

**THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 15<sup>th</sup> DAY OF MAY 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:**

Margie Arens, Committee Member/Council Member Place 5  
Brenda Brown, Committee Member  
Keith Crandall, Committee Member/Council Member Place 4  
Lori Van Alstine, Committee Member  
Randy Van Alstine, Chair

*Committee Member Absent:*

Karrie Sasich, Committee Member  
Sean Stenovitch, Committee Member

*Town Staff Present:*

Andrea Carpenter, Deputy Town Secretary  
Thad Chambers, Town Administrator

**A. CALL MEETING TO ORDER**

Chair Van Alstine called the meeting to order at 5:02 p.m.

**B. PLEDGE OF ALLEGIANCE**

Chair Van Alstine led the Pledge of Allegiance.

**C. PUBLIC PARTICIPATION**

*If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.*

There was none.

**D. REGULAR ITEMS**

**1. Discuss and consider approval of the April 9, 2024 meeting minutes.**

Motion made by Committee Member Crandall, seconded by Committee Member Van Alstine to approve the April 24, 2024 meeting minutes as presented. Motion carried unanimously.

**2. Discussion of Memorial Day Celebration.**

The Committee discussed inviting a veteran to speak regarding the meaning of Memorial Day. Chair Van Alstine reviewed the items for the event to ensure that everything was covered. An advertisement for social media and the Town website was approved, and the need for more volunteers was determined. A schedule for event set-up was discussed, as was traffic control from the police department. The logistics of the car show were considered, and invoicing for vendors was addressed.

**3. Discussion of Town time capsule.**

The Committee decided to assign the time capsule to an individual member to complete.

**E. ADJOURNMENT**

Randy Van Alstine adjourned the meeting at 5:48 p.m.

**APPROVED this the 19th day of June 2024.**

APPROVED:



Randy Van Alstine, Chair

ATTEST:



Andrea Carpenter, Deputy Town Secretary