



CRIME CONTROL AND PREVENTION DISTRICT MEETING AGENDA

May 19, 2025 at 6:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

The purpose of this item is to allow citizens an opportunity to address the Bartonville Crime Control and Prevention District Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.

D. REGULAR ITEMS

1. Consider approval of the April 22, 2025, Bartonville Crime Control and Prevention District Board Regular Meeting Minutes.
2. Discussion of Financial Report ending April 2025.
3. Public Hearing to consider approval of the Bartonville Crime Control and Prevention District Fiscal Year 2025-2026 proposed budget.
 - a. Staff Presentation
 - b. Open Public Hearing
 - c. Receive Public Input
 - d. Close Public Hearing
4. Discuss and consider the Bartonville Crime Control and Prevention District Fiscal Year 2025-2026 proposed budget.

E. FUTURE ITEMS

F. ADJOURNMENT

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Shannon Montgomery, Town Secretary

Posted: Posted Friday, May 16, 2025 prior to 5:00 pm.

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, Title: _____



CRIME CONTROL & PREVENTION DISTRICT COMMUNICATION

DATE: May 19, 2025

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Consider approval of the April 22, 2025, Regular Meeting Minutes.

SUMMARY:

CCPD held a Regular Meeting on April 22, 2025.

RECOMMENDED MOTION OR ACTION:

Approve the April 22, 2025, Regular Meeting Minutes as presented.

ATTACHMENTS:

- April 22, 2025, Regular Meeting Minutes.

THE BARTONVILLE CRIME CONTROL AND PREVENTION DISTRICT (CCPD) MET IN REGULAR SESSION ON THE 22ND DAY OF APRIL 2025, AT BARTONVILLE TOWN HALL, 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING DIRECTORS PRESENT, CONSTITUTING A QUORUM:

Jeff Grubb, Chair
 Johnny Jones, Vice Chair
 Chris Colbert, Director
 Jim Murphy, Director
 Jarod Root, Director
 Lori Van Alstine, Director
 Steve Weiss, Director

Town Staff Present:

Kirk Riggs, Town Administrator/Chief of Police
 Shannon Montgomery, Town Secretary

A. CALL MEETING TO ORDER

Chair Grubb called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE

Chair Grubb led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

The purpose of this item is to allow citizens an opportunity to address the Bartonville Crime Control and Prevention District Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.

There was no public participation.

D. REGULAR ITEMS

1. Consider approval of the February 25, 2025, Bartonville Crime Control and Prevention District Board Regular Meeting Minutes.

Motion made by Director Van Alstine, seconded by Director Colbert, to **APPROVE** the February 25, 2025, Regular Meeting Minutes as presented. Motion carried unanimously.

2. Discussion of the Bartonville Police Department five-year strategic plan.

Town Administrator/Chief of Police Riggs presented changes made to the five-year strategic plan and addressed questions from the Directors. Discussion only, no action taken.

3. Discuss and consider the FY2026 CCPD Budget Calendar.

Town Secretary Montgomery presented the FY2026 Budget Calendar to the Directors. Consensus of the Directors was to hold the FY2026 Budget Public Hearing on May 19, 2025, and if needed, hold a second meeting on June 16, 2025 to adopt the FY2026 Budget, if not approved at the May 19, 2025 meeting.

4. Discussion of Financial Report ending March 2025.

Town Secretary Montgomery presented the financial report ending March 2025 and addressed questions from the Directors. Discussion only, no action taken.

E. FUTURE ITEMS

Discussion only, no action taken.

F. ADJOURNMENT

Chair Grubb adjourned the meeting at 6:57 pm.

APPROVED this the 19th day of May 2025.

APPROVED:

Jeff Grubb,
Chair

ATTEST:

Shannon Montgomery, TRMC
Town Secretary



CRIME CONTROL COMMUNICATION

DATE: May 19, 2025

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Discussion of Financial Report Ending April 2025.

SUMMARY:

Financial Report Ending April 2025

RECOMMENDED MOTION OR ACTION:

No action to take.

ATTACHMENT:

- Financial Report ending April 2025.

Town of Bartonville
Revenue And Expense Report
As of April 30, 2025

5/14/2025 2:

Item D2.

900 - Bartonville Crime Control & Prevention District (CCPD)	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
-	10,166.05	85,480.63	238,600.00	153,119.37	64.17%	82,693.90	148,431.18
Revenue Totals	<u>10,166.05</u>	<u>85,480.63</u>	<u>238,600.00</u>	<u>153,119.37</u>	<u>64.17%</u>	<u>82,693.90</u>	<u>148,431.18</u>
Expense Summary							
10-Administration	0.00	0.00	450.00	450.00	100.00%	0.00	140.00
20-Police	<u>1,498.08</u>	<u>180,225.29</u>	<u>339,250.00</u>	<u>159,024.71</u>	<u>46.88%</u>	<u>51,677.53</u>	<u>227,251.58</u>
Expense Totals	<u>1,498.08</u>	<u>180,225.29</u>	<u>339,700.00</u>	<u>159,474.71</u>	<u>46.95%</u>	<u>51,677.53</u>	<u>227,391.58</u>
Revenues Over(Under) Expenditures	<u>8,667.97</u>	<u>(94,744.66)</u>	<u>(101,100.00)</u>	<u>(6,355.34)</u>	<u>54.05%</u>	<u>31,016.37</u>	<u>(78,960.40)</u>

Town of Bartonville
Revenue and Expense Report
As of April 30, 2025

5/14/2025 2:

Item D2.

900 - Bartonville (CCPD) Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.

Sales & Mixed Beverage Tax							
-4025 Sales Tax Revenue	9,279.96	77,525.86	120,000.00	42,474.14	35.40%	73,197.02	130,958.00
Total Sales & Mixed Beverage Tax	9,279.96	77,525.86	120,000.00	42,474.14	35.40%	73,197.02	130,958.00
Other/Transfer							
-4200 Use of Reserves (from Fund Balance)	0.00	0.00	110,100.00	110,100.00	100.00%	0.00	0.00
-4250 Interest Earned	886.09	7,954.77	7,000.00	(954.77)	(13.64%)	9,496.88	17,723.18
-4400 Grants and Donations	0.00	0.00	1,500.00	1,500.00	100.00%	0.00	(250.00)
Total Other/Transfer	886.09	7,954.77	118,600.00	110,645.23	93.29%	9,496.88	17,473.18
Total	10,166.05	85,480.63	238,600.00	153,119.37	64.17%	82,693.90	148,431.18
Total Revenue	10,166.05	85,480.63	238,600.00	153,119.37	64.17%	82,693.90	148,431.18

900 - Bartonville (CCPD) Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year End Bal.
<u>10-Administration</u>							
<u>Contracted Service</u>							
10-5082 Audit & Accounting Expense	0.00	0.00	250.00	250.00	100.00%	0.00	0.00
Total Contracted Service	0.00	0.00	250.00	250.00	100.00%	0.00	0.00
<u>Other</u>							
10-5107 Bonds	0.00	0.00	200.00	200.00	100.00%	0.00	140.00
Total Other	0.00	0.00	200.00	200.00	100.00%	0.00	140.00
Total Administration	0.00	0.00	450.00	450.00	100.00%	0.00	140.00
<u>20-Police</u>							
<u>Maintenance</u>							
20-5084 Vehicle Maintenance	845.78	5,611.65	15,000.00	9,388.35	62.59%	16,000.00	16,000.00
Total Maintenance	845.78	5,611.65	15,000.00	9,388.35	62.59%	16,000.00	16,000.00
<u>Events</u>							
20-5105 Blue Santa	0.00	1,747.70	1,500.00	(247.70)	(16.51%)	338.89	338.89
20-5452 National Night Out	0.00	1,680.00	3,000.00	1,320.00	44.00%	(438.74)	2,438.72
Total Events	0.00	3,427.70	4,500.00	1,072.30	23.83%	(99.85)	2,777.61
<u>Salary & Benefits</u>							
20-5128 Cell Phone Charges	475.32	2,906.04	8,000.00	5,093.96	63.67%	0.00	0.00
20-5627 Salary to Town	0.00	30,000.00	30,000.00	0.00	0.00%	0.00	0.00
Total Salary & Benefits	475.32	32,906.04	38,000.00	5,093.96	13.41%	0.00	0.00
<u>Supplies</u>							
20-5147 Computer Software & Maintenance	0.00	22,400.00	22,400.00	0.00	0.00%	0.00	925.55
20-5160 Computer Hardware Improvements	0.00	26,173.11	64,600.00	38,426.89	59.48%	0.00	0.00
20-5232 Equipment	0.00	75,621.12	71,250.00	(4,371.12)	(6.13%)	27,372.60	27,372.60
20-5477 Office Supplies/Sm Ofc Equip	(418.65)	0.00	0.00	0.00	0.00%	0.00	0.00
20-5647 Small Equipment Purchase/Repair	0.00	1,985.00	6,500.00	4,515.00	69.46%	0.00	0.00
20-5650 Axon Body Cameras	0.00	4,573.97	17,000.00	12,426.03	73.09%	0.00	0.00
20-5726 Uniform & Apparel Expense	45.63	6,976.70	9,000.00	2,023.30	22.48%	8,404.78	10,052.82
20-6400 Squad Car Accessories	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	14,600.00
Total Supplies	(373.02)	137,729.90	191,750.00	54,020.10	28.17%	35,777.38	52,950.97

							Item D2.
<u>Other</u>							
20-5155 Datamax Project Contingency	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
20-5711 Training Expense	550.00	550.00	5,000.00	4,450.00	89.00%	0.00	0.00
Total Other	550.00	550.00	10,000.00	9,450.00	94.50%	0.00	0.00
<u>Capital</u>							
20-5753 Vehicle Replacement	0.00	0.00	80,000.00	80,000.00	100.00%	0.00	155,523.00
Total Capital	0.00	0.00	80,000.00	80,000.00	100.00%	0.00	155,523.00
Total Police	1,498.08	180,225.29	339,250.00	159,024.71	46.88%	51,677.53	227,251.58
Total Expense	1,498.08	180,225.29	339,700.00	159,474.71	46.95%	51,677.53	227,391.58



CRIME CONTROL & PREVENTION DISTRICT COMMUNICATION

DATE: May 19, 2025

FROM: Kirk Riggs, Town Administrator / Chief of Police

AGENDA ITEM: Public Hearing to consider approval of the Bartonville Crime Control and Prevention District Fiscal Year 2025-2026 proposed budget.

SUMMARY:

The Bartonville Crime Control and Prevention District (BCCPD) will hold a Public Hearing on May 19, 2025, to discuss and adopt the proposed Fiscal Year 2025–2026 budget.

The proposed budget includes a reduction in the Vehicle Replacement line item from \$80,000 to \$58,314, representing a decrease of \$21,686. Additionally, several line items are being shifted from the CCPD budget to the Police Department budget to help offset recent cost increases related to immediate equipment needs, including in-car computers, Tasers, radios, and police vehicles.

The following line items have either been moved or zeroed out:

- Grant and Donations: \$0
- Vehicle Maintenance: \$0
- Cell Phones: \$8,000
- Computer Software and Maintenance: \$22,500
- Datamax Project Contingency Fund: \$0
- Computer Hardware Improvements: \$0
- Small Equipment: \$0

If the governing body rejects the budget submitted by the BCCPD Board, both entities must meet to amend and approve the budget prior to the start of the fiscal year.

The budget may also be amended during the fiscal year with approval from both the board and the governing body.

RECOMMENDED MOTION OR ACTION:

No action to take, this is a Public Hearing to receive input.

ATTACHMENTS:

- FY 2025-2026 proposed budget

CCPD
FY2026 Proposed Budget

Account #	Description	2023-2024 Adopted	2023-2024 Amended	2024-2025 Adopted	2024-2025 Amended	Current YTD	2025-2026 Requested
900-4025	Sales Tax Revenue	\$ 100,000	\$ 100,000	\$ 120,000	\$ 120,000	\$ 77,526	\$ 130,000
900-4200	Use of Reserves (from Fund Balance)	\$ -	\$ 31,000	\$ -	\$ 110,100	\$ -	\$ -
900-4250	Interest Earned	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,955	\$ 8,500
900-4400	Grants and Donations	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	\$ -
900-4990	Other Financing Sources - Loan Proceeds	\$ -	\$ 156,000	\$ -	\$ -	\$ -	\$ -
	Total Revenue	\$ 108,500	\$ 295,500	\$ 128,500	\$ 238,600	\$ 85,481	\$ 138,500

900-10-5082	Audit & Accounting Expense	\$ 250	\$ 250	\$ 250	\$ 250	\$ -	\$ -
900-10-5107	Bonds	\$ 200	\$ 200	\$ 200	\$ 200	\$ -	\$ 200
900-20-5084	Vehicle Maintenance	\$ -	\$ 16,000	\$ 15,000	\$ 15,000	\$ 5,742	\$ -
900-20-5105	Blue Santa	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,748	\$ 1,500
900-20-5128	Cell Phone Usage	\$ -	\$ -	\$ -	\$ 8,000	\$ 2,906	\$ -
900-20-5147	Computer Software & Maintenance	\$ 13,200	\$ 13,200	\$ 13,200	\$ 22,400	\$ 22,400	\$ -
900-20-5155	Datamax Project Contingency Fund	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -
900-20-5160	Computer Hardware Improvements	\$ -	\$ -	\$ -	\$ 64,400	\$ 26,173	\$ -
900-20-5232	Equipment (Flock)	\$ 50,000	\$ 50,000	\$ 71,250	\$ 71,250	\$ 75,621	\$ 50,000
900-20-5452	National Night Out	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 1,680	\$ 3,000
900-20-5627	Salary to Town*	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
900-20-5647	Small Equipment Purchase/Repair	\$ -	\$ -	\$ -	\$ 6,500	\$ 2,705	\$ -
900-20-5650	Axon Body Cameras	\$ -	\$ -	\$ -	\$ 17,000	\$ 4,574	\$ 15,000
900-20-5711	Training Expense	\$ 3,000	\$ 3,000	\$ 5,000	\$ 5,000	\$ 550	\$ 5,000
900-20-5726	Uniform & Apparel Expense	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 6,977	\$ 9,000
900-20-5753	Vehicle Replacement	\$ -	\$ 156,000	\$ 80,000	\$ 80,000	\$ -	\$ 58,314
900-20-6400	Squad Car Accessories	\$ 1,000	\$ 16,000	\$ 1,000	\$ 1,000	\$ 685	\$ 1,000
	Total Expenses	\$ 98,150	\$ 114,150	\$ 134,400	\$ 338,500	\$ 168,975	\$ 173,014

Revenue Over (Under) Expenses	\$ 10,350	\$ 181,350	\$ (5,900)	\$ (99,900)	\$ (83,494)	\$ (34,514)
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Denton Record-Chronicle
2413 Fort Worth Dr
(940) 387-7755

I, Edmar Corachia, of lawful age, being duly sworn upon oath depose and say that I am an agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Denton Record-Chronicle, a publication that is a "legal newspaper" as that phrase is defined for the city of Denton, for the County of Denton, in the state of Texas, that this affidavit is Page 1 of 1 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

PUBLICATION DATES:
May. 3, 2025

Notice ID: nwuITto7aAaXda4PYRVq
Notice Name: 05.19.25 CCPD Budget PH Notice - 05.03.25 pub

PUBLICATION FEE: \$35.36

I declare under penalty of perjury that the foregoing is true and correct.

Edmar Corachia

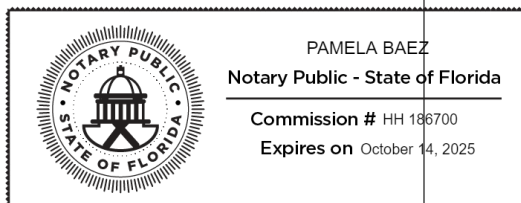
Agent

VERIFICATION

State of Florida
County of Orange

Signed or attested before me on this: 05/05/2025

Notary Public
Notarized remotely online using communication technology via Proof.



TOWN OF BARTONVILLE
CRIME CONTROL AND
PREVENTION DISTRICT
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Bartonville Crime Control and Prevention District (CCPD) will conduct a Public Hearing at 6:00 pm on Monday, May 19, 2025, at Bartonville Town Hall, 1941 E Jeter Road, Bartonville, Texas to receive public comment on the proposed FY 2025-2026 budget for the Bartonville Crime Control and Prevention District. It is requested that you make your views known, either in person or by writing to the Bartonville Crime Control and Prevention District in care of Town Secretary Shannon Montgomery at smontgomery@townofbartonville.com. All parties are encouraged to attend.

drc 05/03/2025



CRIME CONTROL & PREVENTION DISTRICT COMMUNICATION

DATE: May 19, 2025

FROM: Kirk Riggs, Town Administrator / Chief of Police

AGENDA ITEM: Discuss and consider the Bartonville Crime Control and Prevention District Fiscal Year 2025-2026 proposed budget.

SUMMARY:

This item is for the Board to discuss the proposed budget and ask any questions.

FISCAL INFORMATION:

RECOMMENDED MOTION OR ACTION:

Move to approve the Bartonville Crime Control and Prevention District Fiscal Year 2025-2026 proposed budget as presented.

ATTACHMENTS: None