

**THE BARTONVILLE PLANNING & ZONING COMMISSION REGULAR MEETING HELD ON THE 2ND DAY OF AUGUST 2023, AT 1941 E. JETER ROAD, BARTONVILLE, TEXAS 7:00 P.M.**

**Commissioners Present**

Gloria McDonald – Chair  
Brenda Hoyt-Stenovich – Commissioner  
Don Abernathy – Commissioner  
Larry Hayes – Alternate 1  
Pat Adams – Alternate 2

**Commissioners Absent**

Ralph Arment – Vice Chair

**Staff Present:**

Thad Chambers, Town Administrator  
Shannon Montgomery, Town Secretary  
Ed Voss, Town Attorney

**A. CALL MEETING TO ORDER**

Chair McDonald called the meeting to order at 7:00pm.

**B. PLEDGE OF ALLEGIANCE**

Chair McDonald led the Pledge of Allegiance.

**C. PUBLIC PARTICIPATION**

*If you wish to address the Commission, please fill out a "Public Meeting Appearance Card" and present it to the Town Administrator, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Commission for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Commission during the Public Participation portion of the meeting or when the item is considered by the Planning & Zoning Commission.*

There was no public participation.

**D. REGULAR ITEMS**

There were no regular items to discuss.

**E. PUBLIC HEARINGS AND ACTION ITEMS**

- 1. Public hearing to consider an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 14, Article 14.02, Exhibit "A," Ordinance 361-05, Zoning Ordinance, by amending, Chapter 12, Village Center District (VC), Article 12.2, Uses Permitted, by granting a Conditional Use Permit to allow for the operation of an Event Center use located at 1001 I.T. Neely Road.**

Town Administrator Chambers provided a summary of the application, stated that Staff is recommending approval with the existing conditions from the first CUP, and addressed questions from Commissioners.

Chair McDonald opened the Public Hearing at 7:03pm and recognized the following individuals:

- Doug Powell, McAdams – applicant, representing property owner, 201 Country View Drive, Roanoke, Texas. Mr. Powell provided a short presentation and stated that the owner agrees to previous conditions.
- Marty Bryan – property owner, 913 Hat Creek Court, Bartonville, Texas. Mr. Bryan provided more information regarding the plans for the property.

Chair McDonald confirmed that they have met the required parking. Both City Administrator Chambers and Property Owner Mr. Bryan stated that the required number of spaces is 60 and the plans provide for 162.

Chair McDonald closed the Public Hearing at 7:15pm.

Motion made by Commissioner Hayes, seconded by Commissioner Hoyt-Stenovich, to recommend approval of ordinance amending the Town of Bartonville Code of Ordinances, Chapter 14, Article 14.02, Exhibit “A,” Ordinance 361-05, Zoning Ordinance, by amending, Chapter 12, Village Center District (VC), Article 12.2, Uses Permitted, by granting a Conditional Use Permit to allow for the operation of an Event Center use located at 1001 I.T. Neely Road with the same conditions of the previous CUP, consisting of:

Security personnel for all events occurring at the Event Center approved by this Ordinance shall be provided by the owner/operator of the Event Center at no cost to the Town of Bartonville, as follows:

1. One (1) peace officer shall be provided as security for any event containing up to 50 persons in attendance;
2. Two (2) peace officers shall be provided as security for any event containing 51 to 200 persons in attendance;
3. Two (2) peace officers shall be provided as security for any event that utilizes the lawful service of alcoholic beverages to event attendees through the use of two (2) bar areas notwithstanding if the number of persons in attendance is less than 51 persons;
4. Three (3) peace officers shall be provided as security for any event containing in excess of 201 persons in attendance;
5. Coordination and scheduling of peace officers required hereunder shall occur between the Chief of Police of the Bartonville Police Department, or his designee, and the owner/operator of the Event Center in sufficient time ahead of all events to ensure compliance with these conditions;
6. Each peace officer providing security at any event shall be paid a standard hourly rate as agreed upon between the Chief of Police of the Bartonville Police Department and the owner/operator of the Event Center, with a two (2)-hour minimum payment required, and payment to each peace officer shall be made by the owner/operator of the Event Center before the beginning of the event in sufficient monetary amount to pay each peace officer for the minimum payment amount required hereunder, or for the entire event time period, whichever is greater;
7. The term “peace officer” as used herein means a person elected, employed, or appointed as a peace officer under Article 2.12, Texas Code of Criminal Procedure, or other law; and
8. The failure to comply with the above security personnel requirements, including the under-payment of a peace officer, will result in the prohibition/termination of the event until such time as the above security personnel requirements are satisfied.

**VOTE ON THE MOTION**

AYES: McDonald, Hoyt-Stenovitch, Abernathy, Hayes, and Adams

NAYS: None

VOTE: 5/0

**F. FUTURE ITEMS**

Town Administrator Chambers stated the Fuller replat will be on the next agenda.

**G. ADJOURNMENT**

Chair McDonald adjourned the meeting at 7:18pm.

**APPROVED this the 6th day of September, 2023.**

**APPROVED:**



*Gloria McDonald*  
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Gloria McDonald, Chair

**ATTEST:**

*Shannon Montgomery*  
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Shannon Montgomery, TRMC, Town Secretary