

**THE BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION MET IN REGULAR SESSION ON THE 12TH DAY OF JUNE 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS WITH THE FOLLOWING DIRECTORS PRESENT, CONSTITUTING A QUORUM:**

Randy Van Alstine, Chair  
Terry Rock, Vice Chair  
Lacy Burrhus, Director  
Brenda Latham, Director

*Directors Absent:*

Jennifer Buck, Director  
Jim Langford, Director

*Town Staff Present:*

Thad Chambers, Town Administrator  
Andrea Carpenter, Deputy Town Secretary

**A. CALL MEETING TO ORDER**

Chair Van Alstine called the meeting to order at 6:09 pm.

**B. PLEDGE OF ALLEGIANCE**

Chair Van Alstine led the Pledge of Allegiance.

**C. PUBLIC PARTICIPATION**

*The purpose of this item is to allow citizens an opportunity to address the BCDC Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No formal action can be taken by the Board on items that are not posted on the agenda.*

There was no public participation.

**D. REGULAR ITEMS**

**1. Consider approval of the May 8, 2024, Bartonville Community Development Corporation Regular Meeting Minutes.**

Motion made by Director Rock, seconded by Director Burrhus, to approve the May 8, 2024, Bartonville Community Development Corporation Regular Meeting Minutes as presented. Motion carried unanimously.

**2. Receive update from marketing subcommittee.**

Motion made by Director Latham, seconded by Director Rock, to postpone the update from the marketing subcommittee until the next meeting. Motion carried unanimously.

**3. Discuss and consider proposal for the Old Town landscaping project.**

Chair Van Alstine presented alternate bids for the landscaping project. The Committee decided that it would be best to have the company that would maintain the landscaping be the same company to install it.

Motion made by Director Latham, seconded by Director Burrhus, to approve the landscaping bid from Evergreen for \$35,000. Motion carried unanimously.

**4. Discussion regarding clearing the area behind town hall.**

The Committee discussed clearing the wooded area behind town hall to make it usable. The option of partnering with Town Council on the project was considered, and the Board members would like Town Council to make a proposal to them before moving forward.

Discussion only; no action taken.

**5. Discuss and consider the Proposed Fiscal Year 2024-2025 Budget.**

Town Administrator Thad Chambers presented the Proposed Fiscal Year 2024-2025 Budget.

Motion made by Director Latham, seconded by Chair Van Alstine, to approve the Proposed Fiscal Year 2024-2025 Budget as presented. Motion carried unanimously.

**6. Discussion of Financial Report Ending May 2024.**

Town Administrator Chambers provided a summary of the financial report ending May 2024 and addressed questions from Directors.

**7. Discussion of development activity (new businesses, prospective businesses, expansion of businesses).**

Discussion only, no action taken.

**E. FUTURE ITEMS**

Discussion only, no action taken.

**F. ADJOURNMENT**

Chair Van Alstine adjourned the meeting at 6:49 pm.

**APPROVED this the 10th day of July 2024.**

**APPROVED:**

  
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Randy Van Alstine, Chair

**ATTEST:**

  
Shannon Montgomery, TRMC, Town Secretary

