

**THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 20<sup>th</sup> DAY OF MARCH 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:**

Brenda Brown, Committee Member  
Sean Stenovitch, Committee Member  
Lori Van Alstine, Committee Member  
Randy Van Alstine, Chair

*Committee Member Absent:*

Margie Arens, Committee Member/Council Member Place 5  
Jim Roberts, Committee Member/Councilmember Place 1

*Town Staff Present:*

Andrea Carpenter, Deputy Town Secretary

**A. CALL MEETING TO ORDER**

Chair Van Alstine called the meeting to order at 5:00 p.m.

**B. PLEDGE OF ALLEGIANCE**

Chair Van Alstine led the Pledge of Allegiance.

**C. PUBLIC PARTICIPATION**

*If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.*

Councilmember Keith Crandall participated in the discussion.

**D. REGULAR ITEMS**

**1. Discuss and consider approval of the March 4, 2024 meeting minutes.**

Motion made by Committee Member Stenovitch, seconded by Committee Member Brown to approve the March 4, 2024 meeting minutes as presented. Motion carried unanimously.

**2. Discussion of Memorial Day Celebration.**

Committee member Brown brought examples of balloon displays and their cost, and committed to providing a generator for the bounce houses. The Committee discussed having a live band perform at the event from 1:00-3:30p.m., and the use of a flatbed trailer as a stage. Committee member Stenovitch volunteered to make a playlist of music for the remainder of the time. The feedback members received from local restaurants was reviewed, as were the details of having a car show. The locations of banners advertising for the event was discussed, as was the timeline for advertising via social media and flyers.

**3. Discussion of Town time capsule.**

The items to be placed in the time capsule were discussed, and included letters from the Mayor and Town Council Members, a copy of the original Town charter, and photos. The Committee members agreed to bring the items they wanted to include to the next meeting.

**E. ADJOURNMENT**

Randy Van Alstine adjourned the meeting at 5:58 p.m.

**APPROVED this the 9th day of April 2024.**

APPROVED:



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Randy Van Alstine, Chair

ATTEST:



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Andrea Carpenter, Deputy Town Secretary