



## SPECIAL EVENTS ADVISORY COMMITTEE MEETING AGENDA

May 15, 2024 at 5:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

**A. CALL MEETING TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. PUBLIC PARTICIPATION**

**D. REGULAR ITEMS**

1. Discuss and consider approval of the April 24, 2024 Regular Meeting Minutes.
2. Discussion of Memorial Day Celebration.
3. Discussion of Town time capsule.

**E. ADJOURNMENT**

### CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Andrea Carpenter, Deputy Town Secretary

Posted: May 9, 2024 at 11:45 AM

*Agenda Removed from Town of Bartonville Bulletin Board on:* \_\_\_\_\_

*By:* \_\_\_\_\_, *Title:* \_\_\_\_\_



# SPECIAL EVENTS COMMITTEE COMMUNICATION

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**DATE** May 15, 2024

**FROM:** Andrea Carpenter, Deputy Town Secretary

**AGENDA ITEM:** Discuss and consider approval of the April 24, 2024 Regular Meeting Minutes.

**SUMMARY:**

The Special Events Committee held a meeting on April 24, 2024.

**RECOMMENDED MOTION OR ACTION:**

Approve the April 24, 2024 Special Events Committee Meeting Minutes.

**ATTACHMENTS:**

- April 24, 2024 Special Events Committee Meeting Minutes.

**THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 24<sup>th</sup> DAY OF APRIL 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:**

Margie Arens, Committee Member/Council Member Place 5  
Keith Crandall, Committee Member/Council Member Place 4  
Sean Stenovitch, Committee Member  
Lori Van Alstine, Committee Member  
Randy Van Alstine, Chair

*Committee Member Absent:*

Brenda Brown, Committee Member  
Karrie Sasich, Committee Member

*Town Staff Present:*

Andrea Carpenter, Deputy Town Secretary

**A. CALL MEETING TO ORDER**

Chair Van Alstine called the meeting to order at 5:01 p.m.

**B. PLEDGE OF ALLEGIANCE**

Chair Van Alstine led the Pledge of Allegiance.

**C. PUBLIC PARTICIPATION**

*If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.*

There was none.

**D. REGULAR ITEMS**

**1. Discuss and consider approval of the April 9, 2024 meeting minutes.**

Motion made by Committee Member Arens, seconded by Committee Member Crandall to approve the April 9, 2024 meeting minutes as presented. Motion carried unanimously.

**2. Introduction of new Committee members.**

Chari Van Alstine introduced two new Committee members: Council Member Keith Crandall and Karrie Sasich.

**3. Discussion of Memorial Day Celebration.**

The Committee confirmed that the sound system and band had been booked. They discussed the need to reach out to volunteers, as well as how attendees could submit photos of the event. Food and beverage choices were reviewed, and a plan for advertising via social media and flyers was considered.

**4. Discussion of Town time capsule.**

Items to be included were considered, and registration with the International Time Capsule Society was discussed.

**5. Consideration of participation in Denton County ESD 1's Carry the Load walk.**

The Committee members decided not to participate in Denton County ESD 1's Carry the Load walk this year.

**E. ADJOURNMENT**

Randy Van Alstine adjourned the meeting at 5:49 p.m.

**APPROVED this the 15th day of May 2024.**

APPROVED:

ATTEST:

\_\_\_\_\_  
Randy Van Alstine, Chair

\_\_\_\_\_  
Andrea Carpenter, Deputy Town Secretary