



SPECIAL EVENTS COMMITTEE AGENDA

August 11, 2026 at 5:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Recording Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Committee for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Committee during the Public Presentation portion of the meeting or when the item is considered by the Committee.

D. REGULAR ITEMS

1. Discuss and consider approval of June 9, 2026, Meeting Minutes.
2. Discuss the 2027 Spirit Day Celebration.
3. Discuss fiscal year 2025-2026 remaining budget, begin planning for fiscal year 2026-2027.
4. Discuss the 2026 Tree Lighting Event.
5. Schedule next meeting.

E. ADJOURNMENT

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Shannon Montgomery, Town Secretary

Posted: August 5, 2026 prior to 4:00 pm

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, Title: _____



SPECIAL EVENTS COMMITTEE COMMUNICATION

DATE: August 11, 2026

FROM: Shannon Montgomery, Town Secretary

AGENDA ITEM: Discuss and consider approval of June 9, 2026, Regular Meeting Minutes.

SUMMARY:

The Special Events Committee held a Regular Meeting on June 9, 2026.

RECOMMENDED MOTION OR ACTION:

Approve the June 9, 2026, Special Events Meeting Minutes as presented.

ATTACHMENT:

- June 9, 2026, Meeting Minutes

THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 9TH DAY OF JUNE 2026, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QUORUM:

Lori Van Alstine, Chair
 Donna Baumgarner, Committee Member
 Kathy Daum, Vice Chair
 Keith Crandall, Committee Member
 Stephanie Phillips, Committee Member
 Randy Van Alstine, Committee Member

Committee Members Absent:

Margie Arens, Committee Member

Town Staff Present:

Jeff Ashabranner, Chief of Police

A. CALL MEETING TO ORDER

Chair Van Alstine called the meeting to order at 5:00 p.m.

B. PLEDGE OF ALLEGIANCE

Chair Van Alstine led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Recording Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Committee for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Committee during the Public Presentation portion of the meeting or when the item is considered by the Committee.

There was no public participation.

D. REGULAR ITEMS

1. Discuss and consider approval of May 6, 2026, Regular Meeting Minutes.

Motion made by Committee Member Crandall, seconded by Committee Member Baumgarner, to approve the May 6, 2026, meeting minutes as presented. Motion carried unanimously.

Both Agenda Item #2 and Agenda Item # 3 were discussed simultaneously.

2. Recap discussion of the 2026 Spirit Day Celebration.

3. Discussion regarding the planning of the 2027 Spirit Day Celebration.

The committee recapped the celebration and tentatively scheduled the 2027 Spirit Day Celebration for May 15 or May 22, depending on the availability of Denton County Emergency Services District participating. Other items discussed included:

- Committee Member Crandall reaching out to secure the band for next year.
- Setting up two hours before the event.
- Discuss using Andy's as they have a bigger presence i.e., food truck, banner.

- Keep time of Event from 11 am to 2 pm.
- Obtain both wet and dry bounce houses.
- Good amount of water
- Buckets with eyehooks attached to tents worked well.
- Use the buckets with the gravel in them with the directional signs at the tables.
- Cut about half of all extra food items
- Placing the extra food and water in the shaded “ramp” area worked well.
- Utilize the cord covers from storage to put over the hose to the water slide.
- Get about 25 balloons on a stick, no arch and the balloon columns at the band tent and secure to a tent at the other end of the event.
- The possibility of Cornhole contest was discussed.
- Order the same number of hot dogs and when they run out, place a closed sign.

4. Discuss and consider additional location(s) to set up flags.

The Committee discussed placing a couple of Texas Flags on either side of the larger circle area at Old Town, putting approximately five US flags on the front half circle of the flagpole area in the Town Hall parking lot. Bunting will only be placed at Town Hall right before the event and removed after the event.

5. Discuss fiscal year 2025-2026 remaining budget, begin planning for fiscal year 2026-2027.

Motion made by Committee Member Van Alstine, seconded by Committee Member Crandall to purchase six metal framed barricades and a handicap parking sign. Motion carried unanimously.

6. Schedule next meeting.

The Committee tentatively scheduled Tuesday, August 11, 2026 for the next meeting.

E. ADJOURNMENT

Chair Van Alstine adjourned the meeting at 5:51 pm.

APPROVED this the 11th day of August 2026.

APPROVED:

Lori Van Alstine, Chair

ATTEST:

Shannon Montgomery, TRMC
Town Secretary