

**THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN REGULAR SESSION ON THE 18TH DAY OF FEBRUARY 2025 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:**

Jaclyn Carrington, Mayor  
Jim Roberts, Council Member Place 1  
Clay Sams, Council Member Place 3  
Keith Crandall, Council Member Place 4  
Margie Arens, Council Member Place 5

*Council Members Absent:*

Matt Chapman, Mayor Pro Tem/Place 2

*Town Staff Present:*

Kirk Riggs, Acting Town Administrator / Chief of Police  
Shannon Montgomery, Town Secretary  
Dean Roggia, Town Attorney

**A. CALL MEETING TO ORDER**

Mayor Carrington called the Regular Session to order at 6:30 pm.

**B. PLEDGE OF ALLEGIANCE**

Mayor Carrington led the Pledge of Allegiance.

**C. PRESENTATIONS**

**1. Salvation Army Mayors Red Kettle Challenge.**

Major David Feeser and Corps Officer Marion Durham, with the Salvation Army presented a Certificate of Appreciation to the Town for participating in the 2024 Red Kettle Challenge to raise funds for the Salvation Army's programs. The Town ranked first in the amount of dollars raised during the Saturday, December 14th event, raising \$5,943.00. Mayor Carrington thanked the Salvation Army for all that they do.

**D. PUBLIC PARTICIPATION**

*If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.*

There were no Public Presentations made.

**E. APPOINTED REPRESENTATIVE/LIAISON REPORTS**

**1. Upper Trinity Regional Water District Report.**

Representative Knowler provided two videos for the Council's viewing – 2024 Progress on the Lake Dam and Intake and Lake Ralph Hall Pipe Completion Ceremony.

**2. Denton County Emergency Services District #1.**

Chief Vaughn of Denton County Emergency Services District No. 1 provided an update and addressed questions from Council.

**3. Police Department – January 2025 Statistics/Activities and 2024 Racial Profiling Report.**

Acting Town Administrator / Chief of Police Riggs summarized the monthly statistics and the 2024 Racial Profiling Report and addressed questions from Council.

**4. Administration – January 2025 Reports: Financial, Animal Control, Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.**

Town Secretary Montgomery provided notification of the May 3, 2025 General Election list of filers, provided a summary of the January 2025 financials, and addressed questions from Council.

**F. CONSENT AGENDA**

*This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.*

**1. Consider approval of the January 21, 2025, Regular Meeting Minutes.****2. Consider acceptance of the 2024 Racial Profiling Report.**

Motion made by Council Member Roberts, seconded by Council Member Crandall, to **APPROVE** Consent Agenda Items #1 and #2 as presented.

**VOTE ON THE MOTION**

AYES: Roberts, Sams, Crandall, and Arens

NAYS: None

VOTE: 4-0

**G. PUBLIC HEARINGS AND REGULAR ITEMS****1. Discuss and consider a request to purchase a shed to house the Town’s Christmas Tree and other Special Events Committee supplies.**

Motion made by Council Member Crandall, seconded by Council Member Arens, to postpone this agenda item to a later date once more information has been obtained.

**VOTE ON THE MOTION**

AYES: Roberts, Sams, Crandall, and Arens

NAYS: None

VOTE: 4-0

**H./I. CONVENE INTO CLOSED SESSION and RECONVENE INTO OPEN SESSION**

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 7:05 pm and reconvened into open session at 7:18 pm in accordance with the Texas Government Code regarding:

1. **Section 551.071 - Consultation with Town Attorney to seek legal advice regarding the Knights Landing request for a temporary concrete batch plant located approximately 900 ft. north of Jeter Road East and 4,940 ft. west of FM 407 in the Town of Bartonville, and any and all legal issues related thereto.**

No action taken.

**J. FUTURE ITEMS**

Discussion only, no action taken.

**K. ADJOURNMENT**

Mayor Carrington declared the meeting adjourned at 7:18 pm.

**APPROVED this the 18th day of March 2025.**

**APPROVED:**

  
Jason Carrington, Mayor

**ATTEST:**

  
Shannon Montgomery, TRMC, Town Secretary

