



CRIME CONTROL AND PREVENTION DISTRICT MEETING AGENDA

March 10, 2026 at 6:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

The purpose of this item is to allow citizens an opportunity to address the Bartonville Crime Control and Prevention District Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.

D. REGULAR ITEMS

1. Introduction of new Chief of Police Jeff Ashabranner.
2. Discuss and consider the appointment of Secretary.
3. Consider approval of the October 28, 2025, Bartonville Crime Control and Prevention District Board Regular Meeting Minutes.
4. Discuss and consider approval of a Budget Amendment for Fiscal Year 2025-2026 for a vehicle not to exceed \$40,000.

E. ADJOURNMENT

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Shannon Montgomery, Town Secretary

Posted: Wednesday, March 4, 2026, prior to 5:00 pm.

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, Title: _____



CRIME CONTROL & PREVENTION DISTRICT COMMUNICATION

DATE: March 10, 2026

FROM: Shannon Montgomery, TRMC, Town Secretary

AGENDA ITEM: Discuss and consider the appointment of Secretary.

SUMMARY:

At the October 28, 2025 meeting, it was asked whether the Board needed to officially appoint a Board Secretary. Staff reviewed the Local Government Code and found that, yes, the Board needs to appoint a Secretary.

LOCAL GOVERNMENT CODE
 TITLE 11. PUBLIC SAFETY
 SUBTITLE C. PUBLIC SAFETY PROVISIONS APPLYING
 TO MORE THAN ONE TYPE OF LOCAL GOVERNMENT
 CHAPTER 363. CRIME CONTROL AND PREVENTION DISTRICTS

Sec. 363.103. OFFICERS. (a) The board shall elect from among its members a president and vice president. The board shall appoint a secretary. The secretary need not be a director. The person who performs the duties of auditor for the political subdivision shall serve as treasurer for the district.

- (b) Each officer of the board serves for a term of one year.
- (c) A vacancy in a board office shall be filled for the unexpired term by the board.

RECOMMENDED MOTION OR ACTION:

Motion to appoint Town Secretary Shannon Montgomery as the CCPD Secretary.

ATTACHMENTS: N/A



CRIME CONTROL & PREVENTION DISTRICT COMMUNICATION

DATE: March 10, 2026

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Consider approval of the October 28, 2025, Bartonville Crime Control and Prevention District Board Regular Meeting Minutes.

SUMMARY:

CCPD held a Regular Meeting on October 28, 2025.

RECOMMENDED MOTION OR ACTION:

Approve the October 28, 2025, Regular Meeting Minutes as presented.

ATTACHMENTS:

- October 28, 2025, Regular Meeting Minutes.

THE BARTONVILLE CRIME CONTROL AND PREVENTION DISTRICT (CCPD) MET IN REGULAR SESSION ON THE 28TH DAY OF OCTOBER 2025, AT BARTONVILLE TOWN HALL, 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING DIRECTORS PRESENT, CONSTITUTING A QUORUM:

Jeff Grubb, Chair
Johnny Jones, Vice Chair
Chris Colbert, Director
Jim Murphy, Director
Jarod Root, Director
Lori Van Alstine, Director
Steve Weiss, Director *left at 6:47 pm*

Town Staff Present:

Kirk Riggs, Town Administrator/Chief of Police
Shari Borth, Permit Technician

A. CALL MEETING TO ORDER

Chair Grubb called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE

Lori Van Alstine led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

The purpose of this item is to allow citizens an opportunity to address the Bartonville Crime Control and Prevention District Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.

There was no public participation.

D. PRESENTATIONS

1. Statement of Appointed Official and Oath of Office to reappointed Directors.

Permit Technician Borth administered the Statement of Appointed Official and Oath of Office to Directors Colbert, Grubb, and Root.

E. APPOINTMENT OF OFFICERS

1. Appointment of Chair.

Director Jones, seconded by Director Colbert, nominated Director Grubbs for the position of Chair. Motion carried unanimously.

2. Appointment of Vice Chair.

Director Weiss, seconded by Director Colbert, nominated Director Jones for the position of Vice Chair. Motion carried unanimously.

F. REGULAR ITEMS

1. Discuss and consider approval of September 9, 2025, Bartonville Crime Control and Prevention District Board Regular Meeting Minutes.

Motion made by Director Van Alstine, seconded by Director Jones , to **APPROVE** the September 9, 2025, Regular Meeting Minutes as presented. Motion carried 6-0-1 with Director Weiss abstaining.

2. Recap discussion of the October 7, 2025 National Night Out Event.

Chief of Police Riggs provided a recap of the October 7, 2025, National Night Out Event.

3. Discuss and consider the 2025 Blue Santa Event.

Chief of Police Riggs provided an update on the upcoming Blue Santa event and addressed questions from the Board.

4. Discuss and consider approval of a Budget Amendment for Fiscal Year 2025-2026 for an Axon Real-Time Translation Module not to exceed \$20,000.

Motion made by Director Weiss, seconded by Director Colbert, to **APPROVE** a Budget Amendment for Fiscal Year 2025-2026 for an Axon Real-Time Translation Module in an amount not to exceed \$20,000. Motion carried unanimously.

5. Discussion of Financial Report ending September 2025.

Chief of Police Riggs presented the financial report ending September 2025 and addressed questions from the Directors. Discussion only, no action taken.

6. Discuss and schedule the next Bartonville Crime Control and Prevention District Meeting.

Motion made by Director Jones, seconded by Director Root, to schedule the next quarterly Board meeting for Tuesday, January 27, 2026.

G. FUTURE ITEM

Discussion only, no action taken.

H. ADJOURNMENT

Chair Grubb adjourned the meeting at 6:47 pm.

APPROVED this the 10th day of March 2026.

APPROVED:

Jeff Grubb,
Chair

ATTEST:

Shannon Montgomery, TRMC
Town Secretary



CRIME CONTROL & PREVENTION DISTRICT COMMUNICATION

DATE: March 10, 2026

FROM: Kirk Riggs, Town Administrator

AGENDA ITEM: Discuss and consider approval of a Budget Amendment for Fiscal Year 2025-2026 for a vehicle not to exceed \$40,000.

SUMMARY:

The Police Department currently operates a 2013 Chevrolet Tahoe that is aging and beginning to require increased maintenance. Due to its age, mileage, and ongoing operational demands, replacement is both fiscally responsible and operationally prudent to ensure reliability.

We have the opportunity to purchase a **demo 2025 Chevrolet Tahoe** at a cost of **\$48,000**, which represents a cost savings compared to ordering a new vehicle at full retail pricing.

Additionally, the Tioga Police Department has agreed to purchase our existing 2013 Tahoe for **\$8,000**, which will directly offset the total acquisition cost.

Financial Impact:

Purchase Price (2025 Demo Tahoe): **\$48,000**, Sale of 2013 Tahoe to Tioga PD: **(\$8,000)**: **Net Cost to the Town: \$40,000.**

TOWN OF BARTONVILLE			
FISCAL YEAR 2025-2026			
BUDGET AMENDMENT #2			
CRIME CONTROL AND PREVENTION DISTRICT			
Revenues			
900-4200	Use of Reserves (from Fund Balance)	\$ 40,000	
Expenditures			
900-20-5753	Vehicle Replacement		\$ 40,000
		\$ 40,000	\$ 40,000

RECOMMENDED MOTION OR ACTION:

Approve a Budget Amendment for FY 2025–2026 in an amount not to exceed \$40,000 for the net vehicle replacement cost.

ATTACHMENTS: N/A