



SPECIAL EVENTS ADVISORY COMMITTEE AGENDA

October 23, 2023 at 5:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

D. REGULAR ITEMS

1. Discuss and consider approval of the October 10, 2023 Regular Meeting Minutes.
2. Discussion of the Town's 50th Anniversary Celebration.
3. Discussion of the Christmas Tree Lighting Celebration.

E. ADJOURNMENT

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Andrea Carpenter, Deputy Town Secretary

Posted: October 19, 2023 at 11:45 AM

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, *Title:* _____



SPECIAL EVENTS COMMITTEE COMMUNICATION

DATE October 23, 2023

FROM: Andrea Carpenter, Deputy Town Secretary

AGENDA ITEM: Discuss and consider approval of the October 10, 2023 Regular Meeting Minutes.

SUMMARY:

The Special Events Committee held a meeting on October 10, 2023.

RECOMMENDED MOTION OR ACTION:

Approve the October 10, 2023 Special Events Committee Meeting Minutes.

ATTACHMENTS:

- October 10, 2023 Special Events Committee Meeting Minutes.

THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 10TH DAY OF OCTOBER 2023, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:

Margie Arens, Committee Member/Council Member Place 5
Sean Stenovitch, Committee Member
Lori Van Alstine, Committee Member
Randy Van Alstine, Chair

Committee Member Absent:

Jim Roberts, Committee Member/Councilmember Place 1
Brenda Brown, Committee Member
Melissa DeWitt, Committee Member

Town Staff Present:

Thad Chambers, Town Administrator
Andrea Carpenter, Deputy Town Secretary

A. CALL MEETING TO ORDER

Chair Van Alstine called the meeting to order at 5:05 p.m.

B. PLEDGE OF ALLEGIANCE

Chair Van Alstine led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.

There was none.

D. REGULAR ITEMS

1. Discuss and consider approval of the September 25, 2023 meeting minutes.

Motion made by Committee Member Van Alstine, seconded by Committee Member Arens to approve the September 25, 2023 meeting minutes as presented. Motion carried unanimously.

2. Discussion of the Town's 50th Anniversary Celebration.

It was decided that the band would play for an hour and a half, and that DJ music would be played for the remainder of the celebration. Bartonville Police Sergeant Scudder discussed traffic control measures, including blocking Jeter Rd., placing officers on either side of the blockade, and posting detour signs. The Committee determined that the number of panel discussions would be reduced from two to one. Food, invitations, & T-shirts were confirmed, and it was decided that the time capsule would be put together after the event.

3. Discussion of Christmas Tree Lighting Celebration.

The Committee noted that the tree had been delivered & was currently in storage at a private residence. Transportation of the tree to the event site was discussed, as was doing a trial run of the set-up.

4. Discussion of the 2024 Memorial Day Celebration.

There was no discussion of the 2024 Memorial Day Celebration, as the meeting time was limited to one hour due to scheduling restraints. It was discussed that the next meeting would take place October 23, 2024, at 5:00 p.m.

E. ADJOURNMENT

Randy Van Alstine adjourned the meeting at 6:00 p.m.

APPROVED this the 23rd day of October 2023.

APPROVED:

ATTEST:

Randy Van Alstine, Chair

Andrea Carpenter, Deputy Town Secretary