

**THE BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION MET IN REGULAR SESSION ON THE 11TH DAY OF JUNE 2025, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING DIRECTORS PRESENT, CONSTITUTING A QUORUM:**

Randy Van Alstine, Chair  
Lacy Burrhus, Director     *arrived at 6:06 pm*  
Scott Daum, Director  
Jim Langford, Director  
Brenda Latham, Vice Chair

***Town Staff Present:***

Kirk Riggs, Town Administrator  
Shannon Montgomery, Town Secretary

**A. CALL MEETING TO ORDER**

Chair Van Alstine called the meeting to order at 6:01 pm.

**B. PLEDGE OF ALLEGIANCE**

Chair Van Alstine led the Pledge of Allegiance.

**C. PUBLIC PARTICIPATION**

*The purpose of this item is to allow citizens an opportunity to address the BCDC Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.*

There was no public participation.

**D. REGULAR ITEMS**

**1. Consider approval of the April 9, 2025, Bartonville Community Development Corporation Regular Meeting Minutes.**

Motion made by Director Latham, seconded by Director Daum, to **APPROVE** the April 9, 2025, Bartonville Community Development Corporation Regular Meeting Minutes as presented. Motion carried unanimously.

**2. Discuss and consider a funding request from Tim House regarding entertainment venue marketing.**

Motion made by Director Latham , seconded by Director Burrhus, to **APPROVE** the funding request regarding entertainment venue marketing in an amount not to exceed \$9,000 for a six-month agreement. Motion carried unanimously.

**3. Discuss and consider items needed by Chansen Printing for the marketing magazine project, including editorial content, and final review.**

Town Secretary Montgomery updated the Board on the magazine progress, no action taken.

**4. Update on holiday decorations.**

Discussion only, no action taken.

**5. Discussion of Financial Report ending May 2025.**

Town Secretary Montgomery provided a summary of the financial report ending May 2025 and addressed questions from Directors.

**6. Discuss and consider the Proposed Fiscal Year 2025-2026 Budget.**

Town Administrator Riggs presented the proposed Fiscal Year 2025-2026 Budget and addressed questions from Directors.

Motion made by Director Latham, seconded by Director Langford, to **APPROVE** the Proposed Fiscal Year 2025-2026 as presented. Motion carried unanimously.

**7. Discussion of development activity (new businesses, prospective businesses, expansion of businesses).**

Discussion only, no action taken.

**E. FUTURE ITEMS**

Discussion only, no action taken.

**F. ADJOURNMENT**

Chair Van Alstine adjourned the meeting at 6:55 pm.

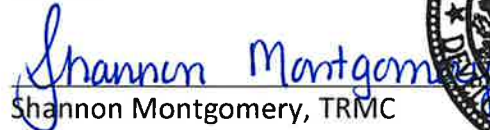
**APPROVED** this the 16th day of July 2025.

**APPROVED:**



Andy Van Alstine,

**ATTEST:**



Shannon Montgomery, TRMC  
Town Secretary

