THE PLANNING AND ZONING COMMISSION OF THE TOWN OF BARTONVILLE MET IN REGULAR SESSION ON THE 7TH DAY OF OCTOBER 2026 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COMMISSIONERS PRESENT, CONSTITUTING A QUORUM:

Gloria McDonald, Chair
Don Abernathy, Commissioner
Pat Adams, Commissioner
Terry Greene, Alternate 1
Josh Phillips, Commissioner

Commissioners Absent:
Rebecca Jenkins, Commissioner

Town Staff Present:
Kirk Riggs, Town Administrator
Jeremy Page, Town Attorney
Katarina Fowler, Permit Technician
Ryan Wells, Town Planning Consultant

A. CALL MEETING TO ORDER
Chair McDonald called the meeting to order at 6:30 pm.

B. PLEDGE OF ALLEGIANCE
Chair McDonald led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION
If you wish to address the Commission, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Commission for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Commission during the Public Participation portion of the meeting or when the item is considered by the Planning & Zoning Commission.

There was no public participation.

D. PRESENTATIONS
1. Statement of Appointed Official and Oath of Office to the newly appointed and reappointed Commissioners.
Mayor Carrington administered the Statement of Appointed Official and Oath of Office to Commissioners McDonald, Greene, and Phillips.

2. Appreciation of Planning & Zoning Commissioner Ralph Arment.
Chair McDonald and Mayor Carrington presented Commissioner Arment with a Proclamation of Appreciation and recognized his 38 years of actively volunteering as a Planning & Zoning Commissioner and honored him with a commemorative street sign bearing his name.

E. APPOINTMENT OF OFFICER
1. Appointment of Vice Chair.
Motion made by Commissioner Abernathy, seconded by Commissioner Greene, to **APPOINT** Commissioner Adams as Vice Chair.

Motion made by Commissioner Abernathy, seconded by Commissioner Greene, to **APPOINT** Commissioner Adams as Vice Chair.

VOTE ON THE MOTION
AYES: Abernathy, Adams, Greene, McDonald, and Phillips
NAYS: None
VOTE: 5-0

F. APPROVAL OF MINUTES

1. **Discuss and consider the approval of the June 3, 2026 Planning & Zoning Commission Meeting Minutes.**

Motion made by Commissioner Adams, seconded by Commissioner Abernathy, to **APPROVE** the June 3, 2026, Planning & Zoning Commission Meeting Minutes as presented.

VOTE ON THE MOTION
AYES: Abernathy, Adams, Greene, McDonald, and Phillips
NAYS: None
VOTE: 5-0

G. PUBLIC HEARINGS AND REGULAR ITEMS

1. **Discussion of amendments to the Town of Bartonville Code of Ordinances, Chapter 10, Exhibit 10A (Development Ordinance); Chapter 14, Exhibit 14A (Zoning Ordinance); and Appendix A (Fee Schedule) to remove and/or update obsolete regulations or those that conflict with current state and federal law. The Town of Bartonville File Number is ZON-2026-003.**

The Town Planner Wells presented a summary of the proposed amendments to Chapter 10, and the Commissioners discussed the proposed changes. Following discussion, Chair McDonald asked Commissioners to submit their questions to Staff prior to the next meeting. No action was taken.

H. FUTURE ITEMS

Discussion only, no action taken.

I. ADJOURNMENT

Chair McDonald adjourned the meeting at 8:14 pm.

APPROVED this the 4th day of November 2026.

APPROVED:

Gloria McDonald

Gloria McDonald, Chair

ATTEST:

Shannon Montgomery

Shannon Montgomery, TRMC, Town Secretary