



SPECIAL EVENTS ADVISORY COMMITTEE MEETING AGENDA

November 12, 2024 at 5:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Recording Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Committee for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Committee during the Public Presentation portion of the meeting or when the item is considered by the Committee.

D. REGULAR ITEMS

1. Discuss and consider approval of the October 22, 2024 Regular Meeting Minutes.
2. Discussion of the Christmas tree lighting celebration.

E. ADJOURNMENT

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Andrea Carpenter, Deputy Town Secretary

Posted: November 8, 2024 prior to 4:00 PM

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, Title: _____



SPECIAL EVENTS COMMITTEE COMMUNICATION

DATE November 12, 2024

FROM: Andrea Carpenter, Deputy Town Secretary

AGENDA ITEM: Discuss and consider approval of the October 22, 2024 Regular Meeting Minutes.

SUMMARY:

The Special Events Committee held a meeting on October 22, 2024.

RECOMMENDED MOTION OR ACTION:

Approve the October 22, 2024 Special Events Committee Meeting Minutes.

ATTACHMENTS:

- October 22, 2024 Special Events Committee Meeting Minutes.

THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 22nd DAY OF OCTOBER 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:

Lori Van Alstine, Chair
Margie Arens, Committee Member/Council Member Place 5
Donna Baumgarner, Committee Member
Keith Crandall, Committee Member/Council Member Place 4
Sean Stenovitch, Committee Member
Randy Van Alstine, Committee Member

Committee Member Absent:

Kathy Daum, Vice Chair

Town Staff Present:

Andrea Carpenter, Deputy Town Secretary

A. CALL MEETING TO ORDER

Chair Van Alstine called the meeting to order at 5:01 p.m.

B. PLEDGE OF ALLEGIANCE

Chair Van Alstine led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.

There was none.

D. REGULAR ITEMS

1. Discuss and consider approval of the October 8, 2024 meeting minutes.

Motion made by Committee Member Van Alstine, seconded by Committee Member Arens to approve the October 8, 2024 meeting minutes as presented. Motion carried unanimously.

2. Discussion of Christmas tree lighting celebration.

The Committee discussed logistics for setting up the tree, as well as how many volunteers were needed. Chair Van Alstine presented a spreadsheet for tracking tasks needed as well as the cost of individual items for the event. Decoration and refreshment options were considered, as were marketing strategies.

E. ADJOURNMENT

Chair Van Alstine adjourned the meeting at 5:53 p.m.

APPROVED this the 12th day of November 2024.

APPROVED:

Lori Van Alstine, Chair

ATTEST:

Andrea Carpenter, Deputy Town Secretary

DRAFT