

**THE BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION MET IN REGULAR SESSION ON THE 9TH DAY OF OCTOBER 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING DIRECTORS PRESENT, CONSTITUTING A QUORUM:**

Randy Van Alstine, Chair  
Brenda Latham, Vice Chair  
Lacy Burrhus, Director  
Tyler Ochoa, Director

*Directors Absent:*

Jennifer Buck, Director  
Scott Daum, Director  
Jim Langford, Director

*Town Staff Present:*

Shannon Montgomery, Town Secretary

**A. CALL MEETING TO ORDER**

Chair Van Alstine called the meeting to order at 6:03 pm.

**B. PLEDGE OF ALLEGIANCE**

Chair Van Alstine led the Pledge of Allegiance.

**C. PUBLIC PARTICIPATION**

*The purpose of this item is to allow citizens an opportunity to address the BCDC Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.*

Newly appointed Director Ochoa introduced himself.

There was no public participation.

**D. PRESENTATIONS**

**1. Statement of Appointed Official and Oath of Office to newly reappointed Directors.**

Town Secretary Montgomery administered the Statement of Appointed Official and Oath of Office to newly appointed and reappointed Directors Burrhus, Latham, and Ochoa.

**E. APPOINTMENT OF OFFICERS**

**2. Appointment of Chair.**

Director Latham, seconded by Director Burrhus, nominated Director Van Alstine for Chair. Motion carried unanimously.

**3. Appointment of Vice Chair.**

Director Ochoa, seconded by Director Van Alstine, nominated Director Latham for Vice Chair. Motion carried unanimously.

**F. REGULAR ITEMS****4. Consider approval of the September 11, 2024, Bartonville Community Development Corporation Regular Meeting Minutes.**

Motion made by Director Latham, seconded by Director Burrhus, to approve the September 11, 2024, Bartonville Community Development Corporation Regular Meeting Minutes as presented. Motion carried unanimously.

**5. Discuss and consider a proposal for Christmas Lighting at the corner of FM 407 and McMakin (Old Town) in an amount not to exceed \$6500.**

Motion made by Director Latham, seconded by Director Burrhus, to approve the proposal for Christmas Lighting at the corner of FM 407 and McMakin in an amount not to exceed \$6500. Motion carried unanimously.

**6. Discuss and consider potential marketing options, including an agreement with Chansen Printing for a marketing magazine in an amount not to exceed \$11,000; and authorize the Town Administrator to execute same on behalf of the Town.**

Motion made by Director Latham, seconded by Director Burrhus, to approve including an agreement with Chansen Printing for a marketing magazine in an amount not to exceed \$11,000; and authorize the Town Administrator to execute same on behalf of the Town. Motion carried unanimously.

**7. Old Town Landscaping and Maintenance Update.**

Consensus of the Directors was to direct Staff to proceed with obtaining costs on relocating the wiring and irrigation lines away from the newly removed tree and have the tree stump grinded.

**8. Town Hall Property Improvements Subcommittee Update.**

Chair Van Alstine provided an update and addressed questions from the Directors.

**9. Discussion of Financial Report Ending September 2024.**

Town Secretary Montgomery provided a summary of the financial report ending September 2024 and addressed questions from Directors.

**10. Discussion of development activity (new businesses, prospective businesses, expansion of businesses).**

Discussion only, no action taken.

**G. FUTURE ITEMS**

Discussion only, no action taken.

**H. ADJOURNMENT**

Chair Van Alstine adjourned the meeting at 6:33 pm.

**APPROVED this the 13th day of November 2024.**

**APPROVED:**



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Randy Van Alstine, Chair

**ATTEST:**

  
Shannon Montgomery, TRMC, Town Secretary

