



CRIME CONTROL AND PREVENTION DISTRICT MEETING AGENDA

September 09, 2025 at 6:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

The purpose of this item is to allow citizens an opportunity to address the Bartonville Crime Control and Prevention District Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.

D. REGULAR ITEMS

1. Consider approval of the May 19, 2025, Bartonville Crime Control and Prevention District Board Regular Meeting Minutes.
2. Discussion of Financial Report ending August 2025.
3. Discuss and consider the October 7, 2025 National Night Out Event.

E. FUTURE ITEMS

F. ADJOURNMENT

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Shannon Montgomery, Town Secretary

Posted: Wednesday, September 3, 2025 prior to 4:00 pm.

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, Title: _____



CRIME CONTROL & PREVENTION DISTRICT COMMUNICATION

DATE: September 9, 2025

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Consider approval of the May 19, 2025, Regular Meeting Minutes.

SUMMARY:

CCPD held a Regular Meeting on May 19, 2025.

RECOMMENDED MOTION OR ACTION:

Approve the May 19, 2025, Regular Meeting Minutes as presented.

ATTACHMENTS:

- May 19, 2025, Regular Meeting Minutes.

THE BARTONVILLE CRIME CONTROL AND PREVENTION DISTRICT (CCPD) MET IN REGULAR SESSION ON THE 19TH DAY OF MAY 2025, AT BARTONVILLE TOWN HALL, 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING DIRECTORS PRESENT, CONSTITUTING A QUORUM:

Jeff Grubb, Chair
 Johnny Jones, Vice Chair
 Chris Colbert, Director
 Jim Murphy, Director
 Jarod Root, Director *arrived at 8:06pm*
 Lori Van Alstine, Director
 Steve Weiss, Director

Town Staff Present:

Kirk Riggs, Town Administrator/Chief of Police
 Shannon Montgomery, Town Secretary

A. CALL MEETING TO ORDER

Chair Grubb called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE

Chair Grubb led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

The purpose of this item is to allow citizens an opportunity to address the Bartonville Crime Control and Prevention District Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.

There was no public participation.

D. REGULAR ITEMS

1. Consider approval of the April 22, 2025, Bartonville Crime Control and Prevention District Board Regular Meeting Minutes.

Motion made by Director Jones, seconded by Director Colbert, to **APPROVE** the April 22, 2025, Regular Meeting Minutes as presented. Motion carried unanimously.

2. Discussion of Financial Report ending April 2025.

Town Secretary Montgomery presented the financial report ending April 2025 and addressed questions from the Directors. Discussion only, no action taken.

3. Public Hearing to consider approval of the Bartonville Crime Control and Prevention District Fiscal Year 2025-2026 proposed budget.

a. Staff Presentation

b. Open Public Hearing

c. Receive Public Input**d. Close Public Hearing**

Chief of Police Riggs presented the proposed budget and addressed questions from the Board.

Chair Grubb opened the Public Hearing at 6:17 pm, and, after recognizing there was no one wishing to speak, closed the Public Hearing at 6:18 pm.

4. Discuss and consider the Bartonville Crime Control and Prevention District Fiscal Year 2025-2026 proposed budget.

Motion made by Director Colbert, seconded by Director Weiss, to **APPROVE** the Bartonville Crime Control and Prevention District Fiscal Year 2025-2026 proposed budget as presented. Motion carried unanimously.

E. FUTURE ITEMS

Discussion only, no action taken.

F. ADJOURNMENT

Chair Grubb adjourned the meeting at 6:23 pm.

APPROVED this the 9th day of September 2025.

APPROVED:

Jeff Grubb,
Chair

ATTEST:

Shannon Montgomery, TRMC
Town Secretary



CRIME CONTROL COMMUNICATION

DATE: September 9, 2025

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Discussion of Financial Report Ending August 2025.

SUMMARY:

Financial Report Ending August 2025

RECOMMENDED MOTION OR ACTION:

No action to take.

ATTACHMENT:

- Financial Report ending August 2025.

Town of Bartonville
Revenue and Expense Report
As of August 31, 2025

9/5/2025 1

Item D2.

900 - Bartonville Crime Control & P Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
-							
<u>Sales & Mixed Beverage Tax</u>							
-4025 Sales Tax Revenue	12,271.43	125,637.29	120,000.00	(5,637.29)	(4.70%)	118,843.42	130,958.00
Total Sales & Mixed Beverage Tax	12,271.43	125,637.29	120,000.00	(5,637.29)	(4.70%)	118,843.42	130,958.00
<u>Other/Transfer</u>							
-4200 Use of Reserves (from Fund Balance)	0.00	0.00	110,100.00	110,100.00	100.00%	0.00	0.00
-4250 Interest Earned	762.31	10,593.51	7,000.00	(3,593.51)	(51.34%)	16,295.81	17,723.18
-4400 Grants and Donations	0.00	0.00	1,500.00	1,500.00	100.00%	(250.00)	(250.00)
Total Other/Transfer	762.31	10,593.51	118,600.00	108,006.49	91.07%	16,045.81	17,473.18
Total	13,033.74	136,230.80	238,600.00	102,369.20	42.90%	134,889.23	148,431.18
Total Revenue	13,033.74	136,230.80	238,600.00	102,369.20	42.90%	134,889.23	148,431.18

Town of Bartonville
Revenue and Expense Report
As of August 31, 2025

9/5/2025 1

Item D2.

900 - Bartonville Crime Control & P Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
10-Administration							
<u>Contracted Service</u>							
10-5082 Audit & Accounting Expense	0.00	0.00	250.00	250.00	100.00%	0.00	0.00
Total Contracted Service	0.00	0.00	250.00	250.00	100.00%	0.00	0.00
<u>Other</u>							
10-5107 Bonds	0.00	140.00	200.00	60.00	30.00%	140.00	140.00
Total Other	0.00	140.00	200.00	60.00	30.00%	140.00	140.00
Total Administration	0.00	140.00	450.00	310.00	68.89%	140.00	140.00
20-Police							
<u>Maintenance</u>							
20-5084 Vehicle Maintenance	1,884.28	10,293.99	15,000.00	4,706.01	31.37%	16,000.00	16,000.00
Total Maintenance	1,884.28	10,293.99	15,000.00	4,706.01	31.37%	16,000.00	16,000.00
<u>Events</u>							
20-5105 Blue Santa	0.00	1,747.70	1,500.00	(247.70)	(16.51%)	338.89	338.89
20-5452 National Night Out	545.00	2,225.00	3,000.00	775.00	25.83%	1,161.26	2,438.72
Total Events	545.00	3,972.70	4,500.00	527.30	11.72%	1,500.15	2,777.61
<u>Salary & Benefits</u>							
20-5128 Cell Phone Charges	553.96	4,885.90	8,000.00	3,114.10	38.93%	0.00	0.00
20-5627 Salary to Town	0.00	30,000.00	30,000.00	0.00	0.00%	0.00	0.00
Total Salary & Benefits	553.96	34,885.90	38,000.00	3,114.10	8.20%	0.00	0.00
<u>Supplies</u>							
20-5147 Computer Software & Maintenance	0.00	22,400.00	22,400.00	0.00	0.00%	925.55	925.55
20-5160 Computer Hardware Improvements	0.00	26,173.11	64,600.00	38,426.89	59.48%	0.00	0.00

Town of Bartonville
Revenue and Expense Report
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9/5/2025 1

Item D2.

900 - Bartonville Crime Control & P Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
20-5232 Equipment (Flock)	0.00	75,621.12	71,250.00	(4,371.12)	(6.13%)	27,372.60	27,372.60
20-5647 Small Equipment Purchase/Repair	379.96	3,655.44	6,500.00	2,844.56	43.76%	0.00	0.00
20-5650 Axon Body Cameras	0.00	4,573.97	17,000.00	12,426.03	73.09%	0.00	0.00
20-5726 Uniform & Apparel Expense	453.10	7,948.56	9,000.00	1,051.44	11.68%	10,052.82	10,052.82
20-6400 Squad Car Accessories	0.00	685.00	1,000.00	315.00	31.50%	14,600.00	14,600.00
Total Supplies	833.06	141,057.20	191,750.00	50,692.80	26.44%	52,950.97	52,950.97
<u>Other</u>							
20-5155 Datamax Project Contingency	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
20-5711 Travel & Training	5.14	3,849.38	5,000.00	1,150.62	23.01%	0.00	0.00
Total Other	5.14	3,849.38	10,000.00	6,150.62	61.51%	0.00	0.00
<u>Capital</u>							
20-5753 Vehicle Replacement	0.00	58,313.27	80,000.00	21,686.73	27.11%	155,523.00	155,523.00
Total Capital	0.00	58,313.27	80,000.00	21,686.73	27.11%	155,523.00	155,523.00
Total Police	3,821.44	252,372.44	339,250.00	86,877.56	25.61%	225,974.12	227,251.58
Total Expense	3,821.44	252,512.44	339,700.00	87,187.56	25.67%	226,114.12	227,391.58