

**THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN BUDGET WORKSHOP AND REGULAR SESSION ON THE 19TH DAY OF SEPTEMBER 2023 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:**

Jaclyn Carrington, Mayor  
Matt Chapman, Mayor Pro Tem/Place 2  
Clay Sams, Council Member Place 3  
Keith Crandall, Council Member Place 4  
Margie Arens, Council Member Place 5

*Council Member Absent:*

Jim Roberts, Council Member Place 1

*Town Staff Present:*

Thad Chambers, Town Administrator  
Shannon Montgomery, Town Secretary  
Ed Voss, Town Attorney  
Colby Scudder, Police Sergeant

**A. CALL WORKSHOP TO ORDER**

Mayor Carrington called the Workshop to order at 6:00pm.

**1. Discussion of Proposed Budget for Fiscal Year 2023-2024 and all things related thereto.**

Town Administrator Chambers shared that the proposed budget includes the following items Council discussed as a priority: three new computers, two replacement A/C units, if needed, and salary increases. Chambers addressed questions from Council.

**2. Receive update of proposed amendments to the Town of Bartonville Fence Ordinance.**

Town Attorney Voss updated the Council on proposed amendments to the Fence Ordinance due to legislative changes in Senate Bill 929. Voss recommended that the fencing requirements be moved out of the Zoning Ordinance and into Chapter 3 of the Bartonville Code of Ordinances. Once the amendments are ready, they will be placed on a Planning and Zoning Commission agenda and their recommendations will be brought before Council. Town Attorney Voss addressed questions from Council.

**3. Receive update of proposed amendments to the Town of Bartonville Shot Clock Ordinance.**

Town Attorney Voss explained the proposed amendments to the Shot Clock Ordinance due to legislative changes that will make addressing extensions easier and addressed questions from Council.

**B. ADJOURN WORKSHOP**

Mayor Carrington adjourned the workshop at 6:18pm and called for a five-minute break.

**C. CALL REGULAR SESSION TO ORDER IMMEDIATELY FOLLOWING WORKSHOP**

Mayor Carrington called the Regular Session to order at 6:24pm.

**D. PLEDGE OF ALLEGIANCE**

Mayor Carrington led the pledge of allegiance.

**E. PUBLIC PARTICIPATION**

*If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.*

There was no public participation.

**F. APPOINTED REPRESENTATIVE/LIAISON REPORTS****1. Town Administrator - Monthly Reports August 2023: Financial, Police, Animal Control, Code Enforcement, Engineering, Municipal Court, Permits, and Denton County Emergency Services District #1.**

Police Sergeant Scudder reviewed the monthly statistics and addressed questions from Council.

Denton County Emergency Services District No. 1 Public Information Officer Megan Reynolds provided an update and addressed questions from Council.

Town Administrator Chambers reviewed the August 2023 financials and addressed questions from Council.

**G. CONSENT AGENDA**

*This agenda consists of non-controversial or "housekeeping" items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.*

- 1. Consider approval of the September 5, 2023 Workshop and Special Meeting Minutes.**
- 2. Consider approval of a contractor services agreement with Steve Koehler for Building Inspection Services beginning October 1, 2023 through September 30, 2024; and authorize the Town Administrator to execute same on behalf of the Town.**
- 3. Consider approval of a contractor services agreement with Ryan Wells for Planning Services beginning October 1, 2023 through September 30, 2024; and authorize the Town Administrator to execute same on behalf of the Town.**

Motion made by Council Member Crandall, seconded by Council Member Arens, to approve Consent Agenda Items 1-3 as presented.

**VOTE ON THE MOTION**

AYES: Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 4/0

**H. PUBLIC HEARINGS**

**1. Public Hearing on the proposed tax rate of \$0.173646 per \$100 assessed valuation for Fiscal Year October 1, 2023 through September 30, 2024.**

Town Administrator Chambers presented the proposed tax rate.

Mayor Carrington opened the Public Hearing at 6:40pm

No one spoke in favor or opposition.

Mayor Carrington closed the Public Hearing at 6:40pm.

**I. REGULAR ITEMS**

**1. Discuss and consider approval of an ordinance approving and adopting the budget for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024.**

Motion made by Council Member Crandall, seconded by Council Member Sams, to approve an Ordinance adopting the budget for Fiscal Year beginning October 1, 2023 and ending September 30, 2024 as presented.

**VOTE ON THE MOTION**

Town Secretary Montgomery conducted a roll call vote of the motion:

Mayor Pro Tem Chapman	AYE
Council Member Sams	AYE
Council Member Crandall	AYE
Council Member Arens	AYE

Motion carried unanimously.

The caption of the Ordinance approving the FY2023-2024 Budget reads as follows:

**TOWN OF BARTONVILLE, TEXAS  
ORDINANCE 756-23**

**ADOPTING FISCAL YEAR 2023-2024 BUDGET**

**AN ORDINANCE OF THE TOWN OF BARTONVILLE TEXAS, ADOPTING AND APPROVING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, AND MAKING APPROPRIATIONS FOR EACH FUND AND DEPARTMENT; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.**

**2. Discuss and consider approval of an ordinance ratifying Ad Valorem property tax revenue reflected in the adopted Fiscal Year October 1, 2023 to September 30, 2024 Annual Budget.**

Motion made by Council Member Arens, seconded by Mayor Pro Tem Chapman, to approve an Ordinance ratifying Ad Valorem property tax revenue reflected in the adopted Fiscal Year October 1, 2023 to September 30, 2024 Annual Budget as presented.

**VOTE ON THE MOTION**

Town Secretary Montgomery conducted a roll call vote of the motion:

Mayor Pro Tem Chapman	AYE
Council Member Sams	AYE
Council Member Crandall	AYE
Council Member Arens	AYE

Motion carried unanimously.

The caption of the Ordinance ratifying Ad Valorem property tax revenue reads as follows:

**TOWN OF BARTONVILLE, TEXAS  
ORDINANCE NO. 757-23**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, FIXING AND LEVYING MUNICIPAL AD VALOREM TAXES FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2023, AND ENDING ON SEPTEMBER 30, 2024, AND FOR EACH FISCAL YEAR THEREAFTER UNTIL OTHERWISE PROVIDED, AT A RATE OF \$0.173646 PER ONE HUNDRED DOLLARS (\$100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE TOWN AS OF JANUARY 1, 2023; DIRECTING THE ASSESSMENT THEREOF TO PROVIDE REVENUES FOR THE PAYMENT OF CURRENT EXPENSES; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING FOR APPROVAL OF THE 2023 TAX ROLLS; REPEALING CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE.**

**3. Discuss and consider the approval of a Resolution providing the Town’s consent to the creation of the Furst Ranch Municipal Utility District No. 1 of Denton County.**

*Council Member Crandall recused himself from the Council Chambers at 6:45pm.*

Motion made by Council Member Sams, seconded by Council Member Arens, to approve the Resolution providing the Town’s consent to the creation of the Furst Ranch Municipal Utility District No. 1 of Denton County.

**VOTE ON THE MOTION**

AYES: Chapman, Sams, and Arens  
 NAYS: None  
 VOTE: 3/0

*Council Member Crandall entered the Council Chambers and took his seat at the dais at 6:47pm.*

**4. Discuss and consider approval of Resolutions appointing members to the Board of Adjustment, Planning & Zoning Commission, Bartonville Community Development Corporation, and the Crime Control and Prevention District.**

**Board of Adjustment**

Motion made by Mayor Pro Tem Chapman, seconded by Council Member Sams, to reappoint Del Knowler and Jim Lieber, move Siobhan O'Brien to a regular member position all expiring September 30, 2025; move Rebecca Jenkins to the Alternate #1 position, expiring September 30, 2024, and to appoint Heather Head to the Alternate #2 position with an expiration date of September 30, 2025.

**VOTE ON THE MOTION**

AYES: Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 4/0

**Planning and Zoning Commission**

Motion made by Mayor Pro Tem Chapman, seconded by Council Member Crandall, to reappoint Don Abernathy and move Larry Hayes to a regular position with terms expiring September 30, 2025; move Pat Adams to the Alternate #1 position to expire September 30, 2024 and to appoint Rick Lawrence to the Alternate #2 position with an expiration date of September 30, 2025.

**VOTE ON THE MOTION**

AYES: Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 4/0

**Bartonville Community Development Corporation**

Motion made by Mayor Pro Tem Chapman, seconded by Council Member Crandall, to reappoint Jim Langford and Randy Van Alstine with terms to expire September 30, 2025.

**VOTE ON THE MOTION**

AYES: Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 4/0

**Crime Control and Prevention District**

Motion made by Mayor Pro Tem Chapman, seconded by Council Member Sams, to reappoint Chirs Colbert, Donald Dunlap, and Jeff Grubb with terms expiring September 30, 2023.

**VOTE ON THE MOTION**

AYES: Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 4/0

5. **Discuss and consider approval of a Local Agreement between the Town of Bartonville and the Denton County District Attorney's Office in regard to distribution of contraband seized and forfeited under Chapter 59 and Article 18.18 of the Texas Code of Criminal Procedure; and authorize the Mayor and Town Administrator to execute agreement on behalf of the Town.**

Motion made by Council Member Crandall, seconded by Mayor Pro Tem Chapman, to approve a Local Agreement between the Town of Bartonville and the Denton County District Attorney's Office in regard to distribution of contraband seized and forfeited under Chapter 59 and Article 18.18 of the Texas Code of Criminal Procedure; and authorize the Mayor and Town Administrator to execute agreement on behalf of the Town.

**VOTE ON THE MOTION**

AYES: Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 4/0

6. **Discuss and consider approval of an agreement between the Town of Bartonville and NewQuest granting FLOCK Safety permission to install license plate reader cameras on the NewQuest property located in the Lantana Town Center; and authorize the Town Administrator to execute agreement on behalf of the Town.**

Motion made by Council Member Arens, seconded by Council Member Crandall, to approve an agreement between the Town of Bartonville and NewQuest granting FLOCK Safety permission to install license plate reader cameras on the NewQuest property located in the Lantana Town Center; and authorize the Town Administrator to execute agreement on behalf of the Town.

**VOTE ON THE MOTION**

AYES: Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 4/0

7. **Discuss and consider approval of an agreement between the Town of Bartonville and Kroger granting FLOCK Safety permission to install license plate reader cameras on the Kroger property located in the Lantana Town Center; and authorize the Town Administrator to execute agreement on behalf of the Town.**

Motion made by Council Member Sams, seconded by Mayor Pro Tem Chapman, to approve an agreement between the Town of Bartonville and Kroger granting FLOCK Safety permission to install license plate reader cameras on the Kroger property located in the Lantana Town Center; and authorize the Town Administrator to execute agreement on behalf of the Town.

**VOTE ON THE MOTION**

AYES: Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 4/0

**J./K. CONVENE INTO CLOSED SESSION**

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 7:00pm and reconvened into open session at 7:21pm in accordance with the Texas Government Code regarding:

- 1. Section 551.074 Personnel Matters to deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Chief of Police.**

Motion made by Council Member Crandall, seconded by Mayor Pro Tem Chapman, to approve the Town Administrator’s acceptance of the resignation of Bobby Dowell as Chief of Police.

**VOTE ON THE MOTION**

AYES: Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 4/0

Motion made by Mayor Pro Tem Chapman, seconded by Council Member Sams, to approve an agreement with the Town of Flower Mound to provide the Town of Bartonville with Assistant Chief Wendell Mitchell to act as Interim Police Chief and to authorize the Mayor to execute the agreement on behalf of the Town.

**VOTE ON THE MOTION**

AYES: Chapman, Sams, Crandall, and Arens

NAYS: None

VOTE: 4/0

**L. FUTURE ITEMS**

There were no future items requested or discussed.

**M. ADJOURNMENT**

Mayor Carrington declared the meeting adjourned at 7:22pm.

**APPROVED this the 17th day of October 2023.**

**APPROVED:**

  
 Jay Carrington, Mayor

**ATTEST:**

  
 Shannon Montgomery, TRMC, Town Secretary

