



TOWN COUNCIL REGULAR MEETING AGENDA

October 13, 2026 at 6:30 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.

D. APPOINTED REPRESENTATIVE/LIAISON REPORTS

Council will receive and discuss the following reports:

1. Denton County Emergency Services District #1.
2. Police Department – September 2026 Statistics/Activities.
3. Administration – September 2026 Reports: Financial, Animal Control and Code Enforcement, Engineering, Municipal Court, Permit, and Board Member Attendance.

E. CONSENT AGENDA

This agenda consists of non-controversial, or "housekeeping" items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the September 15, 2026 Regular Meeting Minutes.

F. PUBLIC HEARINGS AND REGULAR ITEMS

1. Discuss and consider authorizing Staff to update both the General Fund Operating and Reserve Account signers to Mayor Carrington, Mayor Pro Tem Arens, Town Administrator Riggs and Town Secretary Montgomery and remove all other signers.
2. Discuss and consider authorizing Staff to request a new non-interest bearing checking account for the 287(g) Grant and allowing the following signers Mayor Carrington, Mayor Pro Tem Arens, Town Administrator Riggs and Town Secretary Montgomery.

G. FUTURE ITEMS

H. CLOSED SESSION

Pursuant to the Open Meetings Act, Texas Government Code Chapter 551, the Town Council will recess into a Closed Executive Session in accordance with the following:

- 1.** Executive Session Section 551.071, Texas Government Code - Consultation with Town Attorney regarding legal matters affecting the Town, including economic development corporation matters and potential regulation or prohibition of data centers.

I. RECONVENE OPEN MEETING

The Town Council to reconvene into an open meeting and consider action, if any, on items discussed in closed session.

J. ADJOURNMENT

The Town Council reserves the right to recess into a closed meeting or executive session as authorized by Chapter 551 of the Texas Government Code, (the Texas Open Meetings Act) on any item posted on its open meeting agenda to seek legal advice pursuant to Texas Government Code Section 551.071, Consultation with Attorney of the Texas Open Meetings Act. Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551.

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Shannon Montgomery, Town Secretary

Posted: Wednesday, October 7, 2026, prior to 12:00 p.m.

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, Title: _____



TOWN COUNCIL COMMUNICATION

DATE: October 13, 2026

FROM: Ricky Vaughan, Fire Chief, Denton County ESD No. 1

AGENDA ITEM: Denton County Emergency Services District #1 Monthly Report

SUMMARY:

Department Statistics/Activities

ATTACHMENTS:

- Monthly Report

Denton County ESD

No. 1 & No. 2

Monthly Report



Monthly Activity Report

SEPTEMBER

2026



Denton County ESD No. 1 & No. 2

SEPTEMBER 2026

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**Denton County ESD No. 1 & No. 2** **SEPTEMBER 2026****DCESD1 Personnel****Operations**

Battalion Chiefs	3
Officers - Captains	12
Apparatus Operators (Engineers)	12
Full-Time Firefighters (active)	42
Part-Time Employees (active)	9
Total Members	78

Fire Administration

Fire Chief	1
Assistant Chief	1
Division Chiefs	3
Assistant Fire Marshal	1
Administrative Assistant	1
Workforce Manager	1
Director of Communications & Public Outreach	1
IT - Specialist	1
Finance – Specialist	1
Total	11

Department Paid Total 89

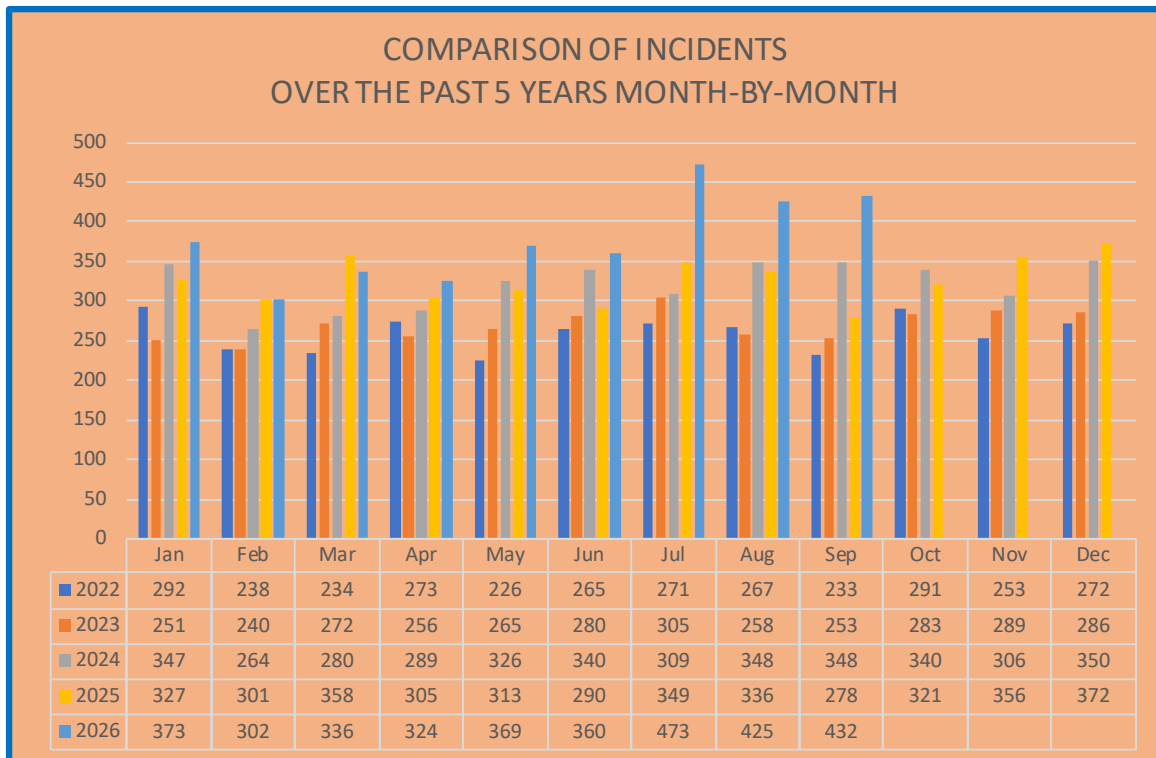
Sworn Staff	84
Civilians	5
Operational Volunteers	2
Department Total	91



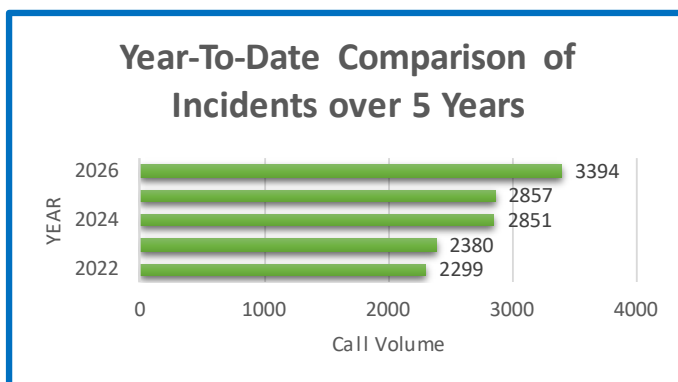
Denton County ESD No. 1 & No. 2

SEPTEMBER 2026

DCESD Total Incident Count



Year-to-Date Totals



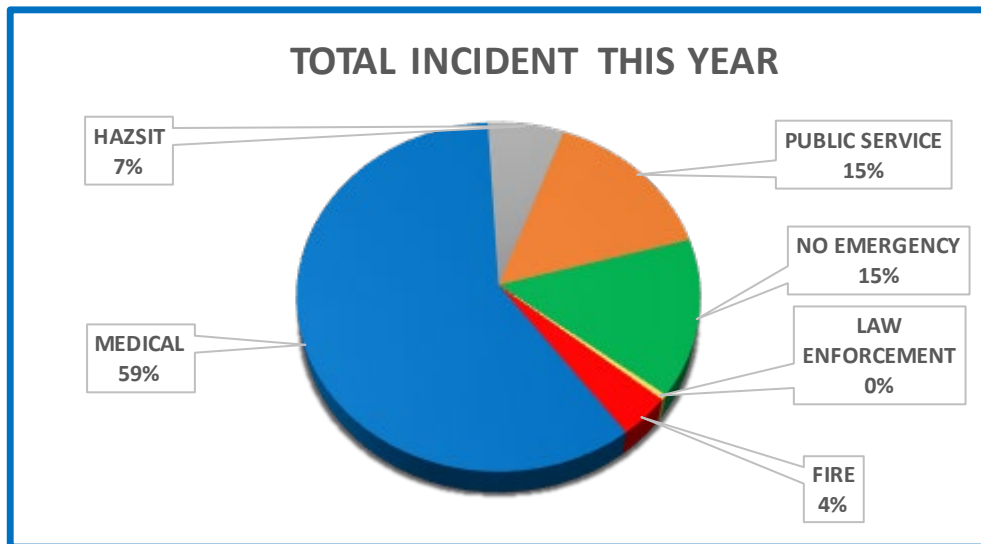
DCESD	YTD	YEAR END
2022	2299	3115
2023	2380	3238
2024	2851	3847
2025	2857	3906
2026	3394	TBD



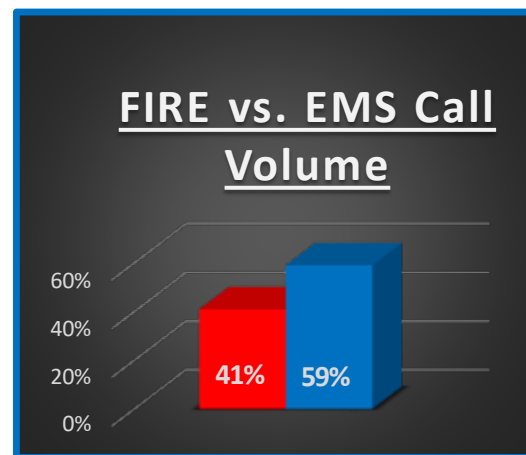
Denton County ESD No. 1 & No. 2

SEPTEMBER 2026

INCIDENT STATISTICS



PRIMARY INCIDENT TYPE	
FIRE	177
EMS	255
FIRE	17
MEDICAL	255
HAZSIT	28
RESCUE	2
PUBLIC SERVICE	65
NO EMERGENCY	63
LAW ENFORCEMENT	2

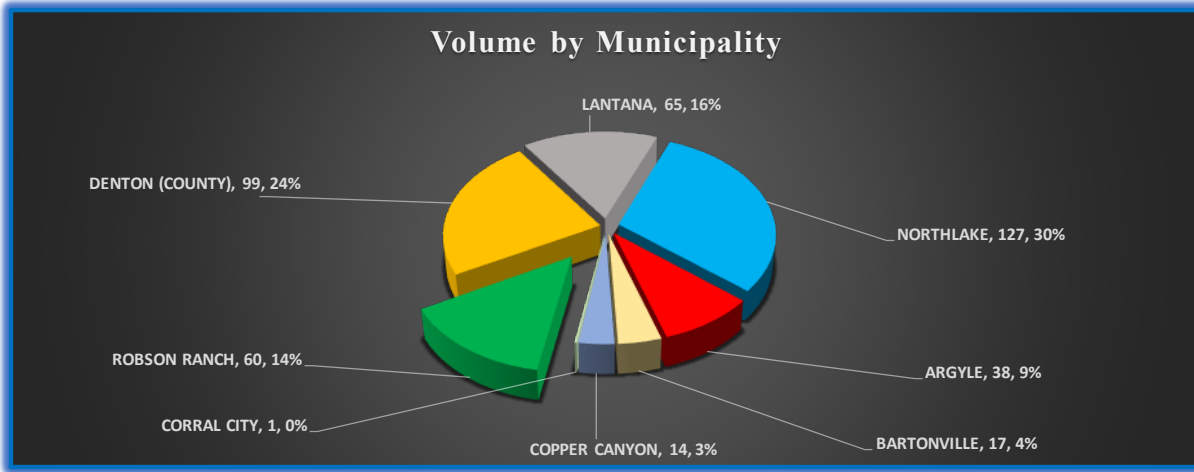


Percentage of Overlapping Calls

Overlapping Calls	
# OVERLAPPING	% OVERLAPPING
256	59%
>3 Calls Overlapping	11%
>4 Calls Overlapping	2%
0 overlapping incidents warranted a mutual aid response due to unit availability	

**Denton County ESD No. 1 & No. 2**

SEPTEMBER 2026

Municipality Call Volume Breakdown

NERIS INCIDENT GROUP TYPE		ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE	Robson Ranch	DENTON COUNTY	MUTUAL AID
FIRE	2		4		1	4		3	3	
HAZSIT	6				1	15	1	5		
MEDICAL	21	11	8	1	52	66	34	61		
RESCUE						2				
PUBLIC SERVICE	5	1			6	18	19	14	1	
NO EMERGENCY	3	5	2		5	22	6	15	3	
LAW ENFORCEMENT	1							1		
2026 Municipality Totals		38	17	14	1	65	127	60	99	7

NERIS Breakdown**FIRE**

Outsdie, Special, Structure, Transportation.

HAZSIT

Hazard Non-Chemical, Hazardous Materials, Overpressure, Investigation

MEDICAL

Illness, Injury, Other

RESCUE

Outside/Outdoor, Structure/Indoor, Transportation/Land

PUBLIC SERVICE

Citizen Assist, Alarms (Non-Medical), Disaster/Weather, Other

NO EMERGENCY

False Alarm, Good Intent, Cancelled

LAW ENFORCEMENT SUPPORT

**Denton County ESD No. 1 & No. 2**

SEPTEMBER 2026

Incident Response Times**90th Percentile Assessment**

Lights and Sirens – 90TH Percentile Time (Dispatch to Arrival)	
Overall Fire/EMS	10:00
Overall FIRE	10:12
Overall EMS	9:51

Internal Compliance Goal: Less than 8-minute response time from dispatch to first unit on arrival time. Assessment is performed by taking the total number of incidents where lights and sirens were utilized while responding to the incident.

NFPA 1710 Response Recommendations: Key performance objectives for...

FIRE Response: (bunker gear required)

1. Turnout time: < 80 seconds
(1 minute: 20 seconds)
2. First Unit on scene: < 240 seconds
(4 minutes)

EMS Response: (no bunker gear required)

1. Turnout time: < 60 seconds
(1 minute)
2. First Unit on scene: < 240 seconds
(4 minutes)

<u>90th Percentile per Municipality</u>						
ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE	DENTON CO.
9:13	10:30	10:43	5:31	8:18	14:56	9:52

Average Response and Turnout Time Assessment

RESPONSE MODE	TOTAL FIRST ARRIVING UNITS	AVERAGE RESPONSE TIME (minutes)
Initial Lights and Sirens, Downgraded to No Lights or Sirens	0	0:00
Initial No Lights or Sirens, Upgraded to Lights and Sirens	0	0:00
Lights and Sirens	395	6:38
No Lights or Sirens	6	3:06

<u>Average Response Time per Municipality</u>						
ARGYLE	BARTONVILLE	COPPER CANYON	CORRAL CITY	LANTANA	NORTHLAKE	DENTON CO.
6:34	7:48	7:48	5:31	6:34	6:55	6:25

**Denton County ESD No. 1 & No. 2****SEPTEMBER 2026****Public Education****Community Outreach Events**

Fire Station Tours	5
Public Education Events	9
Ride Along (EMS Students/Orientation)	30
Community CPR/STB Classes	1
- Total Students	20
Total Events	15
(Tours, Pub Ed Events, CPR Classes)	

Training Division

Total ISO Training Hours Logged / Month	2153.5
EMS Training Hours Logged / Month	346.5
FIRE Training Hours Logged / Month	1708
Administrative Training / Month	99

Fire Inspection Report

INSPECTION TYPE	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	YTD
Certificate of Occupancy (New Structure) (Total)		2	4			3	3	3	9	24
Compliant (Total)	5		11							16
Controlled Access (Total)					1	2			1	4
Foster Care (Total)	1						1			2
Annual (Total)				8	8	6	7	29	17	75
Construction - Hood System Final Acceptance (Total)	1		1	3	1		1	2	1	10
Fire Protection Commercial Sprinkler (Total)	4	2	9	10	8	9	7	9	9	67
Fire Protection- Fire Alarm (Total)	1	2	3	3	6	5	5	3	6	34
Fire Protection Inspection: Underground (Total)	9	2	6	14	5	12	5		2	55
Residential Sprinkler (Total)	6	12	21	17	10	17	10	12	6	111
Certificate Of Occupancy (Existing Structure) (Total)	1	3	5	6	8	1	5	6	1	36
Compliance/Code Check				5	3	4	7	4	1	24
Fire & Life Safety (Total)										0
Monthly Totals	28	23	60	66	50	59	51	68	53	458



TOWN COUNCIL COMMUNICATION

DATE: October 13, 2026

FROM: Jeff Ashabranner, Chief of Police

AGENDA ITEM: Police Department – Department Statistics/Activities

SUMMARY:

Department Statistics/Activities.

ATTACHMENTS:

- Monthly Report

Bartonville Police Department

September 2026 Monthly Report



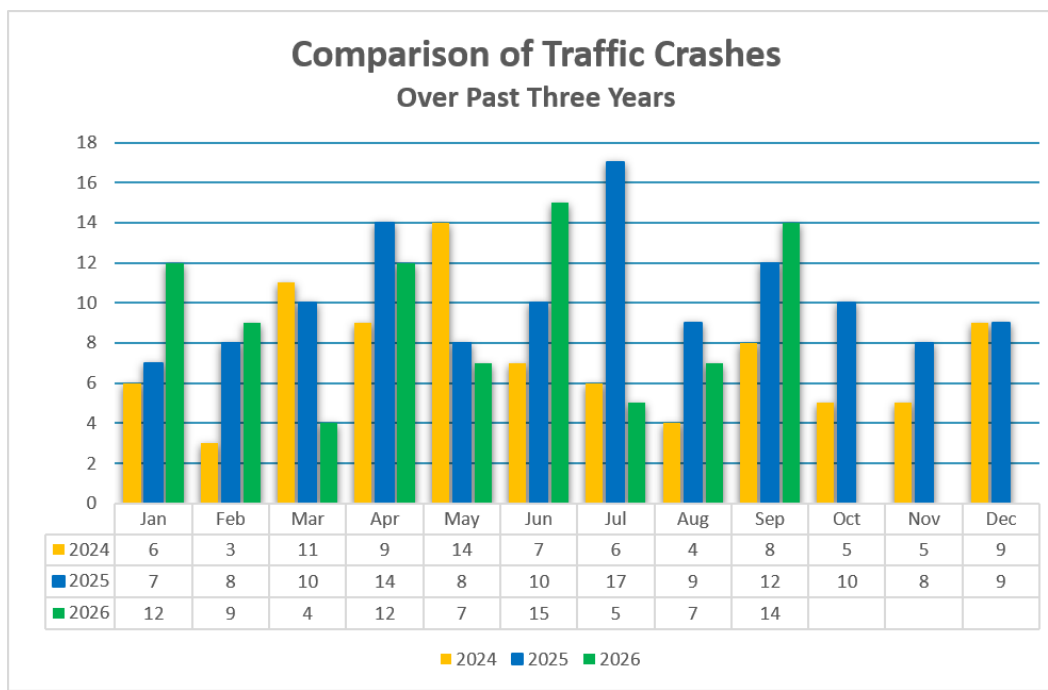
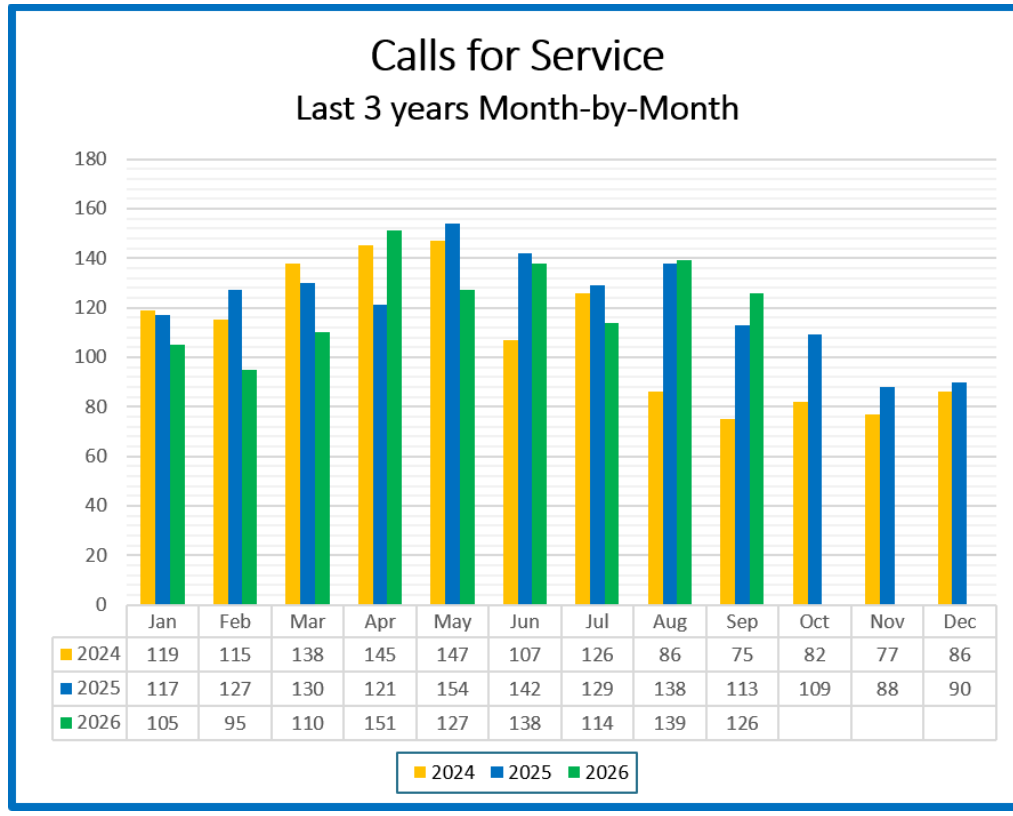
Bartonville Police Department**September 2026****Table of Contents**

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Calls for Service	3
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Uniformed Crime Reports/Officer initiated activity	5,6
Misc Information/Upcoming events	6

Bartonville Police Department

September 2026

Total Calls for Service



Bartonville Police Department

September 2026

Abandoned Vehicle	0
Agency Assist	5
Alarm- Commercial	23
Alarm- Residential	10
Animal Bite Report	0
Animal Complaint	8
Animal Cruelty	0
Assault	1
Auto Theft	0
Burglary	0
Cardiac Arrest	0
Citizen Assist	0
Civil Standby	0
Child Custody Issues	0
Criminal Mischief	0
Criminal Trespass	2
Deadly Conduct	0
Disorderly Conduct	0
Disturbance	3
Domestic Disturbance	3
Fight	0
Fire Investigation	0
Fireworks Complaint	0
Follow-up Investigation	8
Forgery/Fraud	2
Found Property	0
Gunshots Heard	0
Hang-up 911	4
Harassment	1
Illegal Dumping	0
Indecent Exposure	0
Intoxicated Person	2
Juvenile Complaint	2
Loose Livestock	1
Meet Complainant	7
Missing Person	1
Motorist Assist	1
Narcotics	0
Noise Complaint	4
Open Door Investigation	0
Ordinance Violation	2
Person with a Gun	0
Psych/Suicide Attempt	4
Reckless Driver	3
Road Blockage/Hazard	2
Robbery	0
Stabbing/Gunshot	0
Suspicious Person/Veh/Activity	6
TABC- Alcohol Violation	0
Terroristic Threat	0
Theft	1
Traffic Transport Incident (Accidents)	14
Vehicle Complaint	0
Warrant Service	0
Welfare Concern	6

Bartonville Police Department

September 2026

Uniformed Crime Reporting

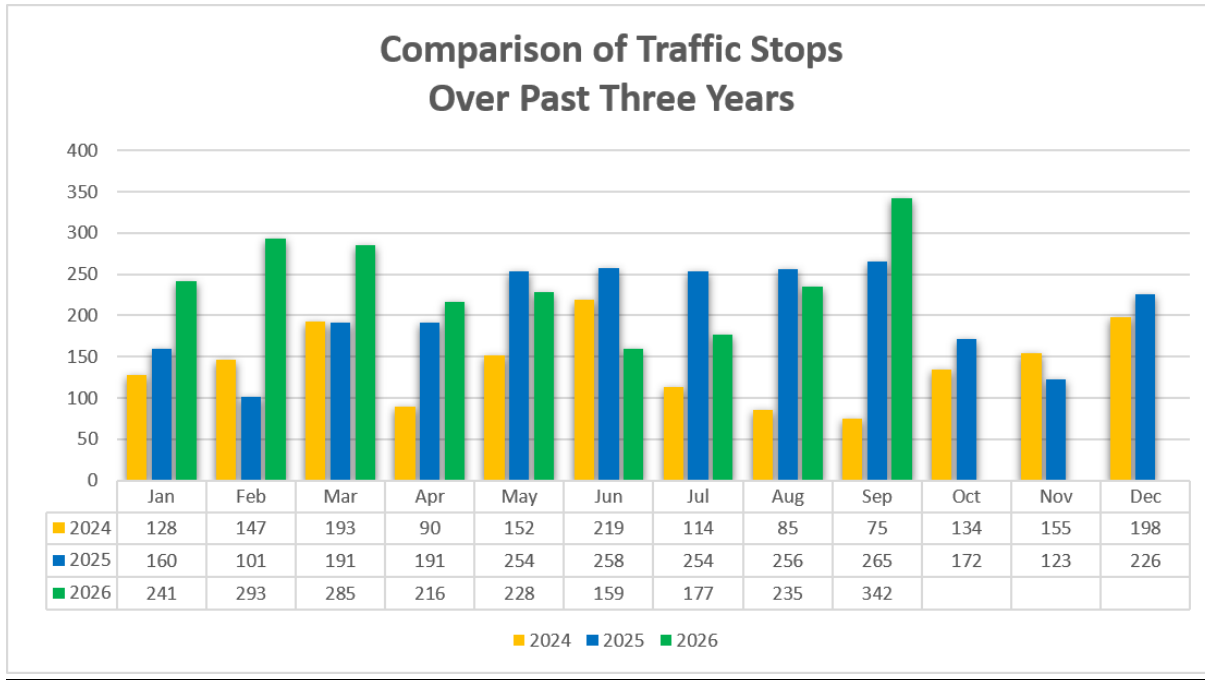
ACTIVITY UCR	Current Month September	Current Year 2026	Last Year 2025
PART 1 OFFENSES			
Homicide / Manslaughter	0	0	0
Sexual Assault	1	2	1
Robbery	0	0	1
Aggravated Assault	0	2	0
Burglary	0	0	3
Larceny	1	11	13
Motor Vehicle Theft	0	1	0
Human Trafficking	0	1	1
Arson	0	0	1
TOTAL PART I	2	17	20

Officer Initiated Activity

<u>Officer Activity by Type</u>	Total
Building Checks, Close Patrols	220
Traffic Complaints (Radar Enforcement)	48
Traffic Stops	342
Walk Thru (Business contacts)	11
Total	621

Bartonville Police Department

September 2026



Misc. Information/Upcoming Events

1. **Part I Crime Activity** — One theft reported this month from the Kroger and one sexual assault reported.
2. **Crash data** – 12 of 14 crashes on FM 407. Other 2 were on Saddlebrook.



TOWN COUNCIL COMMUNICATION

DATE: October 13, 2026

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Administration – September 2026 Reports: Financial, Animal Control and Code Enforcement, Engineering, Municipal Court, Permit, and Board Member Attendance.

SUMMARY:

Monthly Reports September 2026

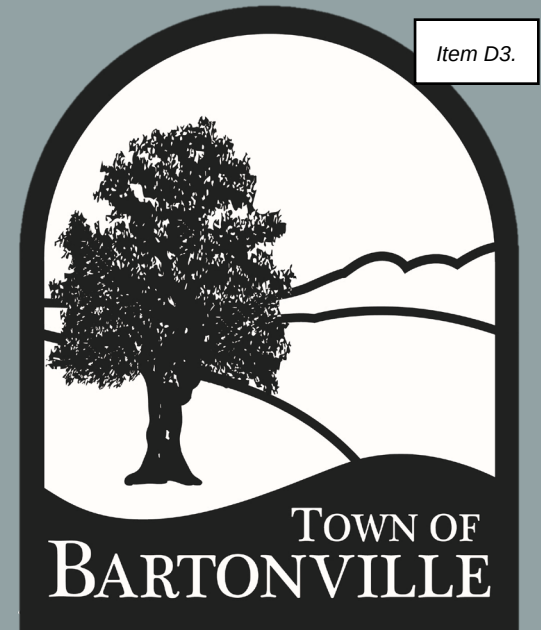
ATTACHMENTS:

- Monthly Financial Report
- Monthly Animal Control & Code Enforcement Report
- Monthly Engineering Report
- Monthly Municipal Court Report
- Monthly Permit Report
- Monthly Board Attendance Report

Town of Bartonville

Monthly Financial Report

Month Ending
September 2026



PRESENTED:
OCTOBER 13, 2026

RESERVE REVENUE

Category	SEPT 2026 Revenue	Year to Date Revenue	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Interest Earned	2,562	30,445	19,000	(11,445)	-60.24%	24,523	26,998
Transfers In	0	183,645	0	0	0.00%	0	0
Total Revenue	2,562	214,090	\$19,000	(195,090)	-1026.79%	26,998	26,998

All General Fund Revenues

Category	SEPT 2026 Revenue	Year to Date Revenue	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Property Tax	6,598	1,366,821	1,200,000	(166,821)	-13.90%	1,208,772	1,208,772
Sales Tax	73,003	1,073,567	890,000	(183,567)	-20.63%	991,631	991,631
Franchise Fees	7,708	274,510	276,000	1,490	0.54%	267,207	267,207
<i>Administration Services</i>	<i>7,747</i>	<i>8,147</i>	<i>0</i>	<i>(8,147)</i>	<i>0.00%</i>	<i>0</i>	<i>0</i>
<i>General Revenue</i>	<i>0</i>	<i>468</i>	<i>0</i>	<i>(468)</i>	<i>0.00%</i>	<i>37,835</i>	<i>37,835</i>
<i>Child Safety Collected</i>	<i>0</i>	<i>0</i>	<i>2,000</i>	<i>2,000</i>	<i>100.00%</i>	<i>0</i>	<i>0</i>
<i>LOESE Training Funds</i>	<i>0</i>	<i>442</i>	<i>1,000</i>	<i>558</i>	<i>55.77%</i>	<i>1,986</i>	<i>1,986</i>
<i>Interest Earned</i>	<i>10,321</i>	<i>116,941</i>	<i>115,000</i>	<i>(1,941)</i>	<i>-1.69%</i>	<i>138,184</i>	<i>138,184</i>
<i>Transfer In from CCPD</i>	<i>0</i>	<i>30,000</i>	<i>30,000</i>	<i>0</i>	<i>0.00%</i>	<i>30,000</i>	<i>30,000</i>
<i>Transfer in from BCDC</i>	<i>0</i>	<i>20,000</i>	<i>20,000</i>	<i>0</i>	<i>0.00%</i>	<i>10,000</i>	<i>10,000</i>
Total Other/Transfer	18,068	175,999	168,000	(7,999)	-4.76%	218,005	218,005
Development Fees	8,662	36,960	10,000	(26,960)	-269.60%	29,140	29,140
Permit Fees	85,196	340,209	180,450	(159,759)	-88.53%	274,057	274,057
Municipal Court	9,597	118,038	100,000	(18,038)	-18.04%	112,779	112,779
Total Revenue	208,832	3,386,104	2,824,450	(561,654)	-19.89%	3,101,592	3,101,592

Sales Tax Collections

The Town's portion of sales tax revenue received in September 2026, reflecting July 2026 sales activity, totaled \$73,003, bringing the 12-month sales tax collections average to \$89,464.

Month Ending	Sales Tax Collections	
10/31/25	\$63,088	
11/30/25	\$127,739	
12/31/25	\$64,395	
01/31/26	\$68,031	
02/28/26	\$132,092	
03/31/26	\$85,593	
04/30/26	\$52,311	
05/31/26	\$122,115	
06/30/26	\$73,122	
07/31/26	\$83,181	
08/31/26	\$128,897	
09/30/26	\$73,003	
	\$1,073,567	\$89,464 12 Month Average

All General Fund Expenditures

Category	SEPT 2026 Expenditures	Year to Date Expenditures	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Administration	77,567	1,128,842	1,371,760	242,918	17.71%	1,083,716	1,083,716
Police	84,309	1,000,740	922,850	(77,890)	-8.44%	910,575	910,575
Municipal Court	800	10,575	12,000	1,425	11.88%	9,600	9,600
Total Transferred to LTC Grant	2,370	181,264	265,000	83,736	31.60%	202,140	202,140
Total Expenses	165,046	2,321,422	2,571,610	250,188	9.73%	2,206,030	2,206,030

Expenditures by Department - Administration

Category	SEPT 2026 Expenditures	Year to Date Expenditures	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Salary & Benefits	39,558	561,887	642,825	80,938	12.59%	555,685	555,685
<i>Advertisements & Notices</i>	1,265	3,062	5,500	2,438	44.33%	3,406	3,406
<i>Banners & Signs</i>	116	6,226	8,000	1,775	22.18%	2,352	2,352
<i>Clean Up Day</i>	400	10,821	10,800	(21)	-0.19%	4,400	4,400
<i>Dues & Memberships</i>	89	1,720	5,000	3,280	65.61%	2,018	2,018
<i>Election Expense</i>	0	0	14,000	14,000	100.00%	245	245
<i>Postage</i>	0	2,399	3,500	1,101	31.46%	2,488	2,488
<i>Publications & Subscriptions</i>	0	472	1,500	1,028	68.52%	1,886	1,886
<i>Special Events</i>	199	13,685	15,000	1,315	8.77%	12,308	12,308
<i>Meetings/Events</i>	250	4,670	5,000	330	6.60%	2,788	2,788
<i>Travel & Training</i>	236	3,147	8,000	4,853	60.66%	2,582	2,582
Total Other	2,554	46,201	76,300	30,099	39.45%	34,472	34,472
Contracted Services	27,524	310,979	437,950	126,971	28.99%	367,623	367,623
Fees & Service Charges	200	1,068	1,400	332	23.69%	1,170	1,170
Supplies	3,854	81,122	107,785	26,663	24.74%	64,718	64,718
Maintenance	3,877	57,847	55,500	(2,347)	-4.23%	60,047	60,047
Capital Improvements	0	69,738	50,000	(19,738)	-39.48%	0	0
Total Administration	77,567	1,128,842	1,371,760	242,918	17.71%	1,083,716	1,083,716

Expenditures by Department - Police

Category	SEPT 2026 Expenditures	Year to Date Expenditures	Current Budget	Budget Remaining	% of Budget Remaining	Prior YTD Balance	Prior Year End Balance
Salary & Benefits	72,432	885,478	817,850	(67,628)	-8.27%	820,507	820,507
Maintenance	3,912	39,938	38,800	(1,138)	-2.93%	34,127	34,127
Contracted Services	275	18,352	12,200	(6,152)	-50.42%	8,038	8,038
<i>Dues & Memberships</i>	<i>0</i>	<i>1,021</i>	<i>2,000</i>	<i>979</i>	<i>48.95%</i>	<i>943</i>	<i>943</i>
<i>Meetings & Events</i>	<i>64</i>	<i>1,582</i>	<i>1,500</i>	<i>(82)</i>	<i>-5.49%</i>	<i>1,557</i>	<i>1,557</i>
<i>Travel & Training</i>	<i>1,086</i>	<i>3,911</i>	<i>4,500</i>	<i>589</i>	<i>13.08%</i>	<i>2,369</i>	<i>2,369</i>
Total Other	1,150	6,515	8,000	1,485	18.57%	4,868	4,868
<i>Fuel</i>	<i>6,351</i>	<i>27,634</i>	<i>22,000</i>	<i>(5,634)</i>	<i>-25.61%</i>	<i>22,653</i>	<i>22,653</i>
<i>Operations & Supplies</i>	<i>151</i>	<i>18,819</i>	<i>20,000</i>	<i>1,181</i>	<i>5.90%</i>	<i>18,837</i>	<i>18,837</i>
<i>Uniforms</i>	<i>40</i>	<i>4,004</i>	<i>4,000</i>	<i>(4)</i>	<i>-0.10%</i>	<i>1,545</i>	<i>1,545</i>
Total Supplies	6,541	50,458	46,000	(4,458)	-9.69%	43,035	43,035
Total Police Department	84,309	1,000,740	922,850	(77,890)	-8.44%	910,575	910,575

Call Type Summary:

Confined Animal (2)
Dead Animal (1)
Loose Animal (4)
Noise Nuisance (2)
Nuisance (1)
Patrol (5)
Sick/injured Animal (2)
Special Assignment (1)
Trapping (5)
Wildlife (1)

Call

Address	Notes	Service / Type
9/5/2026 2664 Fm 407	Picked up deceased skunk in trap from behind business. Brought back to shelter.	Animal Control Dead Animal
9/4/2026 2664 Fm 407	Owner of the restaurant requested a trap for a skunk. Trap was trapped of and set.	Animal Control Trapping
9/5/2026 2664 Fm 407	Skunk was trapped and removed.	Animal Control Trapping

9/14/2026 Hat Creek Ct And Hat Creek Rd	Dispatched for loose black lab. Patrolled area, UTL dog.	Animal Control Loose Animal
9/17/2026 400 Oakwood Dr	It was reported that PD had seen and called in a loose dog near this location. Upon arrival I located the dog and attempted to capture it. The dog successfully evaded me by slipping between two fence posts into a neighboring backyard, where I lost sight of it. I attempted contact at several addresses nearby in an attempt to discern the owners of the dog. I was unable to make contact at 1200, 1204, or 1211 Brasher as they had gates closed blocking the front doors with dogs in the yard. The loose dog in question popped back out onto the street so I resumed my pursuit, but it slipped away from me again. I made contact at 1208 Brasher where the resident informed me that they were also trying to figure out who owned the dog. I attempted contact at 1213 Brasher and 400 Oakwood, but neither resident answered, so I left door hangers at both locations. While waiting for a secondary officer, I timed that I had not seen the dog in question for over 30 minutes, so I was pulled off of this call. I did one more patrol of the area before leaving, but was UTL anything.	Animal Control Loose Animal
9/18/2026 400 Oakwood Dr	Attempted to make contact with resident, door was not answered. Door hanger was left and black lab seen leaving front of property before disappearing through hole in neighbors fence. Other neighbor stated that the owners of the black lab actually live on pecan street in a blue house with a for sale sign in the front lawn. She stated that the house on Oakwood belongs to a relative of the owners.	Animal Control Loose Animal

9/18/2026 1204 Brasher Dr	Addressed barking complaint with owner, she stated that they live out front and were likely barking at a wandering animal. Owner states she had been trying to find homes for the 8 dogs but has been unsuccessful. Owner also states that some of the dogs were taken in when found wandering in the past and she has difficulty getting food for them. Owner informed that she will need to keep the dogs from barking repeatedly throughout the night and given some dog food.	Animal Control Noise Nuisance
9/18/2026 2664 Fm-407 E	Skunk reported with head stick in drain port of dumpster. Skunk discovered dead upon arrival, removed from dumpster, and disposed of.	Animal Control Wildlife
9/22/2026 1213 Pecan Dr	It was reported that this address was the potential owner for a nuisance loose black lab in the area. I left a door hanger, but was not able to get a phone number for this address.	Animal Control Loose Animal
9/22/2026 1103 Brasher Dr	It was reported that an injured stray cat was frequenting this location. I impounded the sick cat.	Animal Control Sick/injured Animal
9/22/2026 1153 Gibbons Rd S	It was reported that the dogs from this address bark constantly.	Animal Control Noise Nuisance
9/22/2026 1202 Pecan Dr	It was reported that there was an injured stray cat which had been frequenting this location. Cat went under foundation of neighboring home. I was not able to capture.	Animal Control Sick/injured Animal
9/23/2026 1210 Brasher Dr	It was reported that the loose black lab which is frequently seen around this area is owned by this address.	Animal Control Nuisance

9/23/2026 1103 Brasher Dr	It was reported that the resident at this address was willing to help us attempt to contain the nuisance loose dog in her backyard.	Animal Control Special Assignment
9/25/2026 1103 Brasher Dr	Trap set in resident's yard for loose black lab.	Animal Control Trapping
9/26/2026 1103 Brasher Dr	Relocated trap under fence panel alongside front facing privacy fence and rebaited before resetting. No sign of black lab while there.	Animal Control Trapping
9/28/2026 981 Witherspoon Way	This was a trapping request for feral cats in the neighborhood, specifically one that was thought to be injured.	Animal Control Trapping
9/28/2026 1207 Pecan Dr	It was reported that the Lab which was frequently loose in this neighborhood was contained at this location. This lab was their dog and is not the same lab we have been chasing.	Animal Control Confined Animal
9/28/2026 1208 Chestnut Dr	It was reported that a Pyrenees which was running large was contained at this location. Upon arrival I made contact with the RP who showed me the dog in question. It was not a Pyrenees, but rather a mixed breed shepherd hound dominant. I impounded the dog and scanned it for a chip which it did have. I was able to get owner information from the chip and I attempted contact both over the phone and at the address provided but I was unable to make contact. I left a voicemail for the owner and a door hanger at the door. The dog was later reclaimed the same day.	Animal Control Confined Animal

Patrol

Address	Notes	Service / Type
9/2/2026	Patrolled Bartonville. While on East Jeter found Lucy the great Pyrenees and have returned her back home 1094. Stopped into city hall and spoke to Shannon who stated they did not have any issues. 9:30 AM - 10:30 AM Duration: 1 hours	Animal Control Patrol
9/11/2026	Patrolled Bartonville for loose or deceased animals, checked problem areas. Spoke with Sheri at town hall. 10:00 AM - 11:00 AM Duration: 1 hours	Animal Control Patrol
9/17/2026	I patrolled Bartonville for loose, injured, or deceased animals. I checked in at City Hall with Shari who reported no new issues at the time. I checked Brasher and did not see the lab. 11:00 AM - 12:00 PM Duration: 1 hours	Animal Control Patrol
9/22/2026	I patrolled Bartonville for loose, injured, or deceased animals. I checked in at City Hall with Shari who reported no new issues at the time. No lab on Brasher. 9:00 AM - 10:00 AM Duration: 1 hours	Animal Control Patrol
9/28/2026	I patrolled Bartonville for loose, injured, or deceased animals. I checked in at City Hall with Shari who reported no new issues at the time. 10:45AM - 11:45 AM Duration: 1 hours	Animal Control Patrol

Call Type Summary:

Duty to Maintain (1)
Junk Vehicle (1)
Patrol (4)
Tall Grass and Weeds (3)
Trash and Debris (4)

Call

Address	Notes	Service / Type
9/10/2026 1212 Redbud Dr	Property abated for trash/debris.	Code Enforcement Trash and Debris
9/10/2026 404 Oakwood Dr	Improvements made, appliances have been loaded on trailer.	Code Enforcement Trash and Debris
9/21/2026 404 Oakwood Dr	Property abated for trash/debris.	Code Enforcement Trash and Debris
9/10/2026 1113 Brasher Dr	Improvements made, not fully abated.	Code Enforcement Trash and Debris
9/10/2026 Fm 407 Pi#111282	Property abated for tall grass/weeds.	Code Enforcement Tall Grass and Weeds

9/8/2026 1115 Maple Dr	Warning for junked vehicle, black chevy sedan and trash/debris piled in front yard.	Code Enforcement Junk Vehicle
9/8/2026 2801 Romero Way	Warning for tall grass/weeds.	Code Enforcement Tall Grass and Weeds
9/28/2026 2801 Romero Way	Warning returned to City hall, invalid address.	Code Enforcement Tall Grass and Weeds
9/14/2026 908 Dove Creek Ct	Warning for dead tree overhanging public right-of-way.	Code Enforcement Duty to Maintain

Patrol

Address	Notes	Service / Type
9/8/2026	Patrolled city limits. Followed up on previous warnings. Checked in with city hall. 8:30 AM - 10:30 AM Duration: 2 hours	Code Enforcement Patrol
9/14/2026	Patrolled city limits. Followed up on previous warnings. Checked in with city hall. 8:30 AM - 10:30 AM Duration: 2 hours	Code Enforcement Patrol
9/21/2026	Patrolled city limits. Checked in with city hall. No new violations or complaints. 8:30 AM - 10:30 AM Duration: 2 hours	Code Enforcement Patrol

9/28/2026

Patrolled city limits. Checked in with city hall. Multiple properties with trash piles at street. I'll follow up on those addresses after trash pick up.
8:30 AM - 10:30 AM | Duration: 2 hours

Code Enforcement

Patrol



Town of Bartonville Status Report

Date: October 2, 2026

Plat Review

- N/A

ROW Permits

- AT&T Fiber – Ongoing – McMakin, Jeter, Post Oak and Wolf Run

Subdivision Construction

- Furst Ranch CLoMR
- Prairie Vista CLoMR

Street Fund

- Jeter Phase 3 Construction – Underway – Type D Asphalt (Surface Course) scheduled Week of October 5 depending on weather.
- Misc. Asphalt Pavement Repair On-Call Contract – Completed - Contract Still Available

General Consultation

- N/A

Grading Plans Reviewed

- 1101 Jefferson Court
- 1520 E Jeter
- 1201 Pitner
- 912 Hat Creek
- 989 Gibbons

Town of Bartonville
Municipal Court Council Report
From 9/1/2026 to 9/30/2026

10/1/2026 11

Item D3.

Violations by Type

Traffic	Penal	City Ordinance	Parking	Other	Total
119	0	0	0	3	122

Financial

State Fees	Court Costs	Fines	Tech Fund	Building Security	Consol. Sec/Tech	Total
\$5,921.20	\$1,690.90	\$8,316.00	\$0.00	\$0.00	\$578.50	\$16,506.60

Warrants

Issued	Served	Closed	Total
0	0	0	0

FTAs/VPTAs

FTAs	VPTAs	Total
0	0	0

Dispositions

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
34	0	13	11	21	79

Trials & Hearings

Jury	Bench	Appeal	Total
0	0	1	1

Omni/Scofflaw/Collection

Omni	Scofflaw	Collections	Total
2	0	2	4

Permit Report

10/1/2026 8:17

Item D3.

Permit #	Contact	Property	Permit Type	Issued Date	Estimated Value	Square Footage	Paid Amount
26-00467-01	Integrity First Roofing & Construction LLC	2718 Romero Way	New Residential	9/3/2026	\$2,600,000.00	8462.00	\$10,709.80
26-00479-02	KTC Underground	1118 Vera Court	Plumbing Permit	9/15/2026	\$3,000.00		\$130.00
26-00445-01	THE DALLAS DON LLC	1109 Pitner Court	New Residential	9/3/2026	\$2,500,000.00	11593.00	\$23,611.00
26-00480-01	Element Systems	1520 E. Jeter Road	OSSF Application - Modification	9/16/2026			\$200.00
26-00492-01	BillyGO DFW, LLC	573 Stonewood Blvd	Plumbing Permit	9/29/2026	\$2,843.00		\$130.00
26-00464-01	C&W Plumbing	1361 E Jeter Rd	Plumbing Permit	9/2/2026	\$6,200.00		\$130.00
26-00476-01	Grizzly Contractors	1104 Maple Dr	OSSF Permit - Residential	9/23/2026			\$410.00
26-00487-01	Capital Electric LLC	654 Country Ct	Electrical Permit	9/23/2026	\$2,500.00		\$130.00
26-00489-01	Work Environmental Systems	498 Wolf Run Rd	Mechanical Permit	9/28/2026	\$14,382.61		\$130.00
26-00462-01	RCM Plumbing LLC	1650 Gibbons Rd S	Plumbing Permit	9/2/2026	\$2,500.00		\$130.00
26-00463-01	Barkers Pump & Water Well Service, INC	1348 Saddlebrook Ct	Water Well	9/2/2026			\$250.00
26-00335-01	Luxely Real Estate	1026 Gene Perry Ct	Addition/REmodel Permit (AC)	9/25/2026	\$200,000.00	2850.00	\$4,485.00
26-00474-01	Casey Nunez	1309 Palomino Cir	Accessory Building	9/9/2026	\$375,000.00	3328.00	\$4,495.00
26-00471-01	CR Plumbing	1251 Bridle Bit Rd	Plumbing Permit	9/8/2026	\$7,306.96		\$130.00
26-00481-01	Sabre Luxury Homes	912 Hat Creek Court	Addition/REmodel Permit (AC)	9/30/2026		1548.00	\$3,096.00
26-00466-01	Integrity First Roofing & Construction LLC	2718 Romero Way	Accessory Building	9/3/2026	\$50,000.00	2000.00	\$960.00
26-00475-01	Royal Flush Septic	1102 Vera Court	OSSF Permit - Residential	9/10/2026			\$410.00
26-00479-01	CR Electric	1118 Vera Court	Electrical Permit	9/15/2026	\$3,000.00		\$130.00
26-00468-01	T&L Septic Service	1101 Jefferson Court	OSSF Permit - Residential	9/9/2026			\$410.00
26-00482-01	All A's LLC	1201 Pitner Court	New Residential	9/23/2026		10965.00	\$21,930.00
26-00419-01	Royal Flush Septic	1109 Pitner Court	OSSF Permit - Residential	9/3/2026	\$20,000.00		\$410.00
26-00483-01	Lewis & Earley Construction LLC	1520 E. Jeter Road	Accessory Building	9/22/2026	\$200,000.00	3284.00	\$5,391.00

FY2026 Boards and Commission Attendance Report

Item D3.

Oct 25 Nov 25 Dec 25 Jan 26 Feb 26 Mar 26 Apr 26 May 26 Jun 26 Jul 26 Aug 26 Sep 26

Board of Adjustment (BOA)														
Position	Term	Director												
Director	2024-2026	Donna Baumgarner (2014)	NO MEETING	P	E	NO MEETING	NO MEETING	P	NO MEETING	NO MEETING	NO MEETING	NO MEETING	P	NO MEETING
Alternate #1	2024-2026	Heather Head (2023)		E	P			P					P	
Chair	2024-2026	Kathy Daum (2003)		P	P			P					P	
Alternate #2	2025-2027	Barbara Nunneley (2025)		E	E			P					P	
Director	2025-2027	Del Knowler (2011)		P	P			E					P	
Director	2025-2027	Vacant		P	P			P						
Director	2025-2027	Siobhan O'Brien (2022)		P	P			P					P	

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

Oct 25 Nov 25 Dec 25 Jan 26 Feb 26 Mar 26 Apr 26 May 26 Jun 26 Jul 26 Aug 26 Sep 26

Planning & Zoning Commission (P&Z)														
Position	Term	Commissioner												
Commissioner	2024-2026	Brenda Hoyt-Stenovich (2014)	E	NO MEETING	P	NO MEETING	NO MEETING	NO MEETING	P	NO MEETING	P	NO MEETING	NO MEETING	NO MEETING
Chair	2024-2026	Gloria McDonald (1998)	P		P				P		P			
Commissioner	2024-2026	Ralph Arment (1988)	P		P				E		E			
Alternate #1	2025-2026	Rick Lawrence (2023)	P		P				P		P			
Commissioner	2025-2027	Don Abernathy (2000)	P		P				P		P			
Vice Chair	2025-2027	Pat Adams (2022)	P		P				E		P			
Alternate #2	2025-2027	Rebecca Jenkins (2025)	P		P				P		P			

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

FY2026 Boards and Commission Attendance Report

Item D3.

Oct 25 Nov 25 Dec 25 Jan 26 Feb 26 Mar 26 Apr 26 May 26 Jun 26 Jul 26 Aug 26 Sep 26

Bartonville Community Development Corporation (BCDC)														
Position	Term	Director												
Chair	2024-2026	Brenda Latham (2021)	P	NO MEETING	P	NO MEETING	P	NO MEETING	E	NO MEETING	P	P	P	P
Director	2024-2026	Laura Karbash - Smith (2025)	P		P		P		P		P	P	P	P
Director	2024-2026	Laura Pittman (2025)	P		P		P		P		E	P	E	E
Director	2024-2026	Scott Daum (2024)	A		P		P		P		P	E	P	P
Director	2025-2027	Chad Carlson (2025)	P		P		P		P		P	P	P	P
Director	2025-2027	Jan Deatherage (2025)	P		P		P		P		P	E	P	P
Director	2025-2027	Vacant												

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

Oct 25 Nov 25 Dec 25 Jan 26 Feb 26 Mar 26 Apr 26 May 26 Jun 26 Jul 26 Aug 26 Sep 26

Crime Control and Prevention District (CCPD)														
Position	Term	Director												
Director	2024-2026	Vacant	P	NO MEETING	NO MEETING	CANCELLED	NO MEETING	A	NO MEETING	NO MEETING		NO MEETING	NO MEETING	NO MEETING
Vice Chair	2024-2026	Johnny Jones (2012)	P								P			
Director	2024-2026	Lori Van Alstine (2014)	P								P			
Director	2024-2026	Steve Weiss (2023)	P								P			
Director	2025-2027	Chris Colbert (2011)	P								P			
Director	2025-2027	Jarod Root (2024)	P								E			
Chair	2025-2027	Jeff Grubb (2011)	P					P			P			

All Terms are two (2) Years

P - Present

A - Absent

E - Excused - Staff Notified

FY2026 Boards and Commission Attendance Report

Item D3.

10/14 11/3 12/1 3/25 4/7 4/22 5/9 6/9 8/11

Special Events Committee (SEC)														
Position	Term	Committee Member												
Chair	2024-2026	Lori Van Alstine (2023)	P	P	P	P	P	P	P	P	P			
Vice Chair	2024-2026	Kathy Daum (2024)	P	P	P	E	P	P	P	P	P			
Member	2025-2027	CM Keith Crandall (2024)	P	P	P	P	P	P	P	P	P			
Member	2025-2027	CM Margie Arens (2023)	P	P	P	P	E	P	P	E	E			
Member	2024-2026	Donna Baumgarner (2024)	P	P	P	P	P	P	E	P	P			
Member	2024-2026	Randy Van Alstine	P	P	P	P	P	P	P	P	P			
Member	2025-2027	Stephanie Phillips	P	P	P	P	P	P	P	P	P			

P - Present

A - Absent

E - Excused - Staff Notified



TOWN COUNCIL COMMUNICATION

DATE: October 13, 2026

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Consider approval of the September 15, 2026 Regular Meeting Minutes.

SUMMARY:

The Town Council held a Regular Meeting on September 15, 2026.

RECOMMENDED MOTION OR ACTION:

Motion to approve the September 15, 2026 Regular Meeting Minutes as presented.

ATTACHMENT:

- September 15, 2026 Regular Meeting Minutes

THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN SPECIAL SESSION ON THE 15TH DAY OF SEPTEMBER 2026 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:

Jaclyn Carrington, Mayor
 Margie Arens, Mayor Pro Tem/Place 5
 Rick Lawrence, Place 1
 Clay Sams, Council Member Place 3
 Keith Crandall, Council Member Place 4

Council Members Absent:

Matt Chapman, Place 2

Town Staff Present:

Kirk Riggs, Town Administrator
 Shannon Montgomery, Town Secretary
 Jeff Ashabranner, Chief of Police
 Katarina Fowler, Permit Technician

A. CALL MEETING TO ORDER

Mayor Carrington called the Regular Session to order at 6:30 pm.

B. PLEDGE OF ALLEGIANCE

Mayor Carrington led the Pledge.

C. PRESENTATION

1. Mayor's Outstanding Service Award.

Mayor Carrington presented the second Mayor's Outstanding Service Award to Police Officer Josh for his exceptional dedication and service to the Town of Bartonville. Officer Mazon consistently goes beyond his law enforcement duties by supporting public works, maintaining Town facilities, and assisting wherever needed. His professionalism, strong work ethic, and dedication have made a lasting impact on Bartonville, and the Town extends its sincere gratitude for his outstanding service.

D. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.

There was no public participation.

E. APPOINTED REPRESENTATIVE/LIAISON REPORTS**1. Denton County Emergency Services District #1.**

Chief Vaughan of Denton County Emergency Services District No. 1 provided an update and addressed questions from Council.

2. Police Department – August 2026 Statistics/Activities.

Chief of Police Ashabanner summarized the monthly statistics/activities and addressed questions from Council.

3. Administration – August 2026 Reports: Financial, Animal Control and Code Enforcement, Engineering, Municipal Court, Permit, and Board Member Attendance.

Town Secretary Montgomery provided a summary of the August 2026 Finance Report and addressed questions from Council.

F. CONSENT AGENDA

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

- 1. Consider approval of the September 1, 2026 Special Meeting Minutes.**
- 2. Consider approval of a Resolution approving a negotiated settlement between Atmos Cities Steering Committee and Atmos Energy Corporation, Mid-Tex Division regarding the Company’s 2026 Rate Review Mechanism Filing.**
- 3. Consider an Interlocal Agreement between the Town of Bartonville and TML Multistate Intergovernmental Employee Benefits Pool, d/b/a Texas Health Benefits Pool for the purpose of providing certain benefits and related services for Town of Bartonville employees and their dependents; and authorize the Town Administrator to execute same on behalf of the Town.**
- 4. Consider approval of a contractor services agreement with Texas Power Inspections, LLC for Building Inspection Services beginning October 1, 2026 through September 30, 2027; and authorize the Town Administrator to execute same on behalf of the Town.**
- 5. Consider approval of a contractor services agreement with America's Code Enforcement for Code Enforcement Services beginning October 1, 2026 through September 30, 2027; and authorize the Town Administrator to execute same on behalf of the Town.**
- 6. Consider approval of a contractor services agreement with Brad Hodges for Gas Well Inspection Services beginning October 1, 2026 through September 30, 2027; and authorize the Town Administrator to execute same on behalf of the Town.**
- 7. Consider approval of a contractor services agreement with Bureau Veritas North America, Inc. for Health Services beginning October 1, 2026 through September 30, 2027; and authorize the Town Administrator to execute same on behalf of the Town.**
- 8. Consider approval of a Planning Services Agreement for Planning Consulting Services between the Town of Bartonville and Ad Terram Consulting, LLC beginning October 1, 2026 through September 30, 2027; and authorize the Town Administrator to execute same on behalf of the Town.**

- 9. Consider approval of a contractor services agreement with Analisa Griffith, RS/DS for On-Site Sewage Facilities (OSSF) Services beginning October 1, 2026 through September 30, 2027; and authorize the Town Administrator to execute same on behalf of the Town.**

Motion made by Council Member Sams, seconded by Council Member Arens, to **APPROVE** Consent Agenda Items No. 1 – 9 as presented.

VOTE ON THE MOTION

AYES: Lawrence, Sams, Arens, and Crandall

NAYS: None

VOTE: 4-0

G. PUBLIC HEARINGS AND REGULAR ITEMS

- 1. Conduct a Public Hearing to receive comments regarding the proposed property tax rate of \$0.173646 per one hundred (\$100.00) dollars assessed valuation on taxable property within the corporate limits of the Town of Bartonville for Tax Year 2026.**

Mayor Carrington opened the Public Hearing at 6:51 pm, and after recognizing that there was no one wishing to speak, closed the Public Hearing at 6:51 pm.

Mayor Carrington stated that action on the proposed tax rate will be taken during agenda item G. 4.

- 2. Discuss and consider approval of an Ordinance approving and adopting the Town's budget for the Fiscal Year beginning October 1, 2026 and ending September 30, 2027.**

Motion made by Council Member Crandall, seconded by Council Member Sams, to **APPROVE** an Ordinance approving and adopting the Town's budget for the Fiscal Year beginning October 1, 2026 and ending September 30, 2027 as presented.

VOTE ON THE MOTION

Town Secretary Montgomery conducted a roll call vote:

Council Member Place 1 Lawrence – AYE

Council Member Place 3 Sams – AYE

Council Member Place 4 Crandall – AYE

Council Member Place 5 Arens – AYE

Motion carried unanimously.

The Ordinance caption reads as follows:

**TOWN OF BARTONVILLE, TEXAS
ORDINANCE NO. 807-26**

AN ORDINANCE OF THE TOWN OF BARTONVILLE, TEXAS ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2026, AND ENDING SEPTEMBER 30, 2027, IN ACCORDANCE WITH STATE LAW; MAKING APPROPRIATIONS FOR THE SUPPORT OF THE TOWN; PROVIDING FOR EMERGENCY EXPENDITURES AS ALLOWED BY LAW; PROVIDING FOR THE

FILING OF THE BUDGET AS REPRESENTED IN EXHIBIT “A”; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING A CUMULATIVE REPEALING CLAUSE; PROVIDING SEVERABILITY; PROVIDING AN ENGROSSMENT AND ENROLLMENT CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

- 3. Discuss and consider approval of an Ordinance approving the 2026 Certified Property Tax Values, levying taxes, and fixing and adopting the tax rate on all taxable property within the corporate limits of the Town at the rate of \$0.173646 per one hundred (\$100.00) dollars of assessed valuation on taxable property; and providing an effective date.**

Council Member Sams, seconded by Council Member Arens, made a motion to move that the property tax rate be increased by the adoption of a tax rate of **\$0.173646**, which is effectively a 3.50% increase in the tax rate and **APPROVE** Ordinance No. 808-26 as presented.

VOTE ON THE MOTION

Town Secretary Montgomery conducted a roll call vote:

Council Member Place 1 Lawrence – AYE

Council Member Place 3 Sams – AYE

Council Member Place 4 Crandall – AYE

Council Member Place 5 Arens – AYE

Motion carried unanimously.

The Ordinance caption reads as follows:

TOWN OF BARTONVILLE, TEXAS ORDINANCE NO. 808-26

AN ORDINANCE OF THE TOWN OF BARTONVILLE, TEXAS APPROVING THE 2026 CERTIFIED PROPERTY TAX ROLLS FOR THE TOWN OF BARTONVILLE AND SETTING, FIXING, AND ADOPTING THE TAX RATE ON TAXABLE PROPERTY WITHIN THE TOWN LIMITS OF THE TOWN OF BARTONVILLE FOR TAX YEAR 2026; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING APPLICATION OF TAXES COLLECTIBLE; AND PROVIDING AN EFFECTIVE DATE.

- 4. Discus and consider a Resolution acknowledging and ratifying that the adoption of the Fiscal Year 2026-2027 Annual Budget will require raising more revenue from property taxes than in the previous Fiscal Year and ratifying the property tax increase reflected in the budget; and providing an effective date.**

Motion made by Council Member Crandall, seconded by Council Member Arens, to **APPROVE** a Resolution acknowledging and ratifying that the adoption of the Fiscal Year 2026-2027 Annual Budget will require raising more revenue from property taxes than in the previous Fiscal Year and ratifying the property tax increase reflected in the budget as presented.

VOTE ON THE MOTION

Town Secretary Montgomery conducted a roll call vote:

Council Member Place 1 Lawrence – AYE

Council Member Place 3 Sams – AYE
Council Member Place 4 Crandall – AYE
Council Member Place 5 Arens – AYE

Motion carried unanimously.

The Resolution caption reads as follows:

**TOWN OF BARTONVILLE
RESOLUTION NO. 2026-15**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE FISCAL YEAR 2026-2027 ANNUAL BUDGET AND ACKNOWLEDGING THAT THE BUDGET WILL REQUIRE RAISING MORE REVENUE FROM PROPERTY TAXES THAN IN THE PREVIOUS FISCAL YEAR; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING FOR RATIFICATION; AND PROVIDING AN EFFECTIVE DATE.

H. FUTURE ITEMS

Discussion only, no action taken.

I. ADJOURNMENT

Mayor Carrington reminded all that the next Council Meeting is Tuesday, October 13, 2026 due to Bartonville being an Early Voting Polling Location and declared the meeting adjourned at 6:59 pm.

APPROVED this the 13th day of October 2026.

APPROVED:

Jaclyn Carrington,
Mayor

ATTEST:

Shannon Montgomery, TRMC
Town Secretary



TOWN COUNCIL COMMUNICATION

DATE: October 13, 2026

FROM: Kirk Riggs, Town Administrator

AGENDA ITEM: Discuss and consider authorizing Staff to update both the General Fund Operating and Reserve Account signers to Mayor Carrington, Mayor Pro Tem Arens, Town Administrator Riggs and Town Secretary Montgomery and remove all other signers.

SUMMARY:

The Town's current General Fund Operating Account and RESERVE Account contains authorized signers that no longer reflect the Town's current elected officials and administrative staff. To ensure appropriate internal controls, improve operational efficiency, and maintain accurate banking records, staff recommends updating the account signature authorization.

The proposed action would designate the following individuals as authorized signers on the Town's General Fund Operating Account and RESERVE Account:

- Mayor Jaclyn Carrington
- Mayor Pro Tem Margie Arens
- Town Administrator Kirk Riggs
- Town Secretary Shannon Montgomery

All other existing authorized signers would be removed from the account.

Updating the authorized signers will ensure that individuals with current governance and financial administration responsibilities have the authority necessary to conduct banking transactions on behalf of the Town while maintaining appropriate oversight and segregation of duties.

FISCAL INFORMATION: N/A

RECOMMENDED MOTION OR ACTION:

Motion to designate Mayor Carrington, Mayor Pro Tem Arens, Town Administrator Riggs, and Town Secretary Montgomery as authorized signers for the General Fund Operating and RESERVE Accounts and remove all other signers.

ATTACHMENTS: N/A



TOWN COUNCIL COMMUNICATION

DATE: October 13, 2026

FROM: Kirk Riggs, Town Administrator

AGENDA ITEM: Discuss and consider authorizing Staff to request a new non-interest bearing checking account for the 287(g) Grant and allowing the following signers Mayor Carrington, Mayor Pro Tem Arens, Town Administrator Riggs and Town Secretary Montgomery.

SUMMARY:

The Town anticipates receiving funds associated with the 287(g) Task Force Model under the U.S. Department of Homeland Security. To properly account for grant-related revenues and expenditures separately from the Town's other operating funds, Staff recommends opening a new non-interest-bearing checking account dedicated to the 287(g) Grant.

Staff further recommends authorizing Mayor Carrington, Mayor Pro Tem Arens, Town Administrator Riggs, and Town Secretary Montgomery as signers on the account. Establishing a separate account will support clear financial tracking, reconciliation, and reporting for grant activity.

FISCAL INFORMATION: N/A

RECOMMENDED MOTION OR ACTION:

Motion to authorize Staff to request a new non-interest bearing checking account for the 287(g) Grant and authorize the following signers Mayor Carrington, Mayor Pro Tem Arens, Town Administrator Riggs and Town Secretary Montgomery.

ATTACHMENTS: N/A