

THE BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION MET IN REGULAR SESSION ON THE 10TH DAY OF JUNE 2026, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING DIRECTORS PRESENT, CONSTITUTING A QUORUM:

Brenda Latham, Chair
Chad Carlson, Vice Chair
Scott Daum, Director
Jan Deatherage, Director
Laura Karbash-Smith, Director

Directors Absent:

Laura Pittman, Director

Town Staff Present:

Kirk Riggs, Town Administrator
Shannon Montgomery, Town Secretary

A. CALL MEETING TO ORDER

Chair Latham called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE

Chair Latham led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

The purpose of this item is to allow citizens an opportunity to address the BCDC Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.

There was no public participation.

D. REGULAR ITEMS

1. Consider approval of the April 8, 2026, Bartonville Community Development Corporation Meeting Minutes.

Motion made by Director Karbash-Smith, seconded by Director Daum, to **APPROVE** the April 8, 2026, Bartonville Community Development Corporation Meeting Minutes as presented. Motion carried unanimously.

2. Discuss and complete the Request for Proposals for the proposed Town entrance beautification, drainage, and erosion control improvements.

Motion made by Director Latham, seconded by Director Carlson, to **APPROVE** the Request for Proposals with the modification of figure 2 becoming priority and extend the red line further east. Motion carried unanimously.

3. Discuss and consider options for the Old Town Area watering options.

Discussion ensued regarding irrigation options for the Old Town area. Staff will confirm the watering schedule with Cross Timbers Water Supply Corporation and ensure that Evergreen complies with the established schedule. Staff will bring this item back for further discussion after the summer water bills have been received to evaluate whether to remain on Cross Timbers water service or repair the well and return to using well water.

4. Discussion of Financial Report ending May 2026.

Town Secretary Montgomery provided a summary of the financial report ending May 2026 and addressed questions from Directors.

5. Discuss and consider Board meeting schedule.

Town Secretary Montgomery shared that Staff recommend the Board meet monthly throughout the completion of the landscaping and beautification project and shared that the proposed fiscal year 2026-2027 budget will be presented and considered at the July 8, 2026 meeting.

Consensus of the Board is to meet monthly.

E. FUTURE ITEMS

Director Carlson requested items regarding Town Signage at entrances/exits and holding a small business event.

Director Karbash-Smith requested a Christmas Lighting update.

F. ADJOURNMENT

Chair Latham adjourned the meeting at 6:32 pm.

APPROVED this the 8th day of July 2026.

APPROVED:

Brenda Latham

Brenda Latham,

ATTEST:

Shannon Montgomery

Shannon Montgomery, TRMC,
Town Secretary

