 Apr 25 May 25 Jun 25 Jul 25 Aug 25 Sep 25

Crime Control and Prevention District (CCPD)													
Position	Term	Director											
Chair	2023-2025	Jeff Grubb (2011)	E	P	NO MEETING								
Vice Chair	2024-2026	Johnny Jones (2012)	P	E									
Director	2023-2025	Chris Colbert (2011)	P	P									
Director	2023-2025	Jarod Root (2024)	P	P									
Director	2024-2026	Jim Murphy (2024)	P	P									
Director	2024-2026	Lori Van Alstine (2014)	P	P									
Director	2024-2026	Steve Weiss (2023)	P	P									

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

FY2025 Boards and Commission Attendance Report

Item G4.

10/8 10/22 11/12 12/3 12/16 2/4

Special Events Committee (SEC)													
Position	Term	Committee Member											
Chair	2024-2026	Lori Van Alstine	P	P	P	P	P						
Vice Chair	2024-2026	Kathy Daum	P	E	P	P	P						
Member	2024-2025	CM Keith Crandall	P	P	P	P	P						
Member	2024-2025	CM Margie Arens	P	P	P	P	E						
Member	2024-2026	Donna Baumgarner	E	P	P	A	E						
Member	2024-2026	Randy Van Alstine	P	P	P	P	E						
Member	2024-2025	Sean Stenovitch	E	P	P	P	P						

P - Present

A - Absent

E - Excused - Staff Notified



TOWN COUNCIL COMMUNICATION

DATE: January 21, 2025
FROM: Shannon Montgomery, Town Secretary
AGENDA ITEM: Consider approval of the December 17, 2024, Regular Meeting Minutes.

SUMMARY:

The Town Council held a Regular Meeting on December 17, 2024.

RECOMMENDED MOTION OR ACTION:

Approve December 17, 2024, Regular Meeting Minutes as presented.

ATTACHMENT:

- December 17, 2024, Regular Meeting Minutes

THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN REGULAR SESSION ON THE 17TH DAY OF DECEMBER 2024 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:

Jaclyn Carrington, Mayor
 Matt Chapman, Mayor Pro Tem/Place 2
 Jim Roberts, Council Member Place 1
 Clay Sams, Council Member Place 3
 Keith Crandall, Council Member Place 4
 Margie Arens, Council Member Place 5

Town Staff Present:

Kirk Riggs, Acting Town Administrator / Chief of Police
 Shannon Montgomery, Town Secretary
 Ed Voss, Town Attorney
 Colby Scudder, Police Lieutenant

A. CALL MEETING TO ORDER

Mayor Carrington called the Regular Session to order at 6:30 pm.

B. PLEDGE OF ALLEGIANCE

Mayor Carrington led the Pledge of Allegiance.

C. PRESENTATIONS

1. Presentation of Certificate of Merit to Officer William Wood.

Acting Town Administrator / Chief of Police Riggs presented Officer William Wood a Certificate of Merit for his exceptional dedication and compassion while responding to a critical situation where a male subject required immediate medical attention.

2. Presentation of Appreciation to Town Attorney Ed Voss.

Mayor Carrington read a Proclamation of Appreciation to Town Attorney Ed Voss and presented him with a personalized Town of Bartonville street sign, "Voss Place."

D./E. CONVENE INTO CLOSED SESSION and RECONVENE INTO OPEN SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 6:37 pm and reconvened into open session at 7:06 pm in accordance with the Texas Government Code regarding:

- 1. Section 551.074 Personnel Matters to deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Town Attorney.**

No action taken; action will be taken during agenda item I.1.

- 2. Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney regarding the resignation of Town Administrator Thad Chambers, and any and all legal issues related thereto.**

Motion made by Council Member Chapman, seconded by Council Member Roberts, to accept the resignation of Town Administrator Thad Chambers, to approve the waiver of the two-weeks' notice provision specified in Section 3.09 of the Town's Personnel and Administrative Regulations Manual regarding notices of resignation, and to ratify the Settlement Agreement and Release of Claims executed by the Mayor and Thad Chambers, dated December 13, 2024.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

- 3. Section 551.071 Consultation with Town Attorney to seek legal advice of its attorney regarding the Frontier Waste Solutions Contract, and any and all legal issues related thereto.**

No action taken; action will be taken during agenda item I.1.

F. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.

There were no Public Presentations made.

G. APPOINTED REPRESENTATIVE/LIAISON REPORTS

1. Upper Trinity Regional Water District Report

At the request of Town Representative Knowler, Town Secretary Montgomery showed an update of Year of Pictures of the Lake Ralph Hall construction project.

2. Denton County Emergency Services District #1

Chief Vaughn of Denton County Emergency Services District No. 1 provided an update and addressed questions from Council.

3. Police Department – November 2024 Statistics/Activities

Lieutenant Scudder summarized the monthly statistics and addressed questions from Council.

4. Administration – November 2024 Reports: Financial, Animal Control, Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.

Town Secretary Montgomery provided notification of the May 3, 2025 General Election Filing Period of January 15, 2025 through February 14, 2025 and provided a summary of the November 2024 financials and addressed questions from Council.

H. CONSENT AGENDA

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the November 19, 2024, Regular Meeting Minutes.
2. Consider approval of the November 25, 2024, Special Meeting Minutes.

Motion made by Council Member Sams, seconded by Council Member Arens, to APPROVE Consent Agenda Items 1 – 2 as presented.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

I. PUBLIC HEARINGS AND REGULAR ITEMS

1. Discuss and consider approval of an Engagement Letter between Taylor, Olson, Adkins, Sralla, Elam (TOASE) and the Town of Bartonville to provide Legal services; and authorize the Mayor to execute same on behalf of the Town.

Motion made by Council Member Roberts, seconded by Council Member Crandall, to APPROVE an Engagement Letter between Taylor, Olson, Adkins, Sralla, Elam (TOASE) and the Town of Bartonville to provide Legal services; and authorize the Mayor to execute same on behalf of the Town.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

2. Discuss and consider approval of an Ordinance granting an exclusive franchise for residential and commercial solid waste collection and recycling services to Frontier Waste Solutions, providing rights, duties and obligations of the Town and Frontier Waste Solutions; and authorize the Acting Town Administrator to execute a Solid Waste Collection and Disposal Agreement.

Resident Siobhan O’Brien, 875 Porter Road, addressed the Town Council.

Motion made by Council Member Crandall, seconded by Council Member Chapman, to APPROVE an Ordinance granting an exclusive franchise for residential and commercial solid waste

collection and recycling services to Frontier Waste Solutions, providing rights, duties and obligations of the Town and Frontier Waste Solutions; and authorize the Acting Town Administrator to execute a Solid Waste Collection and Disposal Agreement.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

The Ordinance caption reads as follows:

**TOWN OF BARTONVILLE
ORDINANCE NO. 778-24**

SOLID WASTE COLLECTION AND RECYCLING SERVICES

AN ORDINANCE OF THE TOWN OF BARTONVILLE, TEXAS, GRANTING AN EXCLUSIVE FRANCHISE FOR RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION AND RECYCLING SERVICES TO FRONTIER TEXAS VENTURES I, LLC, A DELAWARE LIMITED LIABILITY COMPANY DOING BUSINESS IN TEXAS AS “FRONTIER WASTE SOLUTIONS”; PROVIDING RIGHTS, DUTIES AND OBLIGATIONS OF THE TOWN AND FRONTIER WASTE SOLUTIONS; AUTHORIZING THE ACTING TOWN ADMINISTRATOR TO EXECUTE A SOLID WASTE COLLECTION AND DISPOSAL AGREEMENT; REQUIRING USE OF THE FRANCHISE SERVICES EXCLUSIVELY BY ALL CITIZENS WHO WISH TO UTILIZE THE SERVICES OF A SOLID WASTE COLLECTION AND DISPOSAL COMPANY; PROHIBITING SOLID WASTE COLLECTION AND DISPOSAL BY COMPANIES NOT FRANCHISED BY THE TOWN; PROVIDING A PENALTY FOR COMPANIES OPERATING WITHOUT A FRANCHISE AGREEMENT; AND SETTING A FRANCHISE FEE IN THE AMOUNT OF SIX PERCENT (6%) OF GROSS COLLECTIONS; PROVIDING A PENALTY NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500.00) PER OFFENSE; PROVIDING SAVINGS; PROVIDING SEVERABILITY; PROVIDING FOR ENROLLMENT AND ENGROSSMENT; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER AND PROVIDING AN EFFECTIVE DATE.

- 3. Discuss and consider approval of a Resolution accepting the Town’s Investment Policy for Fiscal Year 2024-2025.**

Motion made by Council Member Arens, seconded by Council Member Roberts, to **APPROVE** a Resolution accepting the Town’s Investment Policy for Fiscal Year 2024-2025.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

4. Discuss and consider approval of a Resolution approving participation in the Texas Opioid Settlement with Kroger; and authorize the Mayor to execute the participation form on behalf of the Town.

Motion made by Council Member Crandall, seconded by Council Member Arens, to **APPROVE** a Resolution approving participation in the Texas Opioid Settlement with Kroger; and authorize the Mayor to execute the participation form on behalf of the Town.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

J. FUTURE ITEMS

Discussion only, no action taken.

K. ADJOURNMENT

Mayor Carrington declared the meeting adjourned at 7:39 pm.

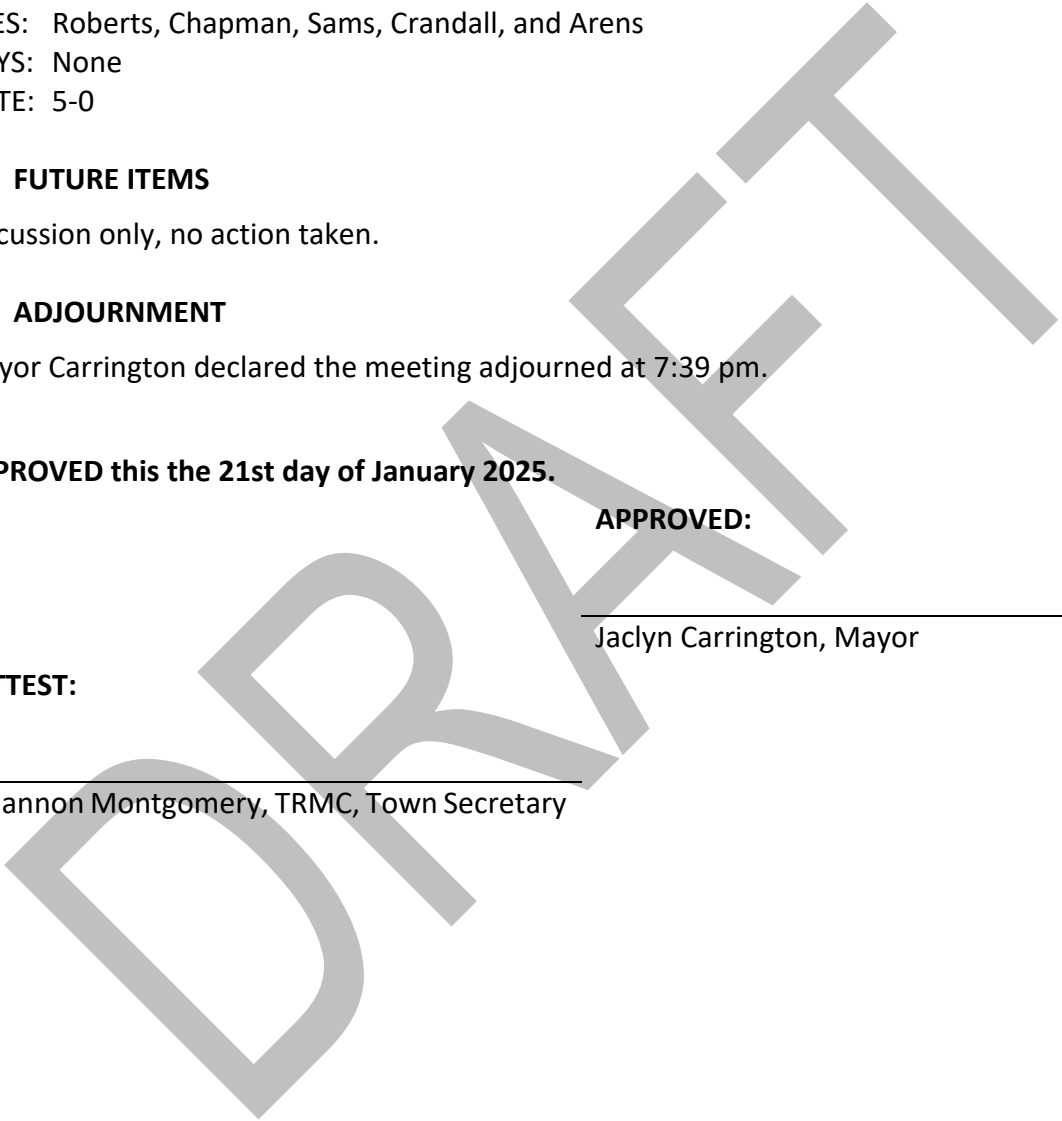
APPROVED this the 21st day of January 2025.

APPROVED:

Jaclyn Carrington, Mayor

ATTEST:

Shannon Montgomery, TRMC, Town Secretary





TOWN COUNCIL COMMUNICATION

DATE: January 21, 2025

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Discuss and consider approval of an Ordinance of the Town Council of the Town of Bartonville ordering a General Election to be held on May 3, 2025, for the purpose of electing Council Members to Town Council Places 1, 3, and 5, for two-year terms each; providing for a joint services contract with Denton County and authorizing the Mayor to execute the joint services contract on behalf of the Town.

SUMMARY:

State law requires the General Election to be held on the first Saturday of May – May 3, 2025. Positions up for this election are Town Council Place 1, Town Council Place 3, and Town Council Place 5.

In accordance with Section 271.002 of the Texas Election Code, the Town's election will be conducted jointly with other political subdivisions of Denton County. The proposed ordinance calls for the May 3, 2025, election, and provides for a joint services agreement with Denton County. The County will determine all early voting and election day polling places once it has identified all entities participating in the May 3, 2025, General Election.

FISCAL IMPACT:

\$10,000 - \$15,000

The Town will be entering into a joint election services agreement with Denton County and the costs of the election will be shared with other entities participating in the joint services agreement for the May 3, 2025, General Election. Denton County anticipates having the final joint election services agreement to the entities mid-April. Actual costs will be determined by the number of entities joining the joint election services agreement.

RECOMMENDED MOTION OR ACTION:

Move to approve an Ordinance of the Town Council of the Town of Bartonville ordering a General Election to be held on May 3, 2025, for the purpose of electing Council Members to Town Council Places 1, 3, and 5, for two-year terms each; providing for a joint services contract with Denton County and authorizing the Mayor to execute the joint services contract on behalf of the Town.

ATTACHMENT:

- Draft Ordinance

**TOWN OF BARTONVILLE, TEXAS
ORDINANCE NO. 779-25**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, AUTHORIZING AND CALLING A GENERAL ELECTION TO BE HELD ON MAY 3, 2025, AND IF REQUIRED A RUNOFF ELECTION ON JUNE 7, 2025, FOR THE PURPOSE OF ELECTING COUNCIL MEMBERS TO TOWN COUNCIL PLACES 1, 3, AND 5, FOR TWO-YEAR TERMS EACH; PRESCRIBING THE TIME AND DESIGNATING THE LOCATIONS AND MANNER OF CONDUCTING THE ELECTION TO BE IN ACCORDANCE WITH THE JOINT ELECTION SERVICES AGREEMENT WITH DENTON COUNTY; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Bartonville, Texas (the "Town") is a Type A general law municipality located in Denton County, Texas, created in accordance with the provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, Section 22.003 of the Texas Local Government Code provides that an election for officers of Type A general law municipality shall be held annually on an authorized uniform election day; and

WHEREAS, Section 41.001 of the Texas Election Code (the "Code") establishes the first Saturday of May as a uniform election day for the purposes of conducting a general election; and

WHEREAS, Section 3.004(b) of the Code provides that the governing body of a municipality shall be the authority to order a general election for electing municipal officers; and

WHEREAS, the Town Council finds that it is in the public interest to enter into a joint election agreement and election services contract with Denton County to provide the most efficient and convenient voting opportunities; and

WHEREAS, the intention of the Town Council, via adoption of this Ordinance, is to call an election, designate a polling place, appoint necessary election officers, establish procedures for conducting the election, and authorize the Mayor to execute joint election agreement whereby the general election will be administered by the Denton County Elections Administrator; and

WHEREAS, in accordance with Section 271.002 of the Code, the Town General Election will be conducted jointly with other political subdivisions of Denton County, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, THAT:

SECTION 1

The facts, findings, and recitations contained in the above preamble of this Ordinance are hereby incorporated herein for all purposes.

SECTION 2

The Town Council hereby calls and orders a general election to be held on May 3, 2025, between the hours of 7:00 a.m. and 7:00 p.m. for the purposes of electing Council Members to Town Council Places 1, 3, and 5, for two-year terms each. Such election shall be conducted in accordance with the provisions of the Code and held pursuant to the joint election agreement with Denton County.

SECTION 3

Eligible persons wishing to file as candidates must file an application with the Town Secretary of the Town of Bartonville at 1941 E. Jeter Rd., Bartonville, Texas, 76226, and may do so beginning at 8:00 a.m., January 15, 2025, and continuing through February 14, 2025, until 5:00 p.m. Each application shall be on a form meeting the requirements of Section 141.031 of the Code. The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing by the Town Secretary. Notice of the time and place for such drawing shall be given in accordance with State Law.

SECTION 4

Prior to the election, the Town anticipates that it will enter into an agreement for election services with Denton County. The Mayor is hereby authorized to execute agreement with Denton County for the conduct of the election in accordance with Chapter 31, Subchapter D of the Code and other applicable statutes and laws. In the event of a conflict between this Ordinance and this agreement, the agreement shall control.

SECTION 5

In accordance with Sections 31.097 and 271.006 of the Texas Election Code, Frank Phillips, Denton County Election Administrator, shall be appointed to serve as the Early Voting Clerk and his permanent county employees are appointed as deputy early voting clerks.

Frank Phillips, Early Voting Clerk
Denton County Elections
701 Kimberly Drive, Suite A101
Denton, Texas 76208

Applications for ballots by mail must be received no later than the close of business on Tuesday, April 22, 2025.

SECTION 6

Early Voting by personal appearance will be held jointly with other Denton County public entities at Denton County’s Main Early Voting Site located at the Denton County Administration Building, 701 Kimberly Drive, Denton, Texas 76208 beginning on April 22, 2025, and continuing through April 29, 2025, at the dates and times set forth below:

**Denton County Administration Building
701 Kimberly Drive, Denton, TX**

<u>Date</u>	<u>Time</u>
Tuesday, April 22 – Saturday, April 26, 2025	8:00 am – 5:00 pm
Sunday, April 27, 2025	11:00 am – 5:00 pm
Monday, April 28 – Tuesday, April 29, 2025	7:00 am – 7:00 pm

Additional early voting locations will be identified in the contract executed with the Denton County Elections Administrator.

SECTION 7

The polling place for all of Precinct 4027 within the corporate limits of the Town of Bartonville will be located at a location determined by the Denton County Elections Administrator to be identified in the joint services agreement. The polls for said election day shall be open from 7:00 am – 7:00 pm.

SECTION 8

The election materials as outlined in Chapter 272 of the Code, shall be printed in both English and Spanish for use at the polling places and for early voting for said election.

SECTION 9

The Mayor is authorized to sign the Order of Election and Notice of General Election. The Notice of General Election shall be published in accordance with the provisions of the Code. The Town Secretary, in consultation with the Town Attorney, is hereby authorized and directed to take any and all actions necessary to comply with the provisions of federal and state law in conducting the election, whether or not expressly authorized herein. Denton County is hereby authorized to make such submissions as are necessary to the United States Justice Department to seek pre-clearance for any changes in voting practices as authorized by the Voting Rights Act of 1965, as amended.

SECTION 10

Election officials for the election shall be appointed by Denton County as authorized by Chapter 271 of the Code.

SECTION 11

Voting shall be conducted using Denton County’s voting system. All expenditures necessary to conduct the election, the purchase of materials, and the employment of all election officials are hereby authorized, and shall be conducted in accordance with the Code.

SECTION 12

The election shall be conducted pursuant to the Constitution of the State of Texas and the Code, and all resident qualified voters of the Town shall be eligible to vote in the election.

SECTION 13

In the event no candidate receives a majority of votes for an office, there shall be a run-off election held on June 7, 2025.

SECTION 14

The Mayor and the Town Secretary, in consultation with the Town Attorney, are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Code in carrying out and conducting the election, whether or not expressly authorized herein.

SECTION 15

This Ordinance shall be in full force and effect upon passage.

AND IT IS SO ORDAINED.

PASSED AND APPROVED by the Town Council of the Town of Bartonville, Texas, on this the 21st day of January 2025.

APPROVED:

Jaclyn Carrington, Mayor

ATTEST:

Shannon Montgomery, TRMC, Town Secretary