

THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN REGULAR SESSION ON THE 20TH DAY OF MAY 2025 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:

Jaclyn Carrington, Mayor
Clay Sams, Council Member Place 3
Keith Crandall, Council Member Place 4
Margie Arens, Council Member Place 5

Council Members Absent:

Jim Roberts, Council Member Place 1
Matt Chapman, Mayor Pro Tem/Place 2

Town Staff Present:

Kirk Riggs, Town Administrator / Chief of Police
Shannon Montgomery, Town Secretary
Dean Roggia, Town Attorney

A. CALL MEETING TO ORDER

Mayor Carrington called the Regular Session to order at 6:30 pm.

B. PLEDGE OF ALLEGIANCE

Mayor Carrington led the Pledge.

C. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.

There were no Public Presentations made.

D. PRESENTATIONS

1. Issue Certificates of Election, Statement of Elected Official, and provide the Oath of Office to newly elected Officials.

Mayor Carrington presented Council Members Sams and Arens with their Certificates of Election and administered their Statement of Elected Official and Oath of Office.

E. APPOINTED REPRESENTATIVE/LIAISON REPORTS

1. Upper Trinity Regional Water District Report.

There was no update.

2. Denton County Emergency Services District #1.

Chief Vaughan of Denton County Emergency Services District No. 1 provided an update and addressed questions from Council.

3. Police Department – April 2025 Statistics/Activities.

Town Administrator/Chief of Police Riggs summarized the monthly statistics and addressed questions from Council.

4. Administration – April 2025 Reports: Financial, Animal Control and Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.

Town Secretary Montgomery provided a summary of the April 2025 financials and addressed questions from Council.

F. CONSENT AGENDA

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the April 15, 2025, Regular Meeting Minutes.

Motion made by Council Member Arens, seconded by Council Member Sams, to **APPROVE** Consent Agenda Item #1 as presented.

VOTE ON THE MOTION

AYES: Sams, Crandall, and Arens

NAYS: None

VOTE: 3-0

G. PUBLIC HEARINGS AND REGULAR ITEMS**1. Discuss and consider an Interlocal Cooperation Agreement between Denton County and the Town of Bartonville for Property Tax Assessment and Collection; and authorize the Town Administrator to execute same on behalf of the Town.**

Motion made by Council Member Crandall, seconded by Council Member Arens, to **APPROVE** an Interlocal Cooperation Agreement between Denton County and the Town of Bartonville for Property Tax Assessment and Collection; and authorize the Town Administrator to execute same on behalf of the Town.

VOTE ON THE MOTION

AYES: Sams, Crandall, and Arens

NAYS: None

VOTE: 3-0

2. **Discuss and consider a FY2025-2026 Interlocal Cooperation Agreement between Denton County and the Town of Bartonville Police Department for Shared Governance Communications and Dispatch Services System; and authorize the Mayor to execute same on behalf of the Town.**

Motion made by Council Member Sams, seconded by Council Member Arens, to **APPROVE** a FY2025-2026 Interlocal Cooperation Agreement between Denton County and the Town of Bartonville Police Department for Shared Governance Communications and Dispatch Services System; and authorize the Mayor to execute same on behalf of the Town.

VOTE ON THE MOTION

AYES: Sams, Crandall, and Arens

NAYS: None

VOTE: 3-0

3. **Discuss and consider a FY2025-2026 Interlocal Cooperation Agreement between Denton County and the Town of Bartonville Police Department for the use of the Denton County Radio Communications System; and authorize the Mayor to execute same on behalf of the Town.**

Motion made by Council Member Crandall, seconded by Council Member Arens, to **APPROVE** a FY2025-2026 Interlocal Cooperation Agreement between Denton County and the Town of Bartonville Police Department for the use of the Denton County Radio Communications System; and authorize the Mayor to execute same on behalf of the Town.

VOTE ON THE MOTION

AYES: Sams, Crandall, and Arens

NAYS: None

VOTE: 3-0

4. **Discuss and consider the FY2025-2026 Budget Calendar.**

Town Secretary Montgomery presented the Budget Calendar and summarized the workshop start times and attendance requirements for special meetings. No action taken; discussion only.

H. CLOSED SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council will meet in a Closed Executive Session in accordance with the Texas Government Code.

1. **Section 551.074 Personnel Matters to deliberate and consider the appointment and employment of a public officer or employee; to wit: Mayor Pro Tem.**

The Town Council did not convene into Closed Session.

I. RECONVENE OPEN MEETING

The Town Council did not convene into Closed Session.

J. FUTURE ITEMS


Discussion only, no action taken.

K. ADJOURNMENT

Mayor Carrington declared the meeting adjourned at 7:03 pm.

APPROVED this the 17th day of June 2025.

APPROVED:



Jaclyn Carrington,
Mayor

ATTEST:



Shannon Montgomery, TRMC
Town Secretary

