

**THE BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION MET IN REGULAR SESSION ON THE 10TH DAY OF APRIL 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING DIRECTORS PRESENT, CONSTITUTING A QUORUM:**

Randy Van Alstine, Chair  
Terry Rock, Vice Chair  
Jennifer Buck, Director (*arrived at 6:06 pm*)  
Lacy Burrhus, Director  
Jim Langford, Director  
Brenda Latham, Director

*Directors Absent:*

Jim Foringer, Director

*Town Staff Present:*

Thad Chambers, Town Administrator  
Shannon Montgomery, Town Secretary

**A. CALL MEETING TO ORDER**

Chair Van Alstine called the meeting to order at 6:00 pm.

**B. PLEDGE OF ALLEGIANCE**

Chair Van Alstine led the Pledge of Allegiance.

**C. PUBLIC PARTICIPATION**

*The purpose of this item is to allow citizens an opportunity to address the BCDC Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.*

There was no public participation.

**D. PUBLIC HEARINGS AND REGULAR ITEMS**

**1. Discuss and consider approval of the January 17, 2024, Bartonville Community Development Corporation Regular Meeting Minutes.**

Motion made by Director Latham, seconded by Director Rock, to approve the January 17, 2024, Bartonville Community Development Corporation Regular Meeting Minutes as presented. Motion carried unanimously.

**2. Discuss and consider funding request by Bartonville restaurant group for promotional video.**

Motion made by Director Latham, seconded by Director Burrhus, to appoint Directors Burrhus, Buck, and Latham to a subcommittee to further explore the scope and cost of an overall marketing video promoting Bartonville and make recommendation to the Board. The Bartonville Community Development Corporation will have final authority of funding and direction of video. Motion carried unanimously.

**3. Discuss and consider approval of a Budget Amendment for Fiscal Year 2023-2024 for Marketing Expenses in an amount not to exceed \$34,200.**

No action taken, discussion only.

**4. Discuss and consider approval of a Budget Amendment for Fiscal Year 2023-2024 for Grant Expenses in an amount not to exceed \$143,500.**

Motion made by Director Burrhus, seconded by Director Latham, to approve a Budget Amendment for Fiscal Year 2023-2024 for Grant Expenses in an amount not to exceed \$143,500. Motion carried unanimously.

**5. Discuss and consider changing the schedule and frequency of the Bartonville Community Development Meetings.**

No action taken, discussion only.

**6. Discuss and consider next steps for the Old Town Landscaping project.**

Town Administrator Chambers and Chair Van Alstine will meet with the Town's landscaper to discuss the potential plant list that the Board agreed upon at the last meeting; the information will be brought back to the Board at the next meeting.

**7. Discussion of Financial Report Ending March 2024.**

Town Administrator Chambers provided a summary of the financial report ending March 2024 and addressed questions from Directors.

**8. Discussion of development activity (new businesses, prospective businesses, expansion of businesses).**

Discussion only, no action taken.

**E. FUTURE ITEMS**

Discussion only, no action taken.

**F. ADJOURNMENT**

Chair Van Alstine adjourned the meeting at 6:48 pm.

**APPROVED** this the 8th day of May 2024.

**APPROVED:**

*[Handwritten signature]*

Van Alstine, Chair

**ATTEST:**

*[Handwritten signature: Shannon Montgomery]*  
Shannon Montgomery, TRMC, Town S

