

**THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE MET IN REGULAR SESSION ON THE 20TH DAY OF JANUARY 2026 AT THE TOWN OF BARTONVILLE TOWN HALL, LOCATED AT 1941 E JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING COUNCIL MEMBERS PRESENT, CONSTITUTING A QUORUM:**

Jaclyn Carrington, Mayor  
Jim Roberts, Council Member Place 1  
Clay Sams, Council Member Place 3  
Keith Crandall, Council Member Place 4  
Margie Arens, Council Member Place 5

*Council Members Absent:*

Matt Chapman, Mayor Pro Tem/Place 2

*Town Staff Present:*

Kirk Riggs, Town Administrator/Chief of Police  
Shannon Montgomery, Town Secretary

**A. CALL MEETING TO ORDER**

Mayor Carrington called the meeting to order at 6:30 pm.

**B. PLEDGE OF ALLEGIANCE**

Mayor Carrington led the Pledge.

**C. PUBLIC PARTICIPATION**

*If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Public Participation portion of the meeting or when the item is considered by the Town Council.*

The following addressed the Town Council:

- Tim House, representing The Bartonville Store at 96 McMakin, Bartonville, Texas, requested that Council place an item on the February 2026 agenda to discuss the potential connection of The Bartonville Store and other Old Town businesses to the existing sewer line along McMakin.
- Pat Adams, 1221 Glenview Lane, Bartonville, Texas, requested that Council not pursue consideration of connecting the Old Town businesses to the existing sewer line along McMakin.

**D. APPOINTED REPRESENTATIVE/LIAISON REPORTS**

*Council will receive and discuss the following reports:*

1. **Denton County Emergency Services District #1** - No report given.

**2. Police Department – December 2025 Statistics/Activities.**

Town Administrator/Chief of Police Riggs summarized the monthly statistics/activities and addressed questions from Council.

**3. Administration – December 2025 Reports: Financial, including the quarterly investment report, Animal Control and Code Enforcement, Engineering, Municipal Court, Permits, and Board Member Attendance.**

Town Secretary Montgomery provided a summary of the monthly and quarterly reports and addressed questions from Council.

**E. CONSENT AGENDA**

*This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.*

**1. Consider approval of the December 16, 2025, Regular Meeting Minutes.**

Motion made by Council Member Crandall seconded by Council Member Sams to APPROVE the Consent Agenda as presented.

**VOTE ON THE MOTION**

AYES: Roberts, Sams, Crandall, and Arens

NAYS: None

VOTE: 4-0

**F. PUBLIC HEARINGS AND REGULAR ITEMS****1. Discuss and consider approval of an Ordinance of the Town Council of the Town of Bartonville ordering a Joint General Election to be held on May 2, 2026, for the purpose of electing one mayor, and two council members, places 2 and 4, for two-year terms each; providing for a joint election services agreement with Denton County and authorizing the Mayor to execute necessary documents for the conduct of the election on behalf of the Town.**

Motion made by Council Member Crandall, seconded by Council Member Arens, to approve an Ordinance of the Town Council of the Town of Bartonville ordering a Joint General Election to be held on May 2, 2026, for the purpose of electing one mayor, and two council members, places 2 and 4, for two-year terms each; providing for a joint election services agreement with Denton County and authorizing the Mayor to execute necessary documents for the conduct of the election on behalf of the Town.

**VOTE ON THE MOTION**

AYES: Roberts, Sams, Crandall, and Arens

NAYS: None

VOTE: 4-0

The approved Ordinance caption reads as follows:

**TOWN OF BARTONVILLE, TEXAS  
ORDINANCE NO. 793-26**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, AUTHORIZING AND CALLING A JOINT GENERAL ELECTION TO BE HELD ON MAY 2, 2026, AND IF REQUIRED A RUNOFF ELECTION ON JUNE 13, 2026, FOR THE PURPOSE OF ELECTING ONE MAYOR AND TWO COUNCIL MEMBERS, PLACES 2 AND 4, FOR TWO-YEAR TERMS EACH; PRESCRIBING THE TIME AND DESIGNATING THE LOCATIONS AND MANNER OF CONDUCTING THE ELECTION TO BE IN ACCORDANCE WITH THE JOINT ELECTION SERVICES AGREEMENT WITH DENTON COUNTY; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.**

**G. FUTURE ITEMS**

Discussion only, no action taken.

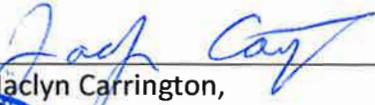
Mayor Carrington reminded everyone that the February Council Meeting was rescheduled to February 11, 2026, to accommodate March Primary Early Voting, which will begin on Tuesday, February 17, 2026, in the Council Chambers.

**H. ADJOURNMENT**

Mayor Carrington declared the meeting adjourned at 6:52 pm.

**APPROVED this the 11th day of February 2026.**

**APPROVED:**

  
Jaclyn Carrington,  
Mayor

**ATTEST:**

  
Shannon Montgomery, TRMC,  
Town Secretary

