



## BOARD OF ADJUSTMENT MEETING AGENDA

November 12, 2025 at 6:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

### A. CALL MEETING TO ORDER

### B. PLEDGE OF ALLEGIANCE

### C. PUBLIC PARTICIPATION

*If you wish to address the Board, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Board for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Board during the Public Participation portion of the meeting or when the item is considered by the Board of Adjustment.*

### D. PRESENTATIONS

1. Statement of Appointed Official and Oath of Office to newly appointed and/or reappointed Commissioners.

### E. APPOINTMENT OF OFFICERS

1. Appointment of Vice-Chair.

### F. PUBLIC HEARINGS AND ACTION ITEMS

1. Discuss and consider approval of the April 30, 2025, Board of Adjustment Meeting Minutes.
2. Conduct a Public Hearing to consider a variance request to reduce the building setbacks and to reduce the minimum lot size requirement on an approximately 2.2-acre property legally described as Tract 18A out of the MEP & PRR Co. Survey, Abstract No. 928, Town of Bartonville, Denton County, Texas, and addressed as 1321 Bridle Bit Road, Bartonville, Texas 75022. The requested variance would allow the property to be platted, as is required by the Texas Local Government Code and the Town of Bartonville Subdivision Ordinance. The property is generally located west of Red Rock Lane/Porter Road, and north of Cross Timbers Road. Denton County property ID 241673. [Town File No. VAR-2025-004].

- A. Staff Presentation
- B. Applicant Presentation
- C. Open Public Hearing
- D. Those in Favor
- E. Those Opposed
- F. Rebuttal
- G. Close Public Hearing
- H. Discussion and Action

3. Discuss and consider a regular meeting schedule for the Board of Adjustment.

#### **G. ADJOURNMENT**

*The Board of Adjustment reserves the right to recess into a closed meeting or executive session as authorized by Chapter 551 of the Texas Government Code, (the Texas Open Meetings Act) on any item posted on its open meeting agenda to seek legal advice pursuant to Texas Government Code Section 551.071, Consultation with Attorney of the Texas Open Meetings Act. Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551.*

#### **CERTIFICATION**

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Shannon Montgomery, Town Secretary

Posted: Wednesday, November 5, 2025, prior to 4:00 pm.

*Agenda Removed from Town of Bartonville Bulletin Board on:* \_\_\_\_\_

*By:* \_\_\_\_\_, *Title:* \_\_\_\_\_