



SPECIAL EVENTS ADVISORY COMMITTEE MEETING AGENDA

September 10, 2024 at 5:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

D. REGULAR ITEMS

1. Discuss and consider approval of the June 19, 2024 Regular Meeting Minutes.
2. Discuss and consider a meeting schedule for the remainder of the calendar year.
3. Discuss the Christmas Tree Lighting Celebration for 2024.

E. ADJOURNMENT

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Andrea Carpenter, Deputy Town Secretary

Posted: September 4, 2024 at 1:00 PM

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, *Title:* _____



SPECIAL EVENTS COMMITTEE COMMUNICATION

DATE September 10, 2024

FROM: Andrea Carpenter, Deputy Town Secretary

AGENDA ITEM: Discuss and consider approval of the June 19, 2024 Regular Meeting Minutes.

SUMMARY:

The Special Events Committee held a meeting on June 19, 2024.

RECOMMENDED MOTION OR ACTION:

Approve the June 19, 2024 Special Events Committee Meeting Minutes.

ATTACHMENTS:

- June 19, 2024 Special Events Committee Meeting Minutes.

THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 19th DAY OF JUNE 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:

Margie Arens, Committee Member/Council Member Place 5
Keith Crandall, Committee Member/Council Member Place 4
Sean Stenovitch, Committee Member
Lori Van Alstine, Committee Member
Randy Van Alstine, Chair

Committee Member Absent:

Brenda Brown, Committee Member

Town Staff Present:

Andrea Carpenter, Deputy Town Secretary

A. CALL MEETING TO ORDER

Chair Van Alstine called the meeting to order at 5:03 p.m.

B. PLEDGE OF ALLEGIANCE

Chair Van Alstine led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.

There was none.

D. REGULAR ITEMS

1. Discuss and consider approval of the May 15, 2024 meeting minutes.

Motion made by Committee Member Crandall, seconded by Committee Member Van Alstine to approve the May 15, 2024 meeting minutes as presented. Motion carried unanimously.

2. Recap discussion of Memorial Day Celebration.

The Committee discussed what went well at the Memorial Day Celebration, and considered things they might want to do differently in the future. Ideas included removing objects from the roadway, having waterslides instead of bounce houses, and including signs directing people where to park. Altering the date and time to a week prior and earlier in the day were considered, as was changing the name of the event. A different system for dispersing food was discussed, as was a more enhanced marketing campaign.

3. Discussion of application process and possible changes to Committee for next year.

Deputy Town Secretary Carpenter presented the Committee with the application process for membership for next year, which includes moving toward staggered two year terms. Potential guidelines to aid in structuring the Committee and regarding funding for events were discussed, and are to be approved by Town Council.

E. ADJOURNMENT

Randy Van Alstine adjourned the meeting at 5:52 p.m.

APPROVED this the 10th day of September 2024.

APPROVED:

ATTEST:

Randy Van Alstine, Chair

Andrea Carpenter, Deputy Town Secretary