

**THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 9<sup>th</sup> DAY OF APRIL 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:**

Margie Arens, Committee Member/Council Member Place 5  
Brenda Brown, Committee Member  
Sean Stenovitch, Committee Member  
Lori Van Alstine, Committee Member  
Randy Van Alstine, Chair

*Committee Member Absent:*

Jim Roberts, Committee Member/Councilmember Place 1

*Town Staff Present:*

Thad Chambers, Town Administrator  
Andrea Carpenter, Deputy Town Secretary

**A. CALL MEETING TO ORDER**

Chair Van Alstine called the meeting to order at 5:06 p.m.

**B. PLEDGE OF ALLEGIANCE**

Chair Van Alstine led the Pledge of Allegiance.

**C. PUBLIC PARTICIPATION**

*If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.*

Mayor Jaclyn Carrington and Councilmember Keith Crandall participated in the discussion.

**D. REGULAR ITEMS**

**1. Discuss and consider approval of the March 20, 2024 meeting minutes.**

Motion made by Committee Member Arens, seconded by Committee Member Brown to approve the March 20, 2024 meeting minutes as presented. Motion carried unanimously.

**2. Discussion of Memorial Day Celebration.**

The Committee discussed advertising for the event; a design for signs and banners was approved, and it was decided that flyers would not be placed in local restaurants. Members discussed who might be able to participate in the car show, and concluded that there would not a be a farmers market in conjunction with the event. The Committee determined that rather than have local restaurants donate food for the event, Committee Member Brown would cater, and a variety of food items were considered. The cost of the celebration was reviewed, and it was determined that the event would be within the pre-determined budget.

**3. Discussion of Town time capsule.**

The items to be included in the time capsule were discussed, and it was determined that Chair Van Alstine and Member Van Alstine would gather the items and present them at the next meeting.

**4. Discussion of Carry the Load Walk.**

Possible participation in Denton County ESD District 1's second annual Carry the Load walk was presented. Deputy Town Secretary Carpenter confirmed that further information would be sent to Chair Van Alstine.

**5. Discussion of Christmas Tree Lighting Celebration.**

The possibility of two sites at Town Hall for the tree were discussed, and it was decided that measurements of the tree would be taken to determine the best location.

**E. ADJOURNMENT**

Randy Van Alstine adjourned the meeting at 6:15 p.m.

**APPROVED this the 24th day of April 2024.**

APPROVED:

  
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Randy Van Alstine, Chair

ATTEST:

  
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Andrea Carpenter, Deputy Town Secretary