



TOWN COUNCIL SPECIAL MEETING AGENDA

September 02, 2025 at 6:30 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. CLOSED SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council will recess into a Closed Executive Session in accordance with the Texas Government Code pursuant to the following.

1. Section 551.071 (1) and (2) Consultation with Attorney. Private consultation to seek the advice of the Town Attorney about pending or contemplated litigation or a settlement offer and to consult with the Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: Tax Rate Adoption/Tax Code; Ordinance Authority

D. RECONVENE OPEN MEETING

The Town Council to reconvene into an open meeting and consider action, if any, on items discussed in closed session.

E. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Presentation portion of the meeting or when the item is considered by the Town Council.

F. CONSENT AGENDA

This agenda consists of non-controversial, or "housekeeping" items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the August 19, 2025, Regular Meeting Minutes.
2. Ratify the approval of a Planning Services Agreement for On-Call Planning Services between the Town of Bartonville and HE Planning+Design, LLC (HEP+D).
3. Consider approval of a Resolution designating the Denton Record Chronicle as the official newspaper of the Town of Bartonville for Fiscal Year 2025-2026.

G. PUBLIC HEARINGS AND REGULAR ITEMS

1. Conduct a Public Hearing to receive comment and to consider the proposed annual budget for the Town of Bartonville for Fiscal Year 2025-2026.**
2. Discuss and consider approval of Resolutions appointing members to the Board of Adjustment, Planning & Zoning Commission, Bartonville Community Development Corporation, Crime Control and Prevention District, and the Special Events Committee.

H. FUTURE ITEMS

I. ADJOURNMENT

The Town Council reserves the right to recess into a closed meeting or executive session as authorized by Chapter 551 of the Texas Government Code, (the Texas Open Meetings Act) on any item posted on its open meeting agenda to seek legal advice pursuant to Texas Government Code Section 551.071, Consultation with Attorney of the Texas Open Meetings Act. Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551.

**Taxpayer Impact Statement			
Property Tax Due on Median Valued Homestead			
2024 Rate vs 2025 Proposed Rate vs 2025 No New Revenue Rate			
	Rate per \$100 of Value	Median- Valued Homestead Property	Tax Due
2024 Adopted Rate	0.173646	\$893,425	\$1,551
2025 Proposed Rate	0.173646		\$1,551
2025 No New Revenue Rate	0.161552		\$1,443

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Shannon Montgomery, Town Secretary

Posted: Tuesday, August 26, 2025, prior to 4:00 pm.

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, *Title:* _____



TOWN COUNCIL COMMUNICATION

DATE: September 2, 2025

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Consider approval of the August 19, 2025, Regular Meeting Minutes.

SUMMARY:

The Town Council held a Regular Meeting on August 19, 2025.

RECOMMENDED MOTION OR ACTION:

Approve August 19, 2025, Regular Meeting Minutes as presented.

ATTACHMENT:

- August 19, 2025, Regular Meeting Minutes

THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN REGULAR SESSION ON THE 19TH DAY OF AUGUST 2025 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:

Jaclyn Carrington, Mayor
 Matt Chapman, Mayor Pro Tem/Place 2
 Jim Roberts, Council Member Place 1
 Clay Sams, Council Member Place 3
 Keith Crandall, Council Member Place 4
 Margie Arens, Council Member Place 5

Town Staff Present:

Kirk Riggs, Town Administrator/Chief of Police
 Shannon Montgomery, Town Secretary
 Patricia Adams, Town Attorney
 Shari Borth, Permit Technician
 Ryan Wells, Town Planner

A. CALL BUDGET WORKSHOP TO ORDER @ 6:00 PM

Mayor Carrington called the Workshop Session to order at 6:00 pm.

1. Discussion of Proposed Budget for Fiscal Year 2025-2026 and all things related thereto.

Town Administrator Riggs provided an overview of the proposed remaining funds and addressed questions from Council.

B. ADJOURN BUDGET WORKSHOP

Mayor Carrington adjourned the Budget Workshop at 6:20 pm.

C. CALL REGULAR SESSION TO ORDER @ 6:30 PM

Mayor Carrington called the Regular Session to order at 6:31 pm.

D. PLEDGE OF ALLEGIANCE

Mayor Carrington led the Pledge.

E. CLOSED SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 6:32 pm in accordance with the Texas Government Code regarding:

- 1. Section 551.071 (1) and (2) Consultation with Attorney. Private consultation to seek the advice of the Town Attorney about pending or contemplated litigation or a settlement offer and to consult with the Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: Tax Rate Adoption/Tax Code**

F. RECONVENE OPEN MEETING

Pursuant to the Open Meetings Act, Chapter 551, the Town Council reconvened into open session at 7:07 pm in accordance with the Texas Government Code regarding:

- 1. Section 551.071 (1) and (2) Consultation with Attorney. Private consultation to seek the advice of the Town Attorney about pending or contemplated litigation or a settlement offer and to consult with the Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: Tax Rate Adoption/Tax Code**

Mayor Carrington stated action would be taken during Agenda Item J.4.

G. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a “Public Meeting Appearance Card” and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.

The following addressed Council:

- David Rettig, 611 Prairie Brush Trail, Northlake, Texas

H. APPOINTED REPRESENTATIVE/LIAISON REPORTS

Council will receive and discuss the following reports:

1. Upper Trinity Regional Water District Report.

Representative Knowler provided an update and addressed questions from Council.

2. Denton County Emergency Services District #1.

Chief Vaughan of Denton County Emergency Services District No. 1 provided an update and addressed questions from Council.

3. Police Department – July 2025 Statistics/Activities.

Town Administrator/Chief of Police Riggs summarized the June 2025 monthly statistics/activities and addressed questions from Council.

4. Administration – July 2025 Reports: Financial, Animal Control and Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.

Town Secretary Montgomery provided a summary of the July 2025 financials and addressed questions from Council.

I. CONSENT AGENDA

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the July 15, 2025, Regular Meeting Minutes.

Motion made by Council Member Arens, seconded by Council Member Crandall, to **APPROVE** Consent Agenda Item #1 as presented.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

J. PUBLIC HEARINGS AND REGULAR ITEMS

- 1. Discuss and consider a Final Plat for an approximate 32.029-acre property situated in the J. Burke Survey, Abstract Number 42, in the Town of Bartonville, Denton County, Texas. The property is located near the southeastern corner of Broome Road and Porter Road, in Bartonville, Texas. The applicant is McAdams, Inc., on behalf of Philip R. and Martha S. Rice. [Town of Bartonville File Number FP-2025-002]. *(The Planning & Zoning Commission recommended approval, with conditions, by a vote of 5-0 at its August 6, 2025, meeting.)***

Motion made by Council Member Sams, seconded by Council Member Chapman, to **APPROVE** a Final Plat for an approximate 32.029-acre property situated in the J. Burke Survey, Abstract Number 42, in the Town of Bartonville, Denton County, Texas. The property is located near the southeastern corner of Broome Road and Porter Road, in Bartonville, Texas, with the following conditions, in which items 2 – 5 have been met:

1. Prior to recordation of the final plat, the plat and accompanying planning materials shall be reviewed and approved by the registered sanitarian for the Town of Bartonville, in accordance with Title 30, Texas Administrative Code, Chapter 285, Section 285.4(c). Basis: Town Code Chapter 10, Exhibit A, Development Ordinance Section 2.6.e.4.
2. Prior to recordation of the final plat, the 25' water line easement (WLE) shall be labeled "25' WLE (BY THIS PLAT)". Basis: Town Code Chapter 10, Exhibit A, Development Ordinance Section 3.3.e.
3. Prior to the recordation of the final plat, the "30' GPLE 2010-86118" located within proposed Lot 6, Block A as shown in the approved Rice Ranch Minor Plat (MP-2024-003) shall be shown on the plat, unless documentation of the easement's vacation is provided to the Town. Basis: Scrivener's correction
4. Prior to recordation, the 25' WLE to be established by the plat shall be located to the east of the 30' GPLE along Porter Road. The water and gas line easement cannot overlap in parallel fashion. Basis: Town Code Chapter 10, Exhibit A, Development Ordinance Section 3.3.e.
5. Minor Correction: Note 8 shall read, "Gated driveways shall have the gate, or if present, callbox, located no less than 55 feet from the edge of the road." Basis: Scrivener's correction.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

2. **Conduct a Public Hearing to hear public comment, discuss, and consider a Site Plan Amendment for Guidance Preparatory Academy, located at 64 McMakin Road in the Town of Bartonville. The Amendment consists of changes to the landscaping plan for the commercial property. The applicant is Kathryn Taylor. [Town of Bartonville File Number SP-2025-001]. *(The Planning & Zoning Commission recommended approval, with conditions, by a vote of 4-1 at its August 6, 2025, meeting.)***

Mayor Carrington opened the Public Hearing at 7:51 pm.

The following spoke:

- Marilyn Janke, 145 South Forest Lane, Double Oak, TX – IN FAVOR

Mayor Carrington closed the Public Hearing at 7:53 pm.

Motion made by Council Member Crandall, seconded by Council Member Roberts, to **APPROVE Option 2 and 2.a** of a Site Plan Amendment for Guidance Preparatory Academy, located at 64 McMakin Road in the Town of Bartonville, with the following conditions:

1. No trees shall be planted within the regulatory floodway or public right-of-way.
2. A revised site plan, prepared by a licensed landscape architect, showing the five proposed live oak tree plantings and placement of landscape boulders as indicated in Options 2 and 2.a shall be submitted for staff-level review.
3. New tree planting shall not take place until after October 1, 2025 to ensure best chance for survival.
4. New trees shall be irrigated.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

3. **Discuss and consider a Resolution suspending the September 17, 2025, effective date of the proposal by CoServ Gas, LTD. to implement Interim Grip Rate Adjustments for Gas Utility Investment in 2024; providing procedures for submission of the Resolution; and providing an effective date.**

Motion made by Council Member Roberts, seconded by Council Member Crandall, to **APPROVE** a Resolution suspending the September 17, 2025, effective date of the proposal by CoServ Gas, LTD. to implement Interim Grip Rate Adjustments for Gas Utility Investment in 2024, as presented.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

- 4. Discuss and consider the acceptance of the submission of the no-new revenue, voter-approval, and De minimis tax rate calculations; take action to consider a proposed tax rate, set a date for public hearing, consideration, and adoption of a tax rate at the September 16, 2025 Regular Town Council meeting.**

Town Administrator Riggs provided Council with the 2025 tax rates:

Current Rate	\$0.173646
No-new-revenue Rate	\$0.161552
Voter-approval Rate	\$0.167738
De minimis Rate	\$0.235144

Motion made by Council Member Chapman, seconded by Council Member Roberts, to **PROPOSE** a maximum tax rate of **\$0.173646 per \$100** valuation for the Fiscal Year beginning October 1, 2025 and ending on September 30, 2026; and to schedule September 16, 2025, for the Public Hearing on the tax rate and for the adoption of said tax rate.

VOTE ON THE MOTION

Town Secretary Montgomery conducted a roll call vote:

Council Member Roberts – Aye

Mayor Pro Tem Chapman – Aye

Council Member Sams – Aye

Council Member Crandall – Aye

Council Member Arens – Aye

Motion carried unanimously.

- 5. Discuss and consider approval of the Bartonville Community Development Corporation FY 2025-2026 proposed budget.**

Motion made by Council Member Arens, seconded by Council Member Crandall, to **APPROVE** the Bartonville Community Development Corporation FY2025-2026 proposed budget as presented.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

- 6. Discuss and consider approval of the Bartonville Crime Control and Prevention District FY 2025-2026 proposed budget.**

Motion made by Council Member Sams, seconded by Council Member Chapman, to **APPROVE** the Bartonville Crime Control and Prevention District FY2025-2026 proposed budget as presented.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 5-0

K. FUTURE ITEMS

Discussion only, no action taken.

L. ADJOURNMENT

Mayor Carrington declared the meeting adjourned at 8:05 pm.

APPROVED this the 2nd day of September 2025.

APPROVED:

Jaclyn Carrington,
Mayor

ATTEST:

Shannon Montgomery, TRMC
Town Secretary



TOWN COUNCIL COMMUNICATION

DATE: September 2, 2025

FROM: Kirk Riggs, Town Administrator/Chief of Police

AGENDA ITEM: Ratify the approval of a Planning Services Agreement for On-Call Planning Services between the Town of Bartonville and HE Planning+Design, LLC (HEP+D).

SUMMARY:

The Town of Bartonville previously contracted with Ad Terram Consulting for on-call planning services. To better meet the Town's current planning needs, staff recommends transitioning these services to **HE Planning+Design, LLC (HEP+D)**. HEP+D has extensive experience in municipal planning, zoning, and development review, and will provide the Town with professional support on an as-needed basis.

The proposed agreement formalizes the provision of on-call planning services and ensures the Town continues to have qualified professional support for development review, zoning cases, and other planning-related matters.

FISCAL INFORMATION: FY25-26 \$42,000

RECOMMENDED MOTION OR ACTION:

Staff recommends the Town Council ratify the approval of the Planning Services Agreement for On-Call Planning Services between the Town of Bartonville and HE Planning+Design, LLC (HEP+D).

ATTACHMENTS:

- Agreement



heleneve@HEPlanningDesign.com
(469)360-6618

July 29, 2025

VIA EMAIL mayor@townofbartonville.com
kriggs@townofbartonville.com

Mr. Kirk Riggs, Town Administrator & Police Chief
Town of Bartonville
1941 E Jeter Road
Bartonville, TX 76226

RE: Planning Services Agreement for On-Call Planning Services for the Town of Bartonville, Denton County, Texas.

Dear Mr. Riggs:

It was a pleasure meeting with you yesterday and thank you for considering HE Planning+Design, LLC (HEP+D) for professional on-call planning services for the Town of Bartonville. HEP+D has over 30 years of experience in the municipal and private planning sectors and is prepared to assist Bartonville with excellent planning services. HEP+D will utilize Bartonville's existing adopted development regulations and facilitate strategic reviews to support the Town's desired direction.

I have outlined a scope of anticipated services for your current needs below.

SCOPE OF SERVICES

Planning Tasks:

HEP+D will provide professional planning services to coordinate and complete the following applications and needs of the Town:

1. Prepare minor amendments necessary to the zoning ordinance and subdivision regulations as needed to address development and applications;
2. Review the following applications:
 - a. Zoning
 - b. Board of Adjustment
 - c. Site Plan
 - d. Plats
 - e. Landscape and Screening plans
 - f. Signs
3. Coordinate Town Annexation and Zoning updates with the Town Surveyor;
4. Prepare public hearing notification publications, letters to adjacent owners, notification map, and mailing list for staff to complete notifications;
5. Draft Agendas and Reports for Town Secretary to upload in the Town's agenda software;
6. Draft ordinances for City Attorney review;
7. Utilize the Town's network for saving work/project files; and
8. GIS tasks (web map development and zoning map updates).



heleneve@HEPlanningDesign.com
(469)360-6618

Method:

HEP+D will review the applications and identify compliance with the adopted zoning ordinance, subdivision regulations, and other adopted plans. HEP+D will provide the reviews in written and graphic format (PDF review) for clear understanding of the comments. HEP+D will provide correspondence with applicants and general inquirers for zoning and development requirements and processes. Additionally, HEP+D will coordinate review comments for consensus with staff, Town engineer, Town attorney, TXDOT, Denton County, and other required entities as authorized and directed by you.

Remote access to the Town's Development Services files (adopted ordinances, application forms, agenda Word document format, etc.) is the preferred method of providing reviews and correspondence. Access to a "submittals" or "Planner" email account is also beneficial to ensure timely receipt of applications. Accessibility is something that can be worked out upon agreement execution.

Review Turnaround:

HEP+D will provide the review comments within ten (10) business days of receipt of an application. If a project is deemed incomplete, not meeting the minimum standards per Texas Local Government Code and the Town's zoning and subdivision ordinances. The application deficiency(ies) will be noted and returned without a full review. HEP+D's goal is to maintain project review schedules and send applications to the P&Z Commission and Town Council with as few conditions for approval.

Agendas, publications in the official newspaper, and public hearing notices will be sent to your Development Services staff for posting in the Town's official agenda location and on the Town of Bartonville's website. Notifications, mailing lists, exhibits/maps that are required to be mailed will be provided to your staff for mailing from the Town. Agendas and notices will be sent no later than 96 hours prior to a posting deadline. Publications in the official newspaper will be sent 24 hours prior to the publication deadlines. Additionally, Public Hearing notices that are required to be posted on the Town's website will be sent to staff 24 hours prior to the deadline.

Please note, applicants that do not resubmit according to the deadline date on the adopted development calendar will be processed on an amended schedule and will not be placed on the originally anticipated agenda date for consideration.

Meetings:

HEP+D will attend Town meetings as directed by you. Additionally, HEP+D will meet with applicants, consultants, and Town staff in person or via internet session, as directed by you to conduct reviews and business.

Development Inquiries:



heleneve@HEPlanningDesign.com
(469)360-6618

HEP+D will attend predevelopment inquiry meetings, participate in calls, and/or provide email correspondence as needed to address potential projects and offer direction on Bartonville's policies to facilitate suitable development.

Termination:

This agreement may be terminated by either party with 30 days' written notice, with or without cause.

FEE AND BILLING

HEP+D will perform the services described above based on the **Town of Bartonville General Planning Services** for the hourly rates (15-minute increment minimum) below.

Intern	\$60.00
Planner I	\$75.00
GIS Analyst	\$100.00
Planner Project Manager	\$150.00
Principal Planner	\$225.00
Invoice Fee/each	\$50.00
Administrative Assistant	\$45.00

Direct expenses such as copying (full size and reductions included), scanning, color copies, mileage, deliveries, will be invoiced at 1.15 times cost. Expert witness services, if required, are billed in accordance with the rate schedule.

Invoices will be submitted monthly based on services performed. Billing will be due and payable to HE Planning+Design, LLC, 8458 Howell Drive, Frisco, Texas 75034 within 25 days of receipt.

ADDITIONAL SERVICES

Any items requested by you that are not outlined in the above scope would be considered additional services and would be provided as requested and authorized by you. In the anticipated event that you need our services for such items we can provide you with a letter agreement for them.

This scope does not include:

1. Preconstruction meeting attendance, Financial Assurance, Bonds, Construction Contracts, Inspections, Impact Fee updates, and Right-of-Way Permits;
2. Comprehensive Plan preparation/amendments including thoroughfare plan and park/trail plans;
3. Small cell right-of-way permits; and
4. Economic Development tasks.

CLOSURE



heleneve@HEPlanningDesign.com
(469)360-6618

Your signature and return of one copy of this professional services agreement shall serve as direction to proceed.

I appreciate the opportunity to submit this agreement for on-call professional planning services. Receipt of an executed copy will indicate notice to proceed. I understand you all have an immediate need for a couple of applications beginning August 1, 2025. Please contact me if you have any questions. I look forward to working with you and the Town of Bartonville.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Helen-Eve L. Beadle'.

Helen-Eve L. Beadle, AICP

AGREED and accepted this 1st day of August, 2025.

A handwritten signature in green ink, appearing to read 'Kirk Riggs'.

Kirk Riggs, Town Administrator
Town of Bartonville, Texas



TOWN COUNCIL COMMUNICATION

DATE: September 2, 2025

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Consider approval of a Resolution designating the Denton Record Chronicle as the official newspaper of the Town of Bartonville for Fiscal Year 2025-2026.

SUMMARY:

This item is to approve a Resolution designating the Denton Record Chronicle as the Town's official newspaper for Fiscal Year 2025-2026. This is required by Local Government Code Section 52.004.

FISCAL INFORMATION: N/A

RECOMMENDED MOTION OR ACTION:

Move to approve a Resolution designating the Denton Record Chronicle as the official newspaper of the Town of Bartonville for Fiscal Year 2025-2026.

ATTACHMENTS:

- Draft Resolution

**TOWN OF BARTONVILLE, TEXAS
RESOLUTION 2025-10**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS,
DESIGNATING THE DENTON RECORD-CHRONICLE AS THE OFFICIAL NEWSPAPER
FOR THE TOWN OF BARTONVILLE, TEXAS FOR FISCAL YEAR 2025-2026.**

WHEREAS, the Town of Bartonville, Texas is a type "A" General Law Municipality located in Denton County, created in accordance with the provisions of Chapter 6 of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, Chapter 52, Subchapter A, Section 52.004 (a) of the Texas Local Government Code provides that the governing body of a municipality shall designate an Official Newspaper for the Town at the beginning of each Fiscal Year,

WHEREAS, the Town of Bartonville's Fiscal Year begins on the first day of October and continues through the 30th day of September of each year.

WHEREAS, Section 2051.0441 of the Texas Government Code provides that a newspaper used to convey official notices must as a general matter:

- (1) devotes not less than 25 percent of its total column lineage to general interest items;
- (2) be published at least once each week.
- (3) be entered as second-class postal matter in the county where published; and
- (4) has been published regularly and continuously for at least 12 months before the governmental entity or representative publishes notice; and

WHEREAS, the Town of Bartonville finds that the Denton Record-Chronicle is a publication that meets all the criteria legally required of an officially designated newspaper for the Town of Bartonville.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, THAT:

SECTION 1: The Denton Record Chronicle is hereby designated as the Official Newspaper for the Town of Bartonville, Texas, for the Fiscal Year 2025-2026.

SECTION 2: The Town Secretary is hereby directed to publish all Fiscal Year 2025-2026 notices and advertisements in the Denton Record Chronicle newspaper in accordance with the law.

SECTION 3: This Resolution shall become effective immediately from and after its passage and it is accordingly resolved.

PASSED AND APPROVED this the 2nd day of September 2025.

APPROVED:

Jaclyn Carrington, Mayor

ATTEST:

Shannon Montgomery, TRMC, Town Secretary



TOWN COUNCIL COMMUNICATION

DATE: September 2, 2025

FROM: Kirk Riggs, Town Administrator/Chief of Police

AGENDA ITEM: Conduct a Public Hearing to receive comment and to consider the proposed annual budget for the Town of Bartonville for Fiscal Year 2025-2026.**

SUMMARY:

The Town is required by Section 102.006 of the Texas Local Government Code to hold a Public Hearing on the proposed budget. The Town Council is scheduled to take final action on the budget at the September 16, 2025, regular meeting, by adopting the budget by ordinance.

The Fiscal Year 2025-2026 Proposed Budget was filed with the Town Secretary on August 15, 2025. The proposed budget is on file for review at Town Hall and the Town's website.

If desired, the Town Council, in accordance with Section 102.007 (b) of the local government code "may make changes to the budget that it considers warranted by the law or by the best interest of the municipal taxpayers."

As required by Section 102.007 of the Local Government Code, which requires that a proposed budget that will require raising more revenue from property taxes than in the previous year, must contain a cover page with the following statement in 18-point or larger type: **"This budget will raise more revenue from property taxes than last year's budget by an amount of \$110,642, which is a 10.26 percent increase from last year's budget. Of that amount, \$64,265 is tax revenue to be raised from new property added to the tax roll this year."**

During the Public Hearing on the proposed budget, all interested persons shall be given an opportunity to be heard for or against any item, or the amount of any item, therein contained.

The Town Council held budget work sessions on June 17, 2025, July 15, 2025, and August 19, 2025.

The proposed budget is based on the proposed tax rate of \$0.173646.

On July 15, 2025, the Town Council approved to schedule September 16, 2025, for the adoption of said budget. Section 102.006(a) of the Local Government Code requires the municipality to take action at the conclusion of the Public Hearing on the proposed budget.

RECOMMENDED MOTION OR ACTION:

Move to direct Staff to prepare an ordinance adopting said budget for consideration at the September 16, 2025, regular meeting.

ATTACHMENTS:

- Fiscal Year 2025-2026 Proposed Budget
- Public Hearing Notice Affidavit



TOWN OF BARTONVILLE FISCAL YEAR 2025-2026 BUDGET COVER PAGE

The following statement is included to comply with
Texas Local Government Code Section 102.005, Subsection (b).

This budget will raise more revenue from property taxes than last year's budget by an amount of \$110,642, which is a 10.26 percent increase from last year's budget. Of that amount, \$64,265 is tax revenue to be raised from new property added to the tax roll this year.

The Town Council will vote on September 16, 2025 to adopt a budget and a tax rate that exceeds both the No-New-Revenue Tax Rate and Voter-Approval Tax Rate, but is less than the De Minimis Rate.

The members of the governing body voted on the budget as follows:

Name	Title	For	Against
Jaclyn Carrington	Mayor		
Jim Roberts	Council Member		
Matt Chapman	Mayor Pro Tem		
Clay Sams	Council Member		
Keith Crandall	Council Member		
Margie Arens	Council Member		

MUNICIPAL TAX RATES	
2024 Tax Rate	\$0.173646
2025	
No-new-revenue Rate	\$0.161552
Voter-approval Rate	\$0.167738
Proposed Rate	\$0.173646
De minimis Rate	\$0.235144

Town of Bartonville
Proposed FY2025-2026
FUND 100 General Fund

Item G1.

	FY2023	FY2024	FY2025	FY2026
	Actual	Actual	Amended	Proposed
REVENUES				
Property Taxes				
Ad Valorem Current	953,755	1,077,442	1,195,000	1,195,000
Ad Valorem Pent & Int	3,579	4,051	2,500	2,500
Ad Valorem Delinquent	28,850	11,181	2,500	2,500
Sales & Beverage Tax				
Sales Tax Revenue	757,982	829,336	800,000	800,000
Mixed Beverage Allocation	96,543	101,980	90,000	90,000
Franchise Fees				
Electric/Gas Franchise Fees	179,455	200,117	200,000	200,000
Telephone Franchise Fees	17,486	12,493	15,000	15,000
Solid Waste Franchise Fees	24,016	28,688	20,000	36,000
Water Franchise Fees	18,348	21,594	25,000	25,000
Permit & Development Fees				
Permits:Business C of O Permits	250	-	1,000	1,000
Permits:Commercial Bldg Permits	25,891	2,176	2,000	2,000
Permits:Contractor Registration Fees	9,375	10,875	5,000	7,000
Permits:Gas Well Inspection Fees	33,145	22,900	27,750	24,000
Permits:Health/Food Permits	7,875	12,565	7,800	7,800
Permits:Red Tag Fees	3,290	3,400	1,000	1,000
Permits:Residential Bldg Permits	126,878	173,572	120,000	130,000
Permits:Septic Permit Fee	10,580	14,140	10,000	7,000
Permits:Sign or Tree Permits	525	1,800	300	300
Permits:Special Event/Race Permit	124	322	100	100
Permits:Truck Permit	100	325	50	250
Permits:Zoning/Subdivision/DRC/Fees	14,591	16,637	4,000	10,000
Municipal Court				
Child Safety Collected	-	2,050	2,000	2,000
Municipal Court Fines	93,903	86,261	85,000	85,000
Municipal Court Fines - CC Payments	15,285	15,841	15,000	15,000
Other/Transfer				
LOESE Training Funds	776	1,975	1,000	1,000
Interest Earned	114,489	143,820	140,000	115,000
Transfer from CCPD	-	-	30,000	30,000
Transfer from BCDC	37,691	-	10,000	20,000
TOTAL REVENUE	2,592,125	3,339,177	2,812,000	2,824,450

EXPENDITURES

ADMINISTRATION

Wages & Salaries	306,582	344,213	370,129	449,225
Certification Wages	3,393	3,000	7,200	7,200
Overtime Wages	1,289	5,997	6,400	8,000
Vacation Buy Back	1,788	-	-	2,500

Town of Bartonville
Proposed FY2025-2026
FUND 100 General Fund

Item G1.

	FY2023	FY2024	FY2025	FY2026
	Actual	Actual	Amended	Proposed
Longevity Pay	1,716	288	576	750
Mileage Pay	6,745	8,303	9,000	5,000
Retirement - TMRS	50,588	53,406	48,073	49,300
Payroll Taxes	4,353	5,086	5,691	6,850
Workers Compensation	-	7,905	1,609	5,500
Unemployment - TWC Payable	102	468	468	300
Health and Dental	63,182	67,350	112,237	96,200
Advertisements and Notices	3,560	3,569	4,500	5,500
Animal Control	14,967	15,968	15,000	15,000
Appraisal District	7,314	7,216	7,300	9,000
Audit & Accounting Expense	19,156	23,545	25,000	30,000
Bank Service Charges	399	255	500	500
Banners and Signs	73,361	7,476	8,000	8,000
Building Inspections	-	-	55,000	75,000
Code Enforcement	-	-	8,400	8,400
Cell Phone Charges	3,058	3,856	4,000	4,000
Clean Up Day	8,199	10,563	5,000	10,800
2026 Clean Up Day Event				
Monthly Hazardous Waste Pick Up				
Codification	785	477	3,500	3,500
Computer Software & Maintenance	26,801	38,597	40,400	77,785
Adobe Annual Subscription (3 users)				
Archive Social Annual Subscription				
Canva Annual Subscription				
CivicPlus & SSL Management Annual Subscription				
Datamax Monthly Service				
eCode360 Annual Subscription				
FundView Annual Subscription				
QuickBooks Annual Subscription				
SafeBuilt Software, Conversion and Annual Cost				
Software Licenses				
Zoom Annual Subscription				
Contract Labor	8,870	-	17,300	17,300
Copier Lease/Supplies/Maint	2,708	3,148	7,500	3,000
Copier/Printing Expense and Supplies	942	244	2,500	2,500
County Filing Fees	502	316	670	600
Dues & Memberships	1,208	1,882	5,000	5,000
Atmos Cities Steering Committee				
CoServ Cities Steering Committee				
International Institute of Municipal Clerks				
North Central Texas Council of Governments				
North Texas Municipal Clerks Association (2)				
Texas Court Clerks Association (2)				

Town of Bartonville
Proposed FY2025-2026
FUND 100 General Fund

Item G1.

	FY2023	FY2024	FY2025	FY2026
	Actual	Actual	Amended	Proposed
<i>Texas Municipal Clerks Association (2)</i>				
<i>Texas Municipal Human Resources Association</i>				
<i>Texas Municipal League</i>				
Election Expense	11,645	118	14,000	14,000
Engineering/Surveying Services	84,840	69,677	90,000	90,000
Gas Well Inspections	22,799	20,319	24,750	24,750
Insurance - Property & Liability	5,335	2,905	8,000	8,000
Legal	91,283	103,816	90,000	90,000
Inclement Weather Maintenance	-	6,790	8,000	8,000
Maintenance/Repair/Cleaning	22,951	19,206	30,000	30,000
Tree Trimming	16,411	13,045	17,000	17,000
Public Assistance	200	65	2,500	8,000
<i>Child Advocacy Center</i>				
<i>MHMR</i>				
<i>SPAN Ride Share</i>				
Operations and Supplies	6,469	-	3,500	7,500
Planning Services	44,031	40,826	42,000	42,000
Postage	3,102	2,905	3,500	3,500
Publications/Subscriptions	747	709	1,500	1,500
Records Management	3,155	6,500	6,000	6,000
Health Inspections	-	-	9,000	10,000
Sanitarian Services	-	-	7,000	9,000
TCEQ Fees	280	300	300	300
Special Events	2,214	17,772	12,000	15,000
Meetings/Events	941	3,259	5,000	5,000
Travel & Training	5,207	5,100	12,000	8,000
Utilities	14,897	14,622	17,500	17,500
Capital Improvements	150,041	-	50,000	50,000
GF ADMIN TOTAL EXPENSE	1,098,877	951,670	1,228,503	1,371,760
POLICE DEPARTMENT				
Wages & Salaries	440,400	495,681	623,979	516,900
Certification Wages	5,308	4,870	12,600	10,800
Overtime Wages	28,506	74,807	29,951	42,000
Vacation Buy Back	1,731	-	8,000	8,000
Longevity Pay	1,638	702	960	1,200
Retirement - TMRS	75,360	78,210	84,833	59,600
Payroll Taxes	6,737	7,686	9,946	8,250
Health and Dental	83,482	88,835	196,321	131,500
Workers Compensation	11,527	18,171	32,171	13,000
Unemployment - TWC Payable	-	702	819	400
Vehicle Maintenance	11,522	19,969	12,000	12,000
Cell Phone Charges	4,843	7,740	-	7,000

Town of Bartonville
Proposed FY2025-2026
FUND 100 General Fund

Item G1.

	FY2023	FY2024	FY2025	FY2026
	Actual	Actual	Amended	Proposed
Computer Software & Maintenance	23,250	21,703	29,631	26,800
<i>Datamax Monthly Service</i>				
<i>Adobe Annual Subscriptions</i>				
<i>Tyler Technologies</i>				
<i>Software Licenses</i>				
Criminal Invest & Background	-	1,777	2,000	2,000
Contracts	6,722	-	8,000	10,200
<i>Denton County 911 Dispatch Agreement</i>				
<i>Denton County Radio Agreement</i>				
Dues & Memberships	395	170	2,000	2,000
<i>Texas Smart Buy Board</i>				
<i>Texas Police Chief's Association</i>				
Fuel & Lubricants	16,150	19,219	22,000	22,000
Insurance - Auto	5,181	5,181	12,500	7,500
Insurance - Police Liability	5,732	8,360	12,500	10,000
Insurance - Property & Liability	1,739	907	7,917	1,700
Operations and Supplies	4,537	11,083	20,000	20,000
<i>Background Checks</i>				
<i>New Hire Employment Testing</i>				
Meetings/Events	-	-	1,500	1,500
Travel & Training	1,874	4,805	4,500	4,500
Uniforms	1,898	3,347	4,000	4,000
POLICE TOTAL EXPENSE	739,828	880,051	1,138,128	922,850
MUNICIPAL COURT				
Municipal Court Expenses	4,700	10,600	12,000	12,000
TRANSFERS FROM GENERAL FUND				
Transfer to Lantana Town Center Grant	271,695	223,051	210,000	265,000
TOTAL EXPENSES	2,115,100	2,331,968	2,588,631	2,571,610
REVENUE OVER/(UNDER) EXPENSES	477,025	1,007,209	223,369	252,840

Town of Bartonville
Proposed FY2025-2026
FUND 150 Reserve Fund

Item G1.

	FY2023 Actual	FY2024 Actual	FY2025 Amended	FY2026 Proposed
REVENUES				
Interest Earned (<i>RESERVE Bank Account</i>)	20,705	19,184	15,000	19,000
Transfer From GF (<i>into RESERVE Bank Account</i>)	-	266,596	-	-
TOTAL REVENUE	20,705	285,780	15,000	19,000

PROPOSED

Town of Bartonville
Proposed FY2025-2026
FUND 160 WasteWater

Item G1.

	FY2023 Actual	FY2024 Actual	FY2025 Amended	FY2026 <i>Proposed</i>
REVENUES				
Waste Water Revenue	52,528	41,768	-	41,000
TOTAL REVENUE	52,528	41,768	-	41,000
EXPENDITURES				
Waste Water:Metering Station Utilities	333	335	-	350
Waste Water:Treatment Expense - UTRWD	44,048	38,897	-	36,000
TOTAL EXPENDITURES	44,381	39,232	-	36,350
REVENUE OVER/(UNDER) EXPENSES	8,147	2,535	-	4,650

Town of Bartonville
Proposed FY2025-2026
FUND 170 Street Maintenance

Item G1.

	FY2023	FY2024	FY2025	FY2026
	Actual	Actual	Amended	Proposed
REVENUES				
Street Sales Tax	486,849	581,997	550,000	520,000
Interest Earned (Street Sales Tax)	80,997	43,202	38,000	40,000
Surplus	-	-	-	790,000
TOTAL REVENUE	567,846	625,199	588,000	1,350,000
EXPENDITURES				
Engineering/Surveying Services	71,855	41,876	60,000	100,000
Street Maint/Rpr	154,652	135,767	250,000	250,000
Street Projects	467,838	-	1,000,000	1,000,000
TOTAL EXPENDITURES	694,345	177,643	1,310,000	1,350,000
REVENUE OVER/(UNDER) EXPENSES	(126,499)	447,556	(722,000)	-

Town of Bartonville
Proposed FY2025-2026
FUND 180 LTC Grant Liability

Item G1.

	FY2023	FY2024	FY2025	FY2026
	Actual	Actual	Amended	Proposed
REVENUES				
Transfer From GF	-	-	210,000	-
Transfer In	271,695	223,051	-	265,000
TOTAL REVENUE	271,695	223,051	210,000	265,000
EXPENDITURES				
LTC Sales Tax Grants	167,662	173,253	175,000	170,000
LTC Property Tax Grant	53,192	83,338	75,000	95,000
TOTAL EXPENDITURES	220,854	256,592	250,000	265,000
REVENUE OVER/(UNDER)	50,841	(33,541)	(40,000)	-

Town of Bartonville
Proposed FY2025-2026
FUND 200 Municipal Court

Item G1.

	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY2025 Amended	FY2026 Proposed
REVENUES					
Local Truancy and Prevention Diversion Fee	3,851	3,758	1,700	1,700	2,000
Municipal Jury Fund	77	75	-	-	-
Consolidated Court Security & Technology Fees	-	-	-	-	5,700
<i>Court Security Fees</i>					
<i>Court Technology Fees</i>					
TOTAL REVENUE	3,928	3,833	1,700	1,700	7,700
EXPENDITURES					
Consolidated Court Security & Technology	-	-	-	-	5,300
<i>Adobe Annual Subscription (1 user)</i>					
<i>FundView Annual Subscription</i>					
<i>Baliff Services</i>					
TOTAL EXPENDITURES	-	-	-	-	5,300
REVENUE OVER/(UNDER) EXPENSES					2,400

Town of Bartonville
Proposed FY2025-2026
FUND 300 Building Maintenance

Item G1.

	FY2023	FY2024	FY2025	FY2026
	Actual	Actual	Amended	Proposed
REVENUES				
Interest Earned	3,213	608	-	-
TOTAL REVENUE	3,213	608	-	-
EXPENDITURES				
Building Improvements-Town Hall	30,876	27,942	-	3,000
TOTAL EXPENDITURES	30,876	27,942	-	3,000
REVENUE OVER/(UNDER) EXPENSES	(27,663)	(27,334)	-	(3,000)

Town of Bartonville
Proposed FY2025-2026

Item G1.

Bartonville Community Development Corporation (BCDC)

	FY2023	FY2024	FY2025	FY2026
	Actual	Actual	Amended	Proposed
REVENUES				
Sales Tax Revenue	158,347	116,399	120,000	120,000
Interest Earned	50,044	39,194	25,000	25,000
Transfer In	-	-	2,125	16,125
TOTAL REVENUE	208,390	155,593	147,125	161,125
EXPENDITURES				
Computer Software & Maintenance	4,000	1,000	1,000	3,000
Consulting Fees	2,500	22,000	1,500	1,500
Copier/Printing Expense and Supplies	382	-	500	500
Grant Expenses	82,400	243,500	100,000	100,000
Marketing	740	8,700	12,000	14,000
Legal	2,031	753	1,500	1,500
Old Town Maintenance & Repairs	27,208	15,083	10,000	10,000
Traffic Study	5,400	7,548	10,000	10,000
Postage	-	-	625	625
Salary Transfer to Town	-	10,000	10,000	20,000
TOTAL EXPENDITURES	124,812	343,618	147,125	161,125
REVENUE OVER/(UNDER) EXPENSES	83,578	(188,025)	-	-

Town of Bartonville
Proposed FY2025-2026

Item G1.

Bartonville Crime Control Prevention District (CCPD)

	FY2023	FY2024	FY2025	FY2026
	Actual	Actual	Amended	Proposed
REVENUES				
Sales Tax Revenue	115,380	130,958	120,000	130,000
Interest Earned	13,604	17,723	7,000	8,500
Transfer In <i>(from Fund Balance)</i>	-	-	110,100	34,514
TOTAL REVENUE	128,984	148,681	237,100	173,014
EXPENDITURES				
Bonds	152	140	200	200
Blue Santa	1,338	339	1,500	1,500
Equipment (Flock)	46,958	27,373	71,250	50,000
National Night Out	2,719	2,439	3,000	3,000
Salary to Town	-	-	30,000	30,000
Axon Body Cameras	-	-	17,000	15,000
Training Expense	-	-	5,000	5,000
Uniform & Apparel Expense	5,498	10,053	9,000	9,000
Vehicle Replacement	-	155,523	80,000	58,314
Squad Car Accessories	-	14,600	1,000	1,000
TOTAL EXPENDITURES	67,060	227,392	339,700	173,014
REVENUE OVER/(UNDER) EXPENSES	61,924	(78,710)	(102,600)	-

Denton Record-Chronicle
2413 Fort Worth Dr
(940) 387-7755

I, Anjana Bhadoriya, of lawful age, being duly sworn upon oath depose and say that I am an agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Denton Record-Chronicle, a publication that is a "legal newspaper" as that phrase is defined for the city of Denton, for the County of Denton, in the state of Texas, that this affidavit is Page 1 of 1 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

PUBLICATION DATES:
Aug. 23, 2025

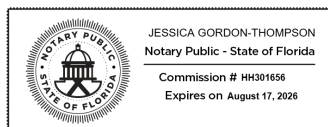
Notice ID: R1T7YpzHStuFZZ4FoVzT
Notice Name: 09.02.25 Notice of Budget PH for 08.23.25 pub

PUBLICATION FEE: \$45.92

I declare under penalty of perjury that the foregoing is true and correct.

Anjana Bhadoriya

Agent



VERIFICATION

State of Florida
County of Orange

Signed or attested before me on this: 08/26/2025

J. Thompson

Notary Public
Notarized remotely online using communication technology via Proof.

**TOWN OF BARTONVILLE,
TEXAS**
NOTICE OF PUBLIC HEARING
NOTICE IS HEREBY GIVEN TO
ALL INTERESTED PERSONS
THAT:

The Town Council of the Town of Bartonville will conduct a Public Hearing on the Fiscal Year 2025-2026 proposed budget at 6:30pm on Tuesday, September 2, 2025, at Bartonville Town Hall, 1941 E. Jeter Road, Bartonville, Texas in accordance with State Law.

This budget will raise more revenue from property taxes than last year's budget by an amount of \$110,642, which is a 10.26 percent increase from last year's budget. Of that amount, \$64,265 is tax revenue to be raised from new property added to the tax roll this year.

The proposed budget is available for public inspection at the Office of the Town of Bartonville Town Secretary, located at 1941 E. Jeter Road, Bartonville, Texas, by appointment from 9:00 am to 3:00 pm, Monday-Friday, or on the Town's website at www.townofbartonville.com.

All interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained.

drc 08/23/2025



TOWN COUNCIL COMMUNICATION

DATE: September 2, 2025

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Discuss and consider approval of Resolutions appointing members to the Board of Adjustment, Planning & Zoning Commission, Bartonville Community Development Corporation, Crime Control and Prevention District, and the Special Events Committee.

SUMMARY:

Sixteen (16) positions are set to expire on September 30, 2025. The Town received a total of fifteen (15) applications: eleven (11) from current officials requesting reappointment, one (1) from a current official seeking appointment to a different Board, and three (3) new applicants.

RECOMMENDED MOTION OR ACTION:

Separate motions/votes will need to be made for each Board:

- Move to approve a Resolution appointing *Del Knowler, Jim Lieber, and Siobhan O'Brian* as regular members to the Board of Adjustment with terms expiring September 30, 2027, moving *Heather Head* from Alternate #2 to Alternate #1 with a term expiring September 30, 2026, and appointing *Barbara Nunneley* to the Alternate #2 position with a term expiring September 30, 2027.
- Move to approve a Resolution appointing *Don Abernathy and Pat Adams* as regular members to the Planning and Zoning Commission with terms expiring September 30, 2027, moving *Rick Lawrence* from Alternate #2 to Alternate #1 with a term expiring September 30, 2026 and appointing *Rebecca Jenkins* to the Alternate #2 position with a term expiring September 30, 2027.
- Move to approve a Resolution appointing *Chad Carlson and Jan Deatherage* to the Bartonville Community Development Corporation (BCDC) with terms expiring September 30, 2027.

Please Note: *BCDC will have a vacancy as Staff did not receive enough applications to fill the board.*

- Move to approve a Resolution appointing *Jeff Grubb, Chris Colbert, and Jarod Root* to the Crime Control and Prevention District with terms expiring September 30, 2027.
- Move to approve a Resolution appointing *Margie Arens, Keith Crandall, and Stephanie Phillips* to the Special Events Committee with terms expiring September 30, 2027.

ATTACHMENTS:

- Draft Resolution – Board of Adjustment Appointments
- Draft Resolution – Planning and Zoning Commission Appointments
- Draft Resolution – Bartonville Community Development Corporation Appointments
- Draft Resolution – Crime Control and Prevention District Appointments
- Draft Resolution – Special Events Committee Appointments

**TOWN OF BARTONVILLE, TEXAS
RESOLUTION 2025-11**

**A RESOLUTION OF THE TOWN OF BARTONVILLE, DENTON COUNTY, TEXAS,
PROVIDING FOR THE APPOINTMENT OF MEMBERS TO THE TOWN OF
BARTONVILLE BOARD OF ADJUSTMENT.**

WHEREAS, the Town of Bartonville, Texas is a Type "A" General Law Municipality located in Denton County, Texas, created in accordance with the provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, Section 1.04.062 of the Town of Bartonville's Code of Ordinances provides for the appointment of members to the Board of Adjustment for the Town; and

WHEREAS, Section 211.008 of the Texas Local Government Code provides that the governing body of a general law municipality may provide for the appointment of a Board of Adjustment.

THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS:

Section 1: THAT ALL matters stated in the preamble are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2: THAT the following persons are hereby appointed to serve on the Town of Bartonville Board of Adjustment effective October 1, 2025, for a two-year term expiring September 30, 2027, unless otherwise noted.

Section 3: THAT Alternate #1 is for a one-year term expiring September 30, 2026, as noted, to allow for the staggering terms of Alternate #1 and Alternate #2.

Regular Members:

1. Del Knowler
2. Jim Leiber
3. Siobhan O'Brien

Alternate: #1. Heather Head (expires 09/30/2026)

Alternate: #2. Barbara Nunneley

Section 4: THAT this Resolution shall take effect immediately upon passage by the Town Council.

PASSED AND APPROVED this the 2nd day of September 2025.

APPROVED:

Jaclyn Carrington,
Mayor

ATTEST:

Shannon Montgomery, TRMC
Town Secretary

**TOWN OF BARTONVILLE, TEXAS
RESOLUTION 2025-12**

**A RESOLUTION OF THE TOWN OF BARTONVILLE, DENTON COUNTY, TEXAS,
PROVIDING FOR THE APPOINTMENT OF MEMBERS TO THE TOWN OF
BARTONVILLE PLANNING AND ZONING COMMISSION.**

WHEREAS, the Town of Bartonville, Texas is a Type "A" General Law Municipality located in Denton County, Texas, created in accordance with the provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, Section 1.04.031 of the Town of Bartonville's Code of Ordinances a Planning and Zoning Commission for the Town; and

WHEREAS, Section 211.007 of the Texas Local Government Code provides that the governing body of a general law municipality may appoint a Zoning Commission to recommend boundaries for the original zoning districts and appropriate zoning regulations for each district.

THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS:

Section 1: THAT ALL matters stated in the preamble are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2: THAT the following persons are hereby appointed to serve on the Town of Bartonville Planning and Zoning Commission, effective October 1, 2025, for a two-year term expiring September 30, 2027, unless otherwise noted.

Section 3: THAT Alternate #1 is for a one-year term expiring September 30, 2026, as noted, to allow for the staggering terms of Alternate #1 and Alternate #2.

Regular Members:

1. Don Abernathy
2. Pat Adams

Alternate: #1 Rick Lawrence (expires 09/30/2026)

Alternate: #2 Rebecca Jenkins

Section 4: THAT this resolution shall take effect immediately upon passage by the Town Council.

PASSED AND APPROVED this the 2nd day of September 2025.

APPROVED:

Jaclyn Carrington,
Mayor

ATTEST:

Shannon Montgomery, TRMC
Town Secretary

**TOWN OF BARTONVILLE, TEXAS
RESOLUTION 2025-13**

**A RESOLUTION OF THE TOWN OF BARTONVILLE, DENTON COUNTY, TEXAS,
PROVIDING FOR THE APPOINTMENT OF PERSONS TO THE BOARD OF DIRECTORS
OF THE BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION.**

WHEREAS, the Town of Bartonville, Texas is a Type "A" General Law Municipality located in Denton County, Texas, created in accordance with the provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, on February 4, 2002, Town of Bartonville voters approved the adoption an additional Sales and Use Tax for projects authorized by Section 4B of the Development Corporation Act of 1979, Tex. Rev. Civ. Stat. Ann. Art. 5190.6, as amended (hereinafter "The Development Corporation Act"); and

WHEREAS, Article II, Section 1(B), of the Bartonville Community Development Corporation Bylaws, provides that vacancies on the Board shall be filled by appointment of the Town Council.

THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS:

Section 1: THAT ALL matters stated in the preamble are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2: THAT the following persons are hereby appointed to serve on the Board of Directors of the Bartonville Community Development Corporation, effective October 1, 2025, for a two-year term expiring September 30, 2027:

Regular Members:

1. Chad Carlson
2. Jan Deatherage
3. Vacant

Section 3: THAT this resolution shall take effect immediately upon passage by the Town Council.

PASSED AND APPROVED this the 2nd day of September 2025.

APPROVED:

Jaclyn Carrington,
Mayor

ATTEST:

Shannon Montgomery, TRMC
Town Secretary

**TOWN OF BARTONVILLE, TEXAS
RESOLUTION 2025-14**

**A RESOLUTION OF THE TOWN OF BARTONVILLE, DENTON COUNTY, TEXAS,
PROVIDING FOR THE APPOINTMENT OF PERSONS TO SERVE ON THE BOARD OF
DIRECTORS OF THE BARTONVILLE CRIME CONTROL AND PREVENTION DISTRICT.**

WHEREAS, the Town of Bartonville, Texas is a Type "A" General Law Municipality located in Denton County, Texas, created in accordance with the provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, Chapter 363 of the Texas Local Government Code (the "Code") provides for the creation of a crime control and prevention district by a municipality located within a county with a population of more than 5,000; and

WHEREAS, at an election held on May 8, 2010, the voters approved the adoption of a one-quarter of one percent (.25%) local sales tax for crime control and prevention; and

WHEREAS, on July 10, 2010, the Town Council of the Town of Bartonville, appointed the initial members of the Bartonville Crime Control and Prevention District Board of Directors to each serve staggering two-year terms.

THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS:

Section 1: THAT ALL matters stated in the preamble are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2: THAT the following persons are hereby appointed to serve on the Board of Directors of the Bartonville Crime Control and Prevention District, effective October 1, 2025, for a two-year term expiring September 30, 2027:

Regular Members:

1. Jeff Grubb
2. Chris Colbert
3. Jared Root

Section 3: THAT this resolution shall take effect immediately upon passage by the Town Council.

PASSED AND APPROVED this the 2nd day of September 2025.

APPROVED:

Jaclyn Carrington,
Mayor

ATTEST:

Shannon Montgomery, TRMC
Town Secretary

**TOWN OF BARTONVILLE, TEXAS
RESOLUTION 2025-15**

**A RESOLUTION OF THE TOWN OF BARTONVILLE, DENTON COUNTY, TEXAS,
PROVIDING FOR THE APPOINTMENT OF PERSONS TO SERVE ON THE
BARTONVILLE SPECIAL EVENTS COMMITTEE.**

WHEREAS, the Town of Bartonville, Texas is a Type "A" General Law Municipality located in Denton County, Texas, created in accordance with the provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the Town celebrated its 50th Anniversary in October 2023; and

WHEREAS, the Town Council elected to continuing sponsoring events such as the Annual Tree Lighting and Memorial Day Celebration; and

THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS:

Section 1: THAT ALL matters stated in the preamble are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2: THAT the following persons are hereby appointed to serve on the Special Events Committee, effective October 1, 2025, for a two-year term expiring September 30, 2027:

Regular Members:

1. Margie Arens _____
2. Keith Crandall _____
3. Stephanie Phillips _____

Section 3: THAT this resolution shall take effect immediately upon passage by the Town Council.

PASSED AND APPROVED this the 2nd day of September 2025.

APPROVED:

Jaclyn Carrington,
Mayor

ATTEST:

Shannon Montgomery, TRMC
Town Secretary